

# ***TOWN OF DOVER***

*www.doverma.org*

**Warrant Committee Report  
and Recommendations  
for the  
ANNUAL TOWN MEETING**

**Monday, May 3, 2010**

**7:00 PM**

Dover-Sherborn Regional School  
Alan Mudge Auditorium  
and

## **TOWN ELECTIONS**

**Monday, May 17, 2010**

**7:00 AM - 8:00 PM**

Dover Town House



Please bring this booklet with you to the Town Meeting

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*Excerpted from the Town Bylaws*

## **WARRANT COMMITTEE**

4-26. There shall be a nine-member Warrant Committee appointed by the Moderator on a rotating basis with three members appointed each year for three-year terms. A vacancy resulting from the resignation of a member shall be filled by majority vote of the remaining members. No member shall serve in any Town office or committee except as a representative of the Warrant Committee.

4-27. The Warrant Committee shall consider and investigate the various articles in the warrants for all Town Meetings. It shall be the duty of the Board of Selectmen, immediately after signing any Town Meeting warrant, to transmit a copy of the same to each member of the Warrant Committee. It shall be the duty of the Town officers and the committees to furnish the Warrant Committee with all information requested by the Warrant Committee relative to the matters considered by it.

**THE REPORTS AND RECOMMENDATIONS CONTAINED  
HEREIN ARE FOR YOUR GUIDANCE AND COUNSEL.**

**PLEASE READ THE REPORT AND BE SURE TO RETAIN THIS  
COPY AND BRING IT TO THE TOWN MEETING**

**May 3, 2010**

**YOU MAY ALSO FIND IT HELPFUL TO BRING THE 2009 AN-  
NUAL REPORT TO THE MEETING.**

**TOWN OF DOVER**  
**REPORT OF THE WARRANT COMMITTEE**  
**MONDAY, MAY 3, 2010**

The Warrant Committee is pleased to present its recommendations to Dover's citizens in preparation for the 2010 Annual Town Meeting. The decisions reached at Town Meeting will determine the level of funding for all Town services as well as expenditures for capital budget requests and the outcome of a variety of important special articles. The Warrant Committee, which is the Town's finance committee, was established under M. G. L. c. 39, §16.

In the fall of 2009, we began the Fiscal Year 2011 budget process by providing budget guidelines to all Town Committees and Departments. The budget guidelines requested that each Town department, committee, and board prepare one (1) version of its budget as a level service budget only. During the review process, we evaluated these budgets with consideration given to the projected revenues and the needs of the community. Our goal is to bring to Town Meeting a budget that reflects the demands of the citizens, considers the impact of decreased revenues, and demonstrates fiscal accountability. With the help of the Town's commissions, departments, boards, and committees, we were able to accomplish our goal. We are truly grateful for their assistance.

**FINANCIAL OVERVIEWS**

After a thorough review of FY11 budget requests, the Warrant Committee is pleased to present to the Town a budget that is balanced and does not require an operating override. Overall the operating budget was increased by \$954,914 which represents a 3.38% increase over the approved FY10 budget. This increase, coupled with the utilization of Free Cash of \$1,647,029, allowed us to maintain Town services without requesting a general override. Additionally, we achieved this by funding the Protective Agencies Building dispatch reconfiguration and the Burnham Road sidewalk installation through two (2) capital overrides totaling \$409,006. Usage of a capital override for the purchase of these items results in an increase in taxes per household in FY11 only. The impact on the tax bill for a median price home in Dover is \$153 for the Protective Agencies Building and \$3.40 for the

Burnham Road sidewalks. Projections for Free Cash include the Special Education “Circuit Breaker” reimbursement of approximately \$635,447 which will be returned to the Town from the local schools and closed out to Free Cash at the end of the fiscal year. With respect to Circuit Breaker reimbursement, it has been the Town’s practice to fund the local school budget in its entirety, inclusive of the Circuit Breaker reimbursement, rather than fund the school operating budget net of Circuit Breaker. At the close of each fiscal year, the local schools return these reimbursed funds to the Town. This practice in effect overstates the amount of Free Cash required to fund the budget shortfall by the amount of the Circuit Breaker reimbursement, while providing the local schools with a cushion in the event of unforeseen cost overruns. Free Cash was certified by the Commonwealth at \$3,803,191 as of July 1, 2009, or \$518,270 higher than \$3,284,921 that had been certified as of July 1, 2008. At the May 2009 Town Meeting, \$1,537,608 of Free Cash was used to offset the shortfall in the budget. While the Free Cash balance remains in line with guidelines published by the Association of Town Finance Committees, we anticipate that Dover’s level of Free Cash may decrease in the near future. One of the decisions voters will make at Town Meeting will be the disposition of Free Cash in order to fund a portion of the FY11 budget. Our recommendations for the use of Free Cash are provided under Article 34.

**It is the opinion of the Warrant Committee that the Town should use some amount of Free Cash to fund the continued disparity between revenues generated by the Town and increased operating expenses. However, we caution the Town that our ability to use Free Cash may not be an option in future years.**

Taxpayers are certainly aware, for the period FY05 through FY10, the Operating Budget for the Town grew from \$21,638,090 to \$28,281,221 an increase of 30.7%. During the same period, appropriations for special warrant articles and capital budget expenditures increased 25.8% from \$537,957 in FY05 to \$676,883 in FY10. Combined, total appropriations increased 30.6% from FY05 to FY10. Over this same period of time, revenues generated through property taxation (the tax levy) grew 34%, from \$18,671,542 to \$25,024,500, while other revenues declined by 8.26% from \$1,885,000 to \$1,729,300. Total revenues, therefore, increased 30%, from \$20,556,542 in FY05 to \$26,753,800 (estimated) in FY10. Over the past several years, the growth in the Operating Budget has been largely the result of increases in insurance, pensions, utilities, education costs, and the continued growth in

other budget expenses. Total school operating costs for the Dover (Chickering) School and Dover's statutory share of the Regional School costs comprise approximately 60.7% of the Town's FY11 Operating Budget.

In FY04, FY05, and FY06, the Town passed three separate general overrides totaling \$1,900,000 to balance the budget. These three overrides permanently increased the Town's tax base. For the last several years, the Town has experienced a leveling in revenues generated by new growth along with a decrease in local receipts. The cost of the operating budget, coupled with the costs of special Warrant Articles and capital budget expenditures, is exceeding the tax levy. The gap has been filled by using a prudent amount of Free Cash. Accordingly, the Town's ability to manage the increase in operating expenses is imperative in balancing the fiscal budget. With increases in energy and employee healthcare costs, keeping Town operating expense percent increases in low single digits year over year is becoming more challenging.

Potentially, in future years, in order to maintain the quality of services which the taxpayers have overwhelmingly supported, even a modest increase in the Operating Budget may result in some degree of general operating override.

## **OPERATING BUDGET**

The Article 4 Omnibus Budget for the Town has grown to \$29,218,577 up 3.38% compared with FY10. This increase, in conjunction with the 2.99% increase recommended at last year's Town Meeting, reflects a continuing commitment on the part of all Town departments to review carefully, and in detail, the needs of each department. During the fall of 2009 and the winter of 2010, the Warrant Committee met with most Town departments to review each budget. In providing guidelines to the Town departments, the Warrant Committee again recommended maintaining level service budgets and cautioned that any new services, which result in an increase in operating costs, must be soundly justified. The Warrant Committee also issued energy related usage and uniform price guidelines to Town departments to ensure consistent energy pricing across all the budgets.

In the fall of 2009, the Warrant Committee, the Board of Selectmen, and the Personnel Board met and agreed on the cost-of-living increase of 1.9% for

non-union personnel. The figures printed in Article 4 of this Blue Book are based upon this recommended increase.

We emphasize that the Warrant Committee's discretion to control budgetary growth is significantly limited in certain areas by the existence of uncontrollable costs (insurance and fuel costs, primarily) and contractual and statutory obligations. The Warrant Committee thanks each of the Town's commissions, departments and boards for its cooperation during the budget process.

## **CAPITAL BUDGET**

For FY11 the Capital Budget Committee has recommended for approval at Town Meeting capital requests totaling \$306,300 from eight different Town Departments. The Warrant Committee has agreed with the recommendations by the Capital Budget Committee. The comments regarding the Warrant Committee's recommendations for each of the items submitted for approval by the Capital Budget Committee are included in Article 5.

## **SPECIAL ARTICLES**

This year's Warrant contains 36 articles. Of these 36 Articles, indications are that Articles 10, 17, 20, 23 and 24 will be withdrawn. Excluding these articles, the total cost of the remaining Special Articles would be \$567,417. Included in this total is \$178,867 which funds Article 27, the Other Post-Retirement Liability Trust Fund and \$250,000 to establish a Reserve Fund in Article 31. The Warrant Committee evaluated and voted on all special articles. Our recommendation and an explanation of our position are included for each article.

## **RECOMMENDATION**

Given the recommended increases in the Operating Budget, the proposed increases in capital expenditures and other necessary expenditures outlined in the table of Revenue Sources and Expenditures on page 10, the Warrant Committee is recommending a capital override of \$400,000 for the Protective Agencies Building dispatch reconfiguration and the use of \$1,633,029 of Free Cash to fund the remaining budget shortfall. As evidenced by the summary of Revenue Sources and Expenditures, when all revenues and expenditures are considered, the Warrant Committee expects a budget short-

fall of approximately \$1,647,029. The Warrant Committee believes that by maintaining our Free Cash position at levels recommended by the Massachusetts Association of Town Finance Committees, the Town will be able to offset deficits in future years, will continue to preserve its strong bond rating, and will preserve the financial flexibility necessary to continue to provide quality services. In addition, the proposed use of Free Cash will allow all Town committees, commissions, boards, and departments to continue providing the quality of services in which our citizens take great pride and which is the envy of many of our neighboring communities.

The Warrant Committee is again recommending the creation of a Revenue Enhancement Committee to explore various alternatives for generating additional sources of revenue such as more timely fee adjustments.

Finally, the Blue Book contains recommendations only. Your vote on each of the articles contained herein is critical and will help to chart the future course of the Town. We hope you will attend the Town Meeting on May 3, 2010 at 7:00 PM at the Dover-Sherborn Regional High School, Alan Mudge Auditorium to cast your vote on these measures. We urge you to vote in the Town Elections, which are scheduled for Monday, May 17, 2010 in the Dover Town Hall.

Respectfully submitted,

David Stapleton, Chair  
James Kinder, Vice Chair  
Peter Smith, Secretary  
Kate Bush  
James Dawley  
Kathy Hall  
David Melville  
Andrew Waugh  
Jane Wemyss



## **TAX RATE**

Responsibility for setting the tax rate rests with the Board of Assessors. By updating the present valuation of the Town with predicted growth estimates, and assuming that all appropriations are approved as recommended, the Board expects that the FY 2011 tax rate will increase from the current rate of \$10.92 per thousand of assessed valuation to approximately \$11.45 – a 4.9% increase.

