

# DOVER

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*176th Town Report*

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## 2012



# In Memoriam

The Town Report of 2012 recognizes the following individuals who served the Town of Dover with commitment and distinction:

## **Robert V. Connors**

Council on Aging, 1996–2008

Town Report Committee, 1998–2002

Caryl School Study (Reuse) Committee, 1999–2002

Dover Community Center Building Committee, 2006

## **Philip Edward McChesney**

Town House Renovation Committee, 1997–99

Council on Aging, 2007–12

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## Acknowledgments by the Town Report Committee

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Kathy Weld, Chairman  
Lauren Doherty  
Dee Douglas  
Mary Kalamaras  
Hadley Reynolds

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The *Dover Town Report* is mandated to be the vehicle by which all Town departments, boards, and committees convey to Dover residents a summary of their activities during the year. The Town Report Committee is composed of five appointed residents, each of whom serves a three-year term.

The Committee extends its thanks and deep appreciation to outgoing member Jeannette Reynolds for her many important contributions to the *Dover Town Report* during the past six years. She is greatly missed by all. The Committee also welcomes incoming member Dee Douglas, whose many lovely photographs have graced previous issues of the report.

Thanks go to all report contributors for their efforts, especially those individuals who submitted information in a timely manner. We are grateful for the expertise of our graphic designer, Pat Dacey, and the printing and binding services of Courier Westford. We also thank everyone who submitted photographs for print consideration and encourage residents and nonresidents alike to participate next year.

Dover residents are welcome to provide the Committee with their comments and suggestions for improving this report. Contact us at [townreport@dovertown.org](mailto:townreport@dovertown.org).

# Citizens Volunteer Form

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If you are interested in serving the Town in any capacity listed below, please complete this form and return it, either by mail or in person, to the Selectmen's Office, Town House, 5 Springdale Avenue, or call (508) 785-0032, ext. 221. Information received will be made available to all boards, committees, and departments for their reference in filling vacancies.

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Area(s) of interest: \_\_\_\_\_

Availability (e.g. nights, weekends, hours per month): \_\_\_\_\_

Comments: \_\_\_\_\_

- Selectmen's Office
- General Government
- Historical Commission
- Council on Aging
- Cultural Council
- Town Report Committee
- Civil Defense
- Tree Committee
- Recycling Committee
- Conservation Commission
- Dover Housing Partnership
- Long Range Planning Comm.
- County and Regional Affairs
- Veterans' Affairs
- Human Services
- Parks and Recreation
- Town Clerk/Elections
- Other \_\_\_\_\_

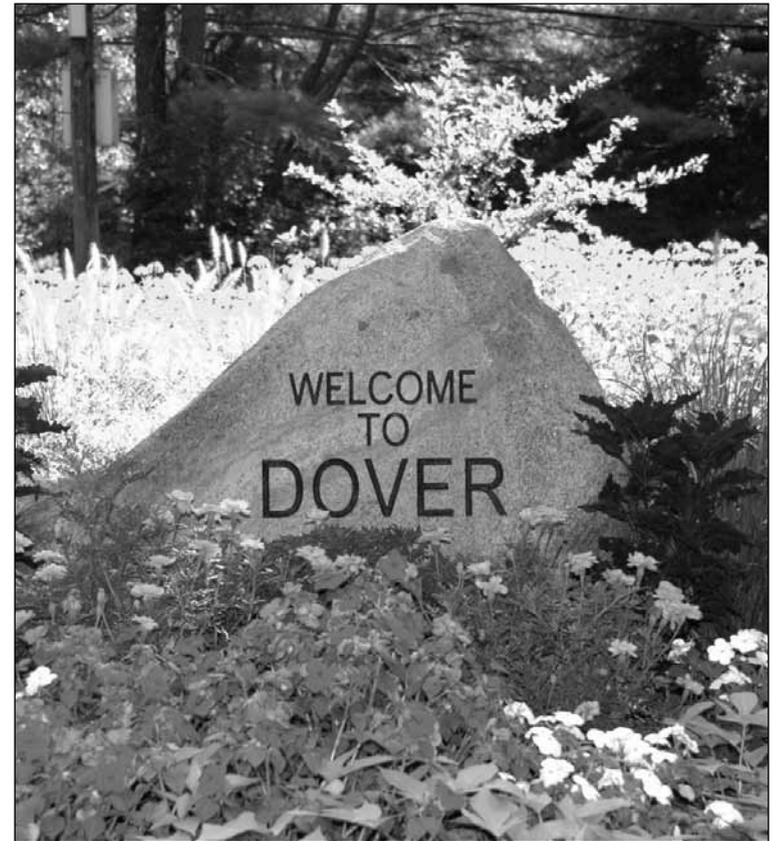
# DOVER

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*Information for Citizens*

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2012



# General Information

First settlement recorded in 1640  
Established as the Springfield Parish of Dedham in 1748  
Incorporated as the District of Dover in 1784  
Incorporated as a Town in 1836

## Geographic Information

Latitude: 42° 14' North                      Longitude: 71° 17' West  
Land Surface: 9,701.4 acres                  Water Surface: 94.6 acres  
Total: 9,796 acres or 15.3 square miles  
Perimeter: 23.51 miles (10.87 on the Charles River)  
Political Location of the Town: Norfolk County  
Fourth Congressional District of Massachusetts: Congressman Barney Frank  
Bristol and Norfolk District: State Senator James E. Timilty  
Thirteenth Norfolk District: State Representative Denise Garlick  
Second Councillor District: Councillor Kelly A. Timilty

## Building Dates

Library	1968	Regional Senior High	1968, 2004
Caryl School	1912, 1972	Post Office	1975
Town House	1922	Protective Agencies	
Chickering School	2001	Building	1976, 1999
Regional Middle School	2003	Town Garage	1998

## Census Figures

Year	Population	Registered Voters	Number of Households
1790	485		
1910	769		
1950	1,722	318	
1975	4,896	2,674	1,335
1980 (est.)	5,000	2,988	1,460
1985	5,039	3,140	1,450
1990	5,240	3,231	1,668
1995	5,585	3,383	1,812
2000	5,874	3,566	1,902
2005	6,088	3,785	1,958
2010	6,034	3,955	1,985
2011	5,980	3,899	1,989
2012	6,081	4,048	1,995

# Town Offices Directory

Police and Fire Emergencies: 911      Town Website: <http://www.doverma.org>  
 Town House Offices (Dial 508-785-0032 + ext. For fax, dial 508-785 + fax #)

Office	Ext	Fax Number	Hours
Accountant	227		M-F 9-5
Assessors	241	8134	M-Th 9-5; F 9-12
Board of Health	232	8114	M-Th 9-2:30
Building Department	225	8114	T & Th 9-3; F 8-2
Building Maintenance	235	2341	M-F 7-3
Town Clerk	226	2341	M, W, F 9-1; T & Th 9-4
Conservation Commission	233	8114	M & T 9-3; Th 8:30-3
Council on Aging	246	8114	M & T 9-3:30; W 9-1:30; Th 9-4
Planning Board	238	8114	T & Th 10-3; W 2-4
Selectmen	221	2341	M-F 9-5
Treasurer/Collector	228		M-F 9-5
Web Coordinator	247		M-F 9-5
Wiring Inspector	245	8114	

## Other Offices (Dial 508-785 + number)

	Number	Hours
Animal Control Officer	1130	
Cemetery Supervisor	0058	M-F 7:30-3
Emergency Management	0019	24 hours
Town Engineer	0058	
Fire Department (non-emergency)	1130	
Highway Department	0058	M-F 7:30-3
Town Library (Adult)	8113	M-W 10-8; Th & F 10-6;
(Children's)	8117	Sat 10-4
Parks and Recreation	0476	M-F 9-5
Plumbing Inspector	781-444-3392	
Police (non-emergency)	1130	
Schools		
Administration	0036	
Chickering Elementary	0480	
D-S Middle School	0635	
D-S High School	0624	
Community Education	0722	
Minuteman Career and Technical High School	781-861-6500	
Transfer Station	0058	W, Sat, Sun 8-3:45
Tree Warden	1130	

# Elected Officials

For 2012-13

	Term Expires		Term Expires
<b>Moderator</b>		<b>Cemetery Commissioners</b>	
James R. Repetti	2013	William R. Herd, Chairman	2013
<b>Board of Selectmen</b>		Pope Hoffman	2014
James P. Dawley Jr., Chairman	2013	Carol Jackman	2015
Carol Lisbon	2015	<b>Trustees Larrabee and Whiting Estates</b>	
Joseph M. Melican	2014	Mary Crane	2014
<b>Town Clerk</b>		Jonathan Fryer	2014
Barrie H. Clough	2014	Phillip Luttazi	2014
<b>Board of Assessors</b>		<b>Constables</b>	
Charles Long, Chairman	2015	Wilfred Baranick	2013
Caroline Akins	2014	Margaret Crowley	2013
Caroline M. White	2013	Carl Sheridan	2013
<b>Dover School Committee</b>		<b>Planning Board</b>	
Dawn M. Fattore, Chairman	2013	Mark Sarro, Chairman	2016
Timothy Caffrey	2014	Henry Faulkner	2015
Kristen L. Dennison	2015	Charles A. Ognibene	2013
Lauren Doherty	2014	Jane Remsen	2014
Karl R. Johnson	2013	Gregory Sullivan	2017
<b>D-S Regional School Committee</b>		<b>Board of Health</b>	
Lauren T. Balk	2014	Joseph Musto, Chairman	2014
Shelley L. Poulsen	2013	Harvey George	2015
Dana B. White	2015	Barbara Roth-Schechter	2013
<b>Library Trustees</b>		<b>Parks and Recreation Commission</b>	
Elizabeth A. Paisner, Chairman	2014	Richard Oasis, Chairman	2013
Mark A. Bush	2013	Christopher Boland	2013
Anne G. Coster	2015	Peter Davies	2015
Adrian James Hill	2013	Scott B. Seidman	2015
Joan A. King	2015	Nancy Simms	2014
Judith Schulz	2014		

# Appointed Officials

For 2012–13

	Term Expires
<b>Appointed by the Selectmen</b>	
<b>Town Administrator</b>	
David W. Ramsay	2013
<b>Town Accountant</b>	
Carol Wideman	2013
<b>Town Counsel</b>	
Anderson & Kreiger, LLP	2013
<b>Treasurer/Collector</b>	
Gerard Lane	2013
<b>Affirmative Action Officer</b>	
David W. Ramsay	2013
<b>Animal Control Officer</b>	
Elaine M. Yoke	2013
<b>Board of Appeals (Zoning)</b>	
Gary Lilienthal, Chairman	2013
Tobe Deutschmann	2013
Michael Donovan, <i>associate member</i>	2013
Alan Fryer, <i>associate member</i>	2013
LaVerne Lovell	2014
<b>Board of Fire Engineers</b>	
Carlton Sherman, Chairman	2015
J. Ford Spalding	2014
John F. Sugden Jr.	2013
<b>Board of Registrars</b>	
Camille Johnston	2015
Nancy Storey	2014
Barrie Clough, <i>ex officio</i>	–
<b>Bonded Constable</b>	
David MacTavish	2013
<b>Cable TV Advisor</b>	
Robert DeFusco	2013
<b>Capital Budget Committee Representative</b>	
Carol Lisbon	2013

## Caryl Management Advisory Committee

Kathy Weld, Chairman	2013
Christopher Boland, <i>Parks and Recreation appointee</i>	2013
Joe Devine, <i>Council on Aging appointee</i>	2013
Mary Hable	2013
Carol Lisbon, <i>Board of Selectmen appointee</i>	2013
Ford Spalding	2013
Ruth Townsend	2013
David W. Ramsay, <i>ex officio</i>	–

## Chief of Communications

Peter A. McGowan	2013
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## Conservation Commission

Kate Faulkner, Chairman	2015
Lawrence Clawson, <i>associate member</i>	2013
Tim Holiner	2014
Candace McCann	2013
Amey Moot	2015
Alexander Sheble-Hall ( <i>to fill unexpired term</i> )	2013
John Sheehan ( <i>to fill unexpired term</i> )	2013
David W. Stapleton, <i>associate member</i>	2013
John Sullivan	2014

## Council on Aging

Betty Hagan, Chairman	2015
Alice Baranick	2014
Maureen Dilg	2014
Jeanne Gavrilles	2013
Cara Groman	2014
Jane Hemstreet	2013
Barbara Murphy	2013
Louis Theodos	2014
Gilbert Thisse	2015
(Position open)	–
(Position open)	–

## Dover Cultural Council

Wendy Bornstein, Chairman	2014
Nancy Dougherty	2014
Erin Gorden	2013
Jane Johnstone	2013
Olia Lupan	2014
Rose Mahoney	2013
Karen O'Brien	2014

	Term Expires
<b>Emergency Management</b>	
Jack I. London, Director	2013
Arthur Adams Jr., Deputy Director	2013
Margaret Crowley, Deputy Director	2014
James R. Repetti, Deputy Director	2014
<b>Fence Viewers</b>	
David Heinlein	2013
Kathy Weld	2013
<b>Finance Committee on Roads</b>	
Carl Akins, Chairman	2014
Scott Mayfield	2015
Joseph Melican	2013
Matthew Spinale	2015
John Walsh	2014
David W. Ramsay, <i>ex officio</i>	-
<b>Forest Warden</b>	
Jay Hughes	2013
<b>Groundwater Bylaw Enforcement Agents</b>	
George Guinta	2013
(Position open)	-
<b>Hazardous Waste Coordinator</b>	
Paul Tedesco	2013
<b>Historical Commission</b>	
Jane Moore, Chairman	2013
Janet Comiskey-Giannini	2014
Richard Eells	2015
Thomas Johnson	2014
Charlotte Surgenor	2013
Paul Tedesco	2013
Dan Wilcox	2015
<b>Inspector of Buildings &amp; Zoning Enforcement Officer</b>	
Walter Avallone, Inspector	2013
Deputy Inspector (position open)	-
<b>Inspector of Wiring</b>	
Kevin Malloy, Inspector	2013
James Naughton, Deputy Inspector	2013
<b>Long Range Planning Committee Representative</b>	
James P. Dawley Jr.	2013

	Term Expires
<b>Metropolitan Area Planning Council Representative</b> <i>(including Three Rivers Interlocal Council and Southwest Advisory Planning Committee)</i>	
(Position open)	-
<b>MBTA Representative</b>	
Joseph Melican	2015
<b>Measurer of Wood and Bark</b>	
John Gilbert	2013
<b>Norfolk County Advisory Board</b>	
Robert Purdy	2013
<b>Open Space Committee</b>	
Amey Moot	2013
George Arnold Jr.	2013
Jane Brace	2014
Sierra Bright	2015
Kate Cannie	2015
Nancy Dougherty <i>(to fill unexpired term)</i>	2013
Henry Faulkner, <i>Planning Board appointee</i>	2013
Boynton Glidden	2015
Justine Kent-Uritam	2013
Candace McCann, <i>Conservation Commission appointee</i>	2013
Rich Oasis	2014
Christophe Oliver	2012
Barbara Roth-Schechter	2014
Andrew Thompson, <i>resigned</i>	2013
Carol Lisbon, <i>Board of Selectmen liaison</i>	-
<b>Personnel Board</b>	
Mary Carrigan, Chairman, <i>Warrant Committee appointee</i>	2013
Juris Alksnitis	2014
Sue Geremia	2013
Mary Hornsby	2014
Joseph Melican, <i>Board of Selectmen liaison</i>	2013
David W. Ramsay, <i>ex officio</i>	-
<b>Personnel Rules Ombudsmen</b>	
Greer Pugatch, female	2013
David W. Ramsey, male	2013

	Term Expires
<b>Police Department</b>	
Peter A. McGowan, Chief of Police	2014
Nicole Bratcher	2013
Jonathan Cash	2013
David Chaisson	2013
Robert G. Clouse	2013
Richard Collamore Jr.	2013
Douglas Common	2013
Warren Eagles	2013
Jeffrey M. Farrell	2013
Harold Grabert	2013
Steven Hagan	2013
Michael Heffernan	2013
Charles Marscher	2013
Edward Meau	2013
Ryan Menice	2013
Aaron Mick	2013
Patrick Murphy	2013
John Sweeney	2013
Christopher VanHandorf	2013
Todd Wilcox	2013
<b>Rail Trail Committee</b>	
Kate Cannie, Chairman	2013
Greg Hills	2013
Tim Holiner	2013
Mark Howe	2013
Carol Lisbon, <i>Board of Selectmen liaison</i>	2013
Mary McLaughlin	2013
Elaine Rosenburg	2013
Matthew Schmid	2013
<b>Recycling Committee</b>	
Amy Wilcox, Chairman	2013
Becky Gladstone	2013
Chris Poulsen	2013
Matthew Schmid	2015
Savida Shukla	2014
Rebecca Sommer-Petersen	2014
<b>Right-to-Know Coordinator</b>	
Craig Hughes	2013
<b>Superintendent of Streets</b>	
Craig Hughes	2013

	Term Expires
<b>Surveyor of Lumber</b>	
Richard Malcom	2013
<b>Town Energy Coordinator</b>	
Erika Nagy Lert	2013
<b>Town Engineer</b>	
Michael J. Angieri	2013
<b>Town Report Committee</b>	
Kathy Weld, Chairman	2014
Lauren Doherty	2013
Dee Douglas	2015
Mary Kalamaras	2013
Hadley Reynolds	2015
<b>Town Sexton</b>	
Laurence G. Eaton Jr.	2013
<b>Tree Committee</b>	
John Devine, Chairman	2015
Laura Walter	2013
Carrie Waterman, <i>resigned 7-24-12</i>	2013
<b>Tree Warden and Moth Superintendent</b>	
John Gilbert	2015
<b>Veterans' Grave Officer</b>	
Bill Herd	2013
<b>Veterans' Services</b>	
Paul Carew	2013
<b>Water Operator</b>	
Jeffrey Carter, Deputy	2013
<b>Appointed by the Moderator</b>	
<b>Warrant Committee</b>	
Andrew Waugh, Chairman	2013
Maureen Arkle	2014
Robert Cocks	2014
John Cone	2015
Richard Forte Jr.	2013
Brooks Gerner	2015
Kathy Gill-Body	2014
Douglass Lawrence	2015
James Stuart	2013

	Term Expires
<b>Memorial Day Committee</b>	
Carol Jackman, Chairman	2013
Sue Sheridan	2014
Jay Sullivan	2015
<b>Dover Representative to Minuteman</b>	
J. Ford Spalding	2014
<b>Long Range Planning Committee</b>	
John Donoghue, Chairman	2015
George Arnold	2014
James P. Dawley Jr., <i>Board of Selectmen appointee</i>	2013
Mark Sarro, <i>Planning Board appointee</i>	2015
Suzanne Sheridan	2013
Peter Smith	2013
Walter Weld	2014
<b>Personnel Board</b>	
Juris Alksnitis	2014
<b>Appointed by the Assessors</b>	
<b>Town Assessor</b>	
Karen MacTavish	2013
<b>Appointed by the Board of Health</b>	
<b>Executive Assistant</b>	
Diane Fielding	-
<b>Agents, Board of Health</b>	
Michael J. Angieri, Septic Agent	2013
George Giunta, Well Agent	2013
<b>Walpole Area Visiting Nurse Association</b>	
Maureen T. Bannan, Executive Director	2013
<b>Inspector of Animals</b>	
Elaine M. Yoke	2013
<b>Lyme Disease Committee</b>	
Dr. Barbara Roth-Schechter, Chairman	2013
Dr. Mary Hable	2013
Tim Holiner, <i>Conservation Commission appointee</i>	2013
Dr. Stephen Kruskall	2013
Matthew Schmid	2013
Paul Tedesco	2013
Angela Wilson-Taylor	2013
George Giunta, Deer Management Agent	2013
Jim Palmer, Deer Management Agent	2013

	Term Expires
<b>Appointed by the Capital Budget Committee</b>	
<b>Capital Budget Committee</b>	
Michael Aceti, Chairman	2013
Kima Collins	2014
John Cone, <i>Warrant Committee appointee</i>	2013
Robyn Hunter	2015
Carol Lisbon, <i>Board of Selectmen appointee</i>	2013
James Stuart, <i>Warrant Committee appointee</i>	2013
<b>Long Range Planning Committee</b>	
Mark Sarro	2013
<b>Appointed by the Conservation Commission</b>	
<b>Open Space Committee</b>	
Candace McCann	2013
<b>Lyme Disease Committee</b>	
Tim Holiner	2014
<b>Appointed by the Long Range Planning Committee</b>	
<b>Capital Budget Committee</b>	
Mark Sarro	2013
<b>Appointed by the Planning Board</b>	
<b>Consulting Town Planner</b>	
Gino Carlucci	-
<b>Administrative Assistant</b>	
Susan Hall	-
<b>Long Range Planning Committee</b>	
Mark Sarro	2013
<b>Open Space Committee</b>	
Henry Faulkner	2013

**Term Expires**

**Appointed by the Warrant Committee**

**Personnel Board**

Mary Carrigan

2013

**Capital Budget Committee**

John Cone

2013

James Stuart

2013

*“Appointee” denotes a voting member; “liaison” refers to a non-voting member.*

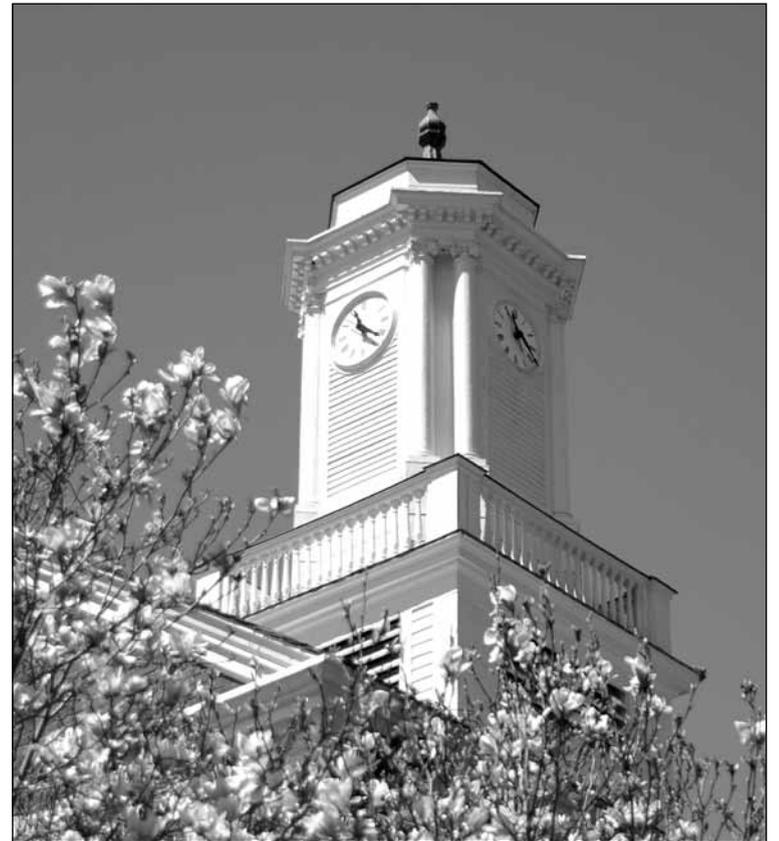
# DOVER

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## *Town Government Reports*

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# 2012



## *Report of the* **Moderator**

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James R. Repetti

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The Dover Annual Town Meeting was held on Monday, May 7, 2012. The report of the meeting, as recorded by the Town Clerk, may be found elsewhere in the *Dover Town Report*. I would like to express my gratitude to Pamela Ellsworth, who presided over the meeting in her final year as Moderator. The Town has been the very fortunate beneficiary of Pam's great skills as Moderator for several years. We will miss her. I would also like to thank Town Clerk Barrie Clough and the constables, checkers, counters, pages, and registrars, whose hard work at the meeting was indispensable.

To some people, our tradition of Open Town Meeting may seem a throwback to past centuries. However, it is this very tradition of citizen participation that makes Dover a community of which we can be proud. All registered voters are welcome and encouraged to participate in this time-honored tradition, and I believe that it is one's civic duty to make an effort to attend. My role as Moderator is to encourage attendance and provide a meeting environment that affords every citizen the opportunity to voice his or her opinion to other citizens in attendance. A citizen may not always agree with the outcome of a vote at Town Meeting, but that citizen's dissenting voice should be heard during the debate and discussion of any issue on the floor.

In addition to presiding over Town Meeting, the Moderator has appointing authority to various committees. These appointments are essential to the successful running of a town government. Consequently, all citizens are encouraged to donate time to a Town board or committee. There are many opportunities for volunteerism available for citizens of all age groups, professions, and interests. The success of local government relies on and is enhanced by the diversity of the volunteers who participate in it.

Thank you for choosing me as Moderator. I look forward to serving Dover in this capacity.

# Report of the Board of Selectmen

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James P. Dawley Jr., Chairman  
Joseph M. Melican, Clerk  
Carol Lisbon, Member  
David W. Ramsay, Town Administrator

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The composition of the Board of Selectmen remained unchanged this past year, with the reelection in May 2012 of Carol Lisbon to a third three-year term. Fellow Selectmen James P. Dawley Jr., and Joseph M. Melican, as well as Town Administrator David W. Ramsay, look forward to continuing to work with her.

The Board of Selectmen maintained a busy schedule throughout 2012, with the assistance of other Town officials and the many citizen volunteers who serve on various boards and committees.

## Personnel Changes

In February, the Board recognized retiring Detective Sergeant Jeffrey Farrell for 41 years of outstanding service to the Town of Dover, including as its interim police chief in 2011 prior to the appointment of Police Chief Peter McGowan. The Board extends its sincere thanks and appreciation to Sergeant Farrell for his dedication and service. With his departure, Police Officer Ryan Menice has been promoted to Sergeant.

In August, the Board appointed Walter Avallone to Building Inspector. Mr. Avallone had previously served as Deputy Building Inspector since 2004.

On a separate note, the Selectmen bid a fond farewell to Pam Ellsworth following her announcement in May that she would not run for reelection as Town Moderator. All three Board members thank her for her dedicated service to the Town in leadership roles as Town Moderator for 13 years and as a former Selectman.

## Dedham Street Corridor Improvements

In early 2012, the Board received and reviewed a completed traffic study of the Dedham Street corridor, a study originally commissioned in 2011 to address safety and noise concerns raised by area residents. Specific issues examined by the traffic engineering consultant included vehicle travel speeds; pedestrian and bicycle accommodations; the noise created by two raised crosswalks designed to slow motorists; and potential safety and traffic issues arising from the proposed installation of playing fields at Caryl Park. The report also included input and comments from interested citizens and abutters who had attended public meetings on the subject in 2011.

In April 2012, the Selectmen, along with the Police Chief, the Superintendent of Streets, and the Town Administrator, made a site visit to the Dedham Street corridor to review the engineer's recommendation for each specified location. After discussing possible solutions and action items with concerned residents at a Selectmen's meeting held in May, the Board finalized specific measures to improve motorist and pedestrian safety, which included additional signage, enforcement, and pavement marking, and pathway and sidewalk modifications. With the assistance of the Highway Department, this work was completed in time for September school openings.

Also in May, the Selectmen voted to remove the two raised crosswalks on Dedham Street, which were replaced with brick imprints in August. As agreed upon, ongoing enforcement and roadway maintenance will be managed by the Police Chief and the Superintendent of Streets.

## Caryl House Maintenance and Preservation

In early spring, the Caryl House Preservation Plan Committee went out to public bid on the priority repairs and renovations identified by the preservation plan study undertaken during the project's design services phase. Following the successful appropriation of \$150,000 at the May 2011 Annual Town Meeting, the Selectmen awarded the bid to Vareika Construction of West Bridgewater. Adams & Smith, the architectural firm that originally assessed the Caryl House and developed the preservation plan, assisted the Committee in its oversight of the work performed during the summer. The historic landmark was officially reopened in September. The Board wishes to thank the Committee members for all their work on this project during the past two years.

## Police Mutual-Aid Agreement

Police Chief McGowan recommended that the Town of Dover join a 44-town consortium that would grant police officers full police powers in other member communities. In September, the Board executed a mutual-aid agreement between the Town of Dover and metropolitan Boston area police departments. Dover officers may now take law-enforcement action if pursuing individuals engaged in criminal activity across the Town line into a neighboring community.

## Transportation Services for Council on Aging

In October 2011, Council on Aging (COA) representatives began preliminary discussions with the Selectmen regarding an opportunity to apply for grant monies to finance a transportation van for Dover's senior population. After diligently researching this possibility during the year, the representatives informed the Board in October that if the Town formally joined the Metrowest Regional Transit Authority (MWRTA) at the cost of an annually assessed fee taken out of its MBTA assessment, the Town would be eligible for a grant to lease a 12-passenger wheelchair-accessible van at no extra charge. The MWRTA would then reimburse the

Town for operating costs, including the driver's salary, vehicle maintenance and repairs, and gasoline at a contracted rate. At its next meeting, the Board voted for the Town to join the MWRTA, contingent upon satisfactory contract negotiations.

### **Rail Trail Exploration**

The Rail Trail Committee (RTC), established by the Board in 2011, continued its efforts throughout 2012 to study the feasibility of converting the unused Massachusetts Bay Transportation Authority (MBTA) railroad tracks, currently leased by Bay Colony Railroad, into a recreational path. In January, the Board of Selectmen sent a letter to the MBTA expressing interest in exploring a potential lease agreement.

RTC membership increased from five to seven members and its request for funding in the amount of \$5,000 for committee-related work was approved at the Annual Town Meeting in May. In an ongoing effort to maintain transparency, the Committee also hired an outside vendor to create and maintain an email list of all citizens interested in being kept informed of RTC meetings, reports, websites of interest, etc. (For additional information on the RTC's activities, see the Rail Trail Committee report on page 199.)

### **Communication Technology**

The Board continues to take advantage of available technologies for its operations, and at midyear began auto-archiving electronic business-related Town communications. All Town office email accounts are now capable of being archived, and the Town Clerk and Selectmen's representatives have been meeting with the most active boards and committees to inform them of the change and set up new email addresses for auto-archiving. The Selectmen's goal is to provide the means by which all Town board and committee emails can be retained for compliance with state public records retention laws.

### **Personnel Management**

The Board of Selectmen continued its efforts to promote and recognize the professionalism of its dedicated staff (as evidenced by its unchanging composition aside from the mandatory retirement of Sergeant Farrell). Sergeant Todd Wilcox was congratulated for being the first Dover police officer to attend the prestigious FBI National Academy Program. Department heads began a third year of the successful quarterly team-building exercises.

In December, the Board signed a successor three-year agreement with Town Administrator David Ramsay for Fiscal Years 2014–16. The Board thanked Mr. Ramsay for the talent and professionalism he brings daily to Town operations and looks forward to more of the same.

### **Cable TV Contract**

Cable TV Advisor Bob DeFusco worked tirelessly on behalf of the Board in 2012, negotiating a 10-year renewal of Dover's cable-franchise license agreement with Comcast Cable Communications. Mr. DeFusco once again succeeded in obtaining a contract with some of the best terms granted to any municipality in Massachusetts, including major upgrades and a switch over to fiber-optic cabling for most households shortly after it goes into effect. Mr. DeFusco is to be commended for his many outstanding contributions to the Town in his capacity as Cable TV Advisor since 1984.

### **Other Activities**

- The Board took advantage of current lower interest rates by refinancing bonds issued for the Wylde Woods and Chickering School. The Board expects this refinancing to save approximately \$1,010,777 over the next 11 years.
- In June, on the recommendation of the Planning Board, the Board of Selectmen reviewed and approved a site plan submitted by the Dover-Sherborn Public Schools allowing for the installation of an artificial-turf athletic field, paid for with funds privately raised by a nonprofit entity. The turf was installed on the high school football field prior to the school's September opening.
- After a structural engineer examined the dilapidated rear outbuildings at 5 Whiting Road and recommended razing them, the Board requested and received an appropriation of monies for this purpose at the Annual Town Meeting. In August, the structures were removed and the surrounding area leveled.
- The Board approved the Town Clerk's recommendation to open the Town House at 6 a.m., one hour earlier than usual, on November 6, 2012, to accommodate the large voter turnout anticipated for the presidential election. The Board thanks the Town Clerk, the Assistant Town Clerk, and all the election workers for a very well run election day, right up until the last ballot was cast at 8 p.m.

The Board wishes to express its appreciation to its hardworking employees and to all the dedicated citizen volunteers who generously donate their resources of time and expertise to the Town. Through their combined efforts, they keep the Town functioning smoothly and help preserve its special qualities.

## Litigation

As required by the Town's bylaws, what follows is a summary of active litigation matters handled by Anderson & Kreiger, LLP, during 2012:

- **Vounatsos, et al. v. Zoning Board of Appeals, et al.**  
Norfolk Superior Court No. 2010-01505  
Challenge by abutters to grant of comprehensive permit. Settlement reached and case dismissed in April 2012.
- **Thornhill, et al. v. Board of Assessors**  
Appellate Tax Board Nos. 304866 and 304867  
Matter settled and appeal withdrawn.
- **O'Brien, Trustee 21 Claybrook Realty Trusts v. Board of Assessors**  
Appellate Tax Board No. 305824  
Appeal from action on abatement request. Decision in favor of Town for Fiscal Year (FY) 2010 tax year. Abatement granted for FY11 taxes. Appellant's request for report and findings of fact pending.
- **Lataif v. Board of Assessors**  
Appellate Tax Board No. F316849  
Pending discovery.
- **Lane v. Board of Assessors**  
Appellate Tax Board No. 315302.12  
Pending discovery.



*Spring is here. Photo by Dee Douglas.*

## Report of the Warrant Committee

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Andrew Waugh, Chairman  
John Cone, Vice-Chairman  
Richard Forte Jr., Secretary  
Maureen Arkle  
Robert Cocks  
Brooks Gerner  
Kathy Gill-Body  
Douglass Lawrence  
James Stuart

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The Dover Warrant Committee serves as the Town's financial advisory committee, as mandated under Chapter 39, Section 16, of the Massachusetts General Laws. It consists of nine members, each of whom is appointed by the Town Moderator to serve a three-year term. The Committee reviews and makes recommendations on all Town Meeting Warrant articles through its comments in the Blue Book and at Town Meeting. It pays particular attention to Article 4, the Operating Budget, reviewing in detail the proposed budgets of all Town departments. The Committee also monitors the accumulation and use of Free Cash and can authorize the use of the Reserve Fund to cover any unbudgeted and unexpected expenses that arise throughout the year.

The Town's budgets are managed on a fiscal year basis beginning on July 1. The Committee's work on the Fiscal Year (FY) 2013 budget began in fall 2011, with the issuance of general budget guidelines to all departments. The FY13 budget was voted at the May 2012 Annual Town Meeting for implementation on July 1, 2012.

During fall 2011, the Committee developed budget guidance for the various Town departments. The economic outlook remained cloudy, so little growth could be expected in the tax base. Consequently, the departments were instructed to prepare level-service budgets. The budget guidance also included an endorsement of the Personnel Board's wage and salary guidelines for non-contract personnel, along with recommended energy cost adjustments.

During the winter, the Committee met with each of the budgetary authorities to go over the details of their budget requests. It also reviewed the Capital Budget and the stand-alone warrant articles. This review process culminated in the Open Hearing on the Warrant, during which citizens could hear and comment on the proposals. After the Open Hearing, the Committee formulated summaries and recommendations for each warrant article, published as the "Blue Book," which is mailed to every

Dover household and which provides the framework for Town Meeting.

The Town's Operating Budget has increased 16.2% over the past six fiscal years. During this same period, the total budget, including capital items and special articles, increased 15.1%. Meanwhile, revenues generated through property taxes grew 19.5%, and total revenue from all sources increased 14.5%. The difference between revenue and expenses is made up from Free Cash and, in some years, a Proposition 2½ override. FY13 marked the sixth consecutive year that the Warrant Committee has presented the Town's voters with a budget that did not require an operating override.

Despite the Committee's review process and efforts to control budgetary growth, the reality is that many budget expenses are driven by factors beyond the Town's control, with energy and insurance costs being chief among them. A number of department supervisors, with the approval of the Board of Selectmen, have joined municipal consortiums to obtain better pricing on such services and commodities as health care and other insurance, fuel oil, road salt, and police cruisers. To offset the growth of these and other expenses with revenue generation, the Warrant Committee has reviewed most of the fees charged by departments for services and programs provided to residents and has recommended increasing fees where appropriate. The Committee believes that to fund Town services, the prudent use of Free Cash, in conjunction with a general override of Proposition 2½, may be necessary in the foreseeable future to manage the growing disparity between Town revenues and increasing operating expenses.

At the May 2012 Annual Town Meeting, voters approved a 3.3% increase in the FY13 Operating Budget (Article 4), for a total of \$30,681,087. Of this amount, \$18,226,280, or 60%, represents expenditures for Dover, Regional, and Minuteman Schools, a 2.3% increase over FY12 expenses. In addition, voters approved the FY13 Capital Budget (Article 5) of \$417,152, along with funding for special articles of \$1,069,617, for a total of \$32,167,865 in FY13 expenditures. (This total does not include the FY12 supplemental appropriation of \$46,828 [Article 20], which voters also approved.) These expenditures exceeded total anticipated revenues by \$1,951,105, with the shortfall funded by the use of Free Cash to reduce the tax rate.

Free Cash was certified by the Commonwealth at \$5,273,685 as of July 1, 2012, as compared with \$4,734,060 that had been certified as of July 1, 2011. Subtracting the \$1,951,105 applied to the FY13 budget and the \$46,828 applied to the FY12 supplemental budget from the July 1, 2011 Free Cash leaves a balance of \$2,736,127, which is 8% of the total FY13 budget. The Association of Town Finance Committees recommends retaining Free Cash equal to 5% to 10% of a town's budget, and the Warrant Committee believes this is especially prudent during an economic downturn. The Committee also believes that volatile energy-related costs will continue to have a significant impact on

several Town operating budgets. We need to cushion against substantial increases in operating costs that are outside of the Town's control, including all categories of insurance (health, worker's compensation, liability), retirement, and special education. Finally, aid to cities and towns will not stabilize until the state fiscal outlook improves.

Accordingly, the Warrant Committee anticipates that a substantial Free Cash reserve will continue to be required to maintain the quality and types of services provided by the Town. (One recognizable benefit that the Town enjoys by virtue of its level of Free Cash and its history of paying financial obligations in a timely manner, is a AAA/ Stable bond rating, which minimizes borrowing costs.) However, as total expenses continue to increase, the Town's challenge will be to maintain an acceptable balance among its Free Cash position, its real estate taxes, and the level and types of service it provides to its residents.

Each year the Warrant Committee undergoes membership changes as terms expire. We extend our thanks and gratitude to departing members Dave Melville and Kate Bush. The Committee welcomed new members Brooks Gerner and Douglass Lawrence.

The Warrant Committee is privileged to work with all of the Town departments, committees, and boards that operate to make the Town of Dover function smoothly. The dedication and hard work of the Town's employees and its many elected and appointed citizen volunteers allow the Committee to perform its duties in a thorough and timely fashion. The Committee thanks everyone for their continuing efforts.



*Norfolk Hunt Club. Photo copyright © Paul Keleher.*

# Report of the Capital Budget Committee

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Michael Aceti, Chairman  
Kim Collins, Member  
John Cone, Warrant Committee  
Robyn Hunter, Member  
Carol Lisbon, Board of Selectmen  
Mark Sarro, Long Range Planning Committee  
James Stuart, Warrant Committee

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The Capital Budget Committee's annual responsibility is to prepare a capital budget program for use by the Warrant Committee, the voters, and other Town boards and officials. The Committee prepared its Fiscal Year (FY) 2013 capital budget recommendation during fall 2011 and winter 2012. In addition, the Committee requested a five-year capital budget from each department.

In October 2006, the Board of Selectmen instituted a new policy requesting that all capital budget items be included on capital budget request forms, regardless of their size or nature. All requests are then independently reviewed by the Committee, which provides its recommendation on each item to the Warrant Committee. Any item that is large or of a special nature is then forwarded to the Selectmen who determine whether the item is to be included in Article 5 of the Town Meeting Warrant or presented for consideration as a separate article.

When making a warrant placement decision, the Board of Selectmen will seek input from the petitioning organization, the Capital Budget Committee, and the Warrant Committee, and it will also consider the source of funding. For FY13 (May 2012 Annual Town Meeting), Article 14 fell into the category of a large request of a special nature.

In March 2012, the Committee approved the recommendation of Article 5 expenditures totaling \$417,152. Not included in this amount was Article 14 (Fire Engineers: funds necessary for the purpose of purchasing a new replacement fire ladder truck for \$774,617).

Of the 18 requests approved for Article 5 by the Capital Budget Committee, five represent approximately 55% of the total amount requested (Fire Department turnout gear, Police Department patrol vehicle, School computer and telephone requests, and Caryl Community Center building maintenance). The following requests received from Town boards and departments were approved by the Committee:

- **Cemetery Commission:** Replacement of mower (\$18,000)
- **Fire Department:** Replacement of turnout gear (\$45,000)

- **Highway Department:** Replacement of recycling container (\$7,300) and fuel dispensers for fuel tanks (\$8,000)
- **Library:** Technology upgrades (\$7,000)
- **Parks and Recreation Commission:** Replacement of small tractor (\$17,400) and repair/recoating of tennis courts (\$20,000)
- **Police Department:** Replacement of one patrol vehicle (\$35,000)
- **Dover School Committee:** Major interior painting (\$20,000); main power surge protector and monitoring system (\$15,000); preventative maintenance of cedar siding (\$7,500); interactive whiteboard systems (\$37,952); replacement of technology (\$50,000); and replacement of telephone system (\$50,000)
- **Board of Selectmen:** Replacement of Town House photocopier (\$9,000); interior signage (\$5,000), building maintenance (\$50,000), and art room refurbishment (\$15,000) for the Caryl Community Center

The Capital Budget Committee wishes to thank all the Town boards and departments for their cooperation in submitting timely budget requests, supplying additional information as requested, and meeting with Committee members at review sessions.



*Powisset Farm. Photo by Isabelle Guiliano. Courtesy of The Trustees of Reservations.*

*Report of the*  
**Town Clerk**

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Barrie H. Clough, CMMC, Town Clerk  
Felicia S. Hoffman, Assistant Town Clerk  
Pamela H. Ellsworth, Assistant

*Board of Registrars:*  
Camille C. Johnston  
Nancy H. Storey

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The following reports appear on pages 31–59:

- **Caucus**, March 12, 2012
- **Annual Town Meeting**, Deliberative Session, May 7, 2012
- **Annual Town Meeting**, Article 23 Elections, May 21, 2012
- **Presidential Primary**, March 6, 2012
- **State Primary**, September 6, 2012
- **State Election**, November 6, 2012
- **Vital Statistics** for the Calendar Year 2012
- **Town Clerk Financial Reports** for the Calendar Year 2012

# Caucus

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March 12, 2012

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At 7:30 p.m., Barrie H. Clough, Town Clerk, called the Caucus for the purpose of nominating candidates for Town Offices to order. He called for nominations of Caucus Chairman and Clerk.

Carol Lisbon nominated Pamela Ellsworth as Caucus Chairman and Felicia Hoffman as Caucus Clerk. Their nominations were seconded. There being no other nominations, they were duly elected by voice vote.

Mrs. Ellsworth explained the procedures for Caucus under Chapter 53, Section 121 of the General Laws. Other announcements relative to nomination papers and voting procedures were made. It was moved, seconded, and passed that the ballots be cast and counted only for those offices for which more than two candidates were nominated and that the Caucus Clerk would cast a single ballot on behalf of the Caucus.

The following candidates were then nominated:

<b>Moderator</b> (1 year)	James R. Repetti
<b>Selectman</b> (3 years)	Carol L. Lisbon
<b>Assessor</b> (3 years)	Charles W. Long
<b>Dover School Committee</b> (3 years)	Kristen L. Dennison
<b>D-S Regional School Committee</b> (3 years)	Dana B. White
<b>Library Trustee</b> Two positions (3 years)	Anne G. Coster Joan A. King
<b>Cemetery Commissioner</b> (3 years)	Carol A. Jackman
<b>Planning Board</b> (5 years)	Gregory W. Sullivan
<b>Board of Health</b> (3 years)	Harvey George
<b>Parks and Recreation</b> Two positions (3 years)	Peter J. Davies Scott B. Seidman

Because there were only one or two candidates for each office, a ballot count was not taken. The Caucus Clerk would cast a single ballot on behalf of the Caucus for those nominated. The Town Clerk announced that candidates must sign the Caucus certificate by Thursday, March 15th at 4 p.m. The meeting was adjourned at 7:55 p.m.

# Annual Town Meeting

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Deliberative Session

May 7, 2012

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Pursuant to the Warrant given under the hands of the Selectmen on February 23, 2012, Pamela Ellsworth, Moderator, called the Annual Town Meeting of the Town of Dover to order on May 7, 2012, at 7:10 p.m., at the Allan Mudge Memorial Auditorium at the Dover-Sherborn Regional High School in Dover. A quorum was present. The reading of the Constable's Return of Service was waived.

The Town Clerk designated the following checkers and counters for this meeting: Eleanor Herd, Paul Tedesco, Anne Soraghan, Carrie Waterman, Elizabeth Devine, Eileen Devine, Joan Stapleton, William Herd, Alice Baranick, Sue Sheridan, Juris Alksnitis, and Felicia Hoffman. Registrars serving were John Walsh and Camille Johnston. Constables present were Carl Sheridan, Bill Baranick, and Margaret Crowley. Mrs. Ellsworth also recognized the Boy Scouts from Dover's Troop 1 serving as pages: Paul Krusell, Max Petersen, Caleb Petersen, and Nick Barry.

Mrs. Ellsworth introduced those sitting on the stage. Town Administrator David Ramsay; Selectmen Joseph Melican, James Dawley, and Carol Lisbon; Town Clerk Barrie Clough; Assistant Moderator James Repetti; Town Council William Lahey; and Warrant Committee members David Melville, Maureen Arkle, Andrew Waugh, Katherine Bush, John Cone, Kathy Gill-Body, Robert Cocks, and James Stuart.

Mrs. Ellsworth remarked that the conduct of Town Meeting is based upon a combination of statute, bylaw, custom, and the Moderator's discretion. *Town Meeting Time*, compiled by the Massachusetts Moderator's Association, is used as a parliamentary reference. She reviewed some common Town Meeting motions and terms and encouraged those in attendance to ask for clarification if they were confused about a motion or a vote before them.

Mrs. Ellsworth stated that she would state the subject matter of each Article, the full text of which is in the Blue Book. As a rule, she would use voice votes. If she could not call the vote, she would ask for a show of hands, and if that did not suffice, she would ask for a standing vote. For any motion to dismiss that was placed on the floor of Town Meeting, the discussion would be limited to dismissal of the article and not the merits of the article.

Mrs. Ellsworth encouraged brevity in remarks and reminded the Meeting that she would try to maintain a balance between moving the agenda along and ensuring that all who had something to contribute had the opportunity to do so. She requested a moment of silence to honor

those who are currently serving our country and putting themselves in harm's way in order to preserve our freedoms. She also asked the attendees to especially remember Robert Connors, Archibald Lade, and Curtis Prout who had passed away since the last Annual Town Meeting.

Mrs. Ellsworth then recognized Mr. Melville, Chairman of the Warrant Committee, for his remarks. Mr. Melville spoke regarding the process the Warrant Committee followed in bringing its recommendations before Town Meeting. He highlighted the areas that the committee felt needed additional discussion. He thanked all of the Town's departments and committees for their cooperation in the budget process.

Before proceeding to the Articles of the Warrant, Mrs. Ellsworth again recognized Mr. Melville for a motion governing the conduct of the Meeting.

**Motion:** It was moved by Mr. Melville and seconded by Mr. Waugh that the following rule be adopted for the conduct of this meeting: "Any amendment to a main motion that would increase an appropriation must contain a provision for the source of funds for the increase such that the total amount to be raised and appropriated at the Meeting will not be increased."

**Vote:** The motion was put to a vote and passed unanimously.

The Moderator started the process of going through the Warrant.

**ARTICLE 1. (Selectmen)** To hear and act on the various reports of the various committees: (a) as contained in the printed 2011 Annual Report; and (b) any other reports submitted to the voters by the Town Committees.

**Motion:** It was moved by Mr. Melville and seconded by Mr. Waugh that the reading of the various reports by the Town Clerk be waived, and the reports be accepted and placed on file.

**Vote:** The motion was put to a vote and passed unanimously.

**ARTICLE 2. (Assessors)** To see if the Town will vote to accept the provisions of Chapter 73, Section 4, of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, in order to allow an additional real estate tax exemption of up to 100% in Fiscal Year 2013 for those who qualify for an exemption under Chapter 59, Section 5, Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, or 41C of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mr. Waugh and seconded by Mr. Cone that the Town accept Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 for the Fiscal Year 2013.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 3. (Selectmen)** To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

**Motion:** It was moved by Mr. Melville and seconded by Mrs. Bush that the salaries recommended for elected officials of the Town as shown in the right-hand column of the Warrant Committee Report be called over by the Moderator and that if no objection is raised to any of them, they be approved as read.

**Vote:** The motion was put to a vote and was passed unanimously.

The Moderator read over the following salary recommendations:

1. Board of Selectmen	
a. Chairman	\$200
b. Clerk	150
c. Other member	100
2. Assessors	
a. Chairman	400
b. Other members (each)	350
3. Town Clerk	58,797
4. Planning Board	
a. Chairman	100
b. Other members (each)	50
5. Constables (3, each)	150
6. Board of Health	
a. Chairman	150
b. Other members (each)	100

Hearing no objections, the Moderator declared the salaries accepted by the meeting.

**ARTICLE 4. (Selectmen)** To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

**Motion:** It was moved by Mr. Melville and seconded by Mr. Waugh that the salaries and expenses recommended by the departments, officers, boards, and committees of the Town as shown in the "FY 2013 Requested" column in the Warrant Committee Report, be called over by the Moderator, and, if no objection is made, that the Town appropriate such sums and raise such amounts from the tax levy and from other general revenues of the Town, except that \$10,400.36 of the amount appropriated pursuant to Line Item 710 therein for maturing debt-principal shall be transferred from the Title V Receipt Reserved for Appropriation Account.

**Vote:** The motion was put to a vote and was passed unanimously.

	<b>FY12 Approved</b>	<b>FY13 Requested</b>	<b>FY12/FY13 % Change</b>		<b>FY12 Approved</b>	<b>FY13 Requested</b>	<b>FY12/FY13 % Change</b>		
<b><u>General Government</u></b>				175	Planning Board				
301	Moderator	\$0	\$0	0.00	Salaries	\$29,721	\$30,297	1.94	
131	Warrant Committee	4,976	4,976	0.00	Expenses	36,310	37,123	2.24	
122	Selectmen				Total		66,031	67,420	
	Salaries	253,416	263,420	3.95	411	Engineering			
	Expenses	37,981	51,176	34.74	Salaries	46,000	47,085	2.36	
	Total	291,397	314,596	7.96	Expenses: Selectmen	21,900	20,000	(8.68)	
192	Town House Expenses	56,489	63,567	12.53	Expenses: Planning Board	3,070	3,070	0.00	
191	Whiting Road	2,829	4,336	53.27	Total	70,970	70,155	(1.15)	
193	Caryl Community Center	84,738	111,332	31.38	<b>General Government Total</b>	<b>1,789,267</b>	<b>1,911,023</b>	<b>6.80</b>	
199	Building Maintenance				<b><u>Protection of Persons and Property</u></b>				
	Salaries	181,252	186,968	3.15	201	Police			
	Expenses	94,900	107,200	12.96	Salaries	1,670,258	1,743,044	4.36	
	Total	276,152	294,168	6.52	Expenses	104,000	109,900	5.67	
129	Copy/Postage	30,886	30,886	0.00	Out-of-State Travel	2,400	2,400	0.00	
151	Law	180,000	190,000	5.56	Total	1,776,658	1,855,344	4.43	
135	Town Accountant				299	Protective Agencies Building	75,632	92,234	21.95
	Salaries	139,662	144,448	3.43	292	Animal Control			
	Expenses	27,800	27,300	(1.80)	Salaries	20,541	21,003	2.25	
	Total	167,462	171,748	2.56	Expenses	5,900	6,900	16.95	
141	Assessor				Total	26,441	27,903	5.53	
	Salaries	121,391	124,239	2.35	220	Fire			
	Expenses	27,025	31,575	16.84	Salaries	342,535	351,806	2.71	
	Total	148,416	155,814	4.98	Expenses	70,450	70,450	0.00	
145	Treasurer/Collector				Total	412,985	422,256	2.24	
	Salaries	155,886	162,945	4.53	231	Ambulance			
	Expenses	31,684	31,384	(0.95)	Salaries	118,980	121,954	2.50	
	Total	187,570	194,329	3.60	Expenses	43,300	43,300	0.00	
155	Data Processing				Total	162,280	165,254	1.83	
	Salaries	45,840	48,285	5.33	241	Building Inspector			
	Expenses	61,232	65,662	7.23	Salaries	82,191	83,686	1.82	
	Total	107,072	113,947	6.42	Expenses	5,422	5,542	2.21	
161	Town Clerk				Total	87,613	89,228	1.84	
	Salaries	59,062	60,277	2.06	291	Emergency Management			
	Expenses	10,720	10,750	0.28	Salaries	2,426	2,487	2.51	
	Total	69,782	71,027	1.78	Expenses	1,070	1,070	0.00	
162	Election/Registration				Total	3,496	3,557	1.74	
	Salaries	34,082	40,732	19.51	171	Conservation Commission			
	Expenses	10,415	11,990	15.12	Salaries	25,477	26,689	4.76	
	Total	44,497	52,722	18.48	Expenses	32,447	34,935	7.67	
					Total	57,924	61,624	6.39	

	<b>FY12 Approved</b>	<b>FY13 Requested</b>	<b>FY12/FY13 % Change</b>
176 Board of Appeals			
Salaries	\$3,092	\$3,092	0.00
Expenses	1,500	1,500	0.00
Total	4,592	4,592	0.00
294 Care of Trees			
Salaries	8,270	8,477	2.50
Expenses	77,500	14,395	(81.43)
Total	85,770	122,872	43.26
295 Tree Committee	2,500	2,500	0.00
<b>Protection of Persons and Property Total</b>	<b>2,695,891</b>	<b>2,847,364</b>	<b>5.62</b>
<b><u>Health and Sanitation</u></b>			
433 Garbage Disposal	17,700	18,700	5.65
439 Solid Waste			
Salaries	62,752	67,193	7.08
Expenses	294,384	305,594	3.81
Total	357,136	372,787	4.38
450 Town Water			
Salaries	6,360	6,500	2.20
Expenses	16,160	15,660	(3.09)
Total	22,520	22,160	(1.60)
519 Board of Health			
Salaries	34,686	35,318	1.82
Expenses	24,076	28,028	16.41
Total	58,762	63,346	7.80
<b>Health and Sanitation Total</b>	<b>456,118</b>	<b>476,993</b>	<b>4.58</b>
<b><u>Highway and Bridges</u></b>			
422 Maintenance			
Salaries	417,391	429,630	2.93
Expenses	180,978	203,102	12.22
Out-of-State Travel	0	0	0.00
Total	598,369	632,732	5.74
423 Snow and Ice			
Salaries	84,700	89,700	5.90
Expenses	175,300	200,300	14.26
Total	260,000	290,000	11.54
424 Street Lighting	12,598	11,806	(6.29)
425 Town Garage	66,979	84,276	25.82
428 Tarvia/Patching	230,000	250,000	8.70
<b>Highway and Bridges Total</b>	<b>1,167,946</b>	<b>1,268,814</b>	<b>8.64</b>

	<b>FY12 Approved</b>	<b>FY13 Requested</b>	<b>FY12/FY13 % Change</b>
<b><u>Other Public Agencies</u></b>			
194 Energy Coordinator	\$100	\$0	(100)
491 Cemetery			
Salaries	76,182	78,216	2.67
Expenses	26,139	26,662	2.00
Total	102,321	104,878	2.50
541 Council on Aging			
Salaries	85,076	88,795	4.37
Expenses	26,450	28,950	9.45
Total	111,526	117,745	5.58
610 Library			
Salaries	364,932	377,960	3.57
Expenses	149,629	152,605	1.99
Total	514,561	530,565	3.11
650 Parks and Recreation			
Salaries	288,587	298,937	3.59
Expenses	63,680	69,601	9.30
Total	352,267	368,538	4.62
<b>Other Public Agencies Total</b>	<b>1,080,775</b>	<b>1,121,726</b>	<b>3.79</b>
<b><u>Unclassified Services</u></b>			
152 Personnel Board	510	0	(100)
178 Dover Housing Partnership	1,515	0	(100)
195 Town Report	11,509	11,509	0.00
543 Veterans	2,000	2,000	0.00
691 Historical Commission	1,250	1,250	0.00
692 Memorial Day	2,600	2,600	0.00
<b>Unclassified Services Total</b>	<b>19,384</b>	<b>17,359</b>	<b>(10.45)</b>
<b><u>Insurance</u></b>			
912 Workers Compensation	51,500	66,053	28.26
914 Group Insurance	1,846,288	1,986,138	7.57
916 Medicare/FICA	134,088	140,792	5.00
950 Other Insurance	157,708	175,920	11.55
<b>Insurance Subtotal</b>	<b>2,189,584</b>	<b>2,368,903</b>	<b>8.19</b>
<b><u>Pensions</u></b>			
911 Norfolk County Retirement	799,591	821,017	2.68
<b>Insurance/Pensions Total</b>	<b>2,989,175</b>	<b>3,189,920</b>	<b>6.72</b>

	<b>FY12 Approved</b>	<b>FY13 Requested</b>	<b>FY12/FY13 % Change</b>
<b>Schools</b>			
600 Dover School Operating	\$8,246,055	\$8,355,454	1.33
601 Dover's Share Regional			
Operating Assessment	8,775,289	9,035,226	2.96
Debt Assessment	774,245	775,027	0.10
Total	9,549,534	9,810,253	2.73
602 Minuteman Vocational	29,108	60,573	108.10
<b>Schools Total</b>	<b>17,824,697</b>	<b>18,226,280</b>	<b>2.25</b>
<b>Maturing Debt and Interest</b>			
710 Maturing Debt Principal	1,160,401	1,160,401	0.00
751 Maturing Debt Interest	500,957	456,207	(8.93)
759 Bank Charges	6,000	5,000	(16.67)
<b>Debt and Interest Total</b>	<b>1,667,358</b>	<b>1,621,608</b>	<b>(2.74)</b>
<b>TOWN BUDGET</b>			
<b>GRAND TOTALS</b>	<b>\$29,690,611</b>	<b>\$30,681,087</b>	<b>3.34</b>

A hold was placed on Line 151 (Law). The Moderator declared that all other Article 4 budget items were approved as read.

**Motion:** It was moved by Mr. Melville and seconded by Mr. Waugh that \$190,000 be raised and appropriated for Line 151 (Law).

**Vote:** After some discussion, the motion was put to a vote and passed by a majority.

**ARTICLE 5. (Selectmen)** To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Cemetery
  - a. Mower
2. Fire Department
  - a. Turnout gear
3. Highway Department
  - a. 30-yard recycling container
  - b. Fuel dispensers for fuel tanks
4. Library
  - a. Technology upgrades
5. Parks and Recreation Commission
  - a. Small tractor
  - b. Repair/recoat tennis courts
6. Police Department
  - a. Patrol vehicle (1)

7. School Committee
  - a. Major interior painting
  - b. Library carpet replacement
  - c. Main power surge protector and monitoring system
  - d. Exterior cedar siding preventative maintenance
  - e. Interactive whiteboard systems
  - f. Technology replacement
  - g. Telephone system replacement
8. Selectmen
  - a. Town House copier
  - b. Caryl Community Center: interior signage
  - c. Caryl Community Center: building maintenance
  - d. Caryl Community Center: art room refurbishment

**Motion:** It was moved by Mr. Melville and seconded by Mrs. Bush that the following sums recommended for the various capital purposes be called over by the Moderator, and, if no objection is made, that the Town raise and appropriate such sums, unless another funding source is noted, and that any sums realized from the trade-in or auction of old equipment shall be used to reduce the cost of the acquisition of new equipment or to purchase related accessories.

**Vote:** The motion was put to a vote and was passed unanimously.

The Moderator read over the following Capital Budget items:

- |   |          |
|---|----------|
| 1. Cemetery   |          |
| a. Mower  | \$18,000 |
| 2. Fire Department                                  |          |
| a. Turnout gear                                     | 45,000   |
| 3. Highway Department                               |          |
| a. 30-yard recycling container                      | 7,300    |
| b. Fuel dispensers for fuel tanks                   | 8,000    |
| 4. Library  |          |
| a. Technology upgrades                              | 7,000    |
| 5. Parks and Recreation Commission                  |          |
| a. Small tractor                                    | 17,400   |
| b. Repair/recoat tennis courts                      | 20,000   |
| 6. Police Department                                |          |
| a. Patrol vehicle (1)                               | 35,000   |
| 7. School Committee                                 |          |
| a. Major interior painting                          | 20,000   |
| b. Library carpet replacement                       | 0        |
| c. Main power surge protector and monitoring system | 15,000   |
| d. Exterior cedar siding preventative maintenance   | 7,500    |
| e. Interactive whiteboard systems                   | 37,952   |

f. Technology replacement	\$50,000
g. Telephone system replacement	50,000
8. Selectmen	
a. Town House copier	9,000
b. Caryl Community Center: interior signage	5,000
c. Caryl Community Center: building maintenance	50,000
d. Caryl Community Center: art room refurbishment	15,000

A hold was placed on Line 7G (Telephone System Replacement). The Moderator declared that all other Article 5 items were approved as read.

**Motion:** It was moved by Mr. Melville and seconded by Mrs. Bush that \$50,000 be raised and appropriated for Line 7G (School Committee Telephone System Replacement) and that any sums realized from the trade-in or auction of old equipment be used to reduce the cost of acquisition of new equipment or to purchase related accessories.

**Vote:** After some discussion, the motion was put to a vote and was passed by a counted vote of 100 yes, 87 no.

**ARTICLE 6. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Arkle and seconded by Mrs. Bush that the Town raise and appropriate the sum of \$20,000 for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 7 (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cocks and seconded by Mr. Stuart that the Town raise and appropriate the sum of \$10,000 for the purpose of payment of accumulated sick leave for retired police officers as authorized by Chapter 375 of the Acts of 1984.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 8. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various state budgets; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mrs. Arkle that the Town authorize the Board of Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of any funds allotted by the Commonwealth for the construction, reconstruction, and other improvements of town roads and related infrastructure.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 9. (Selectmen)** To see if the Town will vote pursuant to Chapter 44, Section 53E½, of the Massachusetts General Laws to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by Town Meeting, such accounts shall not exceed the following amounts for Fiscal Year 2013:

1. Building Department	
a. Gas Inspector	\$5,500
b. Plumbing Inspector	16,900
c. Wiring Inspector	22,000
2. Board of Health	
a. Perk and deep-hole inspection and permitting	40,000
b. Septic inspection and permitting	40,000
c. Well inspection and permitting	15,000
d. Swimming pool inspection and permitting	10,000
3. Building Maintenance Department	5,000
4. Library	
a. Materials replacement	5,000

and further, that the fees received in connection with these programs be credited to the respective accounts and that the respective board or department be authorized to make expenditures from these accounts in accordance with Chapter 44, Section 53E½, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mr. Cocks that pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ that the Town authorize the use of revolving fund accounts for the following boards or departments, and that such accounts shall not exceed the amounts set forth for the Fiscal Year 2013:

1. Building Department	
a. Gas Inspector	\$5,500
b. Plumbing Inspector	16,900
c. Wiring Inspector	22,000
2. Board of Health	
a. Perk and deep-hole inspection and permitting	40,000
b. Septic inspection and permitting	40,000
c. Well inspection and permitting	15,000
d. Swimming pool inspection and permitting	10,000
3. Building Maintenance Department	5,000
4. Library	
a. Materials replacement	5,000

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 10. (Planning Board)** To see if the Town will vote to amend Section 185-44 of Chapter 185 (Zoning Bylaw – Floodplain District) by updating references to the Flood Insurance Rate Map (FIRM) and applicable state regulations, in accordance with a copy of said amendment to be placed on file with the Town Clerk, including FIRM, prior to the Planning Board hearing on said amendment; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Arkle and seconded by Mrs. Gill-Body that the Town amend Section 185-44 of Chapter 185 (Zoning Bylaw – Floodplain District) by updating references to the Flood Insurance Rate Map (FIRM) and applicable state regulations, in accordance with a copy of said amendment and FIRM included in the Planning Board report on Article 10, on file with the Town Clerk, said amendment to become effective on July 17, 2012.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 11. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of exploring the feasibility of converting the Bay Colony railroad line into a rail trail; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Bush and seconded by Mr. Cone that the Town raise and appropriate the sum of \$5,000 for the purpose of exploring the feasibility of converting the Bay Colony railroad line into a rail trail.

**Motion:** There was a motion on the floor to move the question.

**Vote:** The motion was put to a vote and was passed unanimously.

**Vote:** The original motion was put to a vote and passed by a counted vote 160 yes and 50 no.

**ARTICLE 12. (Personnel Board)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for a pay and classification study; or take any other action relative thereto.

**Motion:** It was moved by Mr. Waugh and seconded by Mrs. Arkle that the Town raise and appropriate the sum of \$45,000 for a pay and classification study.

**Vote:** The motion was put to a vote and was defeated by a voice vote.

**ARTICLE 13. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of installation of a new fuel tank at the Caryl Community Center located at 4 Springdale Avenue, including the cost of architectural and engineering services for plans and specifications related thereto and the cost to evaluate the extent of fuel releases, if any, and to take remediation actions as may be necessary on account thereof; or take any other action relative thereto.

**Motion:** It was moved by Mr. Melville and seconded by Mrs. Bush that this article be dismissed.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 14. (Fire Engineers)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or borrow, or provide by any combination of these methods, a sum of money to purchase a new replacement fire ladder truck; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mr. Waugh that the Town raise and appropriate the sum of \$774,617 to purchase a new replacement fire ladder truck.

**Motion:** An amendment was proposed from the floor as follows: It was moved by Mr. Savage and seconded from the floor that the Town appropriate the sum of \$774,617 to purchase a new replacement fire ladder truck and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the amount of \$774,617 under the provisions of Massachusetts General Laws Chapter 44, §7 (9) or any other enabling authority.

**Vote:** The amendment was put to a vote and was defeated by a majority.

**Vote:** The original motion was put to a vote and was passed by a majority.

**ARTICLE 15. (Dover-Sherborn Regional School Committee)** To see if the Town will vote to amend a portion of its vote taken under Article 16 at the Annual Town Meeting held on May 2, 2011, which vote approved the borrowing of \$520,000 by the Dover-Sherborn Regional School District for reconstructing or making extraordinary repairs to the Regional School campus wastewater treatment plant, to change the date of “July 1, 2013,” therein to “July 1, 2012,” so that such portion of the vote reads “provided, however, that not more than \$440,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2011, and that if required by the Massachusetts Department of Environmental Protection, not more than \$80,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2012,” which amendment will make the Town’s vote approving the borrowing consistent with the vote of the Regional School District Committee with respect to the project and permit the work required to be done by the District to proceed within the timeframe required by the Department of Environmental Protection; or take any other action relative thereto.

**Motion:** It was moved by Mr. Melville and seconded by Mrs. Bush that the Town amend a portion of its vote taken under Article 16 at the Annual Town Meeting held on May 2, 2011, which vote approved the borrowing of \$520,000 by the Dover-Sherborn Regional School District for reconstructing or making extraordinary repairs to the Regional School campus wastewater treatment plant, to change the date of “July 1, 2013,” therein to “July 1, 2012,” so that such portion of the vote reads “provided, however, that not more than \$440,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2011, and that if required by the Massachusetts Department of Environmental Protection, not more than \$80,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2012,” which amendment will make the Town’s vote approving the borrowing consistent with the vote of the Regional School District Committee with respect to the project and permit the work required to be done by the District to proceed within the timeframe required by the Department of Environmental Protection.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 16. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow or provide by any combination of these methods, a sum of money for the purpose of renovation and repairs to, or demolition of outbuildings located at 5 Whiting Road, including the cost of architectural and engineering services for plans and specifications relative thereto; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cocks and seconded by Mr. Cone that the Town raise and appropriate the sum of \$10,000 for the purpose of demolition of outbuildings located at 5 Whiting Road, including the cost of architectural and engineering services for plans and specifications relative thereto.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 17. (Dover-Sherborn Regional School Committee)** To see if the Town will vote to allow the Regional School District to establish a stabilization fund as allowed under Massachusetts General Laws Chapter 71, Section 16G½. The intent of the contributions into said fund are for the purpose of funding the Other Post Retirement Benefits obligation; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Bush and seconded by Mrs. Gill-Body that this article be dismissed.

**Vote:** The motion was put to a vote and was passed unanimously.

**ARTICLE 18. (Warrant Committee)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods pursuant to Chapter 40, Section 6 of the Massachusetts General Laws, a sum not to exceed 5% of the tax levy of Fiscal Year 2012 to be a Reserve Fund, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute; and determine whether the money shall be provided by the tax levy, by transfer from available funds including the Reserve Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Cocks that the sum of \$250,000 be appropriated for a Reserve Fund for Fiscal Year 2013 to provide for extraordinary or unforeseen expenditures pursuant to Chapter 40, Section 6 of the Massachusetts General Laws, and that to meet this appropriation, \$200,000 be raised and appropriated, and \$50,000 be transferred from the Overlay Surplus.