## REVENUE SOURCES AND EXPENDITURES

	Recap FY09	Recap FY10	Projected FY11	% Change FY10/11
<b>Revenue Sources</b>				
Tax Levy	\$21,681,525	\$22,849,618	\$23,836,344	4.32%
Debt Service Exclusions				
Dover	1,011,750	956,889	1,123,028	17.36%
Regional School	818,002	824,190	749,519	(9.06%)
New Growth	610,785	405,352	200,000	(50.66%)
Free Cash	1,623,727	1,495,166	1,647,029	10.16%
State Aid (Receipts)	1,077,690	925,559	849,043 (a)	(8.27%)
SBA Reimbursements	786,240 (b)	786,240 (b)	577,556 (c)	(26.54%)
Local Receipts	1,890,000	1,729,300	1,700,000	(1.69%)
Overlay Surplus	80,000	80,000	50,000	(37.50%)
Other	10,400	1,870,608	189,267	(89.88%)
Capital Expenditure Exclusion	0	0	409,006	
<b>Total Revenue</b>	<b>\$29,590,119</b>	<b>\$31,922,922</b>	<b>\$31,330,792</b>	<b>(1.85%)</b>
<b>Expenditures</b>				
Article 4	27,422,316	28,281,221	29,218,577	3.31%
Additions to Overlay	218,909	260,147	250,000	(3.90%)
Article 5	402,473	390,183	306,300	(21.50%)
Special Articles			317,417	
Special Articles - Other	400,690	2,086,908	409,006	(80.40%)
Reserve Fund	200,000	200,000	250,000	25.00%
State Charges	270,398	270,715	274,492 (a)	1.40%
Recap Appropriations	19,304	21,441	55,000	156.52%
Prior Year Snow & Ice Deficit	349,897	400,758	250,000	(37.62%)
<b>Total Expenditures</b>	<b>\$29,283,987</b>	<b>\$31,911,373</b>	<b>\$31,330,792</b>	<b>(1.82%)</b>
Excess Levy Capacity	\$306,132	\$11,549	\$0	

(a) State Aid & Charges estimates based upon Governor's proposal (House 2) January 27, 2010  
w/5% reduction in Unrestricted & Ch. 70 aid recommended by House 3/10/10

(b) SBA Reimbursement for Chickering

(c) SBA Reimbursement for Chickering *after Final Audit*

## ESTIMATED LOCAL RECEIPTS FOR FY 2011

Motor Vehicle Excise	\$1,000,000
Other Excise	500
Penalties and Interest on Taxes	120,000
Other Charges for Services - Police, Fire, Ambulance	100,000
Fees	20,000
Rentals	168,000
Departmental Revenue - Library	3,000
Departmental Revenue - Cemeteries	23,000
Other Departmental Revenue	35,000
Licenses and Permits	150,000
Court Fines	8,000
Investment Income	70,000
Miscellaneous Non-Recurring	2,500
	\$1,700,000

## SCHOOL AID RECEIPTS

	FY10	FY11	Change
Chickering School Chapter 70	\$635,447	\$635,447	-
Local School Lunch	2,764	2,187	(577)
Dover Share of Regional Chapter 70	790,914	784,020	(6,894)
Dover Share of Regional Transportation	132,902	159,360	26,458
<b>Total</b>	\$1,562,027	\$1,581,014	\$18,987

**THE CHERRY SHEET**, named for the color of paper once used, is issued annually by the Department of Revenue. It provides an estimate of assessments levied upon the Town for its share of the costs of running various state and county agencies. The Town also receives a local aid allocation of funds distributed from the state budget.

It is difficult to compare Cherry Sheets year by year as the categories often change, are eliminated, or consolidated. As we go to press, the final Cherry Sheet for FY11 has not been issued.

<b>RECEIPTS</b>	<b>FY08</b>	<b>FY09</b>	<b>FY10</b>
Schools			
Chapter 70	\$555,890	\$648,415	\$635,447
Transportation Programs	0	0	0
Education - Direct Grants			
Racial Equality	0	0	0
School Lunch	2,512	2,461	2,764
Unrestricted General Government Aid *	239,412	239,412	169,484
Highway	0	0	0
Police Career Incentive	74,433	74,433	15,175
Exemptions - Cls. 22, 37A & 17D	11,817	11,991	14,484
Exemptions - Cl. 41C	2,008	1,506	**
State Owned Land	81,727	87,629	78,942
Library - Direct Grants	11,932	11,843	9,431
	<b>\$979,731</b>	<b>\$1,077,690</b>	<b>\$925,727</b>
 <b>ASSESSMENTS</b>			
County Tax	\$97,380	\$99,815	\$99,940
Mosquito Control	49,581	50,743	49,761
Air Pollution	3,010	3,080	3,002
Metro. Area Planning Council	1,633	1,653	1,670
RMV Non-Renewal Surcharge	1,160	1,420	1,140
MBTA	113,573	113,687	115,202
	<b>\$266,337</b>	<b>\$270,398</b>	<b>\$270,715</b>
 <b>NET CHERRY SHEET AID</b>	<b>\$713,394</b>	<b>\$807,292</b>	<b>\$655,012</b>

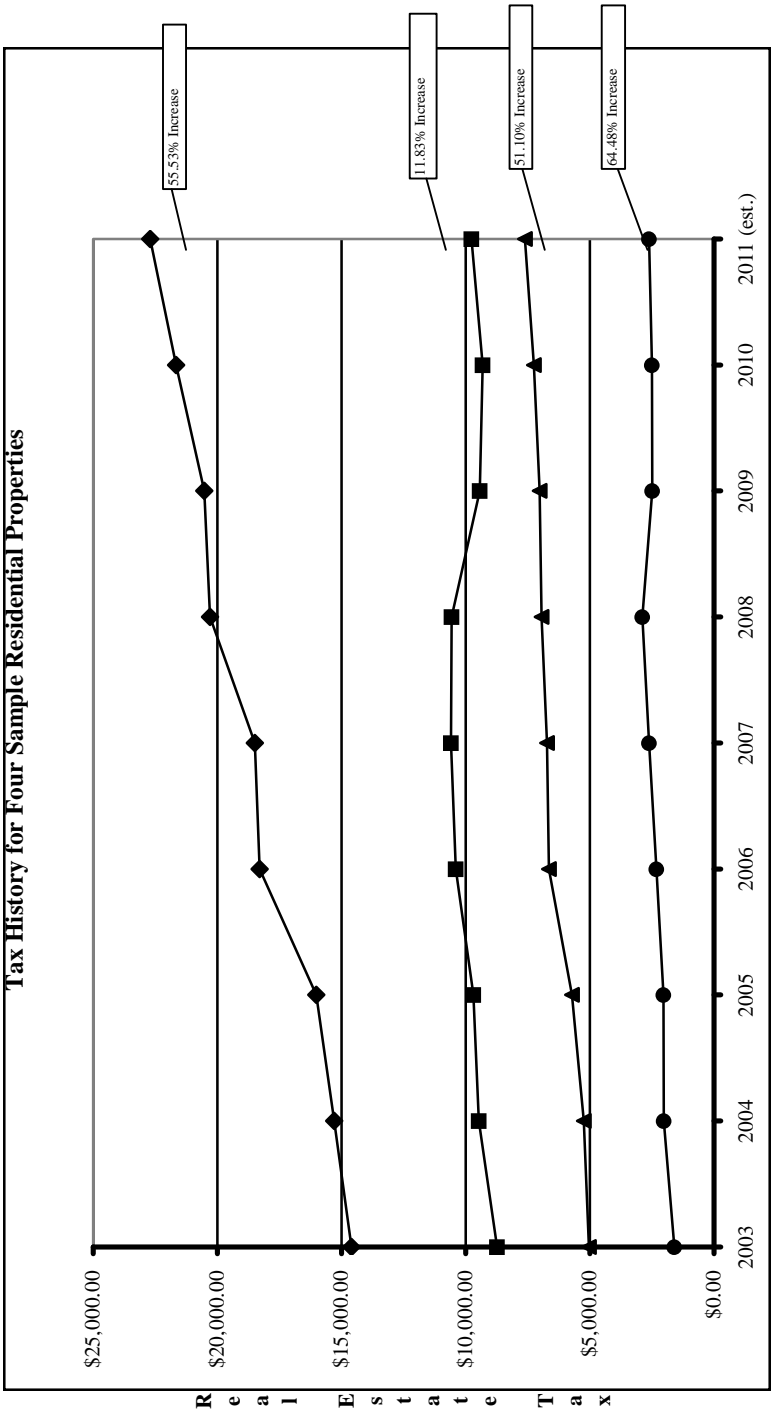
\* Formerly known as Lottery Aid

\*\* Combined with other Exemption Categories

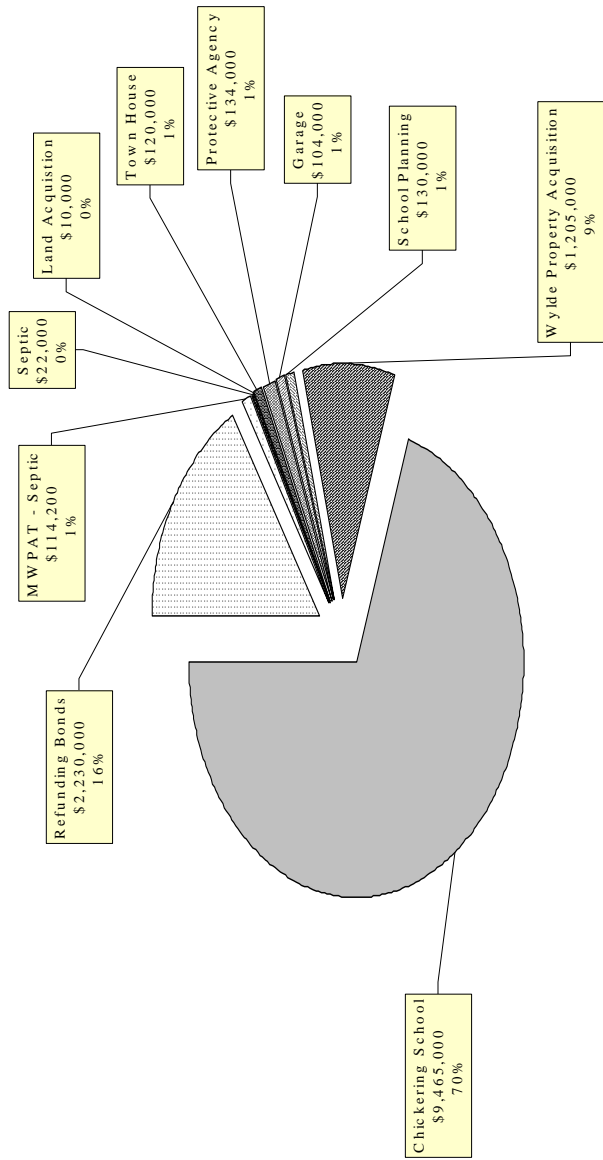
## DOVER SCHOOL DATA SUMMARY

	Dover	Region		Total
	Local	Dover	Sherborn	
Enrollment Number	573	619	515	1134
% of Enrollment	1	0.55	0.45	N/A
Gross Budget	\$8,094,116	N/A	N/A	\$19,825,090
Less Capital Cost	N/A	N/A	N/A	\$1,351,215
Operating Budget	\$8,094,116	N/A	N/A	\$18,473,875
Less State Aid and Other Revenues	N/A	N/A	N/A	\$2,422,530
Net Operating Budget	\$8,094,116	\$8,772,437	\$7,278,908	\$16,051,345
Raised by Taxation	\$8,094,116	\$8,772,437	\$7,278,908	\$16,051,345
FY11 Debt Payment	N/A	\$749,519	\$601,696	\$1,351,406
Assessment	N/A	\$9,521,956	\$7,880,604	\$17,402,751
<b>Operating Cost per Pupil</b>	<b>\$14,126</b>	<b>\$15,383</b>	<b>\$15,302</b>	<b>\$15,346</b>

# Tax History for Four Sample Residential Properties



**OUTSTANDING DEBT BY PURPOSE AS OF 07/01/10**



## BONDS AND STATE HOUSE NOTES

### SCHEDULE OF PAYMENTS - OUTSTANDING PRINCIPAL

Long-term Debt				Outstanding
Fiscal Year	Principal	Interest	TOTALS	Principal *
2009	\$1,165,400	\$642,990	\$1,808,390	\$14,699,600
<b>2010</b>	<b>\$1,165,400</b>	<b>\$588,126</b>	<b>\$1,753,526</b>	<b>\$13,534,200</b>
2011	\$1,165,400	\$545,584	\$1,710,984	\$12,368,800
2012	\$1,160,400	\$500,956	\$1,661,356	\$11,208,399
2013	\$1,160,400	\$456,206	\$1,616,606	\$10,047,999
2014	\$1,160,400	\$411,431	\$1,571,831	\$8,887,598
2015	\$1,160,400	\$366,507	\$1,526,907	\$7,727,198

#### Authorized & unissued debt as of 06-30-09

Elderly Housing	\$250,000
Total	\$250,000

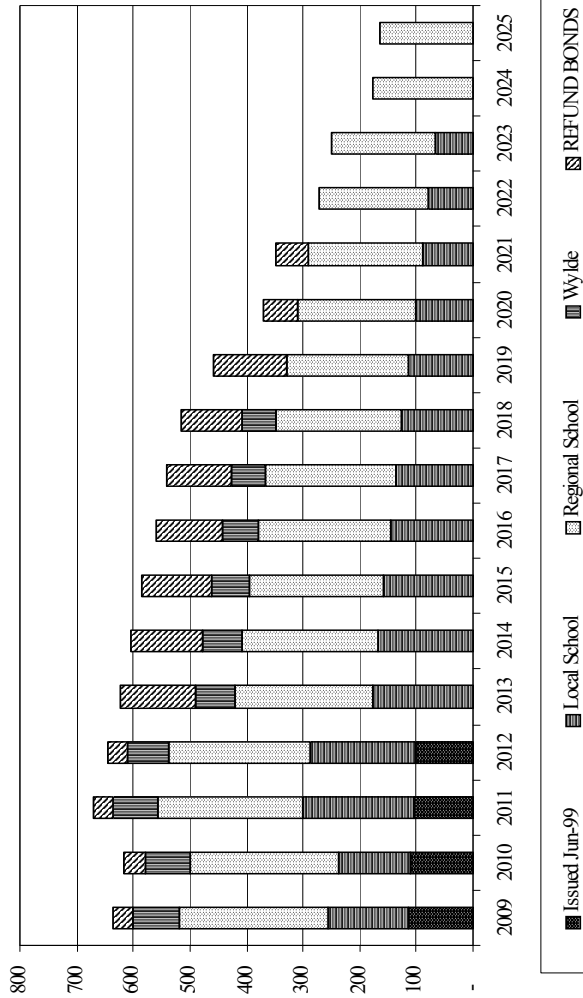
#### LONG TERM OUTSTANDING DEBT

BY PURPOSE AS OF 06/30/10	Expires	Amount	% of total
Chickering School	2023	\$9,465,000	69.93%
MWPAT - Septic	2018	\$114,200	0.84%
Septic	2019	\$22,000	0.16%
Land Acquisition	2019	\$10,000	0.07%
Town House	2019	\$120,000	0.89%
Protective Agency	2019	\$134,000	0.99%
Garage	2019	\$104,000	0.77%
School Planning	2019	\$130,000	0.96%
Wylde Property Acquisition	2021	\$1,205,000	8.90%
Refunding Bonds	2021	\$2,230,000	16.48%
<b>Total</b>		<b>\$13,534,200</b>	100.00%

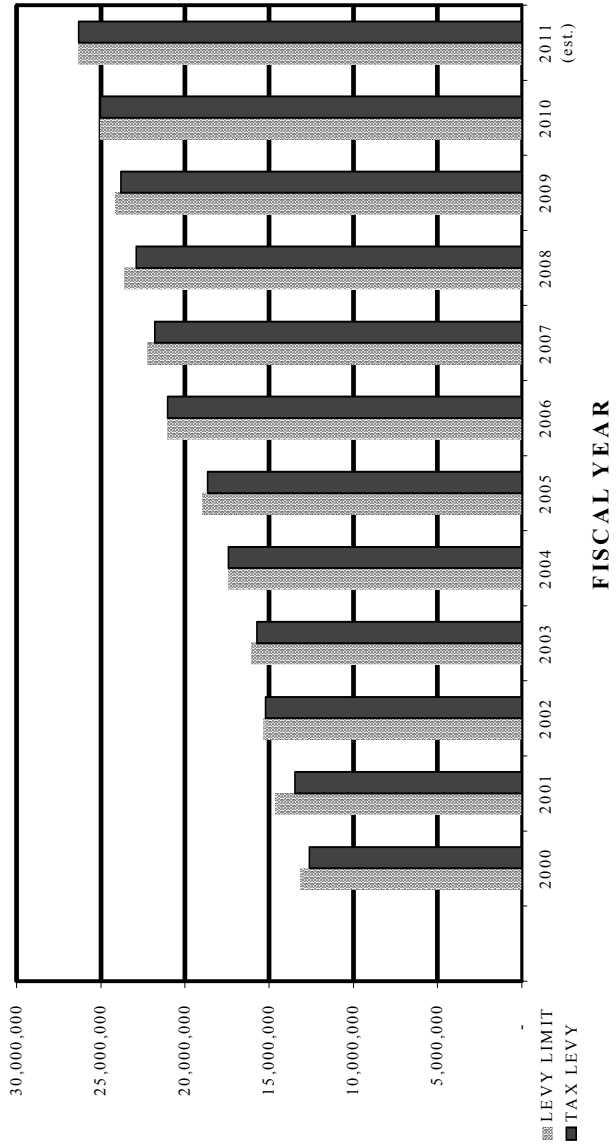
\* Regional School Debt not included in these numbers



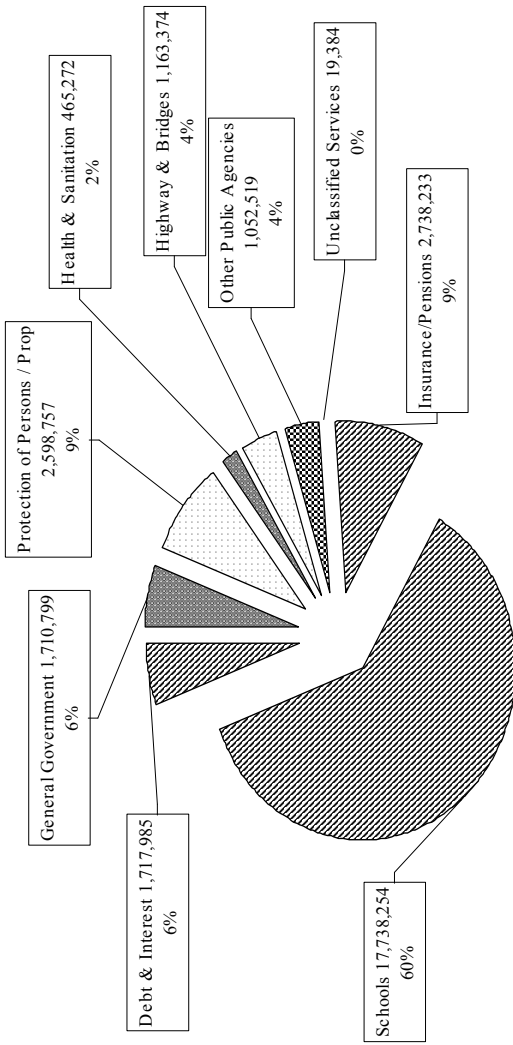
### Tax Impact of Debt Service on a \$847,150 Property



# Town of Dover Levy Capacity



### FY 2011 APPROPRIATION BY PURPOSE



## **Capital Budget Committee**

The Capital Budget Committee's annual responsibility is to "prepare a capital budget program for use by the Warrant Committee, the voters, and other Town boards and officials."

The Committee prepared its FY11 capital budget recommendation during the fall of 2009 and winter of 2010. In addition, the Committee requested from each department a five-year capital budget outlook.

In March 2010, the Committee approved recommended expenditures totaling \$306,300, a decrease of 21% over FY10. Not included in this number are Articles 11 and 21.

The following table lists the requests received from Town boards and departments. Shown for FY11 only are the Capital Budget Committee's recommendations, in addition to a description and dollar amount for each request. The projected capital budget items for FY12 through 17 also appear. The Capital Budget recommendation for Articles 11 and 21 are shown at the end of that article.

The Capital Budget Committee wishes to thank all the Town boards and departments for their cooperation in submitting timely budget requests, supplying additional information as requested, and meeting, when necessary, with Committee members at review sessions.