**Vote:** The motion was put to a vote and passed unanimously.

**ARTICLE 19. (Warrant Committee)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to pay any unpaid bills rendered to the Town in prior years; or take any other action relative thereto.

**Motion:** It was moved by Mr. Waugh and seconded by Mrs. Bush that this article be dismissed.

**Vote:** The motion was put to a vote and passed unanimously.

**ARTICLE 20. (Warrant Committee)** To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2011 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the Fiscal Year 2012 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

**Motion:** It was moved by Mr. Melville and seconded by Mrs. Bush that the sum of \$6,828 be appropriated by transfer from Free Cash to account #602 Minuteman Vocational School to pay a supplemental capital assessment to Minuteman Career and Technical High School, to cover unanticipated expenses under Article 4 of the Warrant for the 2011 Annual Town Meeting, to be expended in the current fiscal year; and further, that the sum of \$40,000 be appropriated by transfer from Free Cash to the Reserve Fund, to cover unanticipated expenses under Article 18 of the Warrant for the 2011 Annual Town meeting, to be expended in the current fiscal year.

**Vote:** The motion was put to a vote and passed unanimously.

**ARTICLE 21. (Warrant Committee)** To see if the Town will vote to transfer from Free Cash in the Treasury an amount to meet the appropriations for the ensuing fiscal year and will authorize the Board of Assessors to use the same to reduce the tax rate; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mr. Waugh that the Town transfer from Free Cash the sum of \$1,951,105 to meet the appropriations for Fiscal Year 2013 and that the Board of Assessors be authorized to use the same amount to reduce the tax rate for Fiscal Year 2013.

**Vote:** The motion was put to a vote and passed unanimously.

**ARTICLE 22. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of supplementing the Town of Dover Stabilization Fund in accordance with Chapter 40, Section 5B, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Arkle and seconded by Mrs. Gill-Body that this article be dismissed.

**Vote:** The motion was put to a vote and passed unanimously.

**Motion:** At 9:48 p.m., it was moved by Mr. Smith and seconded by Mr. Melville that the meeting be dissolved.

**Vote:** The motion was put to a vote and passed unanimously.



*Laying of flowers at the Town monument, Memorial Day.  
Photo by Mary Kalamaras.*

# Annual Town Meeting

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Article 23 Elections  
May 21, 2012

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The Board of Selectmen delivered the Warrant for the Annual Town Meeting to Constable Carl E. Sheridan on February 24, 2012. Constable Sheridan posted the Warrant in accordance with local bylaws on April 13, 2012, to notify residents of the Town who were properly qualified to vote in elections and Town affairs to assemble on Monday, May 21, 2012, at the Town House to act upon Article 23; that is, to choose Town officers.

Pursuant to this warrant, the ballot box was inspected and found empty and set at zero. The polls were declared open by Town Clerk Barrie Clough at 7 a.m. At 8 p.m., the polls were declared closed by Mr. Clough and the counting of ballots commenced. A total of 197 ballots had been cast and at 8:11 p.m., the following official results were read:

## Moderator (1 year)

(Vote for one)

James R. Repetti	180
Write-ins	0
Blanks	17

## Selectman (3 years)

(Vote for one)

Carol L. Lisbon	149
Write-ins	4
Blanks	44

## Assessor (3 years)

(Vote for one)

Charles W. Long	170
Write-ins	0
Blanks	27

## Dover School Committee (3 years)

(Vote for one)

Kristen L. Dennison	156
Write-ins	0
Blanks	41

## D-S Regional School Committee (3 years)

(Vote for one)

Dana B. White	158
Write-ins	0
Blanks	39

## Library Trustee (3 years)

(Vote for two)

Anne G. Coster	153
Joan A. King	157
Write-ins	2
Blanks	82

## Cemetery Commission (3 years)

(Vote for one)

Carol A. Jackman	174
Write-ins	0
Blanks	23

## Planning Board (5 years)

(Vote for one)

Gregory W. Sullivan	162
Write-ins	0
Blanks	35

## Board of Health (3 years)

(Vote for one)

Harvey George	156
Write-ins	0
Blanks	41

## Parks and Recreation Commission (3 years)

(Vote for two)

Peter J. Davies	148
Scott B. Seidman	148
Write-ins	7
Blanks	91

# Presidential Primary

March 6, 2012

Pursuant to the Warrant given under the hands of the Selectmen on the 26th of January 2012, a Presidential Primary was held on March 6, 2012. Constable Wilfred Baranick inspected the AccuVote ballot box and found it to be empty and set at zero. Barrie Clough, Town Clerk, declared the polls open at 7 a.m.

At 8 p.m., the polls were declared closed by the Town Clerk. A total of 982 ballots had been cast: 112 Democrat, 869 Republican, and 1 Green Rainbow. At 8:06 p.m., the official results were read. The official count from Dover was as follows:

## DEMOCRAT

<b>Presidential Preference</b>		<b>Town Committee</b>	
Barack Obama	103	Margaret C. Derian	79
No Preference	7	Robert Derian	13
Blanks	2	Peter H. W. Ting	77
Write-ins	0	Janet L. Lilienthal	74
		Arnold Sacks	73
		Arthur H. Meehan	73
		Carol L. Lisbon	80
		Richard M. Cohen	74
		Susan B. Cohen	76
		Thomas Joseph Holloway	79
		Amy M. Boyce	84
		Elaine E. Rosenburg	76
		Joyce G. Shufro	77
		Barbara C. Brown	81
		John Quackenbush	73
		Judith T. Ballantine	75
		Mary Kalamaras	75
		Amy D. Wilcox	75
		W. Paul White	72
		Janet S. Hartke-Bowser	74
		John B. Sheehan	76
		Kimberley S. Phelan	80
		Blanks	2,300
		Write-ins	17

## State Committee Man

Daniel R. Settana	6
Thomas Joseph Holloway	85
Wayne J. Wilson Jr.	3
Blanks	17
Write-ins	1

## State Committee Woman

Judith A. Settana	79
Blanks	31
Write-ins	2

## REPUBLICAN

### Presidential Preference

Ron Paul	48	Mark A. Sarro	435
Mitt Romney	727	Robert E. Coates	399
Rick Perry	2	Theresa K. Edmands	392
Rick Santorum	42	Roger John Selmi	383
Jon Huntsman	7	Peter D. Laird	427
Michele Bachmann	2	Charles W. Long	479
Newt Gingrich	38	Ann L. Evans	395
No Preference	1	Heather K. Tourtellotte	430
Blanks	1	Geoffrey M. Sauter	389
Write-ins	1	Andrew K. Ursitti	392

### Town Committee

### State Committee Man

Brad Williams	540	Betsy F. Levinson	406
Blanks	327	Russell S. Broad Jr.	382
Write-ins	2	Peter W. Harris	423
		Henry G. Levinson	396
		Artemis V. Martakis	390
		John Martakis	387
		Richard J. Henken	411

### State Committee Woman

Patricia E. Barrett	546	Robert L. DeFusco	407
Blanks	321	Dorothy G. Swangren	385
Write-ins	2	Michele C. Sauter	383
		Kenneth W. Grant	403
		Sharon Hawkes Grant	403
		Mary C. Crane	455
		Mary Martakis	386
		Walter H. Weld	467
		Kathleen W. Weld	489
		Deborah J. Guyer	393
		Eric C. Guyer	393
		Frederick O. J. Muzi	498
		Philip Brooks Doherty III	400
		Carolyn N. Malloy	438
		Timothy Malloy	444
		Edward A. Tourtellotte	426
		Edward J. Gramer	415
		Thomas F. Crowley	469
		Blanks	15,845

## GREEN RAINBOW

### Presidential Preference

Kent Mesplay	0
Jill Stein	1
Harley Mikkelson	0
No Preference	0
Blanks	0
Write-ins	0

# State Primary

September 6, 2012

Pursuant to the Warrant given under the hands of the Selectmen on the 18th of July 2012, a State Primary was held on September 6, 2012. Constable Carl Sheridan inspected the AccuVote ballot box and found it to be empty and set at zero. Barrie Clough, Town Clerk, declared the polls open at 7 a.m.

At 8 p.m., the polls were declared closed by the Town Clerk. A total of 650 ballots had been cast: 366 Republican, 284 Democrat, and 0 Green Rainbow. At 8:30 p.m., the official results were read. The official vote count was as follows:

## REPUBLICAN

### Senator in Congress

Scott Brown	355
Blanks	11
Write-ins	0

### Representative in Congress

Sean Bielat	295
Elizabeth Childs	49
David L. Steinhof	15
Blanks	7
Write-ins	0

### Councillor

Earl H. Sholley	264
Blanks	102
Write-ins	0

### Senator in General Court

Blanks	315
Write-ins	51

### Representative in General Court

Blanks	335
Write-ins	31

## DEMOCRAT

### Senator in Congress

Elizabeth A. Warren	254
Blanks	26
Write-ins	4

### Representative in Congress

Rachel E. Brown	13
Joseph P. Kennedy III	249
Herb Robinson	11
Blanks	11
Write-ins	0

### Councillor

Brian M. Clinton	26
Robert L. Jubinville	71
Patrick J. McCabe	20
Bart Andrew Timilty	77
Blanks	89
Write-ins	1

### Senator in General Court

Michael F. Rush	205
Blanks	78
Write-ins	1

### Representative in General Court

Denise C. Garlick	232
Blanks	52
Write-ins	0

## Clerk of Courts

Blanks	339
Write-ins	27

## Register of Deeds

Blanks	340
Write-ins	26

## County Commissioner

Blanks	711
Write-ins	21

## Clerk of Courts

Walter F. Timilty Jr.	218
Blanks	65
Write-ins	1

## Register of Deeds

William P. O'Donnell	206
Blanks	78
Write-ins	0

## County Commissioner

John M. Gillis	144
Francis W. O'Brien	179
Blanks	245
Write-ins	0

## GREEN RAINBOW

### Senator in Congress

Blanks	0
Write-ins	0

### Representative in Congress

Blanks	0
Write-ins	0

### Councillor

Blanks	0
Write-ins	0

### Senator in General Court

Blanks	0
Write-ins	0

### Representative in General Court

Blanks	0
Write-ins	0

### Clerk of Courts

Blanks	0
Write-ins	0

### Register of Deeds

Blanks	0
Write-ins	0

### County Commissioner

Blanks	0
Write-ins	0

# State Election

November 6, 2012

Pursuant to the Warrant given under the hands of the Selectmen on the 19th day of October 2012, a State Election was held on November 6, 2012. Carl Sheridan, Constable of Dover, inspected the AccuVote ballot box and found it to be empty and set at zero. Barrie H. Clough, Town Clerk, declared the polls open at 6 a.m.

At 8 p.m., the polls were declared closed by the Town Clerk. A total of 3,593 ballots had been cast. At 8:10 p.m., the unofficial results were posted. On November 16, 2012, the Election Day results were revised to include the absentee ballots received from overseas voters who had mailed their ballots by November 6, 2012, as required by law. The official count of the votes for Dover was as follows:

## President and Vice President

Johnson and Gray	27
Obama and Biden	1,534
Romney and Ryan	2,004
Stein and Honkala	12
Blanks	9
Write-ins	7

## Senator in Congress

Scott P. Brown	2,292
Elizabeth A. Warren	1,285
Blanks	14
Write-ins	2

## Representative in Congress

Sean Bielat	1,959
Joseph P. Kennedy III	1,510
David A. Rosa	51
Blanks	71
Write-ins	2

## Councillor

Robert L. Jubinville	1,221
Earl H. Sholley	1,765
Blanks	599
Write-ins	8

## Senator in General Court

Michael F. Rush	2,074
Blanks	1,464
Write-ins	55

## Representative in General Court

Denise C. Garlick	2,114
Blanks	1,426
Write-ins	53

## Clerk of Courts

Walter F. Timilty Jr.	2,080
Blanks	1,464
Write-ins	49

## Register of Deeds

William P. O'Donnell	2,070
Blanks	1,480
Write-ins	43

## County Commissioner (Vote for two)

John M. Gillis	1,417
Francis W. O'Brien	1,606
Blanks	4,101
Write-ins	62

**Ballot Question 1:** This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

Yes	2,759
No	394
Blanks	440

**Ballot Question 2:** This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

Yes	1,928
No	1,548
Blanks	117

**Ballot Question 3:** This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status, or AIDS, hepatitis C, Crohn’s disease, Parkinson’s disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

Yes	2,027
No	1,438
Blanks	128

**Ballot Question 4:** Shall the state senator from this district be instructed to vote in favor of a resolution calling upon Congress and the President to: (1) prevent cuts to Social Security, Medicare, Medicaid, and Veterans benefits, or to housing, food and unemployment assistance; (2) create and protect jobs by investing in manufacturing, schools, housing, renewable energy, transportation and other public services; (3) provide new revenues for these purposes and to reduce the long-term federal deficit by closing corporate tax loopholes, ending offshore tax havens, and raising taxes on incomes over \$250,000; and (4) redirect military spending to these domestic needs by reducing the military budget, ending the war in Afghanistan and bringing U.S. troops home safely now?

Yes	1,517
No	1,366
Blanks	710

**Ballot Question 5:** Shall the state representative from this district be instructed to vote in favor of a resolution calling upon Congress to propose an amendment to the U.S. Constitution affirming that (1) corporations are not entitled to the constitutional rights of human beings, and (2) both Congress and the states may place limits on political contributions and political spending?

Yes	2,017
No	875
Blanks	701

# Vital Statistics

For the Calendar Year 2012

## BIRTH CERTIFICATES FILED

**For 2012:** 16 Males  
17 Females

## MARRIAGE CERTIFICATES FILED IN 2012

January 21	Howard Jay Silverman Barbara Jennee Zimmerman-Nord	Dover, MA Dover, MA
April 7	Andre John LeBlanc Katherine Megan Cefola	Dover, MA Dover, MA
May 27	Michael Ryan Frank Rebecca Marie Camacho	Denver, CO Denver, CO
August 11	Thomas J. Cronin Jennifer Anne Shaw	Medfield, MA Medfield, MA
August 25	Matthew Oliver Branford-White Laura Beth Libman	Boston, MA Boston, MA
September 2	James Emile Jones Hannah Grace Wolfman	Rio Rancho, NM Rio Rancho, NM
September 2	Andrew Russell Goodman Alice Elizabeth Ekerdt	W. Roxbury, MA W. Roxbury, MA
September 8	Edward Miller Thayer III Sarah Margaret Violin	Nashville, TN Nashville, TN
September 8	Bruce M. McCampbell Wendy J. Walter	Medfield, MA Medfield, MA
September 15	Joshua Michael McGill Emma Louisa Branch	Burbank, CA Burbank, CA
September 16	Valdi Margariti Iris Xhillari	Dover, MA Dover, MA
October 20	Michael James Saleeby Corrie Ann Sickler	Medfield, MA Medfield, MA
October 20	John E. Decembrele Anne Christine Busch	Dover, MA Dover, MA
December 8	Jeil Kim Isabel Shen	Dover, MA Houston, TX

## DEATH CERTIFICATES FILED IN 2012

### For deaths in 2011:

December 29 John Francis Kirby 85 57 Hartford Street

### For deaths in 2012:

January 3 Virginia O. Holmes 95 9 Normandie Road  
February 16 Robert V. Connors 78 36 Hartford Street  
March 19 Nancie F. Goldsmith 59 4 Oak Circle  
May 2 Harriet Kasloff Berman 63 12 Turtle Lane  
May 9 Glenn A. Buckley 51 151 Walpole Street  
May 10 Trevor Fisher Priestly Malm Infant 35 Strawberry Hill Street  
June 10 Sean Wall 32 4 Walpole Street  
July 24 Philip Edward McChesney 82 17 Saddle Ridge Road  
July 29 J. Merritt Brown 71 11 Glen Street  
September 1 Dorothy M. Cleveland 89 5 Conrick Lane  
September 18 Clara E. Ballantine 95 106 Claybrook Road  
September 21 Marie B. Kiernan 87 45 Willow Street  
October 28 Helen C. Gately 91 1 Old Meadow Road  
November 7 Christopher J. Galley 61 14 Tower Drive  
November 18 Jane McIntosh Sheldon 96 48 Farm Street  
November 18 Ricky Jay Wells 50 34 Haven Street  
December 5 Oscar W. Swangren 82 29 Dover Road  
December 8 Daniel Connors 44 36 Hartford Street

## Town Clerk Financial Reports

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For the Calendar Year 2012

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### Fees Collected by the Town Clerk's Office

January	\$5,533.00
February	4,521.00
March	2,115.00
April	2,150.80
May	1,074.00
June	845.00
July	804.00
August	602.00
September	900.00
October	303.00
November	187.00
December	150.00
<b>Total</b>	<b>\$19,184.80</b>

### Board of Appeals Fees Collected

January	\$150.00
February	0.00
March	0.00
April	0.00
May	0.00
June	150.00
July	0.00
August	0.00
September	0.00
October	150.00
November	0.00
December	0.00
<b>Total</b>	<b>\$450.00</b>

*Report of the*  
**Town Treasurer**

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Gerard Lane, Treasurer-Collector

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The following reports appear on pages 62–74:

- **Total Gross Wages** for the Calendar Year 2012
- **Treasurer's Cash** for the Year Ending June 30, 2012
- **Statement of Taxes Outstanding** as of June 30, 2012
- **Statement of Long Term Debt** as of June 30, 2012
- **Statement of Changes in Trust and Investment Fund Balances** for the Year Ending June 30, 2012

# Total Gross Wages

For the Calendar Year 2012

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Selectmen's Office</b>			
James P. Dawley Jr.	\$150		\$150
Karen R. Hayett	22,721		22,721
Carol Lisbon	200		200
Joseph M. Melican*	191		191
Greer G. Pugatch	70,714		70,714
David W. Ramsay	147,007		147,007
<b>Town Accountant's Office</b>			
Susan T. Keizer	45,718		45,718
Carol M. Wideman	86,855		86,855
<b>Assessor's Office</b>			
Caroline B. Akins	350		350
Amy L. B. Gow	33,651		33,651
Charles W. Long	400		400
Karen J. MacTavish	84,424		84,424
Caroline White	350		350
<b>Treasurer/Collector's Office</b>			
Patricia L. Booker	29,971		29,971
David J. Donaghey	44,302		44,302
Gerard R. Lane Jr.	82,681		82,681
<b>Town Clerk and Elections</b>			
Juris G. Alksnitis	204		204
Alice M. Baranick	255		255
Wilfred J. Baranick*	428		428
Barbara C. Brown	51		51
Barrie H. Clough	59,733		59,733
Eileen F. Devine	185		185
Elizabeth M. Devine	323		323
Maureen A. Dilg	222		222
Pamela H. Ellsworth*	1,145		1,145
Kay D. Guild	51		51
Elizabeth Hagan	311		311
Carol B. Healer	52		52
Jane I. Hemstreet	206		206
Felicia S. Hoffman*	39,455	\$255	39,710
Celeste L. Hurley	217		217
Camille C. Johnston	39		39

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Town Clerk and Elections (cont'd)</b>			
Justine Kent-Uritam	\$182		\$182
Patricia A. Lockhart	207		207
Carol A. McGill	177		177
Susan McGill	52		52
Jane D. Moore	136		136
Paula F. Niziak	150		150
Anne W. Soraghan	231		231
Joan N. Stapleton	259		259
Paul H. Tedesco	206		206
John J. Walsh	39		39
Carolyn D. Waterman	153		153
<b>Building Maintenance</b>			
Bradley S. Crosby III	49,819	\$3,611	53,429
Steven J. Guy	46,061	4,285	50,346
Karl L. Warnick*	87,604	1,852	89,456
<b>Data Processing</b>			
William T. Clark	46,838		46,838
<b>Police Department</b>			
Tamara N. Bouma	229		229
Nicole M. Bratcher-Heffernan	75,417	9,316	84,732
Jonathan H. Cash	75,878	9,885	85,763
David E. Chaisson Jr.	75,008	23,421	98,429
Robert G. Clouse	75,223	45,004	120,227
Richard F. Collamore Jr.	80,035	9,789	89,824
Brian C. Collins	14,252	151	14,403
Douglas E. Comman	81,077	50,951	132,028
Joseph F. Concannon	129	10,191	10,320
Kenneth W. Dunbar	0	1,935	1,935
Warren W. Eagles Jr.	76,313	8,353	84,666
Jeffrey M. Farrell	20,480	40,059	60,540
Harold M. Grabert	75,113	12,279	87,392
Steven F. Hagan	66,442	4,795	71,237
Michael J. Heffernan	5,938	2,924	8,862
Sandra L. Hicks	32,495		32,495
Charles S. Marscher	58,826	4,599	63,425
Sean F. Matthies	13,929		13,929
Peter A. McGowan	129,343		129,343
Edward J. Meau	93,897	37,068	130,965
Ryan W. Menice	79,991	29,345	109,336
Aaron J. Mick	92,688	24,937	117,624
Robert P. Murphy	6,802	20,275	27,076
John C. Sweeney	7,448	5,590	13,038
Christopher M. VonHandorf	75,653	5,567	81,221
Todd V. Wilcox	93,799	40,123	133,922

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Fire/Rescue</b>			
Joseph G. Chirico	\$14,015		\$14,015
Brian M. Clough	1,473		1,473
Paul J. Copponi	4,063		4,063
Thomas J. Cronin	893		893
Jeremiah A. Daly	4,573		4,573
Joseph A. Demarco	11,800		11,800
Henry Dowd Jr.	1,753		1,753
Thomas R. Dunlay	1,859		1,859
Damon B. Farnum	541		541
Renee J. Foster	25,344		25,344
William A. Hillerich	12,606		12,606
Mary C. Hinsley	4,955		4,955
John M. Hughes III	53,371		53,371
Paul M. Hughes	6,671		6,671
Edward G. Kornack	8,939		8,939
John P. Kornack	2,998		2,998
Caren A. Lawson	4,532		4,532
Elisha F. Lee Jr.	2,893		2,893
Jack I. London*	2,256		2,256
Phillip D. Luttazi	4,409		4,409
Romolo P. Luttazi	6,215		6,215
Christine L. Montesano	2,557		2,557
Curt F. Pfannenstiehl	2,237		2,237
Richard Powers	27,307		27,307
Thomas E. Quayle	11,580		11,580
Theodore H. Reimann	3,351		3,351
Robert B. Richards	2,208		2,208
Carlton J. Sherman	200		200
Dickson Smith II	14,406		14,406
James F. Spalding	200		200
John F. Sugden Jr.	200		200
Timothy R. Surgenor	3,429		3,429
David W. Tiberi	80,322		80,322
Richard F. Tiberi	38,969		38,969
Keith A. Tosi*	241	\$2,201	2,442
James F. Vaughan	12,225		12,225
John S. Vounatsos*	26,061	746	26,807
Sean A. Wall	1,578		1,578
Ellen O. Weinberg	7,490		7,490
Fredrick S. Whittemore	1,103		1,103
Timothy S. Wider	479		479

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Inspectors</b>			
Walter A. Avallone	\$34,154		\$34,154
Anthony Calo	7,739		7,739
Robert A. Hauptman	14,721		14,721
Kevin Malloy	10,893		10,893
Daniel J. McIntyre	4,498		4,498
Robert Morra	823		823
<b>Emergency Management</b>			
Arthur Adams Jr.	637		637
Margaret L. Crowley*	1,111		1,111
James R. Repetti	248		248
<b>Animal Control</b>			
Elaine M. Yoke*	24,195		24,195
<b>Health Department</b>			
Diane M. Fielding	27,095		27,095
Josef F. Fryer	2,275		2,275
Harvey George	100		100
Joseph D. Musto	150		150
Barbara Roth-Schechter	100		100
<b>Highway Department</b>			
Nancy J. Bates*	47,912	\$78	47,991
Robert Beckwith*	56,198	5,657	61,855
Ronald E. Briggs	52,438	6,154	58,592
Thomas E. Chandler	68	308	376
Timothy W. Fledderjohn*	3,119	513	3,632
Christopher J. Hersee	103	410	513
Craig S. Hughes*	107,618		107,618
Robert J. Morrissey	52,602	7,970	60,572
J. Robert Tosi Jr.*	76,722	7,524	84,246
Andrew F. Wills	47,736	3,813	51,548
<b>Sanitation</b>			
Wade J. Hayes	28,667	737	29,404
William R. Herd*	26,212	100	26,312
<b>Water</b>			
Jeffrey S. Carter	750		750
<b>Conservation</b>			
Lori E. Hagerty	25,962		25,962
<b>Planning Board</b>			
Susan E. Hall	29,860		29,860

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Cemetery</b>			
Lawrence R. Dauphinee*	\$65,253	\$3,298	\$68,551
Curtis L. Rafter	6,144		6,144
<b>Council on Aging</b>			
Janet E. Claypoole	55,699		55,699
Carl E. Sheridan*	23,843	2,064	25,907
Suzanne Sheridan*	14,325		14,325
Nancy G Simms	1,834		1,834
<b>Senior Tax Work-off</b>			
Elizabeth J. Brady	1,000		1,000
Alice S. Fryer	732		732
Barbara G. Murphy	1,000		1,000
Matthew Schmid	1,000		1,000
Frank A. Ventola	1,000		1,000
Jean A. Weise	874		874
<b>Library</b>			
Cheryl Abouelaziz	76,337		76,337
Carol I. Aucoin	9,495		9,495
Jane E. Bleakley	3,732		3,732
Laura M. Bogart	534		534
Stephanie S. Buck	10,734	1,012	11,746
Sabrina H. Chishti	304		304
Clara E. Hendricks	3,859		3,859
Eleanor A. Herd*	51,368		51,368
Edmund Y. Ho	7,298		7,298
Joan S. Howland	44,480		44,480
Allison M. Keaney	27,004		27,004
Robin A. Rapoport	264		264
Kelly E. Rizoli	486		486
Bonnie L. Roalsen	56,692		56,692
Myles M. Sullivan	18,179		18,179
Michael P. Vaughan	1,056		1,056
James K. Westen	39,999		39,999
<b>Parks and Recreation</b>			
Steven M. Alessandro	1,024		1,024
Haley M. Boyce	1,172		1,172
Amy Caffrey	5,378		5,378
Angela X. Cai	1,000		1,000
Gregory W. Clancy	2,176		2,176
Jessica R. Cooney	36,172	1,612	37,783
Mark F. Ghiloni	2,358	202	2,560
John M. Gilbert*	50,960	2,371	53,331
James J. Gorman*	50,218	3,251	53,469

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Parks and Recreation (cont'd)</b>			
Kathleen M. Gorman	\$5,700		\$5,700
Sam W. Hunter	1,072		1,072
Alexandra S. Kelly	2,176		2,176
Michelle E. Kornack	1,124		1,124
David C. MacTavish	90,107		90,107
Paige B. MacTavish Desisto	7,000		7,000
George A. Markin	1,000		1,000
Perry E. Oasis	1,000		1,000
Thomas J. Palmer*	53,322	\$3,604	56,927
Doug J. Rossi	1,000		1,000
Claire E. Shennan	1,124		1,124
Cole J. Tibbetts	1,124		1,124
Megan E. Whalan	1,024		1,024
<b>SCHOOL DEPARTMENT</b>			
<b>Administration</b>			
Janice M. Frechette	30,435		30,435
Theresa A. Nugent	123,624		123,624
Denise O'Connell	63,817		63,817
Kelly A. O'Donnell-Haney	49,500		49,500
Deborah J. Reinemann	104,029		104,029
<b>Teaching Staff</b>			
Christine E. Atkinson	54,152	16	54,168
Melissa A. Baker	89,604	620	90,224
Suzin Bedell-Healy	26,355	306	26,661
Lindsey K. Boroff	7,794		7,794
Ellen T. Brannelly	96,140	556	96,696
Keri A. Call	92,212	145	92,357
Kristen M. Charbonneau	59,378	350	59,728
Catherine E. Chiavarini	61,197	2,341	63,538
Amy C. Cohn	63,743	145	63,888
Marla W. Colarusso	44,892		44,892
Bettye M. Craft	88,371	451	88,822
Judith Cronin	59,451		59,451
Constance E. Dawson	92,212	145	92,357
Kimberly A. Delaney	69,393	1,890	71,283
Greta B. Disch	71,586	306	71,892
Laura A. Driscoll	88,071		88,071
Mabel D. Ellis	2,428		2,428
Jane C. Gentilli	84,166	467	84,633
Kathleen P. Gillis	87,989	725	88,714
Renee F. Grady	81,753	491	82,244
Kelley B. Greenwald	34,211	435	34,646

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teaching Staff (cont'd)</b>			
Pamela C. Haggett	\$89,104	\$145	\$89,249
Jennifer A. Hardiman	32,937		32,937
Sheila Harper	91,837	145	91,982
Rose Marie Hart	71,874	145	72,019
Stephen D. Harte	97,540	435	97,975
Nisha G. Hochman	67,640		67,640
James M. Keohane	82,893	145	83,038
Marylynn A. Kerman	41,183	16	41,199
Gail S. Lehrhoff	88,615		88,615
Andrea L. Marchildon	66,370	394	66,764
Nancy J. McLaughlin	59,987	32	60,019
Laurie F. Moran	66,402	32	66,434
Jessica W. Perry	7,758		7,758
Donna M. Power	87,989	580	88,569
Nancy E. Powers	96,040	64	96,104
Alisa M. Saunders	64,974		64,974
Cynthia H. Shapiro	87,589		87,589
Anne N. Spitz	89,104	1,470	90,574
Laurette I. Ulrich	84,166	290	84,456
Kristen M. Varley	52,426	451	52,877
Kenneth S. Wadness	96,140	145	96,285
Stefani A. Wasik	23,652		23,652
Andrea M. Welch	80,144	145	80,289
Michelle M. Wood	79,653	177	79,830
Valene M. Yorston	54,463	765	55,228
Linda C. Young	96,040	32	96,072
<b>Substitutes</b>			
Brian C. Ahronian	80		80
Cynthia A. Anderson	160		160
Marybeth H. Arigo	483		483
Linda V. Avedikian	1,330		1,330
Maryann V. Bouchard	5,470		5,470
Allison L. Buff	2,241		2,241
Leslie K. Burns	1,245		1,245
Linda M. Foehl	682		682
Lisa A. Johnston	3,765		3,765
Lisa I. Langer	160		160
Karen M. McCabe	84		84
Janet A. McNulty	349		349
Christopher P. McPhee*	10,279		10,279
Cheryl A. Moran	850		850
Kimberly A. Nehiley	279		279
Susan L. Rogers	640		640
Jennifer R. Searle	125		125

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Substitutes (cont'd)</b>			
Sara E. Shea	\$2,666		\$2,666
Susan M. Sullivan	2,630		2,630
Anita L. Swierupski	240		240
<b>Support Staff</b>			
Darah F. Angelus	21,019	\$945	21,964
Patricia Antinori	18,660		18,660
Karen A. Anzivino	43,512		43,512
Donna J. Bacchiocchi	21,149	1,260	22,409
Cheryl A. Baressi	95,640	330	95,970
Allison D. Barroll	10,286		10,286
Janice L. Barry	57,716	580	58,296
Heather M. Bombardieri	12,903		12,903
Ralph Boone	55,470	4,395	59,866
Carol A. Brown	19,294		19,294
Marcy R. Bugajski	51,937	290	52,227
Susan A. Burgess	11,055		11,055
Molly J. Bush	13,938	840	14,778
Thomas A. Cannata	41,747	258	42,006
Cheryl C. Chase	93,957	2,325	96,282
Lori M. Comiskey	223		223
Rosemary L. Comiskey	11,932	145	12,077
Michelle M. Cooke	22,770	1,978	24,747
Timothy J. Crowley	13,027	1,610	14,637
Jean L. Ensor	5,217		5,217
Alison J. Fiorenzi	130		130
Olga Gerasymiv	558		558
Winnie Greene	19,878		19,878
Donna M. Grossman	2,159		2,159
Sarah C. Hallet	5,210		5,210
Jennifer L. Hann	4,511		4,511
Shane M. Haney	4,800		4,800
Oksana Herasymiv	4,538		4,538
Leslie M. Hughes	25,541	2,310	27,851
Catherine A. Isbell	21,423		21,423
Lenore P. Jackson-Pope	826		826
Christine B. Luczkow	338	725	1,063
Stephanie S. Majkut	27,566		27,566
Stephen Malieswski	2,515		2,515
John F. Malieswski Jr.	41,282	2,071	43,353
Karen L. Marquez	336		336
Deborah A. Michienzie	7,623		7,623
Brianna P. Moro	17,010		17,010
Kaitlin E. Murphy	14,849		14,849
Mary-Louise Northgraves	23,255	945	24,200

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Support Staff (cont'd)</b>			
Claire L. O'Neil	\$608		\$608
Judith E. Onorato	40,267	\$4,501	44,768
Stephen A. Onorato	55,896	15,565	71,462
Anna H. Osyf	6,247		6,247
Ida Marie Pappas	83,940	943	84,883
Lorraine M. Pearson	21,021	1,698	22,718
Susan L. Pelletier	53,962	435	54,397
James R. Poulos	7,363		7,363
Arlene H. Reagan	18,741		18,741
Irene Richards	13,303		13,303
Jeanne E. Riordan	83,393	1,015	84,408
Victoria G. Sargent	2,500		2,500
Katherine A. Sorensen	25,354		25,354
Laurie D. Sorensen	18,449		18,449
Wendy Storlazzi	20,492		20,492
Jane Z. Sullivan	45,425		45,425
Susan G. Turner	1,246	210	1,456
Michele M. Washek	334		334
Brenda E. Welch	322		322
Cheryl G. White	18,836		18,836
Judith M. White	19,854		19,854
Danielle M. Wigmore	7,638		7,638
Beverly T. Wilkinson	1,170		1,170
Nadia M. Yaremiy	16,799		16,799
<b>Grand Totals</b>	<b>\$9,355,580</b>	<b>\$520,554</b>	<b>\$9,876,134</b>

\*Denotes an employee who works in multiple departments and whose total gross wages appear under his or her primary department.