Respectfully submitted,

Peter Mitchell, Chairman

Sharon Grant, Member-at-large

Dickson Smith, Member-at-large

Carol Lisbon, Board of Selectmen

Mark Sarro, Long Range Planning Committee

James Dawley, Warrant Committee

Dave Melville, Warrant Committee

## CAPITAL BUDGET COMMITTEE

Department	FY 11 Requested	FY 11 Recommended	FY12	FY13	FY14	FY15
<b>Animal Control</b>						
Control Vehicle					\$45,000	
<b>Cemetery</b>						
Replace tractor/mower	\$11,000	\$11,000				
<b>Fire Department/Ambulance</b>						
Extrication Equipment	55,000	55,000				
Electronic patient care reporting system	12,800	12,800				
Turn Out Gear			85,500			
Ladder Truck				860,000		
Squad 2					155,000	
SCBA Bottles					9,500	
Radio equipment						26,000
<b>Highway Department</b>						
3/4 ton pick-up w/ plow						
One 1-Ton Pickup Truck w/ plow	41,000	41,000	41,000			
One slide in sander			18,000			

Department	FY 11		FY 11				
	Requested	Recommended	FY12	FY13	FY14	FY15	
One 1-Ton Dump Truck w/plow			41,000				
Container for glass (Transfer Station)			7,500				
Street Sweeper					120,000		
Fuel Depot tanks, pumps, etc.					110,000		
Sidewalk plow, sander, brush machine						120,000	
10 wheel dump truck w/plow						165,000	
<b>Library</b>							
Office furniture			20,000				
Computers				10,000			
Automated check-out					10,000		
<b>Park &amp; Recreation</b>							
Caryl Field Project	0						
Truck (large)	42,000	42,000					
Computer & Software	5,045	0					
Tractor (small mower)			20,000				
Re-Paint Caryl Park Tennis Courts			15,000				
Pickup truck			35,000				
<b>Police Department</b>							
Patrol Vehicle(s)	32,000	32,000	65,500	66,800	34,100	69,800	

Department	FY 11		FY 11		FY13	FY14	FY15
	Requested	Recommended	FY12	FY13			
Repeater/Comparator			36,000				
High School Receiver				30,000			
Radar trailer					17,500		
Dress Uniforms							16,000
<i>School Committee</i>							
Replacement of computer technology & equip.	42,500	42,500	50,000	50,000	50,000	50,000	50,000
Carpet Administration Building	20,000	0					
Boiler Glycol (antifreeze) replacement	10,000	10,000					
Trees	7,500	0					
Frost heave repair 5 exterior rear doors	5,000	5,000					
HVU-2 heat wheel replacement	5,000	5,000					
<i>Selectman</i>							
Protective Serv. Agencies:							
Building dispatch reconfiguration	400,000	400,000					
Fire Station: paint floors & walls	15,000	15,000					
Caryl CC: maintenance	20,000	20,000					
Police Station: Hold cell/booking area retrofit			20,000				
Building Maintenance truck			18,000				
Library: Painting of the Interior				30,000			

Department	FY 11					
	Requested	Recommended	FY12	FY13	FY14	FY15
Town House: copier				9,000		
Town House: re-roofing					600,000	
Library: re-roofing						60,000
Library: children's room carpet						10,000
Town House: paint tower/cupola						30,000
<i>Town Clerk</i>						
Election Equipment	15,000	15,000				
<b>Total</b>	<b>738,845</b>	<b>706,300</b>	<b>354,000</b>	<b>1,174,300</b>	<b>1,151,100</b>	<b>546,800</b>
Building dispatch reconfiguration	400,000	400,000				
Large items (>\$100,000)				860,000	985,000	285,000
<b>Net total (Article 5)</b>	<b>\$338,845</b>	<b>\$306,300</b>	<b>\$354,000</b>	<b>\$314,300</b>	<b>\$166,100</b>	<b>\$261,800</b>



Article 1. (Selectmen) To hear and act on the various reports of the various committees:

- (a) As contained in the printed 2009 Annual Report; and
- (b) Any other reports submitted to the voters by the Town Committees.

THE WARRANT COMMITTEE RECOMMENDS THAT THE VARIOUS REPORTS BE CALLED OVER BY THE CLERK SO THAT ANY VOTER WHO DESIRES TO OBJECT TO ANY OF THE REPORTS MAY SO SIGNIFY.

THE WARRANT COMMITTEE FURTHER RECOMMENDS THAT IF THERE ARE NOT OBJECTIONS THE REPORTS AS PRINTED IN THE TOWN REPORT AND IN THIS BLUEBOOK BE ACCEPTED AND PLACED ON FILE.

Article 2: (Assessors) To see if the Town will vote to accept the provisions of Chapter 73, Section 4, of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, in order to allow an additional real estate tax exemption of up to 100 percent in Fiscal Year 2011 for those who qualify for an exemption under Chapter 59, Section 5, Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, or 41C of the Massachusetts General Laws; or take any other action relative thereto.

**This Article will allow an additional real estate tax exemption for those disabled veterans, blind, and elderly people who meet certain qualifications.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED

Article 3. (Selectmen) To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

	FY08	FY09	FY10	FY11(R)
1. Board of Selectmen				
a. Chairman	\$200	\$200	\$200	\$200
b. Clerk	150	150	150	150
c. Other Member	100	100	100	100
2. Assessors				
a. Chairman	400	400	400	400
b. Other Members (each)	350	350	350	350
3. Town Clerk	50,927	52,555	55,232	56,283
4. Planning Board				
a. Chairman	100	100	100	100
b. Other Members (each)	50	50	50	50
5. Constables (3) (each)	150	150	150	150
6. Board of Health				
a. Chairman	150	150	150	150
b. Other Members (each)	100	100	100	100

(R) = Recommended

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**THE WARRANT COMMITTEE RECOMMENDS THAT THE SALARIES SHOWN AS FY11 (R) BE ADOPTED.**

Article 4. (Selectmen) To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

## ARTICLE 4

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	\$ Variance
<b>GENERAL GOVERNMENT</b>							
301 MODERATOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
131 WARRANT COMMITTEE	5,953.00	4,655.00	4,993.48	4,980.00	4,990.00	0.20%	10.00
122 SELECTMEN							
SALARIES	172,791.70	188,716.00	213,370.45	236,304.00	244,555.00	3.49%	8,251.00
EXPENSES	16,938.02	26,730.00	18,585.77	29,955.00	31,081.00	3.76%	1,126.00
TOTAL	189,729.72	215,446.00	231,956.22	266,259.00	275,636.00	3.52%	9,377.00
192 TOWN HOUSE EXPENSES	41,264.60	59,373.00	37,165.07	63,143.00	57,989.00	(8.16%)	-5,154.00
191 WHITING ROAD	0.00	0.00	0.00	0.00	2,300.00	100.00%	2,300.00
193 CARYL COMMUNITY CENTER	0.00	0.00	0.00	0.00	83,822.00	100.00%	83,822.00
199 BUILDING MAINTENANCE							
SALARIES	138,226.44	153,633.00	154,416.10	168,068.00	175,966.00	4.70%	7,898.00
EXPENSES	96,222.51	78,600.00	80,632.96	79,900.00	88,900.00	11.26%	9,000.00
TOTAL	234,448.95	232,233.00	235,049.06	247,968.00	264,866.00	6.81%	16,898.00
129 COPY/POSTAGE	24,794.32	28,070.00	24,574.73	28,858.00	30,263.00	4.87%	1,405.00

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	FY10/FY11 \$ Variance
151 LAW	183,745.99	180,000.00	134,814.51	180,000.00	180,000.00	0.00 %	0.00
135 TOWN ACCOUNTANT							
SALARIES	100,448.48	117,668.00	121,504.91	129,910.00	125,920.00	(3.07%)	-3,990.00
EXPENSES	21,856.60	24,980.00	24,814.83	26,575.00	27,800.00	4.61 %	1,225.00
TOTAL	122,305.08	142,648.00	146,319.74	156,485.00	153,720.00	(1.77%)	-2,765.00
141 ASSESSOR							
SALARIES	103,308.03	109,187.00	114,790.88	121,477.00	124,857.00	2.78 %	3,380.00
EXPENSES	27,047.44	26,275.00	18,796.01	27,025.00	27,025.00	0.00 %	0.00
TOTAL	130,355.47	135,462.00	133,586.89	148,502.00	151,882.00	2.28 %	3,380.00
145 TREASURER/COLLECTOR							
SALARIES	138,915.71	143,403.00	125,844.93	143,675.00	148,081.00	3.07 %	4,406.00
EXPENSES	22,605.89	27,566.00	26,891.07	29,388.00	30,570.00	4.02 %	1,182.00
TOTAL	161,521.60	170,969.00	152,736.00	173,063.00	178,651.00	3.23 %	5,588.00
155 DATA PROCESSING							
SALARIES	33,979.42	36,376.00	38,933.38	41,656.00	43,611.00	4.69 %	1,955.00
EXPENSES	31,714.47	52,243.00	30,913.26	53,838.00	61,187.00	13.65 %	7,349.00
TOTAL	65,693.89	88,619.00	69,846.64	95,494.00	104,798.00	9.74 %	9,304.00
161 TOWN CLERK							
SALARIES	50,118.54	52,207.00	54,483.84	56,633.00	57,723.00	1.92 %	1,090.00
EXPENSES	9,076.48	9,390.00	7,926.59	10,445.00	10,470.00	0.24 %	25.00
TOTAL	59,195.02	61,597.00	62,410.43	67,078.00	68,193.00	1.66 %	1,115.00

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	FY10/FY11 \$ Variance
162 ELECTION/REGISTRATION							
SALARIES	16,326.94	26,379.00	19,578.07	25,811.00	31,261.00	21.12%	5,450.00
EXPENSES	8,067.02	8,515.00	7,493.26	8,050.00	9,125.00	13.35%	1,075.00
TOTAL	24,393.96	34,894.00	27,071.33	33,861.00	40,386.00	19.27%	6,525.00
175 PLANNING BOARD							
SALARIES	54,670.50	50,901.00	27,313.29	28,438.00	29,031.00	2.09%	593.00
EXPENSES	14,107.89	30,557.00	15,591.87	34,210.00	34,810.00	1.75%	600.00
TOTAL	68,778.39	81,458.00	42,905.16	62,648.00	63,841.00	1.90%	1,193.00
411 ENGINEERING							
SELECTMEN	41,012.77	42,441.00	43,077.93	45,562.00	46,392.00	1.82%	830.00
PLANNING BOARD	4,020.00	3,070.00	2,380.00	3,070.00	3,070.00	0.00%	0.00
TOTAL	45,032.77	45,511.00	45,457.93	48,632.00	49,462.00	1.71%	830.00
<b>GENERAL GOVERNMENT TOTAL</b>	<b>1,357,212.76</b>	<b>1,480,935.00</b>	<b>1,348,887.19</b>	<b>1,576,971.00</b>	<b>1,710,799.00</b>	<b>8.49%</b>	<b>133,828.00</b>

**PROTECTION OF PERSONS / PROP.**

201 POLICE							
SALARIES	1,294,607.27	1,395,171.00	1,452,846.39	1,540,912.00	1,592,585.00	3.35%	51,673.00
EXPENSES	68,935.83	78,925.00	89,104.54	85,425.00	95,310.00	11.57%	9,885.00
OUT OF STATE TRAVEL	103.83	1,000.00	1,000.00	1,000.00	2,300.00	130.00%	1,300.00
TOTAL	1,363,646.93	1,475,096.00	1,542,950.93	1,627,337.00	1,690,195.00	3.86%	62,858.00

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	\$ Variance
299 PROTECTIVE AGENCY BLDG.	65,980.77	74,375.00	65,357.76	79,550.00	75,200.00	(5.47%)	-4,350.00
292 ANIMAL CONTROL							
SALARIES	17,128.80	17,853.00	18,844.08	19,647.00	20,340.00	3.53%	693.00
EXPENSES	3,446.23	2,950.00	5,410.42	6,100.00	6,600.00	8.20%	500.00
TOTAL	20,575.03	20,803.00	24,254.50	25,747.00	26,940.00	4.63%	1,193.00
220 FIRE							
SALARIES	246,470.37	297,212.00	311,419.38	327,195.00	334,168.00	2.13%	6,973.00
EXPENSES	57,379.03	56,450.00	78,284.94	70,450.00	70,450.00	0.00%	0.00
TOTAL	303,849.40	353,662.00	389,704.32	397,645.00	404,618.00	1.75%	6,973.00
231 AMBULANCE							
SALARIES	92,676.86	105,170.00	99,345.36	114,157.00	116,304.00	1.88%	2,147.00
EXPENSES	36,477.41	34,800.00	28,126.50	43,300.00	43,300.00	0.00%	0.00
TOTAL	129,154.27	139,970.00	127,471.86	157,457.00	159,604.00	1.36%	2,147.00
241 BUILDING INSPECTOR							
SALARIES	68,412.17	71,275.00	75,400.60	78,464.00	80,307.00	2.35%	1,843.00
EXPENSES	4,561.26	4,763.00	5,022.43	5,422.00	5,422.00	0.00%	0.00
TOTAL	72,973.43	76,038.00	80,423.03	83,886.00	85,729.00	2.20%	1,843.00

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2010 REQUESTED	FY10/FY11 % CHANGE	FY10/FY11 \$ Variance
291 EMERGENCY MANAGEMENT							
SALARIES	1,467.54	1,982.00	890.50	2,151.00	2,372.00	10.27%	221.00
EXPENSES	614.50	1,072.00	327.95	1,070.00	1,070.00	0.00%	0.00
TOTAL	2,082.04	3,054.00	1,218.45	3,221.00	3,442.00	6.86%	221.00
171 CONSERVATION COMMISSION							
SALARIES	27,427.00	28,616.00	29,909.92	31,164.00	31,778.00	1.97%	614.00
EXPENSES	31,626.19	28,588.00	20,079.88	28,588.00	28,588.00	0.00%	0.00
TOTAL	59,053.19	57,204.00	49,989.80	59,752.00	60,366.00	1.03%	614.00
176 BOARD OF APPEALS							
SALARIES	712.88	2,786.00	395.85	3,024.00	3,079.00	1.82%	55.00
EXPENSES	561.00	1,146.00	571.20	1,500.00	1,500.00	0.00%	0.00
TOTAL	1,273.88	3,932.00	967.05	4,524.00	4,579.00	1.22%	55.00
294 CARE OF TREES							
SALARIES	7,045.00	7,313.00	7,619.88	7,933.00	8,084.00	1.90%	151.00
EXPENSES	66,194.90	66,500.00	66,209.73	66,500.00	77,500.00	16.54%	11,000.00
TOTAL	73,239.90	73,813.00	73,829.61	74,433.00	85,584.00	14.98%	11,151.00
295 TREE COMMITTEE							
TOTAL	190.00	2,500.00	2,450.00	2,500.00	2,500.00	0.00%	0.00
<b>PROTECTION OF PERSONS AND PROPERTY TOTAL</b>	<b>2,092,018.84</b>	<b>2,280,447.00</b>	<b>2,358,617.31</b>	<b>2,516,052.00</b>	<b>2,598,757.00</b>	<b>3.29%</b>	<b>82,705.00</b>

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	\$ Variance
<b>HEALTH AND SANITATION</b>							
433 GARBAGE DISPOSAL	17,200.00	17,200.00	17,200.00	17,700.00	17,700.00	0.00%	0.00
439 SOLID WASTE							
SALARIES	52,679.12	55,653.00	54,055.03	60,048.00	61,436.00	2.31%	1,388.00
EXPENSES	322,574.05	296,557.00	275,960.29	280,833.00	288,154.00	2.61%	7,321.00
TOTAL	375,253.17	352,210.00	330,015.32	340,881.00	349,590.00	2.55%	8,709.00
450 TOWN WATER							
SALARIES	5,529.12	5,711.00	5,919.12	6,132.00	6,234.00	1.66%	102.00
EXPENSES	6,942.83	16,313.00	7,121.81	16,560.00	16,560.00	0.00%	0.00
TOTAL	12,471.95	22,024.00	13,040.93	22,692.00	22,794.00	0.45%	102.00
519 BOARD OF HEALTH							
SALARIES	32,811.04	35,433.00	36,824.16	38,211.00	38,894.00	1.79%	683.00
EXPENSES	33,964.97	43,834.00	34,041.41	43,446.00	36,294.00	(16.46%)	-7,152.00
TOTAL	66,776.01	79,267.00	70,865.57	81,657.00	75,188.00	(7.92%)	-6,469.00
<b>HEALTH AND SANITATION TOTAL</b>	<b>471,701.13</b>	<b>470,701.00</b>	<b>431,121.82</b>	<b>462,930.00</b>	<b>465,272.00</b>	<b>0.51%</b>	<b>2,342.00</b>
<b>HIGHWAY AND BRIDGES</b>							
422 MAINTENANCE							
SALARIES	369,691.90	394,513.00	383,735.83	417,224.00	412,085.00	(1.23%)	-5,139.00
EXPENSES	159,922.88	136,721.00	153,360.10	159,264.00	194,800.00	22.31%	35,536.00



DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	Variance
OUT OF STATE TRAVEL	0.00	0.00	0.00	0.00	0.00		
TOTAL	529,614.78	531,234.00	537,095.93	576,488.00	606,885.00	5.27%	30,397.00
423 SNOW AND ICE							
SALARIES	46,105.89	51,000.00	87,204.75	84,700.00	84,700.00	0.00%	0.00
EXPENSES	208,733.52	79,000.00	476,051.20	112,572.00	145,300.00	29.07%	32,728.00
TOTAL	254,839.41	130,000.00	563,255.95	197,272.00	230,000.00	16.59%	32,728.00
424 STREET LIGHTING	14,429.93	18,415.00	16,961.22	17,130.00	19,505.00	13.86%	2,375.00
425 TOWN GARAGE	61,184.94	61,647.00	91,977.44	71,899.00	76,984.00	7.07%	5,085.00
428 TARVIA/PATCHING	179,000.00	179,000.00	178,804.05	230,000.00	230,000.00	0.00%	0.00
<b>HIGHWAY AND BRIDGES TOTAL</b>	<b>1,039,069.06</b>	<b>920,296.00</b>	<b>1,388,094.59</b>	<b>1,092,789.00</b>	<b>1,163,374.00</b>	<b>6.46%</b>	<b>70,585.00</b>
<b>OTHER PUBLIC AGENCIES</b>							
194 ENERGY COORDINATOR	75.00	100.00	0.00	100.00	100.00	0.00%	0.00
491 CEMETERY							
SALARIES	59,912.44	64,022.00	67,980.00	72,873.00	74,038.00	1.60%	1,165.00
EXPENSES	19,168.01	20,642.00	23,748.84	23,858.00	25,539.00	7.05%	1,681.00
TOTAL	79,080.45	84,664.00	91,728.84	96,731.00	99,577.00	2.94%	2,846.00

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	\$ Variance
541 COUNCIL ON AGING							
SALARIES	54,119.04	59,172.00	60,796.03	77,861.00	81,544.00	4.73%	3,683.00
EXPENSES	14,256.30	14,272.00	19,423.07	23,050.00	25,950.00	12.58%	2,900.00
TOTAL	68,375.34	73,444.00	80,219.10	100,911.00	107,494.00	6.52%	6,583.00
610 LIBRARY							
SALARIES	275,454.35	282,855.00	280,637.38	336,005.00	358,373.00	6.66%	22,368.00
EXPENSES	109,046.57	116,040.00	122,917.42	140,827.00	145,014.00	2.97%	4,187.00
TOTAL	384,500.92	398,895.00	403,554.80	476,832.00	503,387.00	5.57%	26,555.00
650 PARKS AND RECREATION							
SALARIES	248,845.28	267,125.00	269,513.87	287,360.00	280,028.00	(2.55%)	-7,332.00
EXPENSES	61,443.42	59,534.00	63,376.85	61,631.00	61,933.00	0.49%	302.00
TOTAL	310,288.70	326,659.00	332,890.72	348,991.00	341,961.00	(2.01%)	-7,030.00
<b>OTHER PUBLIC AGENCIES TOTAL</b>	<b>842,320.41</b>	<b>883,762.00</b>	<b>908,393.46</b>	<b>1,023,565.00</b>	<b>1,052,519.00</b>	<b>2.83%</b>	<b>28,954.00</b>
<b>UNCLASSIFIED SERVICES</b>							
152 PERSONNEL COMMITTEE	250.00	510.00	350.00	510.00	510.00	0.00%	0.00
178 DOVER HOUSING PARTNERSHIP	0.00	1,515.00	1,456.00	1,515.00	1,515.00	0.00%	0.00
195 TOWN REPORT	9,919.35	10,930.00	8,912.83	11,509.00	11,509.00	0.00%	0.00
543 VETERANS	1,000.00	2,000.00	1,000.00	2,000.00	2,000.00	0.00%	0.00

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	FY10/FY11 \$ Variance
691 HISTORICAL COMMISSION	191.89	1,484.00	75.00	1,250.00	1,250.00	0.00%	0.00
692 MEMORIAL DAY	2,158.60	2,500.00	1,937.00	2,500.00	2,600.00	4.00%	100.00
<b>UNCLASSIFIED SERVICES TOTAL</b>	<b>13,519.84</b>	<b>18,939.00</b>	<b>13,730.83</b>	<b>19,284.00</b>	<b>19,384.00</b>	<b>0.52%</b>	<b>100.00</b>
<b>INSURANCE</b>							
912 WORKERS COMPENSATION	61,831.19	92,488.00	37,717.38	64,520.00	54,520.00	(15.50%)	-10,000.00
914 GROUP INSURANCE	1,158,357.77	1,402,133.00	1,256,736.96	1,752,063.00	1,600,000.00	(8.68%)	-152,063.00
916 MEDICARE/FICA	93,849.24	107,735.00	110,415.49	121,970.00	127,642.00	4.65%	5,672.00
950 OTHER INSURANCE	120,677.96	138,937.00	131,279.87	169,033.00	194,556.00	15.10%	25,523.00
<b>INSURANCE-SUB-TOTAL</b>	<b>1,434,716.16</b>	<b>1,741,293.00</b>	<b>1,536,149.70</b>	<b>2,107,586.00</b>	<b>1,976,718.00</b>	<b>(6.21%)</b>	<b>-130,868.00</b>
<b>PENSIONS</b>							
911 NORFOLK COUNTY RETIREM.	615,313.00	628,993.00	729,630.00	734,040.00	761,515.00	3.74%	27,475.00
<b>INSURANCE/PENSIONS TOTAL</b>	<b>2,050,029.16</b>	<b>2,370,286.00</b>	<b>2,265,779.70</b>	<b>2,841,626.00</b>	<b>2,738,233.00</b>	<b>(3.64%)</b>	<b>-103,393.00</b>