## Treasurer's Cash

For the Year Ending June 30, 2012

<b>Beginning Balance as of June 30, 2011</b>	\$14,402,647
Receipts	33,103,701
Expenditures	31,258,473
<b>Ending Balance as of June 30, 2012</b>	<b>\$16,247,875</b>

### Composition

Bank of America	\$480,786
Mellon Bank	136,651
Paine Webber	623,563
Century Bank	542,998
Citizens Bank	3,025,647
Rockland Trust Company	495,872
Eastern Bank	295,603
Webster Bank	610,305
Unibank	1,473,433
First Trade Union Bank	787,087
Sovereign Bank	42,517
Multibank Securities	2,399,387
Trust Funds	5,334,027
<b>Total Cash Balance</b>	<b>\$16,247,875</b>

# Statement of Taxes Outstanding

As of June 30, 2012

	Outstanding June 30, 2011	Commitments	Tax Takings and Deferrals	Refunds and Adjustments	Abatements	Collections	Outstanding June 30, 2012
<b>Real Estate</b>							
2009	\$0			\$3,570	\$8,214		(\$4,644)
2010	7,856			122		\$7,978	0
2011	327,683		\$14,315	15,219	7,538	321,049	0
2012	0	\$26,072,602	72,347	56,555	103,173	25,728,703	224,935
<b>Personal Property</b>							
Prior Years	6,314				918		5,396
2009	593						593
2010	684						684
2011	7,961			111		7,458	613
2012	0	413,637		2	72	412,625	943
<b>Motor Vehicle Excise</b>							
Prior Years	40,889				206	1,076	39,607
2009	7,071			357	357	4,240	2,832
2010	11,311	41		1,117	1,009	6,837	4,624
2011	59,272	172,809		7,766	8,631	223,750	7,466
2012	0	1,063,389		7,825	13,534	1,000,588	57,093
<b>Boat Excise</b>							
Prior Years	1,525						1,525
2009	40						40
2010	14	2.5		131	105	15	50
2011	195				15	191	(11)
2012	0	714				616	98

# Statement of Long Term Debt

As of June 30, 2012

Date of Issue	Purpose	Coupon Rate (%)	Original Amount	Outstanding June 30, 2011	Principal Issued	Principal Paid	Outstanding June 30, 2012
June 17, 1999	Town Garage		\$988,000				
June 17, 1999	Land Acquisition		80,000				
June 17, 1999	Septage Treatment		220,000				
June 17, 1999	Town House Renovation		1,200,000				
June 17, 1999	Protective Agencies		1,340,000				
June 17, 1999	School Planning and Design		1,275,000				
	<b>Total Municipal Purpose Loan</b>	<b>4.76</b>	<b>5,103,000</b>	<b>\$260,000</b>		<b>\$260,000</b>	<b>\$0</b>
April 30, 2003	Chickering School*	3.83	14,575,000	8,735,000		8,005,000	730,000
	TITLE 5 - MWPAT	0.00	200,000	103,800		10,400	93,400
March 1, 2001	Land Acquisition*	4.56	3,050,000	1,050,000		1,050,000	0
May 15, 2007	Refunding Bonds	3.98	2,275,000	2,220,000		10,000	2,210,000
April 19, 2012	Refunding Bonds	1.48	7,915,000	0	7,915,000	0	7,915,000
<b>Totals</b>				<b>\$12,368,800</b>	<b>\$7,915,000</b>	<b>\$9,335,400</b>	<b>\$10,948,400</b>

\* Principal paid from proceeds of 2012 Refunding Bonds

# Statement of Changes in Trust and Investment Fund Balances

For the Year Ending June 30, 2012

	Balance June 30, 2011	Dividends	Interest and Unrealized Change in Market Value	Deposits	Expenditures	Balance June 30, 2012
<b>Park and Historical</b>						
George Chickering	\$69,524	\$2,940	\$965			\$73,429
<b>Park and Tree</b>						
Samuel Chickering	163,980	4,608	2,263			170,850
<b>Cemetery and Park</b>						
George Chickering	165,599	8,840	2,302			176,742
<b>Cemetery</b>						
Cemetery Perpetual Care	569,880		8,115	\$81,000	\$9,680	649,315
Caroline Chickering	24,242		334			24,576
Dorothea Hovey	838		11			850
<b>Library</b>						
Richards/Sanger/Lewis	11,674		161			11,835
Hovey Memorial	609,357		8,532			617,888
Endowment Fund	25,041		345			25,386
<b>Investment</b>						
Conservation	147,103		2,027			149,130
Stabilization	798,221		21,310			819,531
Unemployment	65,561		555	30,000	31,607	64,509
Municipal Insurance	31,348		468	4,066	12,528	23,354
Other Post-Employment Benefits	2,268,092		(73,131)	236,288		2,431,249
<b>Other</b>						
Larrabee/Whiting Poor	74,096		1,013		1,200	73,909
Scholarship Fund	21,671		303		500	21,474
<b>Totals</b>	<b>\$5,046,227</b>	<b>\$16,388</b>	<b>(\$24,427)</b>	<b>\$351,354</b>	<b>\$55,515</b>	<b>\$5,334,027</b>

## Report of the Town Accountant

Carol Wideman, Town Accountant  
Susan Keizer, Assistant Town Accountant

The following reports appear on pages 76–85:

- Governmental Funds Balance Sheet as of June 30, 2012
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances for the Year Ending June 30, 2012
- General Fund Statement of Revenues and Other Sources and Expenditures and Others Uses for the Budget and for the Year Ending June 30, 2012
- Fiduciary Funds Statement of Fiduciary Net Assets as of June 30, 2012
- Fiduciary Funds Statement of Changes in Fiduciary Net Assets for the Year Ending June 30, 2012

# Governmental Funds Balance Sheet

As of June 30, 2012

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and Short-Term Investments	\$6,527,196	\$1,895,552	\$8,422,748
Investments	3,351,408	1,846,292	5,197,700
Receivables			
Property Taxes	639,738	0	639,738
Excises	113,323	0	113,323
Charges for Services	38,479	22,243	60,722
Intergovernmental	0	116,878	116,878
<b>Total Assets</b>	<u><u>\$10,670,144</u></u>	<u><u>\$3,880,965</u></u>	<u><u>\$14,551,109</u></u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities</b>			
Warrants Payable	\$336,023	\$67,640	\$403,663
Accrued Payroll	597,433	28,186	625,619
Deferred Revenues	675,891	0	675,891
Tax Refunds Payable	92,800	0	92,800
Other Liabilities	42,982	0	42,982
<b>Total Liabilities</b>	<u><u>1,745,129</u></u>	<u><u>95,826</u></u>	<u><u>1,840,955</u></u>
<b>Fund Balances</b>			
Nonspendable	0	572,562	572,562
Restricted	0	2,718,878	2,718,878
Committed	819,531	500,376	1,319,907
Assigned	2,273,026	0	2,273,026
Unassigned	5,832,458	(6,677)	5,825,781
<b>Total Fund Balances</b>	<u><u>8,925,015</u></u>	<u><u>3,785,139</u></u>	<u><u>12,710,154</u></u>
<b>Total Liabilities and Fund Balances</b>	<u><u>\$10,670,144</u></u>	<u><u>\$3,880,965</u></u>	<u><u>\$14,551,109</u></u>

# Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ending June 30, 2012

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Property Taxes	\$26,310,018	\$0	\$26,310,018
Excises	1,220,138	0	1,220,138
Penalties, Interest, and Other Taxes	115,965	0	115,965
Charges for Services	141,339	848,088	989,427
Departmental	462,977	0	462,977
Intergovernmental	2,390,504	1,264,967	3,655,471
Licenses, Permits and Fees	212,229	0	212,229
Fines and Forfeitures	4,190	0	4,190
Interest Earnings	43,113	41,723	84,836
Other	50,725	205,638	256,363
<b>Total Revenues</b>	<u>30,951,198</u>	<u>2,360,416</u>	<u>33,311,614</u>
<b>EXPENDITURES</b>			
General Government	1,617,137	168,906	1,786,043
Public Safety	2,555,048	355,841	2,910,889
Education	17,765,833	1,042,405	18,808,238
Public Works	1,605,016	426,453	2,031,469
Health and Human Services	166,480	100,342	266,822
Culture and Recreation	865,049	541,287	1,406,336
Insurance and Benefits	2,446,855	31,607	2,478,462
Debt Service	1,774,224	0	1,774,224
Intergovernmental	282,892	0	282,892
<b>Total Expenditures</b>	<u>29,078,534</u>	<u>2,666,841</u>	<u>31,745,375</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$1,872,664</u>	<u>\$(306,425)</u>	<u>\$1,566,239</u>

(Continues on next page.)

# Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ending June 30, 2012 *(cont'd from previous page)*

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>NET REVENUE OVER EXPENDITURES</b>			
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>\$1,872,664</u>	<u>\$(306,425)</u>	<u>\$1,566,339</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Refunding Bond Proceeds and Premium	8,592,911	0	8,592,911
Payment to Refunding Bond Escrow Agent	(8,475,338)	0	(8,475,338)
Transfers In	55,022	510,921	565,943
Transfers Out	(747,209)	(55,022)	(802,231)
<b>Total Other Financing Sources (Uses)</b>	<u>(574,614)</u>	<u>455,899</u>	<u>(118,715)</u>
Change in Fund Balance	1,298,050	149,474	1,447,524
<b>Fund Equity at Beginning of Year</b>	<u>7,626,965</u>	<u>3,635,665</u>	<u>11,262,630</u>
<b>Fund Equity at End of Year</b>	<u><u>\$8,925,015</u></u>	<u><u>\$3,785,139</u></u>	<u><u>\$12,710,154</u></u>

# General Fund Statement of Revenues and Other Sources and Expenditures and Other Uses\*

For the Budget and for the Year Ending June 30, 2012

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES AND OTHER SOURCES</b>				
Property Taxes	\$26,236,800	\$26,236,800	\$26,236,800	\$0
Excise	1,040,000	1,040,000	1,220,138	180,138
Penalties, Interest, and Other Taxes	70,000	70,000	115,965	45,965
Charges for Services	92,000	92,000	141,339	49,339
Departmental	382,000	382,000	462,977	80,977
Intergovernmental	1,392,917	1,392,917	1,405,443	12,526
Licenses, Permits, and Fees	195,000	195,000	212,229	17,229
Fines and Forfeitures	6,000	6,000	4,190	(1,810)
Interest Earnings	15,000	15,000	21,803	6,803
Other	57,000	57,000	129,879	72,879
Transfers In	10,400	10,400	55,022	44,622
Free Cash	1,375,002	1,421,830	1,421,830	0
Overlay Surplus	50,000	50,000	50,000	0
Other Sources	0	0	117,573	117,573
<b>Total Revenues and Other Sources</b>	<b>30,922,119</b>	<b>30,968,947</b>	<b>31,595,188</b>	<b>626,241</b>
<b>EXPENDITURES AND OTHER USES</b>				
General Government	2,049,447	1,989,868	1,713,559	276,309
Public Safety	2,633,375	2,717,409	2,573,830	143,579
Education	17,824,697	17,831,525	16,841,789	989,736
Public Works	1,738,593	1,754,138	1,583,128	171,010
Health and Human Services	172,288	172,288	166,331	5,957
Culture and Recreation	870,678	870,678	862,754	7,924
Insurance and Benefits	2,989,175	2,989,175	2,690,371	298,804
Debt Service	1,667,358	1,667,358	1,774,105	(106,747)
Intergovernmental	282,572	282,572	282,892	(320)
Transfers Out	504,683	504,683	510,921	(6,238)
Other Uses	189,253	189,253	189,253	0
<b>Total Expenditures and Other Uses</b>	<b>30,922,119</b>	<b>30,968,947</b>	<b>29,188,933</b>	<b>1,780,014</b>
<b>Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,406,255</b>	<b>\$2,406,255</b>

\* This report is prepared on the budgetary basis of accounting, which differs from GAAP.

# Fiduciary Funds Statement of Fiduciary Net Assets

As of June 30, 2012

	OPEB Trust Fund	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>			
Cash and Short-Term			
Investments	\$47,372	\$1,474	\$219,688
Investments	2,383,877	20,000	0
<b>Total Assets</b>	<u>\$2,431,249</u>	<u>\$21,474</u>	<u>\$219,688</u>
<b>LIABILITIES AND NET ASSETS</b>			
<b>Liabilities</b>			
Warrants Payable	\$0	\$0	\$23,300
Employee Withholdings	0	0	76,766
Deposits Held in Escrow	0	0	107,980
Other	0	0	11,642
<b>Total Liabilities</b>	<u>0</u>	<u>0</u>	<u>219,688</u>
<b>Net Assets</b>			
Restricted for:			
OPEB benefits	2,431,249	0	0
Endowment	0	20,000	0
Unrestricted	0	1,474	0
<b>Total Net Assets</b>	<u>2,431,249</u>	<u>21,474</u>	<u>0</u>
<b>Total Liabilities and Net Assets</b>	<u>\$2,431,249</u>	<u>\$21,474</u>	<u>\$219,688</u>

# Fiduciary Funds Statement of Changes in Fiduciary Net Assets

For the Year Ending June 30, 2012

	OPEB Trust Fund	Private Purpose Trust Funds
<b>ADDITIONS</b>		
Investment Earnings	\$45,264	\$303
Increase (Decrease) in Fair Value of Investments	(98,385)	0
<b>Total Additions</b>	<u>(53,121)</u>	<u>303</u>
<b>DEDUCTIONS</b>		
Investment Fees	20,010	0
Scholarship Payments	0	500
<b>Total Deductions</b>	<u>20,010</u>	<u>500</u>
<b>OTHER FINANCING SOURCES</b>		
Transfers In	236,288	0
<b>Total Other Financing Sources</b>	<u>236,288</u>	<u>0</u>
<b>Net Increase (Decrease)</b>	163,157	(197)
<b>NET ASSETS</b>		
Beginning of Year	2,268,092	21,671
<b>End of Year</b>	<u>\$2,431,249</u>	<u>\$21,474</u>

# Report of the Town Insurance

For the Fiscal Year 2012

	Limits	Deductible
<b>Property</b>		
Buildings and Contents	\$36,070,728	\$1,000
Extra Expense—Blanket Coverage Extensions and Special Property	500,000	none
Boiler and Machinery	various included in the blanket limit	various
Money and Securities	100,000	none
Public Employee Dishonesty	200,000	none
Flood and Earthquake	\$2 million	25,000
<b>General Liability</b>		
Bodily Injury and Property Damage	\$1 million/\$3 million	none
<b>Vehicles</b>		
Bodily Injury and Property Damage	\$1 million	none
Personal Injury Protection	8,000	none
Uninsured Motorists	100,000/300,000	none
Physical Damage	per schedule on file	1,000
<b>Umbrella/Excess Liability</b>	\$3 million	10,000
<b>Professional Liability</b>		
Public Officials Liability	\$1 million/\$3 million	10,000
School Board Liability	\$1 million/\$3 million	10,000
Law Enforcement Liability	\$1 million/\$3 million	10,000
<b>Police and Fire Accident</b>	per schedule on file	
<b>Total Insurance Expenditure</b>		<b>Premium</b>
Group Health Insurance		\$1,613,291
Workers' Compensation		39,332
Medicare		117,332
Other Insurance		137,745
<b>Total Town Insurance Expenditure</b>		<b>\$1,907,700</b>

# Report of the Personnel Board

Mary Carrigan, Chairman  
Juris Alksnitis  
Mary Hornsby  
Sue Geremia  
David W. Ramsay, Ex Officio

The Personnel Board is composed of five members, three of whom are appointed by the Board of Selectmen, one by the Warrant Committee, and one by the Town Moderator. The Town Administrator serves as an ex-officio member.

The role and intent of the Personnel Board are established in the Town's bylaws. The Board exists to establish, maintain, and deliver a system of personnel administration that promotes a fair and consistent application of personnel policies. The Board also serves the Warrant Committee and the Selectmen by providing analysis and recommendations regarding compensation, benefits, and personnel-related topics.

During 2012, the Board affirmed its role in the application of consistent and fact-based recommendations for compensation and personnel administration. After reviewing both state and federal projected inflation indices, the Board recommended a 1.9% increase as the wage proposal for nonunion employees in the Fiscal Year 2014 Town budget.

The Personnel Board submitted a warrant article to the 2012 Annual Town Meeting seeking funding for a classification study to update data on the market position of the nonunion jobs. The warrant article was not approved.

The Board approved a job description and assigned a classification rating for the newly created permanent position of Town Engineer. It also continued its survey of public-works organizational structures across comparable towns.

# Report of the Board of Assessors

Caroline M. White, Chairman  
Caroline B. Akins  
Charles W. Long

The Board of Assessors is responsible for fully and fairly valuing all real and personal property in Dover.

To assist citizens with their questions, the office and public access computer terminal are available Monday through Thursday, from 9 a.m. to 5 p.m., and Friday, from 9 a.m. to 1 p.m. Additional information is accessible online at the Town's website (<http://www.doverma.org>).

The following is a statement of the valuation of Dover as of January 1, 2012, which is the basis for taxing property for the Fiscal Year July 1, 2012, through June 30, 2013. This statement, including a list of all exempt property, is a complete and accurate assessment of the full and fair cash value of the Town, according to the Board's best knowledge and belief.

## Valuation of the Town

Value of Federally Owned Property	\$2,579,800	
Value of State-Owned Property	31,269,600	
Value of Town-Owned Property	81,754,861	
Value of Property Held in Trust for the Worthy Poor	4,070,300	
Value of Other Exempted Property	187,460,600	
Value of Assessed Personal Property	34,663,680	
Value of Assessed Real Estate	<u>2,102,780,852</u>	
<b>Total Value of All Personal and Real Estate</b>		<b>\$2,444,579,693</b>
<b>Total Net Taxable Valuation (Excluding Motor Vehicles)</b>		<b>\$2,137,444,532</b>

## Amount to Be Raised by Taxation

Town Purposes as per Appropriation		\$32,214,684
Other Local Expenditures:		
Amounts Certified for Tax Title Purposes	5,690	
Offsets	10,732	
Overlay Deficits of Prior Years	<u>8,214</u>	
		<b>24,636</b>

State and County Assessments	\$290,402	
Overlay of Current Year	<u>250,489</u>	
		<u>540,891</u>
<b>Gross Amount to Be Raised by Taxation</b>		<b>\$32,780,211</b>
Estimated Receipts and Other Revenue Sources:		
Estimated Receipts (State)	\$859,555	
Massachusetts School Building Authority Payments	531,983	
Estimated Receipts (Local)	1,971,050	
Revenue Sources for Particular Purposes (Free Cash)	46,828	
Other Available Funds for Particular Purposes	60,400	
Free Cash to Reduce Tax Rate	<u>1,951,105</u>	
<b>Total Estimated and Available Funds</b>		<b>\$5,420,921</b>
<b>Net Amount to be Raised by Taxation on Property</b>		
Amount on Personal Property	\$443,695	
Amount on Real Estate	26,915,595	
		<b>\$27,359,290</b>
<b>Assessments Added to Taxes:</b>		
Motor Vehicle and Trailer Excise	\$1,181,926	
Boat, Ship, or Vessel Excise	714	
FY13 Septic Betterment Assessments and Interest	<u>5,800</u>	
		<u>1,188,440</u>
<b>Total Taxes and Assessments Committed to the Collector</b>		<b>\$28,547,730</b>

## Motor Vehicle Statistics

Number of Vehicles/ Value Assessed for 2012	6,138	\$52,759,550
Number of Vehicles/ Value Assessed in 2012 for 2011	160	2,896,700

## Tax Rates

Personal and Real Estate	\$12.80
Motor Vehicle and Trailer Excise	25.00
Boat, Ship, and Vessel Excise	10.00

## Valuation of Property Exempted from Taxation

*Persons and Property Exempted from Taxation, July 1, 2012,  
in Accordance with Chapter 59, General Laws:*

### Property Exempted from Taxation under Provisions of the First Clause, Section Five, Chapter 59, General Use:

United States Postal Department			
5 Walpole Street			
Improvements	<u>\$369,900</u>		
		<b>\$369,900</b>	
Department of the Army Corps of Engineers			
Chickering Drive, 14.65 acres	\$974,900		
Claybrook Road, 1.56 acres	204,600		
Off Claybrook Road, 10.54 acres	118,900		
Off Farm Street, 11.50 acres	83,300		
Off Haven Street, 1.01 acres	21,700		
Springdale Avenue, 14.50 acres	391,100		
Off Springdale Avenue, 19.10 acres	65,000		
Trout Brook Road, 6.16 acres	141,300		
Off Trout Brook Road, 5.36 acres	151,000		
Off Wakeland Road, 8.40 acres	<u>58,100</u>		
		<b>\$2,209,900</b>	

### Property Exempted from Taxation under Provisions of the Second Clause, Section Five, Chapter 59, General Use:

Commonwealth of Massachusetts (Metropolitan District Commission)			
4 Turtle Lane			
Improvements	\$8,466,900		
Land, 182.10 acres	<u>16,547,600</u>		
		<b>\$25,014,500</b>	

### Land Assessed to the Commonwealth of Massachusetts under the Provisions of Chapter 634 of the Acts of 1971:

(Massachusetts Bay Transportation Authority)			
Centre Street			
Land, 4.80 acres	<u>\$222,800</u>		
		<b>\$222,800</b>	

### Land Assessed to the Commonwealth of Massachusetts under the Provisions of Chapter 58, Sections 13, 14, and 15, General Laws:

Department of Conservation and Recreation: Bishop Meadow, Shumway and Sproutland, A. E. Wight Lot, Newell Pasture, Wright Pasture, and Shumway River Lot			
Off Junction Street			
Land, 121.74 acres	<u>\$6,032,300</u>		
		<b>\$6,032,300</b>	

### Property Exempted from Taxation under Provisions of the Third Clause, Section Five, Chapter 59, General Use:

Dover Historical and Natural History Society			
80 Dedham Street			
Improvements	\$197,900		
Land, 1.00 acre	<u>496,600</u>		
			<b>\$694,500</b>
Charles River School			
56 and 58 Centre Street			
Improvements	\$5,946,000		
Land, 13.30 acres	3,938,400		
1 Old Meadow Road			
Improvements	313,900		
Land, 1.00 acre	<u>424,700</u>		
			<b>\$10,623,000</b>
Trustees of Reservations			
Off Brookfield Road, 15.00 acres	\$685,400		
Chase Woodlands, 85.19 acres	246,900		
Dedham Street, 16.15 acres	739,100		
Farm Street, 1.48 acres	57,800		
Glen and Wight Streets, 5.63 acres	654,000		
Off Grand Hill Drive, 1.04 acres	22,100		
Pegan Lane, 0.40 acres	470,200		
Peters Reservation, 83.75 acres	6,750,600		
Pond Street, 6.71 acres	304,700		
Powissett Street, 4.12 acres	587,000		
37 and 39 Powissett Street, 104.49 acres	2,679,200		
Improvements	432,900		
Strawberry Hill Street, 63.45 acres	2,935,700		
Off Tower Drive, 6.65 acres	303,600		
Walpole and Powissett Streets, 529.60 acres	26,910,900		
Walpole Street, 3.99 acres	664,200		
Off Walpole Street, 2.82 acres	<u>389,200</u>		
			<b>\$44,833,500</b>
Hale Reservation, Inc.			
Off Powissett and Hartford Streets			
Improvements	\$978,000		
Land, 626.04 acres	<u>49,632,000</u>		
			<b>\$50,610,000</b>

Dover Land Conservation Trust		
Centre Street, 57.11 acres	\$1,897,200	
Off Centre Street, 40.65 acres	1,465,100	
Claybrook Road, 21.20 acres	540,500	
Dedham Street, 10.82 acres	780,800	
Dover Road, 2.84 acres	641,700	
Farm Street, 41.76 acres	2,536,400	
3 Farm Street, 5.00 acres	1,386,900	
4 Farm Street, 5.70 acres	819,500	
Off Farm Street, 6.07 acres	235,800	
Hunt Drive, 19.49 acres	622,700	
Main Street, 5.99 acres	621,900	
Miller Hill Road, 7.17 acres	164,400	
80 Pine Street, 3.63 acres	123,000	
131 Pine Street, 71.06 acres	3,784,100	
Improvements	36,400	
Off Pine Street, 19.24 acres	882,800	
Pleasant Street, 0.33 acres	35,400	
Pleasant Street and Annie King Lane, 7.89 acres	894,600	
5 Riverview Terrace and Willow Street, 3.17 acres	1,489,300	
Rocky Brook Road, 4.18 acres	192,100	
Springdale Avenue and Church Street, 11.79 acres	421,200	
Springdale Avenue and Farm Street, 17.50 acres	1,589,100	
Off Springdale Avenue, 27.65 acres	1,352,200	
Old Farm Road, 2.87 acres	<u>131,000</u>	
		<b>\$22,644,100</b>
Trustees of Boston College		
20 Glen Street		
Improvements	\$6,462,700	
Land, 78.50 acres	<u>6,743,500</u>	
		<b>\$13,206,200</b>
<b>Property of Incorporated Organizations of War Veterans (Belonging to or Held in Trust for the Benefit of):</b>		
American Legion, George B. Preston Post #209, Inc., and Town of Dover (Remainder Interest)		
32 Dedham Street		
Improvements	\$408,200	
Land, 1.00 acre	<u>413,800</u>	
		<b>\$822,000</b>

<b>Property Exempted under the Provisions of the Eleventh Clause, Section Five, Chapter 59, General Laws:</b>		
Dover Evangelical Congregational Church		
Pine Street and 61 Dedham Street		
Improvements	\$395,100	
Land, 7.50 acres	<u>870,800</u>	
		<b>\$1,265,900</b>
First Parish Church		
15 and 17 Springdale Avenue		
Improvements	\$1,942,900	
Land, 1.70 acres	<u>694,800</u>	
		<b>\$2,637,700</b>
Grace Church of Dover, MA, Inc.		
21 Centre Street		
Improvements	\$662,000	
Land, 1.00 acre	<u>496,600</u>	
		<b>\$1,158,600</b>
Roman Catholic Archdiocese of Boston		
30 Centre Street		
Improvements	\$234,400	
Land, 1.02 acre	<u>299,000</u>	
32 Centre Street		
Improvements	2,026,900	
Land, 3.66 acres	<u>696,100</u>	
		<b>\$3,256,400</b>
St. Dunstan's Episcopal Church		
18 Springdale Avenue		
Improvements	\$967,000	
Land, 0.83 acres	<u>566,200</u>	
		<b>\$1,533,200</b>
<b>Property Exempted under the Provisions of Section Five F, Chapter 59, General Laws:</b>		
Town of Westwood (Conservation Commission)		
Off Hartford Street		
Land, 1.30 acres	<u>\$48,100</u>	
		<b>\$48,100</b>
Property Exempted under the Provisions of Section Five, Chapter 59, Clause 45, General Laws:		
Robert P. and Leola T. Loebelenz		
236 Dedham Street		
Windmill (20 years)	<u>\$8,500</u>	
		<b>\$8,500</b>

## Valuation of Exempted Public Property

Value of Town Property Put to Public Use, July 1, 2012,  
in Accordance with Section 51, Chapter 59, General Laws:

### Town House

5 Springdale Avenue	
Improvements	\$2,936,500
Personal Property	<u>174,019</u>

**\$3,110,519**

### Caryl School

4 Springdale Avenue	
Improvements	\$3,098,800
Land, 3.06 acres	1,313,800
Personal Property	<u>302,480</u>

**\$4,715,080**

### Dover Town Library

56 Dedham Street	
Improvements	\$1,801,100
Land, 1.00 acre	496,600
Books and Furnishings	<u>936,333</u>

**\$3,234,033**

### Protective Agencies Building

1 and 3 Walpole Street	
Improvements	\$894,000
Land, 1.65 acres	577,300
Personal Property	<u>732,665</u>

**\$2,203,965**

### Chickering School

29 Cross Street	
Improvements	\$10,216,800
Land, 43.95 acres	3,855,100
Personal Property	<u>643,891</u>

**\$14,715,791**

### Dover-Sherborn Regional School District

9 Junction Street	
Improvements	\$24,143,500
Land, 98.17 acres	<u>9,975,400</u>

**\$34,118,900**

### Parks and Recreation

Bickford Park, 2.29 acres	\$88,500
Caryl Park, 107 Dedham Street	
Land, 83.80 acres	8,432,400
Improvements	509,000
Channing Pond Park, 5.64 acres	271,400
Improvements	500
Dedham and Centre Street Lot, 0.25 acres	403,500

Dover Common and Training Field Lot,	
3.70 acres	973,800
Howe Lot, 3.22 acres	813,100
Riverside Drive, 0.77 acres	346,400
Springdale Avenue, 0.50 acres	34,500
West End School Lot, 1.5 acres	447,500
Personal Property	<u>328,151</u>

**\$12,648,751**

### Conservation Commission

Bean Land, 10.27 acres	\$1,196,900
Bridge Street, 3.00 acres	178,700
Channing, Gibbons, Rice & Wylde Lands,	
199.27 acres	9,877,600
Claybrook Road, 1.80 acres	50,700
Dedham Street, 7.38 acres	1,403,400
French Land, 11.80 acres	510,700
Fullerton Land, 7.00 acres	635,300
Halper Land, 1.18 acres	431,500
Harvey Land, 23.77 acres	913,600
Haven Street, 25.61 acres	2,022,100
Hunters Path, 2.49 acres	120,400
Koch Land, Snow's Hill Lane, 8.20 acres	1,387,100
Koch Land Swap, 12.21 acres	543,800
Murray Land, 12.60 acres	571,400
Riverside Drive, 0.04 acres	5,900
Scott Land, 46.00 acres	1,016,200
Off Springdale Avenue, 0.20 acres	31,500
Taylor Land, 14.47 acres	519,700
Valley Farm Land, 13.09 acres	1,674,000
Walpole Street, Off Walpole Street,	
33.00 acres	1,482,600
Willow Street, 2.11 acres	<u>82,900</u>

**\$24,656,000**

### Town of Dover

Bridge Street Land, 3.92 acres	\$165,400
Chickering Drive, 3.07 acres	95,000
10 Donnelly Drive, 2.00 acres	54,800
Hartford Street, 1.00 acre	331,100
Heard Land, 7.43 acres	1,087,300
Hynes Land, 1.46 acres	553,600
Mackintosh Land, 29.28 acres	1,219,400
Main Street, 1.59 acres	454,200
Off Farm Street, 0.53 acres	45,500
Ponzi Land, 31.58 acres	1,890,200
Trout Brook Road, 0.15 acres	12,700
Valley Farm Land, 52.6 acres	3,454,700

Wakeland Road, 0.18 acres	30,400	
5 Whiting Road, 0.25 acre	464,500	
Improvements	117,400	
Willow Street, 0.92 acres	54,200	
Wilsondale Street, 3.73 acres	<u>653,900</u>	
		\$10,684,300
<b>Transfer Station</b>		
Powissett Street, 3.00 acres	\$867,200	
Improvements	256,400	
Personal Property	<u>23,517</u>	
		\$1,147,117
<b>Highway Department</b>		
2 and 4 Dedham Street, 3.40 acres	\$681,400	
Improvements	1,072,200	
Willow and Cross Streets, 0.21 acres	30,600	
Personal Property	<u>137,250</u>	
		\$1,921,450
<b>Highland Cemetery</b>		
54 Centre Street and Dedham Street, 19.92 acres	\$1,707,200	
Improvements	10,000	
Personal Property	<u>11,759</u>	
		\$1,728,959
<b>Water Supply</b>		
Church Street, 9.20 acres	\$894,200	
Improvements	17,500	
Personal Property	<u>77,196</u>	
		\$988,896
<b>Land Exempted by Common Consent. Held in Trust for the Benefit of the Worthy Poor Who Have a Legal Residence (Settlement) in the Town of Dover:</b>		
<b>Larrabee Estate</b>		
Land, 66.84 acres	<u>\$4,070,300</u>	
		\$4,070,300

## Report of the Police Department

Peter McGowan, Chief of Police

As we look back on 2012, it was a busy and productive year for the men and women of the Dover Police Department. Our activity statistics were up again this year (see next page). We continue to strive to be the best police department possible, including by promoting the professional development of Dover's officers through exceptional training that meets, and in many cases exceeds, state standards. The men and women who serve you are committed to providing a full array of police services wherever and whenever needed.

Personnel changes were notable again this year. In February, the Town bid farewell to Detective Sergeant Jeffrey Farrell after more than 42 years of dedicated service to the Dover and its residents. Sergeant Farrell was involved in nearly every facet of police operations during the course of his career, and we will miss his valuable insight and extensive institutional knowledge. To fill his position, Officer Steven Hagan was promoted to Detective, and Ryan Menice was promoted to Sergeant. Charles Marscher was promoted to full-time Patrolman, graduating from the MBTA Transit Police Academy in December 2012.

During 2012, all Department personnel were trained in Emergency Medical Dispatch (EMD) as required by the Commonwealth of Massachusetts. Beginning in 2013, we will implement the EMD program with the assistance of a State E911 grant to cover associated costs.

Traffic-related issues continue to be a focal point of both citizen calls and our directed patrols. Motor vehicle stops and citations were up from calendar year 2011, yet accidents were down by more than 15%. We anticipate that traffic issues will remain a high priority in Dover, given the removal of the Dedham Street raised crosswalks, the reopening of the Willow Street bridge, and the implementation of many recommendations coming out of the 2012 Dedham Street Corridor Traffic Study.

Dover was hit with yet another powerful storm this year and, once again, the Highway, Fire, and Police Departments stood ready to handle every challenge that Hurricane Sandy presented. Although there were some major problems and difficulties, the Town as a whole quickly returned to "normal." My deep appreciation goes out to every Town employee who pitched in during the collective response.

The tragedy at Sandy Hook Elementary School in Newtown, CT, sent shockwaves worldwide in 2012, resonating deeply in small, safe towns like Dover. I am happy to report, however, that our town is ahead of the curve on the issue of school safety. The relationships between the schools

and the Police Department are strong and reflect a shared commitment to ensuring the safety and security of your children.

In 2012, the Dover Police Department worked seamlessly with the various Town departments, boards, and committees in the service of the community. We appreciate the ongoing cooperation that we receive from employees and volunteers, and we look forward to another safe and busy year ahead.

### 2012 Statistics

Accidents: Motor Vehicle	93
Alarms: Intrusion, Vehicle, and Panic	458
Ambulance Requests	177
Animal Complaints	348
Assaults	5
Assists: Other Agencies, Citizens, Etc.	262
Breaking and Entering	9
Building Checks	6,507
Deer Kills	39
Destruction of Property	34
Disturbances	21
Domestic Disputes	21
Fire Alarms	143
Harassment (Including Telephone)	24
Identity Theft	13
Larceny	50
Littering/Trash Disposal	18
Lockouts	48
Miscellaneous Offenses	89
Miscellaneous Services	1,322
Missing Persons	11
Motor Vehicle Complaints	514
Motor Vehicle Stops	2,059
Noise Complaints	14
Nine-One-One (911) Verifications	77
Parking Complaints	353
Safety Hazards	211
Suspicious Activity	187
Trespassing and Soliciting	38
Youth Complaints	14
<b>Total</b>	<b><u>13,159</u></b>

### Arrests

Warrant	11
Operating Under the Influence of Liquor	12
Operating After License Suspension	11
Domestic Violence	1
Assault and Battery	1
Assault and Battery on a Police Officer	1
Larceny	1
Drug Possession	1
Alcohol: Minor in Possession/Transporting	3
Trespassing	1
Protective Custody	2
<b>Total</b>	<b><u>45</u></b>

In addition to these arrests, a total of 71 criminal complaints were sought at Dedham District Court for a wide range of offenses, including 18 alcohol-related offenses, 40 motor vehicle offenses, and various other quality-of-life offenses.

### Grants Received

E 9-1-1 Communications Grant (combined) \$40,392



Photo courtesy of the Dover Police Department.

Report of the  
**Board of Fire Engineers**

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Carlton J. Sherman, Chairman  
 J. Ford Spalding  
 John F. Sugden Jr.

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The Dover Fire/Rescue Department is a call department consisting primarily of Dover residents and men and women employed in the Town. Department personnel are paid for their activity when called to a fire, ambulance call, or training session. They serve the Town seven days a week, 24 hours a day. They are known both in Dover and by surrounding communities as being professionals who care about their responsibilities. We are grateful for their service and we thank them.

The Board also expresses its gratitude to the Dover Police Department, the Highway Department, and the Emergency Management Department for their support and cooperation. The Fire Department is proud to work side by side with these groups, who assist the Department in its work to protect lives and property.

As part of a mutual-aid agreement, the Fire Department works with local communities to assist our neighbors when called to a fire, accident, or other incident. The same is done for Dover. Sometimes this assistance involves going directly to a fire; other times it entails sending our equipment to another community's fire station in preparation for another call. Personnel training is also shared between communities, as in the case of a joint fire-fighting drill. Mutual aid is a critical factor in the Fire Department's ability to serve the Town.

The Board continues to be concerned about the lack of a water source for the Town center. The only water that the Department has available to fight a fire in the Town center is what the Department is able to bring with it in their tanker trucks and the water that neighboring town fire departments can bring with them in their trucks as part of mutual aid. The fire fighters are not currently able to use the existing fire hydrants in the Town center.

**Fire Department Activity During 2012**

**Incidents (359)**

Brush/Grass Fires	18	Oil Burner Fires	8
Vehicle Fires	1	Mutual Aid	3
Dumpster Fires	0	Illegal Burning	0
Smoke in House	8	False Alarms	0
Water Rescue	0	Haz-Mat Incidents	1
Electrical Fires	6	Automatic Boxes	0
Vehicle Accidents	13	Ambulance Assists	8
House Alarms	98	Gas Spills	0
Chimney Fires	1	Missing Persons	0
Wires Down	35	Still Alarms	20
Propane Gas Fires	0	Bomb Scare	0
Station Coverage	3	Elevator Entrapment	3
Carbon Monoxide	25	Water in Basement	0
Public Building Alarms	30	Explosive Devices	0
Rescue	0	Downed Trees in Road	15
Investigations	22	Building Hit by Lightning	0
Structure Fires	1	Other	40

**Permits Issued (301)**

Oil Burners	76	Smokeless Powder	0
Underground Tank	0	Smoke Detectors	64
Blasting	3	Propane Storage	40
Temporary Heat	38	Tank Trucks	3
Sprinkler Systems	12	Bonfires	1
Welding	0	Carbon Monoxide	64

**Inspections (2,342)**

Oil Burner	316	Smoke Detectors	300
Propane Gas	308	Bonfires	6
Blasting	30	Public Buildings	700
Temporary Heat	136	Underground Tanks	105
Gas Stations	8	Tank Truck	6
Sprinkler Systems	35	Demolition	30
Welding	0	21E Inspections	2
Fire Prevention Programs	60	Carbon Monoxide	300

**Ambulance Calls (265)**

Caritas Norwood Hospital	16	Air Ambulance	
MetroWest Med. Center, Natick	41	(Med-Flight/Life-Flight)	0
MetroWest Med. Center, Framingham	3	Mutual Aid (Received)	18
Newton-Wellesley Hospital	20	Mutual Aid (Given)	1
Beth Israel Deaconess, Needham	74	Refusal of Transport	18
Other Facility	7	Fire Department Stand-By	0
		Responses Cancelled	13
		Advanced Life Support	
		(Statistics Only)	54

## Appointed by the Board of Fire Engineers

Chief John M. Hughes III  
Deputy Chief David Tiberi  
Captain Richard Powers (A)

### Lieutenants

Craig Hughes  
Edward Kornack  
Paul Luttazi  
Robert Tosi Jr. (A)

## Appointed by the Fire Chief

### Fire and EMT Personnel

Robert Beckwith	James Gorman (A)	Thomas Quayle
Joseph Chirico (A)	William Hillerich (A)	Ted Reimann
Brian Clough (A)	Mary Hinsley (A)	Dixon Smith (A)
Paul Copponi	Leslie Hughes	Jay Sullivan
Paul Copponi Jr.	Paul Hughes	Keith Tosi (A)
Thomas Cronin	John Kornack	James Vaughan
Jeremiah Daly (A)	Caren Lawson (A)	John Vounatsos
Joe Demarco (A)	Elisha Lee (A)	Carl Warnick
Henry Dowd (A)	Jack London (A)	Sean Wall (A)
Thomas Dunlay (A)	Phil Luttazi	Ellen Weinberg (A)
Damon Farnum (A)	Christine Montesano	Tim Wider
Renee Foster (A)	Curt Pfannenstiehl	Scott Wittemore

(A) Ambulance Squad Member



*Dover Fire Department memorial. Photo by Mary Kalamaras*

## Report of the Emergency Management Department

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Jack I. London, Director  
Arthur Adams Jr., Deputy  
Margaret L. Crowley, Deputy  
James R. Repetti, Deputy  
Tobe C. Deutschmann, RACES Radio Operator

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As members of the Emergency Management Department, our responsibility is to plan for any emergency events that might occur and to help residents who are affected by them. In 2012, we had one significant event occur—Hurricane Sandy at the end of October. Fortunately, Dover was spared the storm's major impact on the Mid-Atlantic states, and we did not have to open our shelter for residents. We were able to handle this situation with the cooperation of the Dover Fire, Police, and Highway Departments, and we thank them for their assistance.

If your lights go out or you lose power, **NSTAR urges you to call them directly at (800) 592-2000**. Even if you get a computerized response, stay on the line to answer questions and have your call logged into their system. This will assist NSTAR in restoring power as quickly as possible. Calling the Police Department to report or ask about power outages will not help you restore your power and can tax already strained resources.

Please feel free to call us in emergencies (hurricanes, floods, blizzards, etc.) if you think we can help or if you need assistance. The Emergency Management Department can be reached via the Town's emergency dispatch center at 508-785-1130. This line is answered 24 hours a day. We thank you for your cooperation.

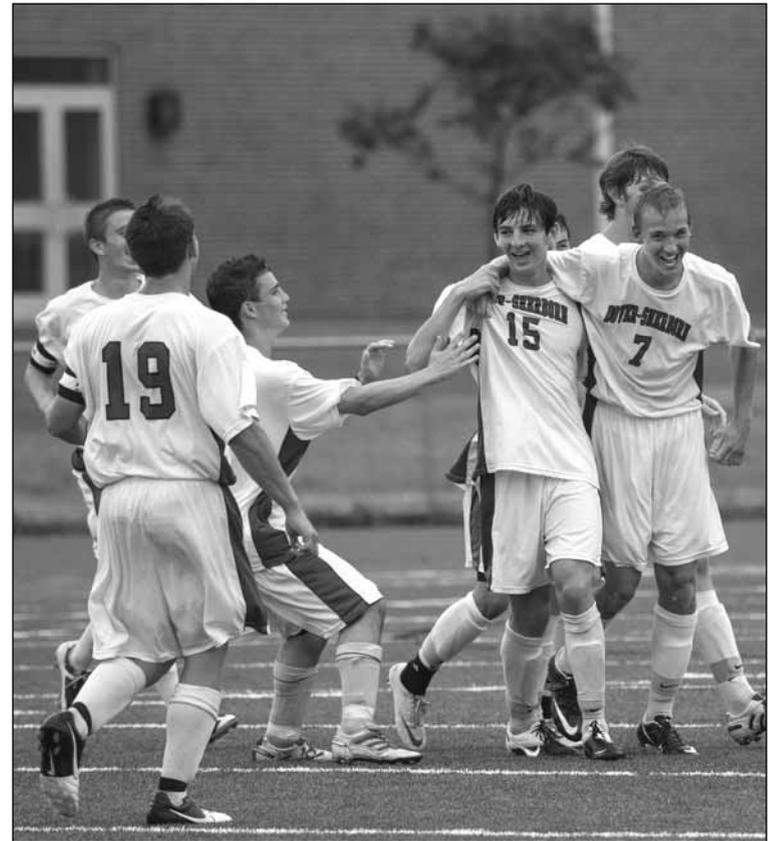
# DOVER

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*School Reports*

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2012



# Report of the Superintendent of Schools

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Valerie G. Spriggs

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*“The mission of our schools is to inspire, challenge and support all students as they discover and pursue their full potential.”*

## **Academics, Teaching, and Technology**

In 2012, the Dover/Sherborn Schools continued to implement their strategic goals in the areas of academic excellence, outstanding teaching, and technology.

The year’s activities related to academic improvements included a review of the Special Education structure for all three districts; research on world languages in the elementary schools; a renewal of the China Exchange Program and 10-year anniversary celebration with our sister school; professional development in mathematics at the elementary school level; and a review of the core curriculum at all levels, K–12.

The Schools also focused on teacher evaluations by reviewing existing evaluation tools, conducting comparative research of other high-performing districts, and developing a revised evaluation plan using the Department of Elementary and Secondary Education’s new model evaluation system for teachers, administrators, and superintendents. A final plan is to be presented for approval by D-S teachers and school committees during winter 2012–13 and implemented in fall 2013. In an aside note related to teaching, a decline in student enrollment at both the Chickering and Pine Hill elementary schools resulted in a reduction in the teaching staff.

In 2012, the Technology Department was restructured to accommodate the addition in September of a new instructional technology coordinator, who will work with the schools’ technology liaisons and advisory teams.

## **Student Achievement**

The students of Dover/Sherborn Schools continued their tradition of performance excellence in all academic areas. Achievements throughout the school year included numerous student honors, awards, scholarships, and acceptances to prestigious colleges and universities. Artistic and theatrical talents were on display in many middle school and high school productions that, once again, earned rave reviews from audiences. School athletes, including the D-S Raiders, enjoyed an outstanding athletic season, winning numerous championships and exhibiting fine sportsmanship.

## School Safety

The weather in 2012 posed some challenges, most notably a power outage lasting three days. Even with phone lines down, however, communication was excellent. The Dover/Sherborn Schools wish to express their sincere appreciation to Dover Town Administrator, David Ramsay; Police Chief Peter McGowan (Dover), Police Chief Richard Thompson (Sherborn), along with their officers; Superintendent of Streets for Dover, Craig Hughes, and Sherborn's Director of Community Maintenance and Development, Edward Wagner, as well as all members of their respective departments.

The Dover/Sherborn Schools are committed to providing a safe, secure, and healthy learning environment for all students. In light of the December 2012 events at the Sandy Hook Elementary School in Newtown, CT, our focus has been on reinforcing proper safety procedures that will ensure the protection of our students and staff. This entails working together with the police chiefs, fire chiefs, emergency responders, and district attorneys of both towns. All schools have put into place communication plans and evacuation procedures in the event of a school emergency. These plans and procedures will continue to be refined throughout 2013.



*Frisbee dog in front of The Dover Church. Photo by Maureen Sullivan.*

## Report of the Dover School Committee

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Dawn Fattore, Chairman  
Lauren Doherty, Secretary  
Tim Caffrey  
Kristen Dennison  
Karl Johnson

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### Membership

Kristen Dennison was elected to serve a three-year term. We thank Carolyn Ringel for her three years of committee service, including one year as chairman. We also belatedly thank Jennifer DaSilva for her three years of committee service from 2008–11, which included one year as chairman.

### Chickering School

The Chickering School recognizes the unique talents of its students and is committed to ensuring that they reach their full potential. The school strives for academic excellence and aims to be one of the top-performing schools in the state, as measured by standards that include, but are not limited to, MCAS scores and other standardized tests. The Dover School Committee (DSC) is responsible for setting policy to achieve these goals, and it tries to accomplish them in a fiscally prudent manner.

In 2012, the DSC approved two significant initiatives to improve the educational program at Chickering: the implementation of full-day kindergarten, which began in fall 2012, and the introduction of a world language program. Spanish will be the first language offered in the multi-year implementation period, which will begin in September 2013 if the school budget is approved at the 2013 Annual Town Meeting. The goal is for Chickering students to graduate with competency in a foreign language at a level similar to that of current eighth-graders at Dover-Sherborn Middle School. Numerous studies have shown that students derive multiple benefits from learning a second language in elementary school.

### Facilities

We continue to perform the maintenance required to keep the Chickering School building in top condition as it enters its second decade. In 2012, we engaged an outside consultant to perform a capital needs assessment that will assist us with long-range planning. The report forecasts capital expenditures for the next 20 years and should be an excellent resource for the DSC and related Town committees as we maintain the building for the next generation of Dover students.

## Technology Plan

The objective of the Technology Plan is to ensure that our investment in technology enhances our core curriculum and improves student learning outcomes. We believe that an annual critical review of legacy platforms (computer operating systems no longer in widespread use), available innovations, and the user training and system support required to optimize the use of our technology resources represents a significant improvement that will pay measurable dividends. To meet this goal, the DSC has instituted a strategic review of all computer hardware, software, associated technology services, and the requisite professional development to ensure that both new and existing technology platforms are fully supported and utilized.

## Budget

The DSC continues to work hard to deliver the highest quality education in the most efficient way possible, reviewing our operations and allocating resources to best serve the needs of the students. Salaries and special education continue to be the biggest items in the budget; however, even in these areas where we have less flexibility, we strive to ensure that our resources are well managed.

The DSC thanks the Dover taxpayers, the Dover-Sherborn Education Fund (DSEF), and the PTO for their ongoing financial support. The annual DSEF grant awards allow Chickering's staff to explore state-of-the-art methods for curriculum delivery, and the PTO gifts make the learning environment the best it can be for both the staff and the children. The new additions and renovations to the playground have been well received by all. We are very grateful for the collaborative relationships with these groups.



*Animal masks created by Dover-Sherborn High School students for their musical "Children of Eden." Photo by Becky Gladstone.*

## Report of the Chickering Elementary School

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Theresa Nugent, Principal  
Deborah Reinemann, Assistant Principal  
Marla Colarusso, Director of Special Education

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## Enrollment

As of October 1, 2012, student enrollment at Chickering was 522. The kindergarten, first-grade, and second-grade levels each have four class sections, and the third-, fourth-, and fifth-grade levels each have five sections. The kindergarten classrooms have full-time teaching assistants, while all other classrooms have half-time teaching assistants who provide instructional support as directed by the teacher.

## Full-Day Kindergarten

In September 2012, kindergarten students began attending school full-time, which represents a transition from the previous years' schedule of three half days and two full days. The additional class time will be used to deepen students' knowledge in mathematics and English Language Arts (ELA), as well as develop their social skills.

## Curriculum

Chickering School's goal is to provide the most current and effective instruction and resources to our students in the areas of curriculum and assessments. Our five core curriculum content areas are mathematics, ELA, social studies, science, and social competency. Instruction is also given in the specialty areas of physical education, technology, fine arts, music, and media.

The use of students' performance data to inform changes to the ELA and Math curricula has improved how we monitor academic progress. Administration and staff meet regularly to review student progress using formative assessments and student writing samples. The formative and summative assessments of each core curriculum content area are reviewed to ensure that they align with the changed curricula and to determine measures of student academic growth as mandated by the Department of Elementary and Secondary Education.

ELA instruction is centered on a balanced literacy program, a teaching model based on the belief that all students are capable of becoming strong readers and writers if they are explicitly taught the strategies and skills needed to help them grow as learners. This model also allows teachers to differentiate their teaching methods to meet the diverse needs of all students. Changes made to the ELA curriculum included updating the

spacing guides for each grade level and instituting new assessments to align with changes made to the state core curriculum.

The primary curriculum tool for mathematics instruction is EveryDay Math (EDM), which employs a “spiraled” approach of teaching and re-teaching multiple concepts, as well as provides continual opportunities for practice and review throughout the elementary school years. The simultaneous development of mathematical concepts allows students to achieve a better understanding of numbers and their application to real-world problems. School-wide professional development opportunities focused on the importance of teaching numeracy—the capacity for quantitative thought and expression—through the use of three-dimensional teaching aids (known as manipulatives), as well as teaching strategies for calculating numbers.

The social studies curriculum, which follows Massachusetts state frameworks, provides instruction at the appropriate grade level in history, geography, economics, and civics and government. Work is in progress to align our curriculum and units of study in kindergarten with the state frameworks by introducing basic social studies concepts, such as community helpers, why people work, and historic traditions. In addition, the social studies curriculum will include a greater focus on economics.

Science instruction addresses core scientific concepts contained in the four major strands of the state frameworks and features units that are appropriate to each grade level. These are animal life cycles and adaptation, weather and the solar system, electricity and magnetism, and engineering design. The science curriculum combines hands-on learning, online research, and the use of nonfiction classroom texts.

Teaching the “whole child” means working together to inspire our students to apply their learned skills to other areas of interest. Specialist teachers provide instruction in music, art, physical education, technology, and media, all of which provide students with experiences that are essential for a well-rounded education and for enriching hearts, minds, and bodies.

Social competency skills are taught in the classroom through the Open Circle curriculum, which focuses on work habits and includes social and emotional instruction, as well as a recently improved anti-bullying segment. These skills are reinforced throughout the school via the Blue Ticket program, in which children are awarded a blue ticket each time they model positive behavior. The tickets are then collected across the school and exchanged for a donation from the PTO to fund a selected charity.

## **Special Education**

The Department of Special Education provides comprehensive services designed to meet the needs of eligible students in grades Pre-K–5. Its primary goal is to minimize the impact of student disabilities, move students toward independence, and maximize their opportunities to fully participate in society.

Programs for students with disabilities include preschool services; a program for students with significant language-based disabilities; inclusion services for students with mild to moderate disabilities; speech/language,

physical, occupational, and vision therapies; assistive technology; and adaptive physical education. In addition, counseling, psychological, and guidance services are available to all children in the Chickering community. These services are further supported by a state and federally mandated Special Education Parent Advisory Council (SEPAAC), a committed and solution-oriented parent-volunteer organization.

This year, with the use of special-education grant funds, nationally recognized experts in the field of executive functioning provided professional development for all faculty and members of the Dover community, further supporting the goals outlined in the 2012–13 School Improvement Plan.

## **Technology**

Chickering School aims to integrate into its curriculum technology skills that support critical thinking, problem solving, communication, collaboration, creativity, and innovation, while accommodating individual learning styles. Each classroom is outfitted with interactive whiteboards. Our school has two computer labs, iPod and iPad carts, and three 24-unit laptop carts.

## **School Advisory Council**

The School Advisory Council (SAC) is a state-mandated committee composed of teachers, parents, and community representatives. It assists the school staff with the development of the School Improvement Plan and serves in an advisory capacity to the principal. The Council works collaboratively to identify the educational needs of students and to facilitate communication between the school and the community.

## **PTO**

The Parent-Teacher Organization (PTO) provides extensive support to the school and its curriculum renewal efforts through curriculum enrichment programs, teacher grants, speaker forums, and classroom volunteers. Chickering School is very grateful for this support and dedication.

## **DSEF**

The Dover-Sherborn Education Fund (DSEF) continues to provide support for various teaching projects at Chickering School. In 2012, it funded a world language curriculum writer for the upcoming kindergarten Spanish program, materials for the book room, playground equipment, and a document camera for the computer lab.

## **Conclusion**

Our highly qualified and professional staff is committed to making Chickering an ideal school for learning by applying a results-based approach to education that benefits all our students. We live our mission: “Chickering School is a place where students learn, laugh, grow, care, and make a difference.”

# Report of the Dover-Sherborn Regional School Committee

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Shelley Poulsen, Chairman (Dover)  
Richard Robinson, Vice-Chairman (Sherborn)  
Lauren Balk, Secretary (Dover)  
Michael Lee (Sherborn)  
Dana White (Dover)  
Ellen Williamson (Sherborn)

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## Finance

As of September 2012, enrollment in the regional schools was 1,184 students, a decrease of 19 students from the previous year. Current elementary enrollment numbers in both Dover and Sherborn suggest that middle school and high school enrollments are likely to increase for a few more years before leveling off. This means that in the near future we are likely to have more students than we previously expected or have budgeted for. Assessments to the two towns are made based on school enrollments. For several years, more students have come from Dover than from Sherborn. However, this year the percentage of Sherborn students in the region grew relative to the percentage of students from Dover; therefore Sherborn's assessment percentage increased, while Dover's decreased by the same amount.

The Fiscal Year (FY) 2013 budget of \$20,591,795 is approximately 2.26% higher than the FY12 budget. The Dover-Sherborn Regional School Committee (DSRSC) is grateful to the citizens of Dover and Sherborn for their continued support of the schools. The state aid we receive covers only about 10% of the operating budget, leaving the remaining 90% to be funded through local taxes. Uncertainty has become a regular feature of the budgeting process, due to increasing delays in finalizing the state budget and, thus, local aid. Revenues to help offset these increases come in the form of student activity fees (\$45 per student), parking fees (\$275 per permit), and athletic fees (\$275 per sport).

The DSRSC is also grateful for the strong support it receives in both time and money from the Dover-Sherborn Education Fund, the Dover-Sherborn Boosters, the Friends of the Performing Arts, the PTO, POSITIVE, Friends of Music, and the wider community. These groups donated approximately \$154,060 to the regional schools in FY12. As noted below, the high school received an extraordinarily generous gift this year from the Dover-Sherborn Boosters.

## Strategic Plan

The 2012–13 strategic goals for the school system include academic excellence, outstanding teaching, diversity, technology, and an efficient and effective integrated K–12 school district. The complete document detailing these goals can be found on the Dover-Sherborn Public Schools website under “Superintendent Publications and Downloads.”

## Teachers’ Contractual Agreement

A three-year teachers’ contract was negotiated in 2011 by a team consisting of teachers, school committee members, administration, and Selectmen from both Dover and Sherborn. The negotiated increase in total compensation—which includes COLA, steps and lanes, health insurance, and other benefits—averages approximately 2.58% per year for each of the three years covered under the contract, which extends through August 31, 2014.

## MCAS

Dover-Sherborn student scores continue to grow at a higher rate than those of their statewide academic peers (students with similar test score histories). This growth appears to accelerate as students progress from grades 6 to 10. Dover-Sherborn students performed well above state averages in all disciplines on the 2012 MCAS.

Our students continue to excel, as measured by both performance (percent of students scoring advanced/proficient on the MCAS) and growth. A steadily decreasing percentage of D-S students at each grade level show *very low* or *low* growth, and an increasing percentage of students show *very high* growth according to the growth benchmark.

Ninety-nine percent of our students have scored at the advanced or proficient levels for three years running. In 2012, all high school students scored at least at the proficient level on the English Language Arts and Science and Technology/Engineering tests. The majority scored at the advanced level in English Language Arts (79%), Mathematics, (87%), and Science, Technology/Engineering (72%).

## Facilities

At their respective 2010 annual town meetings, Dover and Sherborn approved funding of Phases 1A and 1B for federally mandated repairs to the regional campus wastewater treatment plant. Phase 1A was completed in August 2011. The Department of Environmental Protection required Phase 1B because the system had failed, as anticipated. Phase 1B was completed in February 2012; Phase 2 has not been required to date.

Our buildings and grounds represent a major educational investment by the two towns for the present and the future. Recognizing the importance of protecting this investment, the DSRSC has developed a long-range capital maintenance and improvement plan. We are committed to protecting the

physical assets of the regional campus to maximize their useful life. The FY13 budget includes the appropriation of funds for such projects as resurfacing the floor in the middle school gym, roof repairs of the high school courtyard, and asphalt resurfacing.

The DSRSC approved an amount not to exceed \$75,000 for the purpose of designing construction bid documents to fully air-condition the middle school building. A subcommittee consisting of representatives from the DSRSC, the D-S administration, and the towns was formed to determine how best to proceed with the project.

Through a generous gift from the Dover-Sherborn Boosters of more than \$850,000, privately raised, the region prepared its Athletic and Campus Assessment and Master Plan, which comprehensively sets forth the best use of the playing and practice fields in a way that preserves the integrity of the campus resources. The installation of a new turf field was completed in fall 2012.

### **Leadership and Faculty**

New staff joining the region in 2012 includes Jerry Schimmel, Director of Special Education; Kerry Lawrence, School Psychologist; and Johanna Edelson, ELL Tutor. We also welcome back Gretchen Coyle Donohue and Marissa Bachand, who were on maternity leave. Finally, we welcome Chris Luzkow, our new systemwide ESL coordinator, and Dianne Pappafotopoulos, our new systemwide Instructional Technology Specialist Instructor.

### **Membership**

We thank Robyn Hunter and Clare Graham for their service and contributions to the Committee. Dana White replaced Ms. Hunter and Michael Lee replaced Ms. Graham.

Please visit our website at <http://www.doversherborn.org> to view changes, to keep up with events at the schools, or to contact any of our staff or school committees.

## *Report of the* **Dover-Sherborn Middle School**

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Scott Kellett, Interim Headmaster

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Dover-Sherborn Middle School (DSMS) provides an outstanding educational setting for students in grades 6, 7, and 8. The availability of technology, a fabulous library, and a student-friendly space make the school a welcoming place for students and faculty. Through a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting. Citizens are encouraged to visit the school's website at <http://www.doversherborn.org> to access current information, teacher websites, recent school publications, and an updated calendar of events.

### **Mission**

The mission of the Dover-Sherborn Middle School is to meet the needs of all students through a nurturing and challenging learning environment, where students, parents, and teachers embrace our core values to ensure excellence and success now and in the future.

### **Curriculum**

Although DSMS offers multiple levels of courses in mathematics, students are not tracked. All other departments offer courses that are heterogeneously grouped. The schedule is based on a 14-day rotation, with all primary-course classes meeting 12 times out of the 14-day cycle, each for a 50-minute period. Special-subject classes offered quarterly meet 12 times in the 14-day cycle; all other special-subject classes meet six times in the 14-day cycle.

### **Staff Changes**

In 2011–12, DSMS welcomed the following new staff: Adam Wiskofske, seventh-grade science; Anita Sebastian, Special Education (SPED) teacher, and Andrea Moran, SPED aide; and John Shubin and Sharon McCauley, Title One tutors.

### **Academic Recognition and Awards**

- DSMS received a Governor's Citation for being selected as a 2012 Commendation School in recognition of its high achievement and its progress in narrowing proficiency gaps.
- The DSMS MATHCOUNTS team reached gold level status for the first time in its history. The team was also one of five winners of the gold level prize drawing and received \$500 to use in honoring the team's accomplishment.

- A total of 107 students received awards on the National World Language Exam: 48 on the Spanish exam, 34 on the French exam, and 25 on the Latin exam.
- The winner of the DSMS Geography Bee represented the school at the state level.

### Activity Highlights

Curriculum enrichment activities included: two successful student musical theatre productions—*Carousel* in the fall, *Hercules* in the spring; the creation of a new student newspaper, *The DSMS Raider*; and the Martin Luther King Day themed celebration, “What Do You Stand For?” featuring morning and afternoon assemblies along with a variety of workshops for mixed-grade groups held throughout the day. Topics relating to adolescent development—including good decision-making, and the resilience of the human spirit in overcoming difficult circumstances—were addressed by motivational speakers at presentations made possible by support from SPAN-DS, POSITIVE, the Dover-Sherborn High School (DSHS) PTO, the Dover and Sherborn boards of health and the police departments of both towns. In addition, the DARE (Drug Abuse Resistance Education) program for seventh-graders was expanded.

Many student extracurricular activities focused on community service:

- The Student Council and the Help Club combined their efforts on a Thanksgiving canned-food drive that benefited several local food pantries.
- Through its fundraising efforts, the DSMS community was able to donate \$3,036 to the Dana-Farber Cancer Institute’s Jimmy Fund in memory of Nora Searle, a DSMS student athlete who passed away in April 2012 after a long battle with cancer.
- Each year, eighth-grade students are organized according to their interests into small community service groups known as Citizen Action Groups, or CAGs, to devote their time and energy to giving back to our community. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities, the curriculum, and the year’s culminating activity—a field trip to either Boston or Washington, D.C., to learn more about the nation.
- Two DSHS seniors presented their program, *The Raider Way*, to DSMS sixth-grade physical education classes in an effort to recruit potential future members. *The Raider Way* is generously supported by SPAN-DS, as well as the Dover and Sherborn police chiefs and boards of health.

### Grants

The Dover-Sherborn Education Fund (DSEF) funded a pilot iPad program for teacher and student use in the classroom.

POSITIVE provided several grants for:

- a seventh-grade readers’ convention, for which students created displays about their favorite independent-reading books and then presented the displays to the sixth-graders;
- a program for seventh- and eighth-graders on healthy relationships;
- Martin Luther King Day events and activities; and
- the purchase of a new laminator and a printer for producing posters.

Finally, Chief McGowan of the Dover Police Department helped obtain a security grant from the Norfolk County District Attorney’s office.



Photo by Dee Douglas.

# Report of the Dover-Sherborn High School

Denise J. Loneragan, Headmaster  
Kim McParland, Assistant Headmaster

## MISSION

Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

## RECOGNITION

DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. In October 2012, Dover-Sherborn High School was designated a 2012 Commendation School for “high achievement, high growth, and/or narrowing proficiency gaps.” Only 64 schools in the state received this designation.

## CURRICULUM REQUIREMENTS

During the 2011–12 school year, DSHS served approximately 600 students in grades 9 through 12. Each year, well over 95% of the graduates go on to attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 12 credits (equivalent to two years) in the arts (living, fine, and technical arts), 6 in educational technology, and 12.5 in physical and health education. In addition, they must complete 40 hours of community service.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute “rank-in-class” for its students, a policy approved by the D-S Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

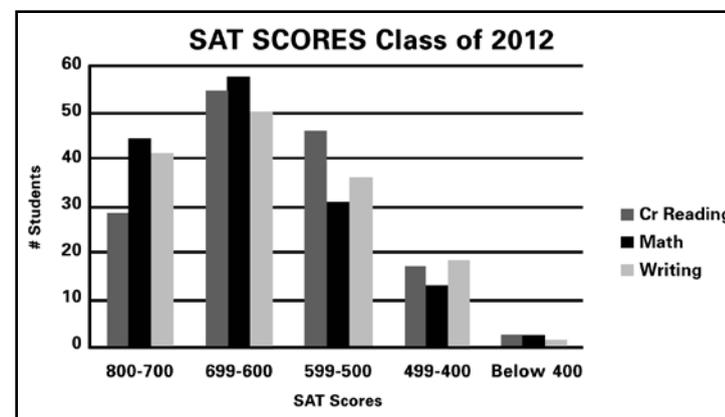
## ACADEMIC TESTING

### PSAT

The PSAT was offered in October 2011, with 87% of the sophomore class and 92% of the junior class participating. Twenty-two juniors met the requirements to enter the National Merit Scholarship Program.

### SAT

- **SAT I:** Ninety-three percent of the Class of 2012 took the SAT I test, with 53% scoring over 600 in the verbal section, 64% scoring over 600 in the math section, and 58% scoring over 600 in the writing section. The bar chart below shows the distribution of scores in Critical Reading, Math, and Writing for graduating seniors.



The table below shows the average test scores for 2012 and the previous two senior classes. Compared with national and state averages, DSHS students significantly outperform their peers.

	DSHS			U.S.	MA
	'10	'11	'12	'12	'12
Critical Reading:	600	609	609	496	513
Math:	615	638	634	514	530
Writing:	600	627	621	488	508

- **SAT II:** The U.S. History SAT II mean score of 678 was significantly higher than both the state and national averages.

## AP

Fourteen AP (advanced placement) courses were offered during the 2011–12 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2012, 187 students took 427 examinations, with 96% earning a score of 3 or higher. Below are results for individual courses:

AP Course	Students Scoring 3 or Higher
American Government and Politics (G–12)	94%
Biology	100%
Calculus AB	92%
Calculus BC	97%
Chemistry	100%
English Language and Composition (G–11)	100%
English Literature (G–12)	97%
French Language	100%
Latin Vergil	80%
Physics C-Mech	94%
Spanish Language	100%
Statistics	95%
Studio Art 2D Drawing	100%
U.S. History (G–11)	100%

## MCAS

All students who took the MCAS (Massachusetts Comprehensive Assessment System) exam passed. Testing highlights are as follows:

- **English Language Arts:** All sophomores at DSHS who took the MCAS exam in English Language and Composition scored at the advanced and proficient levels.
- **Biology:** All ninth graders who tested scored at the advanced or proficient levels, placing DSHS at number one in the state, according to rankings listed in the *Boston Globe*.
- **Mathematics:** Ninety-nine percent of sophomores who tested scored at advanced or proficient levels, placing DSHS among the top five schools in the state. DSHS was tied for first place when considering public and other non-charter schools.

## GRADUATE POST-SECONDARY PLANS

	Class of '09	Class of '10	Class of '11	Class of '12
Four-year college	97%	95%	98%	97%
Two-year college	1%	2%	1%	2%
Other (gap year, job)	2%	3%	1%	1%

## DEPARTMENTAL HIGHLIGHTS

### ENGLISH

The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the theme of adolescent self-discovery through reading short stories, novels, drama, poetry, and nonfiction. Sophomores explore great themes in literature, focusing on the nature of truth. Juniors study American literature and seniors select one of three pairs of same-level courses. Advanced Placement courses include English Language and Composition for juniors and English Literature and Composition for seniors. The department also offers electives in contemporary literature, writing, English literature, Shakespeare, mythology, journalism, public speaking, filmmaking, and both poetry and acting workshops.

Activities that enriched language and literary studies in 2012 included the fall drama, *The Crucible*; the spring musical, *Children of Eden*; and field trips to the New Repertory Theatre to see a production of *The Kite Runner* and to the Museum of Fine Arts in Boston.

Two DSHS English students were among those selected to attend the Young Writers' Conference held in May 2012 at the Bread Loaf campus in Ripton, VT.

### MATHEMATICS

The Mathematics Department provides standard courses at both honors and college preparatory levels, with Geometry in grade 9, Algebra II in grade 10, and Precalculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Precalculus and Applied Topics.

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing second in its division, third in the league (third in the league playoffs), and ninth in the state competition.

## SCIENCE

The Science Department provides a standard, rigorous curriculum sequence at both honors and college preparatory levels, with three years of courses required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Astronomy, Marine Science, Anatomy and Physiology, Environmental Research, and Science and Technology.

Five AP Chemistry students competed in the sectional competition for the U.S. National Chemistry Olympiad. Two of the students qualified for the national exam and were among only 950 students in the country to do so.

Students in the Environmental Research, Science and Technology, and the TV and Media classes are working on an interdepartmental project to convert a bicycle into an electricity-generating machine to show the use of human power as a form of alternative energy.

## SOCIAL STUDIES

Courses are offered in history and the social sciences at both honors and college preparatory levels. World History and U.S. History are required of all students. Electives include AP U.S. History, AP American Government and Politics, Government and Law, Economics, Introduction to Psychology, and Facing History.

The curriculum is further enriched by a variety of departmental programs and activities, including the *China Exchange Program*, now in its tenth year of successful exchanges between DSHS and its sister school in Hangzhou; the *Tufts Inquiry Program*, an annual global-issues simulation program; the *Close Up Program*, a weeklong government studies program in Washington, D.C.; a field trip to conduct research at the John F. Kennedy Library; and a visit to the Huntington Theatre to see a production of *Ma Rainey's Black Bottom*, a 1920s period piece. Noted author James Bradley met with students to discuss the historiography of his book *Flyboys*. Congressional candidates Sean Bielat and Joe Kennedy visited with AP Government students at the high school.