DEPARTMENT	FY 2007 EXPENDED	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 APPROVED	FY 2011 REQUESTED	FY10/FY11 % CHANGE	\$ Variance
<b>SCHOOLS</b>							
600 DOVER SCHOOL OPERATING	6,745,597.00	7,759,641.00	6,763,844.64	7,871,120.00	8,094,116.00	2.85%	222,996.00
601 DOVER'S SHARE REGIONAL -- OPERATING ASSESSMENT	6,796,902.00	7,472,389.00	8,015,650.00	8,286,543.00	8,879,324.00	7.15%	592,781.00
DEBT ASSESSMENT	864,118.00	809,892.00	832,734.00	824,190.00	749,519.00	(9.06%)	-74,671.00
TOTAL	7,661,020.00	8,282,281.00	8,848,384.00	9,110,733.00	9,628,843.00	5.69%	518,110.00
602 MINUTEMAN VOCATIONAL	82,641.00	63,699.00	21,286.00	4,623.00	29,295.00	533.68%	24,672.00
<b>SCHOOLS TOTAL</b>	<b>14,489,258.00</b>	<b>16,105,621.00</b>	<b>15,633,514.64</b>	<b>16,986,476.00</b>	<b>17,752,254.00</b>	<b>4.51%</b>	<b>765,778.00</b>
<b>MATURING DEBT AND INTEREST</b>							
710 MATURING DEBT PRINCIPAL	1,155,400.36	1,155,401.00	1,165,400.36	1,165,401.00	1,165,401.00	0.00%	0.00
751 MATURING DEBT INTEREST	732,097.54	696,274.00	642,990.02	588,127.00	545,584.00	(7.23%)	-42,543.00
759 BANK CHARGES	2,621.94	11,000.00	3,856.34	8,000.00	7,000.00	(12.50%)	-1,000.00
<b>DEBT &amp; INTEREST TOTAL</b>	<b>1,890,119.84</b>	<b>1,862,675.00</b>	<b>1,812,246.72</b>	<b>1,761,528.00</b>	<b>1,717,985.00</b>	<b>(2.47%)</b>	<b>-43,543.00</b>
<b>TOWN BUDGET GRAND TOTAL</b>	<b>\$24,245,249.04</b>	<b>\$26,393,662.00</b>	<b>\$26,160,386.26</b>	<b>\$28,281,221.00</b>	<b>\$29,218,577.00</b>	<b>3.31%</b>	<b>937,356.00</b>

Article 5. (Selectmen) To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Cemetery

- a. Replace Tractor/Mower \$11,000

**This request covers the purchase of a new tractor/mower to replace a 10-year old machine, which will be traded in. The new unit will complement the other mower used by the Cemetery, allowing for interchangeable attachments, and include a mulching system. This unit will serve as both a mower and a snow-plow.**

*The Capital Budget Committee recommends approval of \$11,000 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$11,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF THE TRACTOR/MOWER.

2. Fire Department

- a. Extrication Equipment \$55,000

**This request covers the replacement of extrication/rescue equipment known as the “Jaws of Life.” This equipment is used for removing victims that have become trapped in a motor vehicle or in other accident scenarios. The current equipment is 17 years old. Materials used in manufacturing automobiles today have changed, and the current rescue equipment is becoming inadequate to perform emergency extrication operations. The new replacement equipment is more powerful, lighter, and easier to operate. The equipment also includes rescue stabilization struts that are used to stabilize a vehicle when an extrication operation is being performed to insure patient and firefighter safety.**

*The Capital Budget Committee recommends approval of \$55,000 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$55,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF EXTRICATION EQUIPMENT.

b. Ambulance – Electronic Patient Care Reporting System \$12,800

**This request is for the purchase of an Electronic Patient Care Reporting System that allows the Emergency Medical Technicians to record a patient’s medical condition in a more efficient and complete manner. An Electronic Patient Care Reporting System is being mandated for implementation by the state to standardize state and federally mandated reporting and will have the added benefit of providing integrated, streamlined billing.**

*The Capital Budget Committee recommends approval of \$12,800 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$12,800 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF AN ELECTRONIC PATIENT CARE REPORTING SYSTEM.

### 3. Parks& Recreation Commission

a. Large Truck \$42,000

**This request is to replace a 10-year-old truck that has over 60,000 miles and has required extensive repairs, including engine work and body repairs. The new truck will include a plow.**

*The Capital Budget Committee recommends approval of \$42,000 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$42,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF A LARGE TRUCK.

b. Computer Software \$0

**This request is for computer software to facilitate online registration for the Parks& Recreation youth programs.**

*The Capital Budget Committee does not recommend approval of \$5,045 for this item. The intent of this request has merit but, since*

*the Parks & Recreation Commission collects fees and pays for program expenses through their Revolving Fund, the Capital Budget Committee strongly suggests this expense, which is a direct program expense, be paid for in the same manner as other direct program expenses.*

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ITEM NOT BE APPROVED.

#### 4. Highway Department

a. Pickup truck with plow \$41,000

**This request is for the replacement of H2, a ¾ ton pickup truck with plow. The current truck is 10 years old and has been driven 72,000 miles, plus idling time during the winter. (Approximately 82,000 miles will have accrued by the time a new truck is delivered.) The existing truck failed the 2009 annual inspection because of serious body rot, which has been temporarily repaired. This truck is used by the Highway Department foreman and for snowplowing, as well as by the Dover Building Maintenance Department.**

*The Capital Budget Committee recommends approval of \$41,000 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$41,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF A PICKUP TRUCK WITH PLOW.

#### 5. Police Department

a. Patrol Vehicles (1) \$32,000

**This request is to replace one (1) of the Department's six police vehicles. In FY10 two cars were approved at Town Meeting as part of a continuation of a 1-car, 2-cars, 1-car, and 2-cars yearly cycle. FY11 is a 1-car cycle.**

*The Capital Budget Committee recommends the approval of \$32,000 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$32,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF ONE PATROL VEHICLE.

6. Dover School Committee

a. Replacement of Computer Technology and Equipment \$42,500

**This request is to replace and upgrade the computer technology and equipment at the Chickering School.**

*The Capital Budget Committee recommends approval of \$42,500 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$42,500 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF COMPUTER TECHNOLOGY AND EQUIPMENT.

b. Carpet for Administration Building \$0

**This request is to replace the carpet in the library and administrative section of the Chickering School at a cost of \$20,000. Upon inspection, the carpet does not appear to be worn and appears to have a longer useful life.**

*The Capital Budget Committee recommends this item not be approved.*

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ITEM NOT BE APPROVED.

c. Boiler Glycol (antifreeze) Replacement \$10,000

**This request is to replace the glycol drain, power flush the unit, and recharge the glycol in the boiler hot-water system.**

*The Capital Budget Committee recommends approval of \$10,000 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$10,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF BOILER GLYCOL.

d. Trees \$0

**This is to replace dead trees outside the kindergarten wing of the Chickering School at a cost of \$7,500. After the school was built, mature trees were planted to help provide shade and regulate the solar heat.**



*The Capital Budget Committee recommends this item not be approved.*

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ITEM NOT BE APPROVED.

e. Frost Heave Repair, 5 Exterior Rear Doors \$5,000

**Frost heaves have developed outside five exterior doors and need to be repaired.**

*The Capital Budget Committee recommends approval of \$5,000 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$5,000 BE RAISED AND APPROPRIATED FOR THE REPAIR OF FROST HEAVES OUTSIDE FIVE EXTERIOR DOORS.

f. HVU-2 Heat Wheel Replacement \$5,000

**This request is to replace the exterior filter rack for protecting the HVU-2 heating system in the kindergarten wing of the Chickering School.**

*The Capital Budget Committee recommends approval of \$5,000 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$5,000 BE RAISED AND APPROPRIATED FOR THE REPLACEMENT OF THE HVU-2 HEAT WHEEL.

## 7. Board of Selectmen

a. Fire Station: Painting of floors/walls \$15,000

**This request is for painting floors and walls inside the Fire Department's apparatus bays. The new floor paint will increase the traction in the bay and alleviate a potential safety issue that now exists when the floor is slick.**

*The Capital Budget Committee recommends approval of \$15,000 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$15,000 BE RAISED AND APPROPRIATED TO PAINT THE

FIRE STATION FLOORS AND WALLS.

b. Caryl Community Center Building Maintenance \$20,000

**This item allows for the continued maintenance of the Caryl Community Center's exterior and small interior improvements. A committee — composed of a Selectmen, Town Administrator, Superintendent of Buildings, and representatives from the CCCBC program subcommittee, Parks& Recreation, and the Council on Aging — is reviewing the requests from the main user groups to develop a prioritized list of small, inexpensive interior renovations. Current items being addressed include security; improvements to the kitchen, cafeteria, and bathrooms; storage needs; and various esthetic items. It is the intent of the committee and the Board of Selectmen to focus only upon specific changes that will have significant impact on the users of the Community Center. The Selectmen will be returning \$ 165,567.50 to the Town's free cash account in June 2010 from Article 11 of the May 2009 Warrant for the repair of the building's roof and masonry due to very favorable bids for the now-completed work.**

*The Capital Budget Committee recommends approval of \$20,000 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$20,000 BE RAISED AND APPROPRIATED FOR CARYL COMMUNITY CENTER BUILDING MAINTENANCE.

8. Town Clerk

a. Election Equipment \$15,000

**This item covers the costs to establish a second voting precinct, which will be required if the population of Dover exceeds 6,200, based on the 2010 Federal census.**

*The Capital Budget Committee recommends approval of \$15,000 for this request.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$15,000 BE RAISED AND APPROPRIATED TO PURCHASE ELECTION EQUIPMENT.

Article 6. (Selectmen) To see if the Town will vote to raise and appropriate,

appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws; or take any other action relative thereto.

**In order to replenish the Unemployment Compensation Fund and to cover expected claims, the Board of Selectmen is requesting that \$78,000 be added to the existing fund.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$78,000 BE RAISED AND APPROPRIATED FOR THE PURPOSES OF THIS ARTICLE.

Article 7. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; or take any other action relative thereto.

**This article provides for funding the accumulated sick leave for retiring police officers. The current balance of the fund is \$48,325.51 and the Board of Selectmen is requesting that \$10,000.00 be added to the existing fund to maintain a balance sufficient to meet future demands.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$10,000.00 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 8. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various state budgets; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

**This article authorizes the Board of Selectmen to access Chapter 90 Highways Funds from the Commonwealth and requires no financial expenditure at this time.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 9. (Selectmen) To see if the Town will vote pursuant to Chapter 44, Section 53E ½, of the Massachusetts General Laws to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by Town Meeting, such accounts shall not exceed the following amounts for FY11:

1. Building Department
  - a. Gas Inspector \$5,100
  - b. Plumbing Inspector \$16,900
  - c. Wiring Inspector \$22,000
2. Board of Health
  - a. Perk and deep hole inspection and permitting \$40,000
  - b. Septic inspection and permitting \$40,000
  - c. Well inspection and permitting \$15,000
  - d. Swimming pool inspection and permitting \$10,000
3. Building Maintenance Department \$5,000
4. Library
  - a. Materials replacement \$5,000

And further, that the fees in connection with these programs be credited to the respective accounts and that the respective board or department be authorized to make expenditures from these accounts in accordance with Chapter 44, Section 53E ½, of the Massachusetts General Law; or take any other active relative thereto.

**The revolving fund accounts were established by vote of Town Meetings in 1993 (Board of Health), 1994 (Dover School Committee), 1995 (Building Department), 2002 (Building Maintenance), and 2008 (Library). This year's request permits departments to maintain the same level of funding for all these revolving accounts.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 10. (Dover Housing Partnership) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to subsidize the purchases by eligible buyers of affordable housing units at County Court Condominiums, subject to an adjustment of the future restricted resale price by a lower discount rate from the appraised value of the condominiums so subsidized; or take any other action relative thereto.

THIS ARTICLE WILL BE WITHDRAWN.

Article 11 (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrowed, or provide by any combination of these methods, a sum of money for the purpose of renovation of the dispatch area in the Protective Services Building; or take any other action relative thereto.