Students receiving honors or awards included two students who were chosen by their U.S. History classmates to represent DSHS at *Student Government Day* at the state house in April; one student who received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism; and another student who received a youth leadership award and represented DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*.

## WORLD LANGUAGE

The World Language Department offers sequential programs in French, Spanish, Latin, and Chinese, at both honors and college preparatory levels. Students progress from novice to intermediate stages of language proficiency in French, Spanish, and Latin, and through the Novice 3 level in Chinese. AP French Language, AP Latin Vergil, and AP Spanish Language courses are offered.

World language students received the following honors in 2011–12:

- **Honor Societies:** Twenty students were inducted into world language honor societies for their dedication to learning world languages and cultures.
- **National Language Exam Awards:** Twenty-four students received awards on the *French Exam*, 35 on the *Latin Exam*, and 52 on the *Spanish Exam*. Three students achieved perfect scores on the *Latin Exam*, a distinction attained by only 1,111 of the 136,000 students who tested worldwide.

## LIVING, FINE, AND TECHNICAL ARTS

**Family and Consumer Sciences:** Courses offer students the opportunity to gain skills in food preparation and to consider aspects of human nutrition as well as ways in which people use food as a connection to cultural heritage and creative expression.

**Industrial Arts and Technology:** Courses focus on safety practices, engineering design, scientific principles, problem-solving, the use of machine and hand tools, and fabrication processes.

**Music:** Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the vocal ensemble (fall and spring), the concert band (all year), and the jazz band (by audition). These groups perform at many school and community events throughout the year.

**Visual Arts:** Courses offered include Art 3-D, Ceramics, Drawing from Life, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design, Computer Graphic Design, Silkscreen Printing, and Television/Media I and II.

**Honors and Awards:** D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

- **The Eastern District Senior Music Festival**, sponsored by the Massachusetts Music Educators' Association (MMEA), awarded honors to two vocal and two instrumental music students, one of whom went on to the MMEA's All-State Festival at Symphony Hall in Boston.

- One student successfully auditioned for participation in the *National High School Honors Orchestra* and performed with the orchestra in Atlanta, GA, in March 2012.
- One student was selected to participate in *Art All-State* at the Worcester Art Museum.
- The works of four students were selected for display by the National Marine Educators in honor of the twentieth anniversary of the *Stellwagen Bank National Marine Sanctuary*.

## EDUCATIONAL TECHNOLOGIES

The Educational Technologies Department offers courses in computer application and programming at three levels, including Advanced Placement. Courses cover web design and development, computer graphics, astronomy, digital photography, and advanced journalism.

The D-S Regional School District maintains its computer inventory through the operating budget and local granting organizations (DSEF, PTO, and POSITIVE). An annual review of computer inventory in each school informs departmental planning and the replacement cycle of 20% of total inventory. A “Bring Your Own Device” program at the high school began during the 2011–12 school year.

## HEALTH AND PHYSICAL EDUCATION

- The *Freshman Wellness Curriculum* requires one semester each of health education and physical education. Health education covers nutrition, sexuality, mental health, and alcohol, tobacco and other drugs. Physical education covers fitness education and outdoor education.
- Students in Grades 10, 11, and 12 choose courses from an elective menu as follows: *Term 1*: Cardiovascular Fitness, What’s Next? Exploring Independence, Outdoor Pursuits, General Survival, and Student Leadership Internship. *Term 2*: Stress Management, Sport Education (Net Sports), Dance Education, CPR/AED Training, and Student Leadership Internship. *Term 3*: Yoga/Pilates; Sport Education (Winter Team Sports); Coaching, Teaching, and Recreational Leadership; CPR/AED Training; and Student Leadership Internship. *Term 4*: Fitness Program Planning; Drugs and Society; Muscular Fitness; and Student Leadership Internship.

## GUIDANCE

**College Counseling:** Throughout the fall, most of the counselors’ time was devoted to the college application process for seniors. Nearly 90% of the Class of 2012 completed some form of early decision, priority, or early action applications to an increasing number of colleges and universities.

Counselors met with seniors individually and in groups. They also hosted representatives from more than 80 colleges and universities and spent additional time strengthening their working relationships. To respond to the growing number of seniors submitting early applications, counselors conducted a “Pre-Summer Senior Workshop” following June exams for any senior who wanted assistance with post-secondary planning before leaving for summer vacation.

Beginning in January, counselors met several times with juniors to discuss the college application process and to guide them in their post-secondary educational planning. Counselors also met with freshmen and sophomores to initiate discussions about academic and future career plans, as well as to introduce them to computer programs that aid in college and career exploration. An overview of the guidance curriculum can be found on the high school website, accessed through the Dover-Sherborn Public Schools website (<http://www.doversherborn.org>).

**Support Programs:** The Guidance Department also offers a variety of support programs:

- *Freshman Welcoming Activities* support freshmen during their transition to high school.
- The *Peer Helper Program* this year trained 31 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- The *Massachusetts Aggression Reduction Center (MARC) Program* provides special training to faculty and student “ambassadors” and a greater awareness of cyber-bullying and social aggression among adolescents, so that they then can work to enhance the school environment and address issues that lead to social aggression and harassment.
- The *Signs of Suicide (SOS) Program* for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- The *Substance Prevention and Awareness Network (SPAN-DS)* brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.
- Grade-level *Parent-Departmental Meetings* are held throughout the year to discuss important issues and concerns specific to each grade level.

## LIBRARY

The DSHS library is a place where both students and faculty can read, research a topic, access information, or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or database searches. Its collection includes approximately 20,000 print volumes, 5 newspapers, and 37 periodicals, with online databases available via the Metrowest Massachusetts Regional Library System and through two subscriptions. An average day brings approximately 300 students and teachers to the library.

## ATHLETICS

During the past year, Dover-Sherborn student athletes have filled 930 roster spots on 27 varsity teams and 14 sub-varsity teams. Twenty-four varsity teams qualified for postseason Massachusetts Interscholastic Athletic Association (MIAA) tournaments (with Girls Soccer winning the Division III State Championship):

Basketball (Boys)	Golf
Alpine Ski (Boys/Girls)	Soccer (Boys/Girls teams)
Nordic Ski (Boys/Girls teams)	Lacrosse (Boys/Girls teams)
Swimming (Boys/Girls teams)	Tennis (Boys/Girls)
Cross Country (Boys/Girls teams)	Sailing
Gymnastics	Softball
Field Hockey	Track and Field (Boys/Girls teams)

On October 5, 2012, the Dover-Sherborn community dedicated a new synthetic turf field, Nora Searle Field at Nathaniel Frothingham Stadium, in memory of a 14-year-old eighth-grade student who died of cancer in April 2012. The field was made possible through the efforts of the D-S Boosters under the leadership of Frank Perlmutter and by generous gifts from individual donors.

The Athletic Department thanks its athletes and coaches for making the past three seasons so exciting, and the D-S Boosters, parents, and fans for their support.

## NATIONAL HONOR SOCIETY

On October 18, 2012, 23 new members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society. There are currently 73 members of the Society.

## STUDENT ACTIVITIES

DSHS students are able to participate in a wide range of student activities. A fee of \$45 is required for participation in many of the following:

- **Academic and Student-Life Organizations:** The Math Team, the Physics Olympics Team, the Chess Team, the Student Council, the Mock Trial Program, DCTV, *RUNES* literary magazine, and the D-S Philosophy Society.
- **Art, Music, and Drama Clubs:** The A Cappella Club, the Music Club, the Arts Club, the Drama Club, and theatrical productions that include a fall drama and winter-spring musical.
- **Social and Cultural Awareness Groups:** The AFS international exchange program, the Alliance for Acceptance and Understanding (AAU), the Coalition for Asian-Pacific American Youth (CAPAY), the Gay-Straight Alliance (GSA), Students Against Destructive Decisions (SADD), the Pine Street Inn Breakfast Club, and Time Out for Kids.

## PARENT AND COMMUNITY GROUPS

**THE DOVER-SHERBORN BOOSTERS** supported the D-S athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to the student athletes participating in all sports at DSHS.

**THE DOVER-SHERBORN EDUCATION FUND (DSEF)** generously funded activities and items for several departments:

- **LFTA and Educational Technologies:** Computer laboratories were upgraded and expanded, and two new dual-platform Mac labs and a converted PC lab space were added to the school's inventory.
- **English:** Guest poets visited the poetry workshop classes.
- **Science:** New projectors, screens, Vernier probes, Blu-ray players, and a document camera were provided for classrooms.
- **Science and Living, Fine, and Technical Arts:** Funding was provided for an interdisciplinary alternative-energy project.
- **Social Studies:** The social studies curriculum was enriched through visits by guest speakers and class field trips.

**THE FRIENDS OF THE PERFORMING ARTS (FOPA)** awarded 10 scholarships in June 2012 to deserving seniors as selected by the performing arts faculty. It also funded workshops, equipment, and material requests for the performing arts.

**THE DOVER-SHERBORN PTO** is committed to improving the academic experience through the sponsorship of school-wide events and activities that bring together students, parents, teachers, staff, and the administration. It co-sponsors one or two presenters each year and makes an annual capital gift to the school community. Its primary fund-raising sources are the annual back-to-school membership drive, the sale of the high school's student directory, and the sale of student assignment notebooks. Monthly meetings are open to all.

**SPAN-DS** (the Substance Prevention and Awareness Network) brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.

For more information on DSHS parent and community groups, please visit the District's website at <http://www.doversherborn.org/> and choose a topic from the "Parent Organizations" menu.



*Dedication of Nora Searle Field at Dover-Sherborn High School.  
Photo by David W. Stapleton.*

## *Report of* **Dover-Sherborn Community Education**

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Lisa B. Sawin, Program Administrator

Valerie G. Spriggs, Superintendent

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Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional School District. Its mission is to provide programs that enrich the lives of everyone in our community. We hope to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost.

Dover-Sherborn Community Education offers the following programs:

### **Extended Day**

Extended-day programs are held at Sherborn's Pine Hill Elementary School and Dover's Chickering Elementary School, where safe and stimulating after-school environments are provided for students in grades K-5. Children engage in homework time, a variety of arts-and-crafts projects, nature projects, social action projects, indoor and outdoor physical activities, and games and creative play.

The programs run Monday through Friday, from school dismissal to 6 p.m., and a daily snack is provided. Sherborn also offers an early morning program from 7 a.m. to 8:30 a.m. Current enrollment is 90 children for Dover and 82 children for Sherborn. Waiting lists are maintained for both programs.

### **After-School Enrichment**

This program provides after-school, age-appropriate programs for elementary and middle-school-age students. Classes for elementary school students are held at both Pine Hill School and Chickering School. Some of the programs offered include sports, dance, robotics, and chess. The flyers for these programs are distributed throughout the schools and sent home with the students. An afternoon babysitting class for grades 5-7 is also offered and is held at the high school.

### **Adult Enrichment**

The Adult Enrichment program offers a wide variety of innovative and intriguing evening classes held during the school year. They include cooking classes with well-known chefs, craft-making, and fitness, CPR training, and dog obedience classes. All are intended to expand learning

closer to home. We also offer driver's education and SAT prep courses to high school students. Our brochure is mailed to all households in Dover, Sherborn, Westwood, and Medfield, as well as to people from other towns who have taken classes with us—some 18,000 brochures in all. Full class descriptions and registration forms are available online at <http://www.doversherborn.org>

### Registration

Registration for all children's and adult enrichment classes begins upon receipt of a brochure or when the information is posted online. Registration for the Extended Day program is held in March, with the first two weeks of the registration period reserved for returning families.

Questions about community education can be directed to our office by calling (508) 785-0722.



*Bee on thistle. Photo by Ollie Luey.*

## Public Schools Enrollment

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As of October 1, 2012

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The following enrollment numbers represent Dover children attending Chickering School, Dover-Sherborn Middle School, and Dover-Sherborn High School:

Kindergarten	70
Grade 1	75
Grade 2	83
Grade 3	97
Grade 4	92
Grade 5	105
Grade 6	87
Grade 7	104
Grade 8	76
Grade 9	90
Grade 10	92
Grade 11	81
Grade 12	91
<b>Total Student Enrollment</b>	<b>1,143</b>

# Dover Public Schools Financial Recapitulation

For the Fiscal Year Ending June 30, 2012

## RECEIPTS

School Aid Fund, Chapter 70 Amended	\$601,536
State Aid School Lunch Program, Chapter 558	3,112
<b>Total Receipts</b>	<b><u><u>\$604,648</u></u></b>

## EXPENDITURES

Regular Education	\$3,862,618
Special Education	2,163,227
Other	1,243,737
<b>Total Expenditures</b>	<b><u><u>\$7,269,582</u></u></b>

## COST TO THE TOWN

Expenditures	\$7,269,582
Receipts	(604,648)
<b>Total Cost to the Town</b>	<b><u><u>\$6,664,934</u></u></b>

# Dover-Sherborn Regional School District: Revenue Summary

For the Fiscal Year Ending June 30, 2012

## REVENUES

### Revenue from Local Sources

Member Town Assessments	\$17,690,619
Unreserved Fund Expended	500,000
Capital Project Interest	212
Fees	299,997
Earnings on Investments	16,780
Other Revenue	58,984
<b>Total Revenue from Local Sources</b>	<b><u><u>18,566,592</u></u></b>

### Revenue from State Aid

School Aid (Chapter 70)	1,344,555
Transportation (Chapter 71)	334,356
<b>Total Revenue from State Aid</b>	<b><u><u>1,678,911</u></u></b>

<b>Revenue from State and Federal Grants</b>	<b><u><u>1,190,980</u></u></b>
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### Other Revenue

School Lunch	554,783
Community Education Group	637,292
<b>Total Other Revenue</b>	<b><u><u>1,192,075</u></u></b>

<b>Total Revenue from All Sources</b>	<b><u><u>\$22,628,558</u></u></b>
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# Dover-Sherborn Regional School District: Expenditure Summary

For the Fiscal Year Ending June 30, 2012

## EXPENDITURES

### Expenditures by the School Committee

Regular Day Program	\$9,480,525
Special Needs Program	1,426,447
Unclassified	8,665,064
<b>Total Expenditures by the School Committee</b>	<b>19,572,036</b>

### Expenditures from State and Federal Grants

1,071,242

### Other Expenditures

School Lunch	547,097
Community Education Group	621,353
<b>Total Other Expenditures</b>	<b>1,168,450</b>

**Total Expenditures from All Funds** \$21,811,728

# Dover-Sherborn Regional School District: Total Gross Wages

For the Calendar Year 2012

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Administration</b>			
Steven Bliss*	\$127,742		\$127,742
James Eggert	23,189		23,189
Stephanie Greenblatt	5,592		5,592
Linda Gross	52,500		52,500
Scott Kellett	95,808	\$500	96,308
Ralph Kelley Jr.*	86,218		86,218
Joann Kenney	109,931	1,000	110,931
Denise Lonergan	147,316		147,316
Janelle Madden*	56,279	3,577	59,856
Kim McParland	117,648	1,000	118,648
Heidi Perkins*	60,565		60,565
Frederick Randall	127,221		127,221
Heath Rollins	69,359	3,270	72,629
Frances Rush*	58,582		58,582
Gerald Schimmel	53,500		53,500
Valerie Spriggs*	194,341	2,000	196,341
Christine Tague*	110,064		110,064
Lianne Wilkie*	20,246		20,246
<b>Aides</b>			
Tracy Bogan	9,099	113	9,212
Margaret Cowart	24,210		24,210
Crystal Decorte	8,533		8,533
Renee Donato	33,601		33,601
Michelle Girard	23,839		23,839
Devon Gray	23,636		23,636
Sally Hile	21,253		21,253
William Horne	23,992	8,604	32,596
Yusra Khan	23,945		23,945
Kelley Lonergan	27,533	323	27,856
Marilyn Mahoney	34,589	225	34,814
Annmarie McCrave	23,818		23,818
Andrea Moran	8,183		8,183
Jennie Morgan	24,288	225	24,513
Lisa Sawin	36,458		36,458
Anita Sebastian	36,058	161	36,219

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Aides (cont'd)</b>			
Timothy Walsh	\$27,614	\$1,679	\$29,293
Ancelin Wolfe	31,819	225	32,044
Maryann Wyner	12,615	225	12,840
<b>Cafeteria Staff</b>			
Anna Bourque	15,795		15,795
Darlene Burrows	5,571		5,571
Ruth Coleman	1,805		1,805
Lori Comiskey	946		946
Cheryl Gladwin	17,545	135	17,680
Donna Grossmann	526		526
Lisa Johnston	4,058		4,058
Cheryl Moran	557		557
Claire O'Neil	457		457
Debra Owen	8,404	125	8,529
Susana Peraza	393		393
Susan Pontremoli	2,507		2,507
Laura Schroeder	15,496		15,496
Anne Strickland	17,312	425	17,737
Nadine Tocci	10,752	125	10,877
Bonnie Turco	25,974	278	26,252
Mary Varone	14,802	375	15,177
Brenda Welch	116		116
Ellen Yetman	16,199	425	16,624
<b>Coaches</b>			
Francisco Balcarcel		3,839	3,839
Robert Bateman		3,800	3,800
Daniel Boylan		1,000	1,000
Michael Bullen		2,200	2,200
Kevin Carty		1,920	1,920
John Chisholm		3,800	3,800
Stephen Comeau		2,792	2,792
Ronald Downing		3,462	3,462
Adrian Eagles		4,188	4,188
Harrison Elias		1,000	1,000
Timothy Flederjohn		3,839	3,839
Mark Gray		3,462	3,462
Bridget Griffin		2,792	2,792
Stephen Harte	2,990	5,584	8,574
Paul Hughes	80	2,750	2,830
Jonathan Kirby		5,584	5,584
Bruce Lazarus		3,839	3,839
Mary MacDonald		2,792	2,792
Maxwell Manikian		1,500	1,500
Ann Mann		2,792	2,792

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Coaches (cont'd)</b>			
Christa Marr		\$1,396	\$1,396
Jeffrey Moore		8,376	8,376
Jennifer Picardo		6,631	6,631
Brad Pindel		5,235	5,235
Anthony Rogers		3,839	3,839
Joseph Schotland		8,376	8,376
Frederick Sears		6,631	6,631
Raymond Senechal		1,396	1,396
Derek Stephanian		2,792	2,792
David Swanson		5,235	5,235
John Thorndike		1,920	1,920
Thomas Tracey		2,792	2,792
David Wainwright		6,631	6,631
Susannah Wheelwright		1,515	1,515
Robert Willey		7,678	7,678
Valene Yorsten	\$788	3,839	4,627
<b>Custodians</b>			
William Bain	4,100		4,100
Dean Bogan	55,317	18,570	73,887
David Bonavire	57,259	6,214	63,473
Ralph Bouzan	39,942	300	40,241
Kathleen Brady	41,112	1,596	42,708
Colin Braun	6,050		6,050
James Burke	46,009	19,043	65,051
Kevin Callahan	29,534	1,774	31,308
David Engrassia	41,007	3,809	44,815
Peter Gimblett		4,378	4,378
Scott Guthrie	3,600		3,600
Patrick Ingersoll	4,800		4,800
Kenneth Kilgour	43,283	8,732	52,015
Bryan Krupnick	4,400		4,400
Joseph Larose	23,248	738	23,986
David Pizzillo	48,970	9,803	58,773
Jackson Schroeder	4,700		4,700
Eric Schwenderman	41,007	1,961	42,968
Jesus Telles	17,916	3,770	21,687
John Waters	41,007	2,772	43,778
Jeffrey Williams	4,700		4,700
Matthew Woodward	5,400		5,400
Michael Young	3,280	290	3,570
<b>Dover Extended Day</b>			
Allison Barroll	12,220		12,220
Stephen Callahan	3,414		3,414
Lorraine Clough	37,651	2,605	40,256

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Dover Extended Day</b> <i>(cont'd)</i>			
Michele Cooke	\$59		\$59
Justina David	5,706		5,706
Karen D'Eramo	14,992	\$225	15,217
Mary Fabian	21,711		21,711
Kira Holmes	35		35
Christopher O'Shea	379		379
Pamela Potts	3,347		3,347
Frances Priante	12,844		12,844
Irene Richards	354		354
Katherine Tunney	6,597		6,597
<b>Guidance Counselors</b>			
Ellen Chagnon	90,092	9,566	99,658
Beth Hecker	89,629	4,421	94,050
Eleanor Kinsella	95,965	4,637	100,602
<b>Information Technology</b>			
Ryan Blanchard*	35,517		35,517
Keith Botelho*	19,507		19,507
Mary Bronski*	65,691		65,691
Jean Conkey*	90,395	750	91,145
Nicholas Huntoon*	4,366		4,366
Elias Mechabe*	4,466		4,466
Benjamin Potts*	3,269		3,269
Anthony Ritacco Jr.*	75,827		75,827
Samuel Twining*	40,349		40,349
<b>Librarians</b>			
Paul Butterworth	95,640	524	96,164
Olivia Woodward	95,640	4,456	100,096
<b>METCO</b>			
Jennifer DaSilva	4,077		4,077
Jacqueline Johnson	15,540		15,540
Claire Toohey	52,609	1,154	53,763
<b>Nurses</b>			
Alicia Arnold	130		130
Nancy Barsamian	130		130
Carolyn Genatossio	71,184	2,021	73,205
Tema Liberty	130		130
Bethany Merck	62,221	145	62,366
Christine Owen	2,405		2,405
Alicia Patterson	1,337		1,337
Lisa Shanahan	2,078		2,078
Beverly Wilkinson	891		891

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Psychologist</b>			
Kerry Laurence	\$14,318		\$14,318
<b>Secretaries</b>			
Susan Barss	31,876	\$300	32,176
Elizabeth Benatti	50,235	415	50,650
Mary Berardi	49,080	641	49,720
Elizabeth Conigliaro	58,634	475	59,109
Susan Connelly	48,405	2,042	50,447
Cheryl Ingersoll*	61,888		61,888
Mary Lacivita	30,737	50	30,787
Patricia Laverty	25,414		25,414
Kathryn Lonergan	49,080	100	49,180
Wendy Rands	32,901		32,901
Patricia Schmitt	53,259	163	53,421
Bente Sears*	70,880	475	71,355
Sharon Tehan	29,663		29,663
<b>Sherborn Extended Day</b>			
Amy Balestieri	664		664
Barbara Brown	20,700		20,700
Matthew Couto	3,070		3,070
Jean Ensor	1,252		1,252
Janet Jackson	306		306
Marina Janus	3,063		3,063
Barbara Koman	1,114		1,114
Carrie Leger	21,496		21,496
Theresa Malvesti	6,532		6,532
Kim Palumbo	3,384		3,384
Sandra Spadi	5,640		5,640
Kate Taylor	38,715	3,260	41,974
Julia Traggorth	8,934		8,934
Jeanne Yee	233		233
Lori Zuroff	6,200		6,200
<b>Substitutes</b>			
Brian Ahronian	80		80
Edward Bembery	3,104		3,104
George Callahan	480		480
Marissa Carter	31,694	616	32,310
Barry Chaves	855		855
Glenora Chaves	9,507		9,507
Susan Coffy	4,655		4,655
Phyllis Dank	2,850		2,850
Kathleen Deblois	80		80
Robert Dombroskas	80		80
Christopher Du Bose	9,060		9,060

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Substitutes (cont'd)</b>			
Bruce Elliott	\$720		\$720
Heather Ernest	8,127	\$8,376	16,503
Richard Fink	1,440		1,440
Janice Frechette	2,133		2,133
Brian Frederico	480		480
Christopher Gothorpe	3,444		3,444
Linda Grasso	320		320
Marnie Hall	80		80
Greg Koman	400		400
Laura Marsell	88		88
Anne McCabe	9,500		9,500
Sarah Pratt	80		80
Joanne Preiser	5,738		5,738
Susan Rogers	720		720
Diane Schaffrath	8,835		8,835
John Shubin	3,393	1,680	5,073
John Soraghan	11,475		11,475
John Spadaro	2,945		2,945
Thomas Speroni	3,628		3,628
Lynne Swetland	240		240
Sara Thompson	80		80
Marylou Thurston	480		480
Scott Wambolt	9,513		9,513
<b>Teachers</b>			
Helen Alexy	31,023		31,023
Lori Alighieri	79,743	498	80,241
Kurt Amber	90,092	306	90,398
Mary Andrews	73,735	2,736	76,471
Jill Arkin	75,692	262	75,954
Christine Babson	64,974	870	65,844
Marissa Bachand	26,716	290	27,006
James Baroody	87,621	16,515	104,136
Janae Barrett	82,721	1,293	84,014
Donna Bedigan	71,184	6,079	77,262
Carmel Bergeron	87,589	7,012	94,601
Karyn Bishop	53,282	2,013	55,294
Thomas Bourque	89,120	2,813	91,933
Joshua Bridger	95,640	6,786	102,426
Lisa Brodsky	95,640	225	95,865
Darren Buck	67,640	5,936	73,576
Joseph Catalfano	82,946	5,627	88,573
Maura Cavanaugh	73,349	1,791	75,140
Linda Cento	95,640	305	95,945
Caryn Cheverie	95,640	193	95,833

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teachers (cont'd)</b>			
Charles Chicklis	\$95,640	\$15,918	\$111,558
Deirdre Clancy-Kelley	95,640	2,518	98,158
Allison Collins	59,741		59,741
Judith Cranshaw	95,640	12,762	108,402
Jason Criscuolo	69,569	7,823	77,392
Gretchen Donohue	61,180	723	61,903
Marilyn Dowd	95,640	1,506	97,146
Joanne Draper	82,721	1,306	84,027
Thomas Duprey	41,447	5,176	46,623
Annie Duryea	70,533	959	71,491
Kathleen Egan	95,640	7,871	103,511
Christopher Estabrook	71,874		71,874
Julie Ferreira	49,481	16	49,497
Maria Fiore	77,194		77,194
Elizabeth Friedman	57,790	435	58,225
Leonie Glen	73,349	467	73,816
David Gomez	95,925	451	96,376
Judy Gooen	89,104	3,987	93,091
Richard Grady	69,585	10,672	80,257
Nicholas Grout	68,238	8,472	76,710
Joseph Gruseck	80,144	6,937	87,081
Sarah Heath	56,496	1,831	58,327
John Hickey	92,212	11,483	103,695
Randall Hoover	32,616		32,616
Deborah Howard	95,640	6,184	101,824
Scott Huntoon	75,845	1,804	77,649
Ana Hurley	88,615	6,923	95,537
Ellen Hyman	55,678	4,067	59,745
Dara Johnson	95,640	22,983	118,623
Keith Kaplan	89,104	467	89,571
Dianne Kee	82,893	435	83,328
Christopher Keene	9,481	11,964	21,445
Linda Lannon	95,965	12,651	108,616
Maria Laskaris	89,104	2,000	91,104
Christopher Levasseur	70,998	1,280	72,277
Lindsay Li	79,486	757	80,243
Yanhong Li	37,477	435	37,912
Alejandro Linardi Garrido	72,857	499	73,356
Heidi Loando	60,287	1,075	61,362
Heather Lockrow	49,706	1,455	51,161
Anita Lotti	67,792	1,743	69,535
Elliott Lucil	95,640	6,019	101,659
Christine Luczkow*	49,481		49,481
Theresa Luskin	88,631	4,510	93,141
Wendy Lutz	84,166	262	84,427

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teachers (cont'd)</b>			
Angelo Macchiano	\$52,756	\$4,336	\$57,092
Robert Martel	87,589	3,146	90,735
Brett McCoy	68,116	2,824	70,940
Laura McGovern	95,640	754	96,394
Kevin McIntosh	95,640	545	96,185
Julie McKee	95,640	400	96,040
Brian McLaughlin	95,640	7,904	103,544
Elizabeth Megna	56,496	1,836	58,332
Elisabeth Melad	74,943	2,623	77,566
Mary Memmott	77,194	1,192	78,386
Andrea Merrit	81,438	1,728	83,166
Tonya Milbourn	25,993	7,442	33,435
Kathleen Moloy	64,255	6,498	70,753
Audrey Moran*	92,481		92,481
Lori Morgan	92,212	500	92,712
Veronica Moy	48,800	2,239	51,039
Laura Mullen	69,658	508	70,166
Erin Newman	64,974	5,279	70,253
Erin Newton	71,184	6,840	78,024
Brendan O'Hagan	51,937	2,645	54,582
Kristin Osiecki	49,481	338	49,819
Dianne Pappafotopoulos*	21,938		21,938
Daniel Perkins	45,341	1,865	47,206
Kristen Peterson	67,640	5,874	73,514
Kimberly Phelan	65,546	7,321	72,867
Anne Picardo	21,343	980	22,323
Hannah Potts	21,498	2,028	23,526
Kenneth Potts	89,636	10,662	100,298
Margaret Primack	18,558	128	18,686
Janel Pudelka	58,026	290	58,316
Rebecca Racine	45,957	1,481	47,438
Karen Raymond	79,653	11,248	90,901
Jenna Redlener	31,023	158	31,180
Allison Rice	68,238	161	68,399
Amanda Rogers	40,281		40,281
Stephen Ryan	95,715	7,401	103,116
Sandra Sammarco	75,845	6,211	82,056
Janice Savery	42,083		42,083
Morgan Sawin	44,617	145	44,762
Gregory Schwind	57,018	4,193	61,211
Catherine Simino	26,442	361	26,803
Marsha Sirull	62,462	1,831	64,293
Nancy Siska	76,512	290	76,802
Carol Spezzano	59,776	3,467	63,244
Kelly Sullivan	62,029	4,646	66,676

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teachers (cont'd)</b>			
Michael Sweeney	\$72,319	\$1,573	\$73,892
Sarah Taylor	26,147	480	26,627
Mark Thompson	80,144	6,647	86,791
Gregory Tucker	95,640	6,328	101,968
Patricia Uniacke	95,865	451	96,316
Rebecca Vizulis	95,640	2,771	98,411
Scott Walker	79,133	17,251	96,385
Richard Waterman	49,916	435	50,351
Alyssa Wesoly	46,458	9,511	55,969
Irene Wieder	95,640	1,715	97,355
Adam Wiskofske	16,152	290	16,442
Lorraine Witzburg	95,640	951	96,591
<b>ESL Tutor</b>			
Johanna Edelson	4,669		4,669
Sharon McCauley	3,693		3,693
Barbara Susi	20,300		20,300
<b>Grand Totals</b>	<b>\$13,201,732</b>	<b>\$724,170</b>	<b>\$13,925,901</b>

\*Salary listed represents total salary, a portion of which is allocated to Pine Hill School and Chickering School.



Girl Scouts on Old Home Day. Photo by Becky Gladstone.

*Report of the*  
**Minuteman Career and Technical  
High School Committee**

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Ford Spalding, Representative for Dover  
Chairman, Minuteman School Building Committee

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### **About Minuteman**

Minuteman is a four-year career and technical high school serving the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics in preparation for college with relevant career and technical programs. The school also provides career development programs for secondary school post-graduates and adults through its community education program.

### **Student Enrollment**

As of October 1, 2012, two high school students from Dover were enrolled at Minuteman. Minuteman benefits students by allowing them to:

- **Experience the Modern American High School.** Minuteman students venture beyond a traditional high school curriculum to explore their interests and discover their passions within, or outside of, the 20 majors offered, including biotechnology, robotics and automation technology, environmental science and technology, and culinary arts/baking.
- **Prepare for College and Life.** Students receive the academic foundation and study skills to enter and graduate from college with career objectives and professional training and earn industry certifications, affording them the business acumen and flexibility for pursuing their dreams.
- **Be More Than Just Another Student.** At Minuteman, teachers and staff are personally invested in getting to know and work closely with each individual student to help him or her realize their full potential.

### **Opportunities for Dover-Sherborn High School Students**

DSHS juniors and seniors who have passed the MCAS can enroll in a career major on a half-day, every day basis to receive a competency certificate from Minuteman. Post-graduate programs are also available for all Dover citizens.

### **MCAS Testing**

All students passed the Massachusetts Comprehensive Assessment System (MCAS) tests in English and math.

### **Class of 2012 Graduate Achievement**

- Of the graduates, 66% were college-bound or enrolled in advanced technical training, 27% were career-bound, and 3% were military-bound.
- All dental graduates passed the National Board Dental examination.
- All early education and care program graduates were certified by the Massachusetts Department of Early Education and Care.
- All cosmetology graduates passed state board examinations.
- All health occupation graduates received college acceptance.
- All environmental science and technology graduates earned the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License.

### **Capital Improvement Project**

- **MSBA Update:** On December 5, 2012, the Massachusetts School Building Authority (MSBA) gave approval to Minuteman to proceed with Module 3 (Feasibility Study) and Module 4 (Schematic Design) of the MSBA grant approval process. It also approved Skanska USA Building, Inc., as the project manager.

### **Minuteman School Committee**

- The Committee is reevaluating the existing Regional Agreement as it relates to capital expenditure allocations. A final recommendation will be presented concurrently with the building renovation plan.
- Efforts are under way to increase district city and town membership to offset the potential cost of a renovation project, since the State prohibits capital costs to be charged to non-member towns with attending students.
- The Committee is working to find ways for the MSBA to increase its 40% reimbursement rate to take into account out-of-district students and our 16-member district composition.

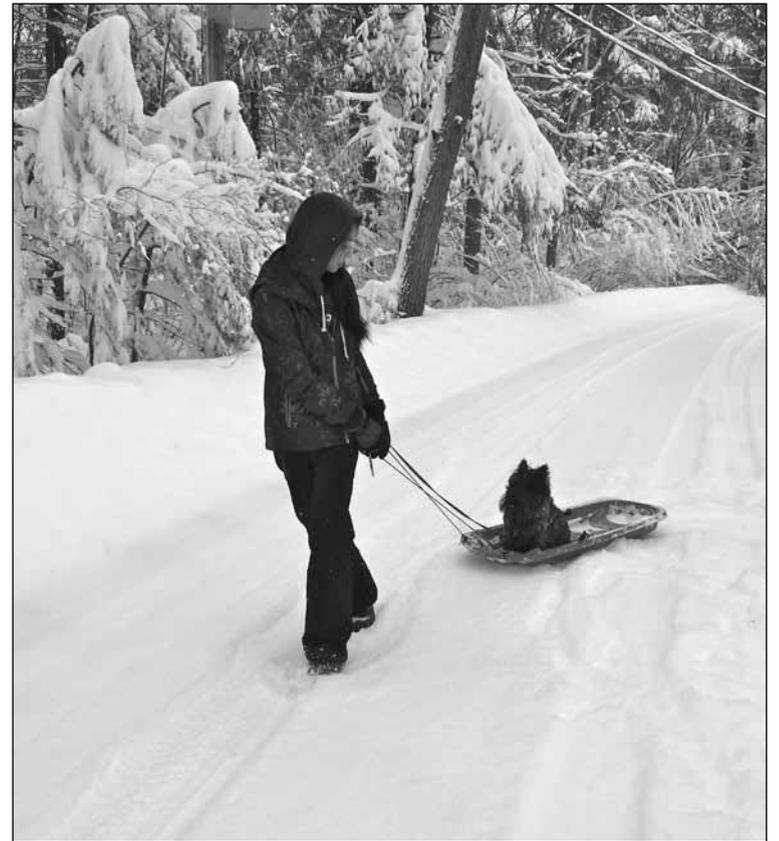
# DOVER

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*Health Reports*

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## 2012



## *Report of the* **Board of Health**

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Dr. Barbara Roth-Schechter, Chairman  
Dr. Harvey George  
Dr. Joseph Musto  
Michael Angieri, Agent  
George Giunta, Agent  
Diane Fielding, Executive Assistant

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The Board of Health's elected members and staff of consultants, agents, and inspectors are responsible for supervising and carrying out a large and increasing number of important functions in the Town. In addition to ensuring that food, water, soils, and air are protected from contamination that would pose a public health threat, the Board of Health is also responsible for preventing the spread of contagious disease in humans and animals. Furthermore, the Board of Health is responsible for identifying and preventing the spread of tick-borne diseases.

Since 9/11 the Board of Health has assumed large responsibility regarding the Emergency Preparedness Program. The Board works with the Massachusetts Department of Public Health, the Centers for Disease Control, and other state and federal departments in ongoing training. The Board of Health also actively maintains a Medical Reserve Corps (MRC) of volunteers for the Town.

The Board of Health secures and organizes the town-wide administration of vaccines, including the seasonal flu vaccine, which was administered together with the H1N1 vaccine during fall 2011 and into fall 2012. The Board of Health is also responsible for reducing the use of tobacco products. In 2012, two tobacco vendors were issued permits to sell tobacco in the Town. To file a complaint regarding second-hand smoke or the sale of tobacco to minors, please contact the Board of Health at (508) 785-0032, extension 232.

### **Environmental Health**

In 2012, the Board continued working closely with the Norfolk County Mosquito Control District to ensure that its activities were conducted in a safe manner. Any homeowner who wanted the frontage of his or her property to be exempt from mosquito-control spraying could establish this by filing the proper papers with the Town Clerk prior to the first of March.

Board of Health regulations passed in 1982 prohibit the new installation of domestic underground oil and gasoline storage tanks and require the cessation of the use of existing tanks when they become 20 years old. To that end, the Board, with the cooperation of the Fire

Department, continues to encourage and monitor the removal of the oldest existing tanks. Over the next 20 years, the program will result in the elimination of domestic underground hydrocarbon storage in the Town and end the threat that this mode of storage poses to Dover's groundwater. Over the years the Massachusetts State Department of Environmental Protection (MassDEP) has issued several Notices of Responsibility for leaks and spills from tanks. Food and Refreshments at Public Functions

In the past, the Board required the issuance of Temporary Food Establishment Permits to local organizations that planned to serve or sell food at social functions. Recognizing that serving and selling food prepared in private homes at charitable events is exempt from such licensing under the Massachusetts State Sanitary Code, the Board of Health now requires permits only for commercial vendors providing food at charitable events, or for caterers providing food for private functions. Please contact the Board of Health if your organization is unsure of how these regulations apply to your planned event.

### **Garbage Collection**

Garbage is collected once a week from private homes, businesses, and public buildings. Residents should place their garbage and food scraps (not trash or foreign matter) in tightly sealed, covered containers. The container should be made readily available to the collector. Any snow covering the container should be removed. The holder of the current contract for garbage collection is George Stevens, who services more than 500 Dover homes, Dover-Sherborn High School, Dover-Sherborn Middle School, and Chickering School. After sterilizing the food scraps and garbage, Stevens recycles it into pig feed. Requests for service or questions concerning garbage collection should be directed to the Board of Health office.

### **Charles River Household Hazardous Waste Consortium**

Most Dover households generate some amount of household hazardous waste (HHW) over the course of the year, yet only approximately 10% to 15% take advantage of the one-day HHW collection event that takes place each spring. Paul Tedesco mails out a notice to all residents, letting them know which town is holding the event and where and when to meet.

People moving out of Dover are those most likely to discard accumulated HHW into trash and septic systems. This inappropriate method of disposing HHW can pose health, safety, and environmental risks to the new property owners, neighbors, and the Town in general. The annual HHW collection offers an acceptable alternative to inappropriate disposal methods, and the Board urges all residents to take advantage of the event.

### **Water Quality and Supply**

Board of Health agents review plans for the location of new wells and inspect both the construction of new wells and repair of existing wells. During 2012, 11 permits were issued for new potable supply wells.

With the guidance of Josef Fryer, a former agent, the Board of Health developed the Dover Well Regulations, a copy of which can be obtained from the Board of Health office. The Board advises that all applicants for well permits and all well drillers obtain and review these regulations to ensure compliance.

During 2012, the Board continued to actively monitor the ongoing groundwater contamination studies being conducted on the Town well field at Church Street and at the Mobil station at 2 Walpole Street. In 1991, numerous groundwater-monitoring wells were installed at selected locations downgrade from the Mobil gas station and the Town Common. Groundwater quality monitoring conducted in 1994 by Mobil indicated the presence of gasoline constituents in the soils and groundwater in the vicinity of the Mobil station, the Town Common toward the American Legion Hall, and toward the Dover Town Public Water Facility. As part of the ongoing state-mandated site investigation and remediation, Mobil removed existing gasoline storage tanks and related contaminated soils in 1991. A program to further remediate the soils and groundwater at the Mobil station was ongoing throughout 1996. Groundwater quality monitoring was conducted throughout 1996 and 1997. The Town well field at Church Street is still closed and will remain closed pending the results of continuing investigations to determine the source, nature, and extent of the groundwater contamination.

### **Sewage Disposal**

All subsurface disposal systems require proper operation and maintenance. Proper operation includes not pouring grease and oil down drains, not using garbage grinders, paying immediate attention to leaking toilet tanks and faucets (a small leak can amount to thousands of gallons of excess water into a septic system per year) and not using hazardous chemicals in your laundry. Proper maintenance includes having the septic tank pumped regularly (every year or two) by a licensed pumper who disposes the septage at the treatment facility in Medway or another approved facility.

The State Sanitary Code requires that each town provide for disposal of septage. An agreement has been executed with the Charles River Pollution Control District in Medway to have our septage accepted at their sewage treatment facility. Residents must pay a fee to the licensed pumper. The fee consists of a pumping charge and a disposal fee for the treatment facility.

During 2012, 14 permits were issued for new septic systems and 37 permits were issued for major and minor repairs. A Board of Health agent witnessed 39 deep-hole and percolation tests performed on new and existing lots.

MassDEP Title V regulations went into effect on March 31, 1995, and were adopted by Dover on July 13, 1995. These regulations have become a major factor in the number of permits issued. When a house is up for sale or there is a change of footprint, a septic inspection is required by a certified Title V inspector. For more information on Title V, call the Board of Health office.

In 2012, permits were issued for the construction of four swimming pools. Applicants for a septic system permit, swimming-pool construction permit, or well permit are encouraged to obtain and review carefully state and town regulations to ensure compliance.

### **Control of Zoonosis**

Massachusetts Law (Chapter 140 of the General Laws) requires that every dog six months of age or older be vaccinated for rabies within one month of entering the Commonwealth and at least once each 36 months thereafter. Massachusetts Department of Public Health regulations issued in 1992 include more stringent quarantine requirements and mandate the vaccination of all cats, due to the tremendous increase in the incidence of raccoon rabies. The annual rabies clinic was held on March 31, 2012, at the Town Garage. Dr. Julie Medley, a veterinarian with a practice at the Chestnut Street Animal Hospital in Needham, vaccinated the dogs and cats. Under state regulations, it must be assumed that dogs and cats wounded by unknown origin may have been infected by a rabid animal and must be quarantined for 45 days if their rabies shots are up to date, and for six months if the animal has not been vaccinated or if their rabies shot has expired.

Eastern equine encephalitis continues to be of concern following an outbreak several years ago, which underscored the need for continued vigilance. This zoonosis is maintained in nature through a bird-mosquito cycle and is transmitted to other animals and humans by mosquito bite. Horses should be protected from both eastern and western strains of the encephalitis by annual vaccinations. Control of the transmitting mosquitoes is the responsibility of the Norfolk County Mosquito Control District.

### **Animal Inspection and Quarantine**

Elaine Yoke, Animal Inspector

The Board annually inspects cattle, horses, goats, sheep, and swine and the conditions under which they are kept. In 2012, 37 barns were inspected and, at that time, notations were made of tuberculin and brucellosis testing, equine coggins testing, encephalitis vaccinations, and whether the animals appeared free from contagious disease.

### **Public Health Awareness Programs**

SPAN-DS

Since 2002, the Substance Prevention & Awareness Network, Dover/Sherborn (SPAN-DS) has been working to promote awareness of substance abuse and offer resources that will help prevent and reduce its incidence in the Dover and Sherborn communities.

SPAN-DS includes staff members of Dover-Sherborn High School and Dover-Sherborn Middle School, representatives from local law enforcement agencies and faith-based communities, middle school and high school youth and parents, and area businessmen and women. SPAN-DS helps build networks among these and other individuals to:

- Heighten awareness;
- Provide educational opportunities; and
- Encourage strong support systems.

Young adults who abuse alcohol and drugs are at higher risk for academic under-achievement, they significantly increase their likelihood of developing health problems, and they can face severe legal consequences. Research confirms that these trends are most effectively addressed through the concerned efforts of the community at large. Our goal is to offer visible and practical community-wide support that encourages individuals to choose *not* to abuse alcohol or drugs.



*View of the Charles River from Bridge Street.  
Photo by Tod Dimmick.*

# Report of the Lyme Disease Committee

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Dr. Barbara Roth-Schechter, Chairman  
Mary Hable  
Tim Holiner, Conservation Committee  
Dr. Stephen Kruskall

Matthew Schmid  
Paul Tedesco  
Angela Wilson-Taylor

George Guinta, Deer Management Agent  
Jim Palmer, Deer Management Agent  
Mike Francis, DMP Representative  
Jay Walsh, DMP Representative

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It is the mission of the Board of Health–Lyme Disease Committee (BOH-LDC) to seek the reduction of tick-borne diseases in the Town of Dover by informing residents of the available methods of personal and property protection, disease transmission, and tick density reduction.

The BOH-LDC makes recommendations to the Board of Health and the Town’s governing bodies for the implementation of the above goals.

## Personal and Property Protection Education

One of the BOH-LDC’s major efforts is the distribution of educational materials regarding personal and property protection from the causes and results of Lyme disease. These materials are based primarily on information provided by the Massachusetts Department of Public Health (DPH) and the Centers for Disease Control, or produced by the BOH-LDC. The Committee makes these materials available at many Dover locations—the Town House, the Town Library, the Post Office, and the Police Department—as well as via email sent to parents of school-aged children. In addition, the BOH-LDC updates the Town of Dover website with tick alerts and other data. Additional information can be found on the Committee’s website, <http://www.doverlyme.com>, which is regularly updated.

## Deer Management Plan (DMP)

Beginning with its 2010 pilot program, the BOH-LDC implemented a Deer Management Plan (DMP) on open Town land and private properties. During the 2012 hunting season (which ended December 31, 2012), more than 60 hunters were certified, with 58 participating in the program. Hunting was allowed on various Town properties as indicated on the map available at <http://www.doverma.org>.

The regulated hunting project is based on MassWildlife (MWL) experience and guidance, together with Dover-specific rules and regulations. As in previous years, extensive signage was posted on trails and entrances to the properties selected for the DMP.

As of December 31, 2012, a total of 29 deer were culled: 18 does and 11 bucks. This culling represents a hypothetical reduction of 65 deer, assuming that each doe would have had one set of twins yearly. Most important, no injuries or complaints were reported to the Police Department, the Board of Health, the BOH-LDC, or the Deer Management agents, and only one illegal tree stand was found and removed.

During calendar year 2012, there were a total of 38 deer-vehicle collisions reported to the Police Department. The Committee considers this a likely underestimate of total incidents, since not all collisions are reported to the police.

## DPH Intern Program

In 2012, the DPH provided the BOH-LDC with a summer intern trained at the master’s degree level. Under the guidance of Committee members, the intern initiated and completed the following two projects designed to raise Lyme disease awareness among the Dover population:

- **Deer-tick density assessment.** Deer tick (*Ixodes scapularis*) population densities in outdoor recreation areas were assessed to provide a basis for safety recommendations for Dover residents. Ticks were collected once weekly for five weeks (June through mid-July) using the drag cloth technique at five sites, each of which contained a shady transect and an adjacent sunny transect. Of the ticks collected, 95% were found in shady transects. There was a higher tick population density in all shady areas combined than in sunny areas. This was consistent across all sites individually. Hence, individuals may be more likely to come into contact with deer ticks in shady areas than in sunny areas. Additional precautions to avoid tick bites may be advisable in shady areas.
- **Physician surveys: diagnostic accuracy assessment.** A survey was sent to physicians of selected specialties to determine if Lyme disease is accurately reported in MetroWest Boston. Respondents were asked to designate on a “blind” form the number of Lyme disease cases they had diagnosed in the past year, an estimated percentage of those diagnoses that they had reported to the DPH, and their reasons for not reporting cases. Of the 472 physicians invited to participate, 38% returned completed surveys. Respondents on average reported 58% of the Lyme cases seen. The most common reasons for not reporting were that the process was too cumbersome (47%) and the fact that Lyme disease is too common (36%) to keep up with reporting workflows. We concluded that Lyme disease may be underreported in MetroWest Boston, possibly due to the time and paperwork involved in reporting, as well as high incidence of the disease.

The Committee looks forward to applying for a DPH intern for summer 2013.

## Forum on Tick-borne Diseases

To inform the residents of Dover about Lyme and other tick-borne diseases, the BOH-LDC will hold a town-wide forum in the first quarter of 2013. Experts will present and discuss the latest data on Lyme disease, the role of deer ticks in the propagation of tick-borne diseases, and the ecological impact of an excessive deer population.

The Board of Health and its Lyme Disease Committee believe that the three-pronged approach to the management of tick-borne diseases (personal hygiene, property management, and deer and tick density management) will ultimately be successful in reducing tick-borne disease incidence rates in the area.



*Barnaby and Clover. Photo by Judy Ballantine.*

## Report of the Norfolk County Mosquito Control District

David A. Lawson, Director

The District applies an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost-effective.

### Surveillance

We engage in an intensive monitoring process through weekly field collections and data analysis, in collaboration with the Massachusetts Department of Public Health (MDPH), to detect disease-vectoring mosquitoes. Virus isolations help us focus our surveillance on hot zones, allowing us to alert nearby towns of a potential epidemic.

- Virus isolates found in Dover in 2012: 0

### Water Management Activities

An important component of the IPM is the management of shallow, standing, or stagnant water, and the maintenance of existing flow systems that, if neglected, can contribute to mosquito breeding.

In addition to performing normal drainage system maintenance, District personnel are engaged in: communication with residents and town, state, and federal officials; site visits; monitoring; wildlife management; and land surveys. Maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

- Culverts cleared: 19 drainage ditches checked/hand-cleaned: 600 feet
- Intensive hand-cleaning/brushing\*: 0
- Mechanical water management: 0

\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

## Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of disease control. An intensive monitoring program aids in our decision to effectively treat culprit locations.

- Spring aerial larvicide applications (April): 0 acres
- Summer aerial larvicide applications (May–August): 0 acres
- Larval control (briquette and granular applications by hand): 4.6 acres
- Rain basin treatment (briquettes by hand) for West Nile virus control: 235 basins
- Abandoned/unopened pools or other manmade structures treated: 0 briquettes

## Adult Mosquito Control

Adult mosquito control is necessary when public health and quality of life are threatened by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service-request data and state of the art GPS and computer equipment, allows us to effectively target treatments.

- Adult aerosol ultra-low volume (ULV) applications from trucks: 3,467 acres

## Report of the Animal Control Officer

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Elaine M. Yoke

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Type of Call	# Calls
Dogs Picked Up	75
Dogs Returned to Owners	75
Lost Dogs Reported	110
Dogs Hit by Motor Vehicles	8
Dog Bites	10
Other Animal Calls	163
Deer Hit or Killed	47
<b>Total Calls</b>	<b>488</b>

**Citations Issued** 158



*Hawk with prey. Photo by Judy Ballantine.*

Report of the  
**Walpole Area Visiting Nurse  
Association**

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**Board Officers**

Sheila Ahmed, President  
Margaret LaMontagne, Vice-President  
Callum Maclean, Treasurer  
Virginia Fettig, Secretary

**Management**

Maureen T. Bannan R.N., MA HN-BC, Executive Director  
Mary McColgan R.N., OCS, Director Patient Safety and Quality  
Robert P. Bois, Financial Manager  
Lucinda C. Williams, Systems Manager  
Arline McKenzie R.N., Nursing Manager  
MaryAnn Sadowski, P.T., Rehabilitation Manager

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The Walpole Area Visiting Nurse Association (VNA) is a Certified Medicare and Medicaid Agency. In addition to providing traditional home health services, the Walpole VNA offers programs in health promotion to all age groups in the Town. The four major components of the Health Promotion Program that the Walpole VNA provided the Town of Dover in 2012 are:

**The Health Maintenance for the Elderly Program** promotes good health and maximum functioning for residents over 60 years of age. Elderly residents who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Home Health Program, are seen periodically by a nurse in their home. The goal of the program is to assess any changes in physical condition and to prevent complications or unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizen clinics held at the Dover Town House monthly.

**Maternal/Child Health** promotes the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period, and the child-rearing years. Services are provided through home visits by a maternal/child health nurse specialist and a lactation consultant.

**The Communicable Disease Program** promotes the prevention and control of communicable disease through case-finding, education and the provision of follow-up care consistent with and in collaboration with the Massachusetts Department of Public Health.

**The Public Health Program** promotes health awareness for the prevention of serious illness. Periodic hypertension and other screenings are held at the clinics and in the community. The annual flu clinic was a huge success.

**2012 Public Health Statistics for Dover**

<b>Service</b>	<b>Visits</b>
Home Visits/Health Maintenance	3
Maternal/Child Health Visits	0
Communicable Disease Follow-Ups	109
Senior Citizen Clinics	13
Flu Vaccines	120
Pneumonia Vaccines	0



*Photo by Dee Douglas.*

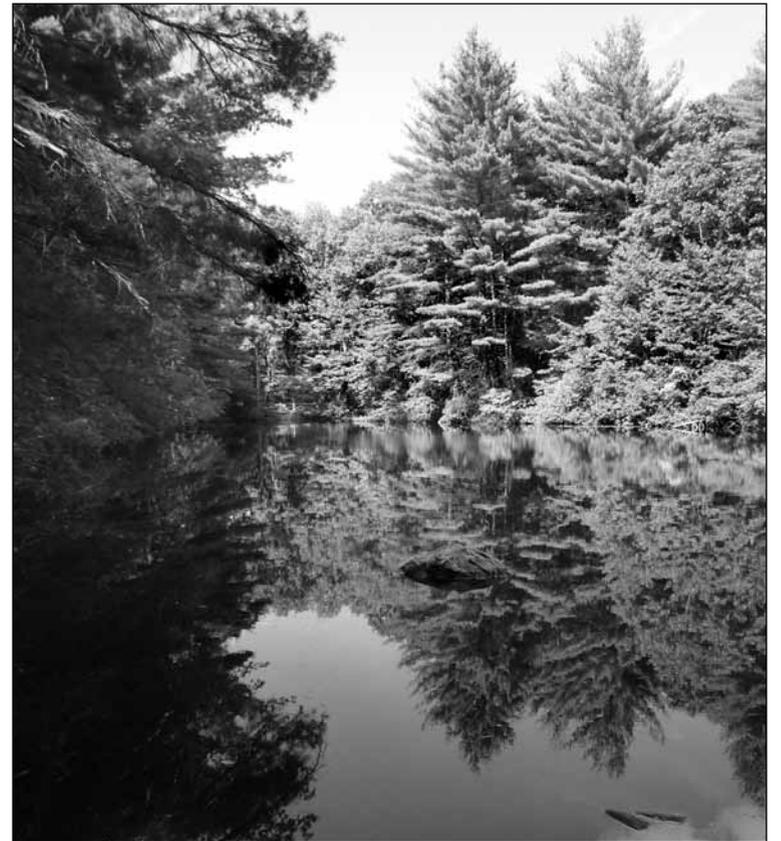
# DOVER

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*Land Use Reports*

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2012



## *Report of the* **Planning Board**

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Mark Sarro, Chairman  
Henry Faulkner  
Charles Ognibene  
Jane Remsen  
Gregory Sullivan

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The Planning Board is composed of five elected members and its duties are enumerated in various state laws and local bylaws. A consulting planner, Gino Carlucci, and a part-time planning assistant, Susan Hall, work under Board supervision.

The Planning Board office is open three days per week, and the Board meets approximately every two weeks. In 2012, the Board held 14 public meetings. Board members serve on the Open Space Committee and the Long Range Planning Committee. They also attend meetings of other Town boards and committees, and work closely with the Board of Selectmen, the Board of Health, the Zoning Board of Appeals, and the Conservation Commission.

Each Board member serves a five-year term. If there is a vacancy midterm, a new member is appointed and serves from the time of his or her appointment until the end of the current election year. At that time, an election is held. The newly elected member serves for the remainder of the term. In May 2012, Greg Sullivan was reelected for a five-year term.

Pursuant to state law, the Board governs the local subdivision process. Developers must apply to the Board for permission to create new roads and new lots. A subdivision can be approved only after the Board conducts a public hearing and makes detailed findings. Ultimately, maps, conditions, and covenants are recorded in the Registry of Deeds. During 2012, the Board held occasional informal discussions with developers about potential subdivisions, but no new subdivisions were proposed.

If a property owner wishes to create a lot on an existing road, the process is governed by the state ANR (approval not required) process. Under this law, the Board has the authority to endorse a plan for recording, within 21 days of its receipt, if it determines that the lots delineated on the plan comply with local zoning dimensional requirements and have adequate access. In 2012, the Board endorsed five ANR plans.

The Board has jurisdiction over the Town's 27 designated Scenic Roads. Pursuant to state and local laws, a person must obtain permission from the Planning Board, after a public hearing, before any trees or stone walls can be altered, or removed within a Scenic Road right-of-way. In 2012, the Board approved three such applications, and it also acted on

two Scenic Road violations involving the alteration of existing stone walls and the construction of new stone walls either without the Board's prior approval or in a manner inconsistent with such approval. The Board is currently drafting regulations, which it plans to finalize and adopt in 2013, regarding the alteration and construction of stone walls within a Scenic Road right-of-way.

The Board is the special-permit granting authority for personal wireless service facilities within the Town, as well as for development proposals within Dover's business districts. In 2012, the Board held three public hearings, two of which were on proposals submitted by AT&T and Sprint, respectively, to upgrade existing equipment at the cell tower in the Town center at 2 Dedham Street. Based on discussions at these hearings with the applicants and abutters, the Board approved both special permits subject to certain conditions.

The Board also is the special-permit granting authority for off-street recreational parking in a residential zoning district. In 2012, the Board held a public hearing on an application by The Trustees of Reservations to build a 30-car parking lot off Powisset Street at Noanet Woodlands. Based on discussions during the hearing with the applicant and abutters, the Board issued a special permit for the parking lot in December 2012. The new lot will improve traffic safety along Powisset Street and reduce congestion in the parking lot for Caryl Park on Dedham Street.

The Board is responsible for drafting and revising local zoning bylaws. In 2012, the Board sponsored an article at the Annual Town Meeting to amend the Town's zoning bylaws to update references to the current Flood Insurance Rate Map and applicable state regulations, to maintain the Town's eligibility to participate in the National Flood Insurance Program. The article required a two-thirds vote of Town Meeting to pass, and it passed unanimously.

The Board continues to consider how it might streamline the wording and structure of other parts of the bylaws with the intent of clarifying, but not substantively changing, certain provisions. In the past, the Board proposed bylaw revisions to create permanently protected open space in exchange for some flexibility, by special permit, in the dimensional requirements of existing zoning bylaws. Such proposals received a majority of votes at Town Meeting in 2006, 2007, and 2008, but fell short of the two-thirds required to pass. The Board continues to believe the Town's zoning bylaws could better preserve open space, and it noted the broad support for open space preservation in the 2011 Master Plan Survey results.

In 2012, the Board completed an update of Dover's Master Plan, which, along with related documentation, can be found on the Planning Board page of the Town website (<http://www.doverma.org>). The 2012 Master Plan was the result of collaboration with other Town boards, committees, and residents, who provided the Board with information and comments over a two-year period. The updated Plan includes the results of the 2011 Master Plan Survey, prepared with the assistance of the

Long Range Planning Committee, and culminates in a series of updated recommendations for the Town to consider, implement, or reevaluate on an ongoing basis.



*Wagon at Powisset Farm. Photo by Liam Stuart.  
Courtesy of The Trustees of Reservations.*

# Report of the Zoning Board of Appeals

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Gary P. Lilienthal, Chairman  
Tobe Deutschmann  
LaVerne A. Lovell  
Michael Donovan, Associate Member  
R. Alan Fryer, Associate Member

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The Zoning Board of Appeals (ZBA) has jurisdiction over appeals from rulings of administrative officials of the Town made under the Zoning Bylaws or, if specifically required or allowed under the Bylaws, upon direct application under the Zoning Bylaws or Mass. Gen. Laws (MGL) c. 40A. Depending on the zoning district, certain uses of property also require prior approval of the ZBA. The ZBA has authority to grant a variance from the terms of the Zoning Bylaws under certain limited circumstances. The ZBA also has jurisdiction to hear cases involving Special Permit requests and requests for Comprehensive Permits under MGL c. 40B. Additionally, the Zoning Bylaws requires ZBA review of additional construction on land where existing structures or uses, due to changes in the Zoning Bylaws, have become non-conforming. While such structures or uses may remain in their current state, any alteration, addition or expansion on the property requires ZBA Approval.

The ZBA follows procedures designed to hear the concerns of all potentially interested parties and to consider whether the relief requested is appropriate under the Zoning Bylaws. Most applications to the ZBA are required to start at the Building Department with a review of the proposed activity under the Zoning Bylaws and a written denial of the proposed activity from the Building Inspector before the ZBA may consider an application. The ZBA acts on an application only after holding a public hearing. Notice of a hearing must first be posted in the Town House, published in a local newspaper, and sent by mail to the applicants and other interested parties, as defined by law, including the abutters of the property in question. Any interested party, whether or not entitled to receive notice of the hearing, may appear and be heard at the hearing. Evidence on the application is received by the ZBA until the hearing is closed. Once the ZBA has reached a decision on an application, a decision is written and filed with the Town Clerk. Notice of the decision is given to the persons entitled to notice of the hearing, and the ZBA's decision becomes final after the legally prescribed appeal period, provided that no appeal is taken.

The ZBA has adopted rules governing its procedures. Copies of the ZBA's rules, as well as the Zoning Bylaws, are available from the Town Clerk.

In 2012, the ZBA experienced very few cases and handled only two applications. No active applications are currently before the ZBA.

# Report of the Highway Department

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Craig S. Hughes, Superintendent of Streets

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## Maintenance

Approximately 1,500 feet of berm was installed to control water runoff on the following streets: Main Street, Yorkshire Road, Farm Street, Walpole Street, and Rocky Brook Road. Using a vacuum-type vehicle, we cleaned about 500 feet of 12-inch storm drainpipes. Approximately 1,100 catch basins were also cleaned. We continued to install 60 feet of guardrail along the river's edge on Claybrook Road. All streets were swept and roadsides were mowed at least once.

We continue to compost about 1,000 yards of leaves each year and return the finished product to the Transfer Station for use by the residents and the Highway Department for roadside projects. We again contracted out the painting of 600,000 feet of traffic markings, crosswalks, and stop bars.

In 2012, the Town experienced two severe windstorms: Hurricane Sandy and the storm at Halloween time. I would like to extend my appreciation for the endless efforts and rapid response of our employees, who cleaned up the resulting debris throughout the Town in a timely fashion.

The raised crosswalks on Dedham Street were removed. Reflective pavement markers were installed on Main Street and Centre Street at dangerous curves to enhance safety at night.

## Tarvia

We continue to stay on track with our five-year pavement plan with little variation. About 3,000 tons of asphalt was machine-spread in the following streets and areas: Main Street, Old Colony Drive, Phillips Lane, Southfield Drive, Dedham Streets, the Dover Police Station, and the Caryl Community Center.

## Solid Waste (Transfer Station)

Residents threw away 2,079 tons of solid waste that was transported mainly by Highway Department personnel in 190 trips to Wheelabrator Millbury, Inc. We continue to accept Christmas trees for recycling. Improvements made to the Transfer Station in 2012 include the installation of new pads under the compactors, a new glass recycling container, and the re-painting of the recycling containers. Thanks again go to Wade Hayes and Bill Herd for helping keep the facility clean and running smoothly in all kinds of weather.

**Solid Waste Tonnage to Millbury**

2006	2007	2008	2009	2010	2011	2012
2,452	2,329	2,298	2,130	2,194	2,164	2,079

**Per-Ton Tipping Fee (\$)**

2006	2007	*2008	2009	2010	2011	2012
86.85	89.12	67.73/	69.10/ 69.20	69.20/ 70.87	70.87/ 72.48	72.48/ 74.01

**Cost for Solid Waste Disposal at Wheelabrator (\$)**

2006	2007	2008	2009	2010	2011	2012
212,959	207,532	157,228	147,281	153,621	155,187	152,336

\* New contract—reduced tipping fee

**Streetlights**

The Town now owns its 67 overhead streetlights. The conversion from mercury lights to sodium lights continues to show a reduction in operating costs.

**State Aid (Chapter 90)**

State Chapter 90 Program funds were used to complete the resurfacing of Main Street at a cost of \$97,000.

**Snow and Ice**

Winter 2011–12 was quite mild. Our weather responses were as follows:

10/29/11	Snow	5"	Sanders/plows
30	Snow (cont'd)		Sanders/plows
1/1/12	Ice		Sanders
10	Snow	½"	Sanders
16	Snow	2"	Sanders/plows
17	Snow	2"	Sanders
19	Snow	2"	Sanders
21	Snow	4½"	Sanders/plows
3/1/12	Snow	4"	Sanders/plows
2	Snow (cont'd)		Sanders/plows
3	Snow	1"	Sanders

**Operation of Garage**

The Town Garage continues to serve the Town well. It houses the Highway Department, Parks and Recreation Department, the Cemetery Department, Water Department, the Engineering Department, and the Web Coordinator's office. The conference room has been an important meeting area for various boards and departments. I would like to thank Karl Warnick and his staff, including Brad Crosby and Steve Guy, for their continued excellent upkeep of the building.

**Appreciation**

As always I would like to thank my department as well as the Parks and Recreation and Cemetery Departments for their tireless efforts throughout the year. We are very fortunate to have such dedicated employees. I would also like to thank the boards and committees that have always given us the tools and support to provide superior services to the citizens of our wonderful community. Finally, I would like to thank the many groups that donate their time and materials to maintain the landscaped islands located throughout the Town: Chicatabot Garden Club, the Garden Continuum, Strawberry Hill Landscape, and the Dover Girl Scouts.



*Powissett Street. Photo by Dan Cook.*

## *Report of the* **Finance Committee on Roads**

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Carl Akins, Chairman  
Scott Mayfield, Secretary  
Craig Hughes, Superintendent of Streets  
Joe Melican, Board of Selectmen  
Matt Spinale  
Jack Walsh

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The Finance Committee on Roads is charged with making recommendations to the Board of Selectmen for highway priorities, including: capital planning, equipment purchases, labor force issues, facilities and space planning, transfer station operations, snow and ice removal, expenditure of Chapter 90 funds, budgeting, office administration, and any other matters with respect to the operation of the Highway Department. The Committee has met regularly to meet its charge.

In addition to reviewing operations, budgets and capital planning, the Committee has addressed several other issues. We can report that the Willow Street bridge construction is complete. Recycling at the Transfer Station has reduced nonrecyclable tonnage. Plans for a rail trail continue and are being monitored. The warm winter made it possible to do additional catch basin cleaning, brush work, and street sweeping. Snow and ice expenditures came in \$82,000 under budget.

The section of Dedham Street running from the tennis courts to Centre Street was once again an active topic of discussion. After the Town installed speed bumps in 2010 due to area residents' concerns about the speed of traffic, the residents subsequently found that the bumps created an unacceptable level of traffic noise from passing trucks and other vehicles. In response to these objections, the Town removed the bumps in summer 2012. Installing the bumps cost the Town \$20,000, while removing them cost \$43,000, for a total expenditure of \$63,000.

There were no new requests for sidewalks this year.

The Committee deeply appreciates the efforts of Craig Hughes, Nancy Bates, and the members of the Highway Department for keeping our roads safe and passable. Their prompt and effective response to Hurricane Sandy is indicative of their commitment and success.

The Finance Committee on Roads meets regularly on Tuesdays. The meeting schedule is posted and citizen involvement is encouraged.

## *Report of the* **Parks and Recreation Commission**

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Rich Oasis, Chairman  
Scott Seidman, Treasurer  
Nancy Simms, Secretary  
Chris Boland  
Peter Davies  
Dave MacTavish, Director, Parks and Recreation  
Jessica Cooney, former Assistant Director, Parks and Recreation  
Mark Ghiloni, current Assistant Director, Parks and Recreation

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The Parks and Recreation Department and its supervising Commission (collectively known as P&R) worked hard in 2012 to strengthen existing programs and events, to introduce new programs, and to address safety issues around the indoor and outdoor facilities under our jurisdiction. Our recreational and athletic programs continued to benefit from public/private/volunteer partnerships. Parental involvement and volunteerism are essential to sustaining our programs, as is collaboration from other Town departments; we thank all those who assisted us throughout this past year. We continued our efforts to address the need for additional athletic fields for our younger athletes and are appreciative of the support thus far received from so many individuals and groups.

In 2012, many of our athletic programs were offered in conjunction with Sherborn's Recreation Commission, Dover-Sherborn Club teams, and the Dover-Sherborn Regional District. This arrangement greatly benefited our programs as it allowed the towns of Dover and Sherborn to share facilities and costs and enable children to enjoy better instruction and competition in a collaborative community setting. We welcome these relationships and are grateful that our two towns can share common recreation goals and ideals.

### **Administration News**

We continue to assess our Caryl Community Center (CCC) office and equipment staging space with the goal of making it more efficient. This year, the CCC has seen significant increased demands on available space for programs and one-time rentals, particularly during the winter, putting a strain on the staff's ability to deliver quality services. We are therefore exploring ways to reconfigure our space to better support the programs that we sponsor and the people of Dover whom we serve. Spaces are available at a nominal fee for meetings and recreational activities and can be reserved through the P&R office.