**Capital Budget Committee Majority Opinion:**

**The dispatch area of the Police Department was originally constructed in 1975. The proposed renovation is to improve the functionality of this key element of the Dover Police Department's facility. The dispatch center serves as the Communication Center for the entire Town of Dover, handling all communications for the Police, Fire, Ambulance/EMT, and Animal Control Departments, Emergency Management, Public Health emergencies, requests to the Highway and Tree Departments for immediate services, and all mutual aid services provided by Dover or for Dover from surrounding towns, Norfolk County, and the Commonwealth.**

**The dispatch officers interact regularly with members of the public, professional staff, and other personnel in person, on the phone, on the radio, and through computer-based communication systems. This active job is currently performed in an open office environment located adjacent to the entrance, lobby waiting area, and office support functions. This set-up has several deficiencies:**

- **Congestion and lack of privacy**
- **Noise issues, which can interfere with sensitive communications**
- **Outdated work area furnishings relative to equipment changes over the last 35 years**
- **Severe deficiencies in environmental controls for temperature and ventilation**

**As with any centralized work space that has not been updated in 35 years, the dispatch area no longer meets the needs of a modern police force and communication center and needs to be renovated. The planned renovation will provide necessary privacy for the dispatch officers and citizens (in person or calling in), a reconfigured and expanded work area for the officers, and many energy-saving improvements, including an inner vestibule, increased roof insulation, energy-efficient windows, and improvements to the HVAC system.**

**Capital Budget Committee Minority Opinion:**

**The Capital Budget Committee voted 5-2 in favor of this item. The dissenters feel that, in such economically fragile times, such a costly expenditure would be better deferred.**

*The Capital Budget Committee recommends the approval of \$400,000 for this purpose.*

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$400,000 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE. FURTHER, WE RECOMMEND THE USE OF A CAPITAL EXCLUSION FOR THE COST OF THE RECONFIGURATION.

Article 12. (Citizens' Petition) To see if the Town will vote to amend the Zoning Bylaws of the Town of Dover by deleting present Subsection D from Article VI, Special Regulations, Section 185-34, Off-Street Parking, and inserting therefore a new Subsection D, as follows:

**D. Recreational parking in Residential Zoning District.**

- (1) In addition to the ancillary parking currently permitted, parking for recreational use is permitted on a parcel or lot in any residential zone, subject to the following:
  - (a) The parcel or lot is of "adequate dimension," as defined in the following Subsection D(2) of this subsection D;
  - (b) The parcel or lot does not have a dwelling on it and is subject to a recorded or legal restriction precluding residential development;
  - (c) A parking plan is approved by special permit by the Planning Board at an advertised public hearing at which the Board determines that the parking is not inconsistent with public safety needs and that the parking area will not be covered by asphalt or other impermeable surface;
- (2) For purposes of this Subsection D, "adequate dimensions" means a parcel or lot at least 30 acres in dimension, in which case two parking spaces are allowed. If a parcel or lot is at least 70 acres, 4 parking spaces are allowed. If the parcel or lot exceeds 100 acres, 5 parking spaces shall be allowed for each full 100 acres;

Or take any other action relative thereto.

**This article authorizes a change in the Zoning Bylaws to amend Subsection D, Recreational Parking in Residential Zoning District. The Trustees of Reservations requests removing the re-**

**quirements that all parking be within 100 feet of a public way and that no more than 5 parking spaces shall be permitted within any four-hundred foot radius. This would allow the Planning Board's special permit process to take into account the actual site conditions and configurations and enable TTOR to apply to the Planning Board for a consolidated parking area for 25 spaces to access Noanet Woodlands. The existing bylaw addresses recreational parking allotments in residential areas relative to the acreage of the open space parcel. No changes to the number of cars allowed is proposed.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 13. (Selectmen) To see if the Town will vote to amend Subsection 2 - 4 of Chapter 2 of the General Bylaws by deleting the words "One hundred seventy-five" and replacing them with a lesser number; or take any other action relative thereto.

**The quorum for Town Meeting of 175 is one of the highest of all towns surveyed; most require 100 or fewer. The current requirement has forced a delayed start to Town Meeting as recently as two years ago. Furthermore, should a number of people leave after the articles of interest to them are complete, the Meeting could drop below quorum, halting business until another night. A lower number would allow the timely opening and completion of Town Meeting.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE "LESSER NUMBER" IN THE ARTICLE BE "ONE HUNDRED" AND THIS ARTICLE BE APPROVED.

Article 14. (Selectmen) To see if the Town will vote to amend the length of the terms of offices of appointed Town Officers, Committee members and Commissioners in the Articles of Chapter 4 of the General Bylaws by changing the lengths of terms of office, as follows:

ARTICLE XV (Bonded Constables)

In § 4-21, delete "one-year" and replace with "three-year";

ARTICLE XXX (Board of Fire Engineers)

In § 4-40, delete the first sentence in its entirety and replace with:

“There shall be a three-member Board of Engineers appointed by the Board of Selectmen on a rotating basis of one member each year for a three-year term. Upon the expiration of terms of the Board of Engineers in the first year after the effective date of this provision, the Board of Selectmen shall appoint one member for a one-year term, one member for a two-year term and one member for a three-year term, and in every year thereafter, upon expiration of any member’s term, shall appoint each member for a term of three years.”

ARTICLE XXXVIII (Forest Warden)

In § 4-48, delete “one year” and replace with “three year”;

ARTICLE XXXIX (Emergency Management Team)

In § 4-49, delete the words “two-year” appearing twice and replace with them in both places with the words “three-year”;

ARTICLE XLI

In § 4-51, delete the second and third sentences in their entirety and replace them with the following:

The Board of Selectmen shall appoint nine members. Upon the expiration of the terms of the members of the Open Space Committee in the first year after the effective date of this provision, the Board of Selectmen shall appoint three members for a one-year term, three members for a two-year term and three members for a three-year term, and in every year thereafter, upon the expiration of the term of any member first appointed by the Board of Selectmen, shall appoint each such member for a term of three years. In addition, the Conservation Commission and the Planning Board shall each appoint one of their members to a one-year term.

Or take any other action relative thereto.

**This article provides for the amending of various C4 Articles of the Dover Code to simplify the length of terms for all appointees. For example, revising one year terms to three year terms like most appointees have, thus not having to re-appoint some appointees each and every year, but once every three years**

THE WARRANT COMMITTEE RECOMMENDS THIS ARTICLE BE APPROVED.



Article 15. (Selectmen) To see if the Town will vote to amend subsection 44 – 5A of Chapter 44 of the General Bylaws by deleting the words “executive assistant” and replacing them with the words “Town Administrator”; or take any other action relative thereto.

**This article seeks to update the Bylaw in accordance with the affirmative 2001 Town Meeting vote deleting the words “executive assistant” and replacing it with “Town Administrator”.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 16. (Long Range Planning Committee) To see if the Town will vote to amend subsection 4-32 of Chapter 4, Article XXII (Long Range Planning Committee) of the General Bylaws as follows:

Add to the end of the first sentence in paragraph 4-32A the words “and addressing any other matters that are delegated to the Committee by the Board of Selectmen” so that the paragraph reads as follows:

“The Committee shall be responsible for advising, assisting and coordinating the long range planning of all committees and boards of the Town and addressing any other matters that are delegated to the Committee by the Board of Selectmen. It shall be the duty of the Town boards, committees and commissions to furnish the Long Range Planning Committee with information requested for its purposes.”

And, delete paragraph 4-32B in its entirety and relabel current paragraph 4-32C as 4-32B, or take any other action relative thereto.

**The current Bylaw language specifies a duplication of effort between the Long Range Planning Committee and the Capital Budget Committee for reviewing and recommending capital improvements. By removing paragraph 4-32B, this duplication is eliminated, placing the responsibility solely with the Capital Budget Committee.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 17. (Planning Board) To see if the Town will vote to amend the Zoning Bylaw by deleting it in its entirety and replacing it with a revised version on file in the Office of the Town Clerk and the Planning Board, said revisions consisting of clarifications; or take any other action relative thereto.

THIS ARTICLE WILL BE WITHDRAWN

Article 18. (Assessors) To see if the Town will vote to amend subsection 4 – 11 of Chapter 4 of the General Bylaws by deleting the words “an Assistant Assessor” and replacing them with the words “a Town Assessor”; or take any other action relative thereto.

**This article, if approved, would change the job title of a Town employee. Job titles and classifications are under the oversight of the Personnel Board. The Personnel Board does not support this change.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE NOT BE APPROVED.

Article 19. (Assessors) To see if the Town will raise and appropriate, appropriate by transfer from available funds, or borrow, or any combination of these methods, a sum of money for a revaluation of all property to be conducted under the supervision of the Board of Assessors; or take any other action relative thereto.

**This article allows the Board of Assessors to contract a consultant for \$40,000 for revaluation of all property. The state mandates this procedure every three years.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$40,000 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 20. (Citizens’ Petition) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of constructing a sidewalk within the Town-owned right of way on the south side of Springdale Avenue, from its intersection with Main Street easterly to its intersection with the entrance of the residential housing area known as the Meadows, a distance of 3,400 linear feet, more or less, said sidewalk to conform substantially in width and barrier curbing to sidewalks on Centre Street; or take any other action relative thereto.

THIS ARTICLE WILL BE WITHDRAWN

Article 21. (Citizens’ Petition) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of constructing a sidewalk within the Town-owned right of way on the east side of Dedham

Street, from its intersection with Burnham Road, northerly to the raised crosswalk at the entrance to Caryl Park, a distance of 515 linear feet, more or less, said sidewalk to conform substantially in width and barrier curbing to sidewalks on Centre Street; or take any other action relative thereto.

**This request is a Citizens' Petition for a sidewalk. The cost estimate for the project is \$9,006. The sidewalk would allow residents of Burnham and Hutton Roads to avoid crossing Dedham Street to use the existing sidewalk. A sidewalk already exists in this location on the opposite (north) side of Dedham Street. The proposed sidewalk links residents of just two roads to Caryl Park, and does not create a link to the center of town or to the existing sidewalk along Centre Street. Further, no studies have been conducted, and no information is available, with regard to the potential safety benefits of this sidewalk.**

*The Capital Budget Committee unanimously recommends that this not be approved as the proposed sidewalk does not connect to an existing sidewalk network.*

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE NOT BE APPROVED. HOWEVER, SHOULD IT BE APPROVED, WE RECOMMEND THE USE OF A CAPITAL EXCLUSION FOR THE COST OF THE PROJECT.

Article 22. (Parks & Recreation Commission) To see if the Town will vote to transfer the care, custody and control of the 5 Whiting Road site from the Parks & Recreation Commission to the Board of Selectmen; or take any other action relative thereto.

**The Parks & Recreation Commission has requested to return custody and control of the 5 Whiting Road building to the Board of Selectmen, who are responsible for all Town-designated buildings.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 23. (Parks & Recreation Commission) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or any combination of these methods, a sum of money for the purpose of the construction or reconstruction of the Caryl Park playing fields, including the cost of architectural and engineering services for plans and specifications related thereto; or take any other action relative thereto.

THIS ARTICLE WILL BE WITHDRAWN.

Article 24. (Dover-Sherborn Regional School Committee) To see if the Town will vote to approve borrowing authorized by the Dover-Sherborn Regional School Committee to be expended under the Regional School Committee's direction for the purpose of reconstructing or making extraordinary repairs to the regional campus wastewater treatment plant, including design and engineering costs related thereto; or take any other action relative thereto.

THIS ARTICLE WILL BE WITHDRAWN.

Article 25. (Board of Fire Engineers) To see if the Town will vote to accept the provisions of Section 4 (2) (b½) of Chapter 32 of the Massachusetts General Laws to permit service as a permanent-intermittent or call firefighter to be credited as full-time service in the Town's contributory retirement system, notwithstanding that said firefighter has not been appointed as a permanent member of the fire department; or take any other action relative thereto.

**Call firefighters do not accrue service time creditable towards a pension. By accepting this provision, a former call firefighter who has become a full-time Town employee could seek credit for up to five years' additional service time in the Norfolk County Retirement Plan. It is believed that two or three current Town employees would qualify.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 26. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provided by any combination of these methods, a sum of money for the purpose of hiring consultants to provide design and other services to develop a preservation plan for the Caryl House, located at 107 Dedham Street, or take any other action relative thereto.

**This is the Town Selectmen being proactive to authorizing an assessment to preserve our Town-owned historical building. This \$10,000 would allow the Town to fund an architect to identify and develop recommendations for potential preservation work.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$10,000 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 27. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer of available funds, or provide by any combination of

these methods a sum of money to fund the Other Post-Retirement Benefits Liability Trust Fund to offset the anticipated cost of premium payments for or direct payments to be made to retired employees, and eligible spouses or dependents of deceased employees of the Town; or take any other action relative thereto.

**This article relates to the amount to be funded in FY11 into the Town's Other Post-Retirement Benefits Liability Trust Fund. The Trust Fund was created in 2009 in accordance with Chapter 479 of the Acts of 2008 (codified as Mass. Gen. L. ch. 32B, paragraph 20) by which a local government may create an Other Post-Retirement Liability Trust Fund to address its unfunded Other Post-Retirement Benefits liability in accordance with Government Accounting Standard #45 "Accounting and Financial Reporting By Employers for Post-Retirement Benefits Other Than Pensions". The amount to be funded each year is based on a schedule prepared by an actuary engaged by the Town. The amount scheduled to be funded in FY11 is \$178,867. The Trust Fund was initially funded with the one million, nine hundred thousand dollars (\$1,860,207.55) received as settlement of a class-action lawsuit and future settlement proceeds received, if any, were to be used to offset amounts to be funded each year. While the amount scheduled to be funded in FY11 is \$178,867, additional settlement proceeds of \$191,828 were received and recorded to Local Receipts through March 2010 and will more than offset the amount to be appropriated in FY11 for this purpose.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 28. (Selectmen) To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or donation and/or to take by eminent domain any fees, easements or other interests in all or any part of land shown as lot 71 on Assessors Property Map 6 and on preliminary right of way plans entitled Willow Street Over the Charles River, Bridge No. D-10-004 = N-04-007, prepared by the Massachusetts Department of Transportation Highway Division, on file with the Town Clerk for the purpose of reconstruction of the Willow Street Bridge and work related thereto; and further to raise and appropriate, appropriate by transfer from available funds or borrow, or any combination of these methods, a sum of money for the purpose of such acquisitions and/or takings; or take any other action relative thereto.

**This article is put forth which would allow the Town to acquire a small, adjacent parcel to the Willow Street Bridge so that the reconstruction of the bridge, which is funded by State funds, be**

**completed. The cost of the parcel will be \$160.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$160 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 29. (Dover's Minuteman Regional Technical School Representative) To see if the Town will approve the sum of \$725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District, for the purposes of paying the costs of a feasibility study to consider options for making improvements to the District's high school building located at 758 Marriot Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstruction, expanding, remodeling, and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approval by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and MSBA, or take any other action relative thereto.

**This article authorizes the MSBA and Minuteman to conduct a feasibility study, the initial step leading to a potential renovation project of its 1972 building. In order to proceed, the feasibility study has to be approved by all sixteen member towns. The result of the study will provide the scope and cost of a future project. Dover's share (proportionate to enrollments) is \$5,172 paid over five years starting in 2012 at \$165**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 30. (Selectmen) To see if the Town will vote to accept the provisions of Section 69 of Chapter 152 of the Massachusetts General Laws to include under the Town's workers' compensation program such elected officials of the Town of Dover except the Board of Selectmen or members of the police and fire departments, as the Board of Selectmen may, from time to time, designate in writing; or take any other action relative thereto.

**This article requests that the Town vote to accept the provisions of Mass. Gen. L. ch. 152, Section 69, under which certain elected officials in the Town, other than the Board of Selectmen, the Police and Fire Departments, would be covered under the work-**

**ers' compensation law in the event of a workplace injury.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 31. (Warrant Committee) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods pursuant to Chapter 40, Section 6 of the Massachusetts General Laws a sum not to exceed 5% of the tax levy of Fiscal Year 2010 to be a Reserve Fund, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute, and determine whether the money shall be provided by the tax levy, by transfer from available funds including the Reserve Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

THE WARRANT COMMITTEE RECOMMENDS THAT THE RESERVE FUND BE FUNDED AT \$250,000 FOR FY11, AN INCREASE OF \$50,000 OVER THE APPROPRIATION FOR FY10. IT WAS DECIDED TO INCREASE THE RESERVE FUND BECAUSE WHILE THE TOTAL BUDGET HAS INCREASED, THE RESERVE FUND AMOUNT HAS NOT CHANGED IN AT LEAST THE PAST SIX YEARS. THE RECOMMENDED RESERVE FUND AMOUNT IS WELL WITHIN THE TOWN'S STATUTORY LIMIT OF \$1,191,817 OR 5% OF THE PROJECTED FY11 TAX LEVY.

Article 32. (Warrant Committee) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to pay any unpaid bills rendered to the Town for prior years; or take any other action relative thereto.

**This article allows the Town to pay bills from prior fiscal years that were rendered to the Town for payment after June 30, 2008. The total is \$550.**

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$550 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 33. (Warrant Committee) To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2009 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the FY10 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

**At the time this blue book went to press, no supplemental appropriations were necessary.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE DISMISSED

Article 34. (Warrant Committee) To see if the Town will vote to transfer from Free Cash in the Treasury an amount to meet the appropriations for the ensuing fiscal year and will authorize the Board of Assessors to use the same to reduce the tax rate; or take any other action relative thereto.

**Free Cash, or available funds, is comprised of unexpended Free Cash from the previous years, receipts in excess of revenue estimates and unspent amounts in the budget line items. The Commonwealth as of July 1, 2009 certified Dover's Free Cash at \$3,803,191 which is 13.47% of the FY10 Operating Budget of \$28,281,221.**

**It has been the practice of the Town to apply Free Cash to minimize total budget overrides and reduce the tax rate rather than to apply it against a specific capital or operating expense item. Last year's Annual Town Meeting, the voters of Dover approved the Warrant Committee's recommendation to apply \$1,537,608 to reduce the FY10 budget and thereby avoid an override for FY10.**

THE WARRANT COMMITTEE RECOMMENDS THE USE OF FREE CASH FOR THE PURPOSES OF THIS ARTICLE. THE EXACT AMOUNT WILL BE PROVIDED AT TOWN MEETING.

Article 35. (Warrant Committee) To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2009 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the FY10 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

**At the time this Blue Book went to press, no supplemental appropriations were necessary.**

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE DISMISSED.



Article 36. To choose by ballot the following Town Offices:

- Moderator.....one year
- One member of the Board of Selectmen .....three years
- One member of the Board of Assessors .....three years
- Two members of the Dover School Committee .....three years
- One member of the Dover-Sherborn  
Regional School Committee .....three years
- Two members of the Board of Library Trustees .....three years
- One member of the Board of Library Trustees .....one year  
(to fill an unexpired term)
- One member of the Cemetery Commissioners .....three years
- One member of the Planning Board .....five years
- One member of the Board of Health .....three years
- Two members of the Parks & Recreation Commission ...three years
- Three Constables .....three years

For these purposes the polls will be open at seven o'clock in the forenoon and will close at eight o'clock in the evening.

**RESERVE FUND TRANSFERS FOR FY10**

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>\$200,000</b>	<b>Prior Notice</b>	<b>Request for Transfer</b>	<b>Amount of Transfer</b>	<b>Actual Balance</b>
#439 Solid Waste	Repair Hydraulic Compactor		6,317.00			
#814 Unemployment	Replenish Trust Fund				18,159.94	
#155 Data	Upgrade to Accounting Software		10,000.00			
#422 Highway	Repair Street Sweeper				6,606.58	
#135 Accountant	Consultant for Accounting Office				10,000.00	
#422 Highway	Frame Work on Wheel Dump Truck				6,500.00	
#814 Unemployment	Replenish Trust Fund				36,000.00	
#135 Accountant	Consultant for Accounting Office				5,000.00	
#162 Election & Reg	State Elections 12/8/09 & 1/19/10		6,000.00			
#135 Accountant	Consultant for Accounting Office				5,000.00	
<b>TOTAL</b>		<b>\$200,000</b>	<b>\$22,317</b>	<b>\$0</b>	<b>\$87,267</b>	<b>\$112,733</b>

## MUNICIPAL TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. Appropriate figures are noted.

Transfers from the reserve Fund are within the exclusive control of the Warrant Committee are for “extraordinary or unforeseen expenditure.” The **RESERVE FUND** is established by the voters at an Annual Town Meeting only. It may be composed of an appropriation not exceeding 5% of the tax levy of the preceding year, or money transferred from the Overly Surplus or both.

**SURPLUS REVENUE** is the amount by which the cash accounts receivable and other assets exceed liabilities and reserves.

**FREE CASH** is an amount calculated annually by the State Bureau of Accounts. The amount is determined by subtracting uncollected taxes from **SURPLUS REVENUE**. The Warrant Committee at Town Meeting recommends the use of Free Cash.

7/1/09	\$3,803,191
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**OVERLAY RESERVE** is the amount raised and appropriated by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements and exemptions to be granted.

6/30/09	\$296,049
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**OVERLAY SURPLUS** is the amount accumulated for Overlay for various years not used or required to be held in the Overlay Reserve account for a specific year.

Estimate	\$50,000
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**STABILIZATION FUND** is to provide a reserve for any lawful municipal purpose. Appropriations from the **STABILIZATION FUND** may be made at Annual or Special Town Meetings by a two-thirds vote.

6/30/09	\$739,793
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**CONSERVATION FUND** was established in 1962 and has been added to from time to time by the voters at Town Meeting. The Fund may be expended by the Conservation Commission for any conservation purpose, other than taking by eminent domain. (Total conservation funds available from all sources

6/30/09	\$140,534
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TOWN OF DOVER



MASSACHUSETTS

PRSRRT STD  
U.S. POSTAGE  
**PAID**  
DOVER, MA  
PERMIT NO. 3  
CARRIER  
PRESORT

POSTAL PATRON

DOVER, MA 02030

**IMPORTANT  
TOWN BUSINESS**