## Program Growth

In 2012, P&R added several new programs, including a Super Tuesday class with Coach Peter Sylvester, PROformance Soccer, and a new partnership with the Bogastow Ski Team. The wrestling program continued to be a great success in 2012 with 34 participants; enrollment is already more than 13 for 2013. As in previous years, P&R continues to make its fields available for the youth sports programs run by Dover-Sherborn Soccer, Dover-Sherborn Youth Lacrosse, Dover-Sherborn Girls Lacrosse, and Dover-Sherborn Youth Baseball and Softball.

## Health and Safety

Five defibrillators have been made available by P&R and are located in the following areas: the Chickering School, the CCC, outside the maintenance shed at Caryl Park, behind the backstop at the C1 baseball field near the tennis courts, and behind the backstop at the Chickering baseball field. The three outdoor devices are stored in locked yellow ground-level bins; all coaches have the combination lock code. Backstop storage containers house the maintenance equipment and safety materials for the baseball program.

The P&R has a “carry in, carry out” trash policy at the Caryl Park and Chickering playfields. The policy, similar to those of neighboring towns, was originally suggested by the Dover Recycling Committee and has yielded positive results in eliminating litter and the inherent health and sanitary risks associated with it, in encouraging recycling and the proper disposal of trash, and in helping teach players and parents to be responsible for their own waste. Signs appear in both parks in throughout multiple locations.

Field resting is essential for ensuring safe grass playing fields, as it allows for reseeding, reaming, aerating, and fertilizing. A full season of rest is necessary to allow grass to develop a strong root system, which is essential for full healthy grass production. P&R uses only organic fertilizing materials.

CPR and AED (automatic external defibrillator) training is offered twice annually and will next take place in March 2013 for all coaches and anyone else interested in certification. Field safety issues are also being addressed in ongoing Caryl Park Reconfiguration Project efforts (see “Athletic Fields”).

## Spring Season Highlights

**Eliot Hodgkins Fishing Derby:** The Annual Fishing Derby was held on April 15, 2012, at Channing Pond, where more than 100 youngsters angled for the 200 or more “big ones” that got away. This event continues to be an anticipated rite of spring and we look forward to another exciting event in 2013.

**Pre-K Sports Programs:** This year we ran more of Peter Sylvester’s programs for children ages 3–5 years, as well as other school-aged children. Spring programs included baseball, T-ball, soccer, lacrosse, and spring flag football for boys and girls.

**Baseball:** In 2012, participants enjoyed sound baseball instruction and spirited, even-handed competition. Programs served 115 pre-kindergarten boys and girls on Tuesdays and 40 first-grade boys for Saturday baseball. In conjunction with the Dover-Sherborn Youth Baseball and Softball Club (“DSYBS”) 289 boys in grades 2–6 played in the A-Majors Baseball leagues. Additionally, 60 boys in grades 7–9 played on four teams as part of the Babe Ruth Tri-Valley League. Thank you, Jay Gately, for overseeing the boys baseball program.

**Softball:** Three full divisions with 60 girls in grades 3–8 played in the Tri-Valley League against other towns. Many participated throughout the summer and experienced the fun and excitement of tournament play. Thank you, Curtis Bragdon, for overseeing the girls softball program.

**Thundercat Sports Jam:** Multi-sport programs for elementary school-children were offered in the Caryl Community Center gym. Boys and girls were instructed in baseball, basketball, soccer, flag football, floor hockey, badminton, dodgeball, disc golf, Ultimate Frisbee, kickball, team handball, waffleball, and more, all with enthusiastic coaching in a fun, noncompetitive atmosphere.

**Tennis:** Directed by Peter Cooper, this popular program ran from April through October with lessons given at the Caryl Park courts. More than 60 children and adults enrolled for early spring lessons, with another 90 children and adults participating in the summer program. Peter’s fall tennis lesson program hosted 30 participants.

**Tae Kwon Do:** This year-round, three-year-old program continues to be popular, with more than 30 participants enrolled in the 2011–12 sessions and more than 40 people signed up for the 2012–13 sessions. Master Jean Theodat, former World Karate Championship competitor and sixth-degree black belt, has taken many of his students to local testings, where they demonstrate proficiency and mastery and earn place recognitions.

**Safety Courses:** A variety of safety courses were offered for young and old alike: Babysitter Lessons and Safety Training (“BLAST”), Home Alone Safety, SafeKids, Girlforce, Bullproofing, First Aid Training, CPR and AED Training, and Heart Saver CPR Training. All coaches for youth sports teams were strongly encouraged to receive CPR and AED training to be able to offer lifesaving services, including the use of the P&R’s defibrillators.

## Summer Season Highlights

**Summer Playground Program:** This popular long-running program for children entering kindergarten through grade 5 is offered at Chickering School on weekday mornings for five weeks every summer. An extended-day program is available Monday through Thursday from noon to 2 p.m. On-site performers, special theme days, and field trips are program highlights. This past summer we had 138 campers enrolled, with more than a dozen high school and college students serving as counselors. The camp activities are planned and managed by adult supervisors.

**Summer Concerts on the Common:** On select Tuesday evenings in July and August, P&R provides free outdoor concerts on the lawn of the Town House. These fun family events feature professional local musicians as well as outside talent. Families can share picnic dinners amid Frisbee, lacrosse, and baseball players. Attendance at our Summer Concerts on the Common has been declining, prompting us to reduce the number of events held. We greatly appreciate the support of those who sponsored some of our performances, and we encourage other groups, organizations, and businesses to do the same. To continue offering these wholesome all-American summertime evening events, we will need continued sponsorship for 2013.

**Additional Summer Programs:** The Hot Summer Nights baseball program served 25 pre-kindergarten children. Returning for its fourth summer, Thundercat Sports offered several weeklong sports camps, where 30 children aged 5–14 participated one or more events, such as Sports Jam, Kitty Cat Jam, baseball, basketball and flag football. The U.S. Sports Institute also hosted weeklong camps, offering focused fun and instruction in soccer, cricket, field hockey and golf, and general sports activities through their Multi-Sport and Sport Squirts camps; approximately 7 children ages 5–14 participated in one of more of their camps. Peter Cooper offered a full schedule of tennis camps and lessons. Baseball Coaches Academy offered ballplayers a variety of camp options designed to combine professional instruction and fun. Challenger Sports Soccer offered weeklong soccer clinics for youth players of all ages, with a focus on teaching key techniques and skills on and off the field.

Overall, camp attendance numbers for summer 2012 were on par with those of 2011 after a slight slow-down in recent years due to the economy. The demand for a greater variety of programs has increased and the use of services has also increased significantly.

## Fall Season Highlights

**Dover Days Fair:** The 2012 Dover Days Fair, held on the second weekend in September, was greeted with warm temperatures and sunshine. This year's fair was particularly successful due to the large number of vendors and volunteers. Volunteers helped with logistics, from overall event organization to ride ticket sales and collection. We would like to thank all those who helped. New rides, vendors, and activities are planned for 2013.

**Pre-K Sports Programs:** More than 100 preschoolers and kindergarteners flocked to Peter (Coach Pete) Sylvester's fall sports programs. Coach Pete offered flag football, soccer, fall baseball, and the Wide World of Sports program.

**Middle School Football:** For its nineteenth season, the Dover-Sherborn Middle School football program added a sixth-grade level, with 45 kids participating. Many thanks to Coach Dell and his staff for a good season. Thanks also to Dan Bennett for coaching the Grade 6 team.

We had 60 boys in grades 7 and 8 participate. Teams were led by head coaches, who were in turn supported by several parent volunteers. The teams practiced weekday evenings, helped by portable lighting towers, and they played more than 20 games against local middle school teams. The eighth-grade team had a great season participating in games within the Middlesex League, formed two years ago to promote local middle school sports. P&R is currently working with the Dover-Sherborn High School coach to form a committee for the middle school football program to improve the system and unify the program's goals so that they match those of the high school and better prepare players for their years ahead.

**Middle School Field Hockey:** All three DSMS field hockey teams had a successful year. More than 75 girls participated in 2012 and were able to field one sixth-grade team, one seventh-grade team, and one eighth-grade team. This year's coaches this year included Jeanne Riordan, Annie Kenney, and Kelly Sullivan, who were supported by a number of parent volunteer coaches and team managers. The Tri-Valley League dissolved last year, leaving us no choice but to play schools such as Cohasset and Thayer Academy.

**Wrestling:** Led by Dover resident and former college wrestler, Nate Van Duzer, the fall and winter wrestling programs continue to grow in popularity. More than 15 children are registered for 2013. The program meets two evenings a week and includes participation in local competitions. Nate is assisted by high school volunteers. His program continues to receive lots of positive feedback from parents and children alike and is quietly but quickly establishing a winning reputation.

**Fencing:** Former national fencing champion, Dartmouth College fencing legend, and Fencing Club coach Brent Concillio offered three courses for pre-teens, teens, and adults in 2012. Classes were held in the Caryl Community Center and ran during the winter and spring seasons. Brent's session for 10- to 12-year-olds has been very popular, although there has been a lack of interest in the adult and teenage groups. Brent will again offer classes in 2013.

**Drawing Courses:** Classes were held during winter 2012 in the art room at the Caryl Community Center and included Fundamentals of Drawing, Kids Draw, Basics of Drawing, and Cartooning. Youth and adult classes were also offered. A new fall art class, Mixed Media Medley, was added at Chickering School and instructed by Dover art teacher Sue Pelletier. The class received very positive feedback and its first two sessions were filled at 16 children each. The class will be offered again in spring and winter 2013.

**Safety Courses:** Safety and health-related courses offered in the fall included BLAST, Home Alone Safety, and Pediatric First Aid and CPR Training.

**Additional Fall Programs:** Programs offered during the fall included Tennis, Thundercat Sports Jam, Discovery Club, and Tae Kwon Do.

## Winter Season Highlights

**Holiday Tree Lighting:** P&R again hosted this townwide celebration of the winter holiday season. The event was held on the first Wednesday in December and included cookies, hot chocolate, and great music performed by the Chickering School Band.

**Ice Skating on Channing Pond:** It was a terrible 2011–12 skating season due to the steady supply of warm weather that stretched from December straight through February. New hockey nets were provided by Andrew Mallett as an Eagle Scout project.

**Pre-K Sports Programs:** The Caryl School gym was the site for a number of indoor sports programs run by Peter (Coach Pete) Sylvester for children ages 3–5. Twenty-one children participated in the afternoon floor hockey program and 45 children participated in the indoor soccer program. This year's Super Tuesday program attracted more than 35 children on Tuesday afternoons. Dover is lucky to have Coach Pete run these popular programs for our youngest athletes.

**Intramural Basketball:** This program is a less intense local alternative to the Dover-Sherborn Youth Basketball League's competitive travel teams, and its continued success is attributable to the nearly 20 parents who volunteered their time as coaches. Two additional coaches were added to accommodate the more than 100 children in grades K–5 who participated. Thank you to all the parents who helped the coach!

**K–5 Ski Program:** The K–5 Ski Program provided children with the opportunity to spend five Wednesday afternoons skiing at Nashoba Valley Ski Area in Westford, Massachusetts. On six consecutive Wednesdays, more than 35 participants from Dover and Sherborn participate. Many parents served as chaperones to add extra support for parents before and after lesson times and to ensure that all children had a great time. The program has been successful for the past four years since the half-day schedule was changed from every week to every other week (this originally caused enrollment to drop from more than 100 participants to approximately 25). Given the steady attendance these past few years, the program will continue, as it remains a vital program for the community by preparing children to ski before their middle school years.

**Middle School Ski Program:** Children in grades 6–8 have the opportunity to spend their Friday afternoons and nights skiing at Nashoba Valley Ski Area in Westford, Massachusetts. For six consecutive Fridays in January and February, 90 skiers and snowboarders were transported via private bus to Nashoba for five hours on the slopes, then bused back to Dover-Sherborn Middle School where their parents met them. The 2013 session has already begun with 50 participants!

**Safety Courses:** Safety and health-related courses offered for the fall season included BLAST, Home Alone Safety, and CPR and AED Training.

**Other Winter Programs:** Additional programs for children of elementary school age included floor hockey, Wide World of Sports, Action-Packed Wednesdays, and Thundercat Sports Jam, drawing, fencing, wrestling, Tae Kwon Do and the Discovery Club.

## Facilities

**Caryl Community Center:** Demand for space in the Caryl Community Center has increased, reportedly as a result of the 2009 improvements made to the gym, library, and classrooms. The gym was used by P&R for its pre-kindergarten and youth sports programs, fencing classes, and exercise classes; by residents who enjoyed pick-up sports games, birthday parties, and yoga classes; and by private groups, such as the Child Development Center. Youth sports clubs used the indoor practice space for basketball, lacrosse, baseball, softball, and lacrosse activities. Additionally, the baseball and softball teams enjoyed pre-season training with the indoor batting cage. Demand for the gym exceeded our capacity such that many potential fee-paying users had to be turned away. From our experience, it is clear that another full-sized gym is needed for Dover citizens.

The Great Room (the old library space) enjoyed steady use by the P&R for its adult fitness programs and public meetings and by both residents and nonresidents for birthday parties, Scout meetings, yoga classes, and miscellaneous activities.

**Parks:** P&R maintains many park areas for the enjoyment of Dover residents and nonresidents alike. Caryl Park, Channing Pond, and the Riverside Drive Boat Landing are popular recreation destinations. Five smaller park parcels scattered throughout Dover are maintained by P&R, as are the lands surrounding the Chickering School, the Dover Town Library, the Public Safety Building, and the Town House.

**Athletic Fields:** P&R's athletic fields are used by P&R and by local youth sports clubs, including Dover-Sherborn Soccer, Dover-Sherborn Youth Lacrosse, Dover-Sherborn Girls Lacrosse, and Dover-Sherborn Youth Baseball and Softball. P&R maintains three rectangular multipurpose sports fields: two at the Chickering Fields location and one at Caryl Park. There are four P&R baseball diamonds: one at the Chickering Fields location and three at Caryl Park. There is no P&R softball diamond.

In 2012, P&R continued with its efforts regarding the Caryl Park Reconfiguration Project, meeting with various Town departments and committees to gain the approvals necessary to move forward with project goals to expand our playing fields, ensure their sustainability, and improve their quality. More information will be made available in 2013 as progress is made. Finally, thanks go to the Dover-Sherborn Regional School Committee and the Dover School Committee for allowing us the use of their athletic facilities during the 2012 seasons.

### **Appreciation and Future of the Department**

We extend our sincere thanks to the Chicatabot and Powisset Garden clubs for their much-appreciated contributions to the Town. The Chicatabot Garden Club cares for the triangles at Springdale Avenue and Dedham Street, McGill Corner, and the flower barrels at the Town center. The Powisset Garden Club maintains the Town War Memorial. A special thank-you goes to Mrs. Betty Brady for her continued help in the beautifying of our center.

Many thanks also go to our departmental staff members Tom Palmer, James Gorman, and John Gilbert for their outstanding grounds-keeping work on our playing fields, the Town Common, Channing Pond, and all the Town's parklands. We also appreciate their assistance with events such as the Dover Days Fair and the Holiday Tree Lighting celebration.

We also recognize Assistant Director of Parks and Recreation, Jessica Cooney, who completed her sixth year with us. In August, Jess became Director of Parks and Recreation in Clinton, MA. The Department will miss her dedication and enthusiasm and wishes her well in the future. The Commission hired Mark Ghiloni to fill the open position of P&R Assistant Director, which Mark assumed in late November.

For more than 37 years, Dover's Parks and Recreation Department has operated under the direction of David MacTavish. Dave's knowledge of issues pertaining to field and facilities management comes from years of firsthand experience and as such is invaluable. He is responsible and

proactive in addressing issues pertaining to field quality and safety, and he uses his industry knowledge and contacts to ensure that acquisitions on behalf of the Town are high quality yet cost-effective. Dave's commitment to the youth sports programs is unwavering, and his energy level is that of a much younger person. He often is seen behind home plate at a little league baseball game calling strikes and balls; or helping out with coaching duties at a middle school football game; or riding the school bus for a Summer Playground field trip. Dover is lucky to have such a dedicated P&R director. A Dover resident and native, Dave played and coached numerous sports, most notably boys ice hockey where his teams competed in and often won international tournaments and where he received numerous honors and awards as a coach. Dave is a member of the National Recreation and Park Association (NRPA), the Massachusetts Recreation and Park Association (MRPA), and the New England Parks Association (NEPA).

The Parks and Recreation Commission once again approved a part-time office staff position for 19 hours a week to help the Department meet clerical demands and to accommodate program attendance commitments for the Director and Assistant Director. This annually recurring position is funded out of the Revolving Fund, since the primary responsibility of the position is programming support. As our offerings grow, we may consider funding an additional full-time employee.

Volunteerism plays a vital role in our department as the Town operating budget does not provide funds for coaches and support staff. Our volunteers have been outstanding again this year, providing children with valuable one-on-one attention and allowing us to be flexible in scheduling activities. These individuals are greatly appreciated by the children and their families, and we add our own heartfelt thanks.



*Photo by David W. Stapleton.*

*Report of the*  
**Conservation Commission**

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Kate Faulkner, Chairman  
John Sheehan, Secretary  
Tim Holiner  
Candace McCann  
Amey Moot  
Sandy Sheble-Hall  
John Sullivan  
Larry Clawson, Associate  
David W. Stapleton, Associate

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The Dover Conservation Commission had a successful year protecting wetland resources by enforcing the Dover Wetlands Protection Bylaws and the Massachusetts Wetlands Protection Act. The Commission heard 22 Notices of Intent, 9 Requests for Determination of Applicability, 10 Amendment Requests, as well as entertained multiple informal discussions with homeowners regarding the disposition of their properties within proximity to wetlands.

The Commission issued six Enforcement Orders for illegal work within areas subject to wetlands protection at both local and state levels. These orders were related to improper or illegal clearing and filling within wetlands and wetland buffers.

Projects in 2012 included ongoing work with the Board of Health's Lyme Disease Committee in its administration of the Deer Management Program and with the Open Space Committee on current and future trail maintenance projects. In addition, training sessions for Commission members continue to be held in the spring and fall.

The Commission cordially invites you to its meetings, which are open to the public and held twice monthly on Wednesday evenings at 7:30 p.m. Check the calendar section of the Town of Dover website at <http://www.doverma.org> for meeting dates.

*Report of the*  
**Long Range Planning Committee**

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John T. Donoghue, Chairman  
Peter Smith, Secretary  
George Arnold Jr.  
James P. Dawley Jr., Board of Selectmen  
William R. Forte Jr., Warrant Committee Liaison  
Mark Sarro, Planning Board  
Suzanne Sheridan  
Walter H. Weld

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The Long Range Planning Committee (LRPC) is a seven-member committee made up of one member of the Board of Selectmen, one member of the Planning Board, and five members appointed by the Moderator on a rotating basis of one or two members each year for three-year terms. The LRPC is responsible for advising, assisting, and coordinating the long range planning of all boards and committees of the Town.

During the past year, the LRPC's areas of focus have been on the continued review of the Town's Master Plan and activities associated with the Town's open space, rail-trail conversion, and Council on Aging.

The Planning Board has done an extraordinary job of completing the Master Plan, which is now in its final form for approval. A new and very interesting issue is the proposed conversion of the Dover section of the Bay Colony railbed into a recreational space to service the Town, a project that the LRPC is eager to learn more about. Committee member George Arnold keeps us informed on matters regarding open space in Town and Suzanne Sheridan is our connection to the Council on Aging.

This past year Paul Angelico resigned from our Committee, and we thank him for his years of service. The Committee has appointed Peter Smith to fill the open position.

## Report of the Tree Committee

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John M. Devine, Chairman  
Laura Walter  
Carrie Waterman

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The Town of Dover is a predominantly residential community with a strong commitment to the preservation of its land and large population of trees. This dedication allows Dover to retain its rural character now and in the years to come.

The Tree Committee is responsible for the stewardship of trees located within the Town's rights-of-way. This includes the care and maintenance of shade and ornamental trees, the removal of dead and hazardous trees, and the emergency removal of storm-damaged trees.

In 2012, the Committee collaborated with the Tree Warden, the Superintendent of Streets, and the local garden clubs to maintain various areas of Dover. Two major storms occurred, causing heavy damage to many of the Town's trees. Damaged trees were cut back and removed, and new plantings were installed as needed. Throughout the year, plantings were added along Main Street, Cranberry Lane, and along Centre Street.

The Committee would like to thank the dedicated residents and garden club members who donate their time and services in helping maintain Dover's beautiful country charm. We would like to give special thanks to Betty Brady for her generous time devoted to the Town.

We look forward to another year of progress and urge residents to present us with ideas regarding plantings on Town property. Frequently asked questions can be found at <http://www.doverma.org>. Committee members can be reached by leaving a message on the Dover Police Department's non-emergency line at (508) 785-1130.

## Report of the Tree Warden

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John Gilbert

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### Tree Maintenance Plan

In 2012, a revised Tree Maintenance Plan was implemented. Plans from 2011 and 2012 were combined to keep the five-year plan on track.

### Removals

In addition to storm damage clean up, 59 dead or compromised trees were removed from Dover streets.

### Insect and Disease Problems

Winter moth damage has been widespread over the past few years and will continue to be a problem. The Asian long-horned beetle is still in Worcester County. This is a slow-moving pest that could potentially be contained and eradicated. Emerald ash borer has been found in western Massachusetts and is likely to spread. Gypsy moth should not be a problem in 2013.



*Shed after snow storm. Photo by Nancy Dougherty.*

## Report of the Fence Viewers

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David Heinlein  
Kathleen W. Weld

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Massachusetts General Law Chapter 49 provides the Town Fence Viewers with their responsibilities: Fences are to be maintained by their owners and be 4 feet high and in good repair. Fences may be constructed out of rails, timber, boards, iron, or stone.

Fence viewers settle disputes between neighbors and “shall be paid at the rate of \$5 a day for the time during which he is employed” and may take no less than \$1. Fees are to be paid by the parties in dispute.

In reviewing the history of fence viewers in New England, we discovered that in 1644, the Connecticut Colony enacted fence legislation because of insufficient fences and unruly cattle. Fence viewers were appointed to survey the condition of fences and ensure that their owners maintained them. In 1678, the Town of Fairfield, CT, appointed four fence viewers, while at the same time only having two surveyors of roads.

We now live in different times, but as we drive along the roads of Dover we see many types of fences under construction and many being reconstructed. We are pleased to note that the Town’s fences appear to be in good condition, and that we were not called to settle any disputes in 2012.



Gate at Mill Farm. Photo by Joanna Brach.

## Report of the Recycling Committee

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Amy Wilcox, Chairman  
Becky Gladstone  
Christopher Poulsen  
Matthew Schmid  
Savita Shukla  
Rebecca Sommer-Petersen  
John O’Keefe, Associate Member

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The Dover Recycle Committee’s (DRC’s) mission and goals are to conserve our environment and local tax dollars by reducing Dover’s solid waste through recycling, finding environmentally sound and cost-effective markets for recycling, reducing the generation of household hazardous waste, and keeping citizens informed of recycling issues and legislation.

The Town’s total solid waste and recycling tonnage for 2012 reflects a continued downward trend for the past 10 years, a decrease of 4.1% from 2011, 10.2% from 2008, and 16.3% from 2003, despite a steady town population of approximately 6,000 people. This dynamic reflects a notable achievement by the community in its having reduced solid waste per capita to 695 pounds per capita for 2012—down from 768 pounds in 2008 and 821 pounds in 2003.

Total recyclable tonnage, as a portion of total waste tonnage, has remained constant since 2003 at approximately 24%, reflecting a continued trend of less mixed paper and metal waste each year. This reduction is offset to some extent by an increase in plastics and cardboard. The Committee believes that this trend is consistent with societal trends toward utilizing e-commerce and electronic publications as well as plastic containers instead of metal.

The Transfer Station redemption trailer continued to provide an effective means of recycling our community’s beverage container waste. Various local organizations were involved in the maintenance of the trailer and redemption of the containers, with proceeds going directly to the organizations. In 2012, participating organizations collected \$10,543 in redemption proceeds, an amount representing 211,000 plastic bottles (more than 17,000 bottles per month) that were recycled instead of added to our landfills. Participating organizations for 2012 included the Dover Girl Scouts, Dover Cub Scout Pack 173, and Dover Boy Scouts Troop 1; Dover-Sherborn High School’s Swimming and Diving, Varsity/JV Softball, Track, Boys Hockey, Girls Soccer, Girls Basketball, and Alpine Ski teams; the Dover Democrats; and Grace Church.

The DRC and school administrations continue to collaborate to improve our schools' recycling efforts. Chickering School recycles all cardboard, paper, plastic, and aluminum under a single-stream recycling contract with E. L. Harvey. The students separate their recyclables each day during lunch and food is served on compostable trays. On Waste-Free Fridays, students separate out their food scraps for a local pig farmer, who also collects the week's kitchen food waste. All unopened food is collected daily by Student Council members and then transported to Most Precious Blood Catholic Church, where it is taken to St. Mark's Parish in Dorchester.

The Dover-Sherborn Middle School increased awareness for recycling through the efforts of an eighth-grade Citizen Action Group (CAG) team. Recycling bins can be found next to every trashcan in the school, and posters everywhere remind students and administration of what can be recycled under the single-stream contract. Students use compostable cafeteria trays; however, the effort to separate out food waste has been curtailed at this time. The DRC donated two new recycling bins, which are located near the Snack Shack and the turf field to help increase recycling during the fall sports season.

Around town, the "carry in/carry out" policy for our playing fields continues to produce positive results: Players, coaches, and fans are asked to bring home their trash, which has increased the use of reusable water bottles and created more responsible citizens. Trash and recycling containers are no longer necessary on most fields, which has improved their appearance and reduced maintenance.

A review of the public collection of recyclable items at various business sites in the center of town has resulted in the introduction of more readily identifiable containers that encourage recycling by more passersby. New recycling bins were placed outside of the Dover Market and the Dover Café Deli and Pizza, where plastic bottles and cans are sold and consumed.

The Rain Barrel Program continues with great public support and the annual Dover Clean-up Day in late March brought out the most volunteers yet to help clean up Dover's streets and parks following the long winter.

For 2013, the DRC will focus on establishing a more comprehensive recycling and sustainability program at the schools; enhance its community outreach; update the Transfer Station; formalize the recycling policy, measures, and municipal benchmarks across the community; and analyze how other communities are incorporating the full spectrum of "community sustainability" into their governance, so the DRC can offer options and recommendations for the Dover community's consideration.

## Recycling Data

For the Calendar Year 2012

	2012	2011	2008	2003	1-Year Change (%)	5-Year Change (%)	10-Year Change (%)	
Solid Waste (in tons)*	2,079.0	2,164.0	2,298.0	2,462.0	(4)	(10)	(16)	
Recyclables (in tons)								
Mixed Paper (all types)*	283.4	286.3	349.0	444.0	(1)	(19)	(36)	
Glass	89.2	100.4	102.0	88.0	(11)	(13)	1	
Metal (cans and scrap)	52.6	68.2	84.0	142.0	(23)	(37)	(63)	
Cardboard	116.6	114.4	87.0	83.0	2	34	40	
Plastic (non-deposit #1-#7)	43.5	45.4	31.0	6.0	(4)	40	62.5	
Comingled Containers*	24.3	24.0	21.0	n/a	1	16	n/a	
Electronics	29.1	30.1	39.0	n/a	(3)	(25)	n/a	
Other	0.0	0.0	14.0	21.0	n/a	n/a	n/a	
<b>Total Recyclables</b>	<b>638.6</b>	<b>668.8</b>	<b>727.0</b>	<b>784.0</b>	<b>(5)</b>	<b>(12)</b>	<b>(19)</b>	
<b>Total Solid Waste and Recyclables*</b>	<b>2,717.6</b>	<b>2,832.8</b>	<b>3,025.0</b>	<b>3,246.0</b>	<b>(4)</b>	<b>(10)</b>	<b>(16)</b>	
% Recyclables to Total*	23.5	23.6	24.0	24.2	(0)	(1)	(1)	
Solid Waste (lbs) per capita**	695	724	768	821	(4)	(9)	(15)	
Recyclable (lbs) per capita**	214	224	243	261	(5)	(12)	(18)	
Deposit Containers (approx. units)***	211,000	240,150	223,965	190,083	(12)	(6)	11	
Motor Oil (gallons)	750	800	1,250	n/a	(6)	(40)	n/a	
Miscellaneous Fluorescent Bulbs	2,231	1,530	847	n/a	46	163	n/a	
*Includes Dover Trucking	**"Per Capita" Defined in the Town Report							***Estimated Value/Weight

# Report of the MBTA Advisory Board

Joseph M. Melican, Advisory Board Representative

Established in 1964, the Massachusetts Bay Transportation Authority (MBTA) Advisory Board represents the interest of the 175 cities and towns of the MBTA service district. This district includes most of eastern Massachusetts, from Plymouth and Middleborough in the south to Worcester in the west and the New Hampshire state line in the north. The Board functions as a deliberative body. Each member (city or town) has one full vote plus a fraction of a vote equivalent to the weighted proportion of the community's population to the service area's total population.

The MBTA and the Advisory Board faced another challenging year in 2012. Members continued to focus on the cost of not only carrying the debt obligation, but also of refinancing or paying down debt as it becomes due. It should be noted that the T assumed additional debt amounts as part of the "Big Dig" project. In addition, the revenue shortfalls associated with the T's operations and capital outlays will require additional sustainable dedicated revenue sources to cover the yearly deficits and avoid the budget gaps that currently plague the transit system.

For too many years, the T has suffered from an aging, underfunded infrastructure. The costs associated with acquiring new rolling stock vehicles, repairing or replacing infrastructure, and servicing new projected miles of passenger routes additional revenue. The T is now part of the Commonwealth's Department of Transportation (DOT), and so new revenues must also be allocated with the DOT's roadway system. During the finalization of this report, the Governor and his transportation experts were weighing alternative sources for funding the transit and roadway requirements of the Commonwealth. Both modes of transportation must be addressed together.

At year's end, Beverly Scott, formerly from the Metropolitan Atlanta Rapid Transit Authority became General Manager of the MBTA. In a related transportation matter, the Town's Council on Aging (COA) sought and obtained permission from the Board of Selectmen to explore and evaluate a transit program that could allow seniors to visit physicians, to shop, and to conduct other necessary errands. A subgroup from the COA completed the necessary research and the Board of Selectmen subsequently approved a minimal cost lease from the Metrowest Regional Transit Authority (MWRTA) to provide a 12-passenger, wheelchair-accessible minibus that could meet the COA's projected needs. Dover's operating costs for providing this service would be reimbursed by the MWRTA, which in turn would be paid out of the Town's assessment payment to the MBTA.

For FY13, the town of Dover's assessment to the MBTA is \$115,005 a reduction of \$117 from its FY12 assessment.

Except for the RIDE program, the T does not provide a direct service for Dover residents; however, there are several commuter rail stations in nearby communities.



*James Walker at Powisset Farm. Photo by Mary Kalamaras.*

## Report of the Inspector of Buildings

Walter Avallone, Inspector of Buildings/Commissioner  
Walter Avallone, Zoning Enforcement Officer

The Building Department is responsible for reviewing applications and plans to construct, alter, or demolish any building or structure in Dover for compliance with applicable Dover Zoning Bylaws; Massachusetts State Gas, Plumbing, Electrical, and Building Codes and Chapter 40A; and the General Laws of the Commonwealth relating to construction and zoning.

Inspectors make field inspections of buildings at various stages of construction, as well as inspect all public buildings, churches, and public and private schools. The Department also responds to inquiries from attorneys, land surveyors, banks, and the general public regarding zoning and building-code issues, and it directs unrelated calls to the proper authorities.

More than 600 inspections were performed in 2012 for work under building permits.

	Applications	Fees	Value
<b>2010</b>			
New Homes	21	\$73,674	\$9,523,650
Schools	0	0	0
Additions, Remodeling, Other	241	92,492	8,839,531
<b>Totals</b>	<b>262</b>	<b>\$166,166</b>	<b>\$18,363,181</b>

<b>2011</b>			
New Homes	14	\$79,970	\$6,893,810
Schools	0	0	0
Additions, Remodeling, Other	249	\$103,142	\$10,311,944
<b>Totals</b>	<b>263</b>	<b>\$183,112</b>	<b>\$17,205,754</b>

<b>2012</b>			
New Homes	12	\$75,937	\$6,787,692
Schools	0	0	0
Additions, Remodeling, Other	260	\$92,162	\$7,806,413
<b>Totals</b>	<b>272</b>	<b>\$168,099</b>	<b>\$14,594,105</b>

## Report of the Inspector of Wiring

Kevin Malloy, Wiring Inspector  
James Naughton, Alternate Wiring Inspector

During 2012 there were 292 wiring permits issued, many of which required multiple inspections. In some situations, violations were noted and corrections were made. The year 2012 saw a 25% increase in wiring permits issued compared with 2011. It is required that all electrical work be permitted and inspected.

The Wiring Inspector can be contacted at (508) 785-0032, extension 245, if you wish to register a complaint or have any questions, such as how to check on an electrician's license.



Photo by Tony Jo Richards.

## Report of the Inspector of Plumbing and Gas

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Robert Hauptman, Inspector

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During 2012, a total of 92 plumbing and 131 gas permits were issued. We were called to make 446 rough and final inspections for both plumbing and gas permits. As usual, a few violations were found and follow-up inspections were conducted to complete the final approvals. Any open permits from 2012 will be inspected in 2013.



*Photo by Hadley Reynolds.*

## Report of the Open Space Committee

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Amey Moot, Chairman  
Jane Brace  
Sierra Bright  
Kate Cannie  
Henry Faulkner, Planning Board  
Boynton Glidden  
Justine Kent-Uritam  
Candace McCann, Conservation Commission  
Rich Oasis  
Barbara Roth-Schechter  
Jerry Arnold, Long Range Planning Committee Liaison  
Carol Lisbon, Board of Selectmen Liaison

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### **Wide Representation of Interests on the OSC**

The Open Space Committee (OSC) became a permanent Town government committee in 2001. Its primary purpose is to update the Town's Open Space and Recreation Plan in accordance with Massachusetts laws and regulations, which it accomplished in 2011. The plan is available on the Town website (<http://www.doverma.org>) and printed copies of the plan were distributed to various Town boards.

The second main function of the OSC is to assist other Town boards in managing the lands under their jurisdiction. Since there are many governmental and charitable entities with lands under their control, the OSC has purposefully widened its membership to better represent these varied interests. For example, both the Conservation Commission and the Planning Board appoint members to the OSC. The Board of Selectmen appoints the remaining members, some of whom also sit on the Board of Health, the Parks and Recreation Commission and the Recreational Rail Trail Committee, as well as such conservation groups as The Trustees of Reservations, Upper Charles Conservation Land Trust (UCCLT) and the Dover Land Conservation Trust (DLCT). Given this broad representation, discussions during OSC meetings cover a variety of topics, ranging from the desirability of turf fields versus grass fields to the issues that surround the potential rail-to-trail conversion to efforts for encouraging access of open space by Dover citizens.

## Guided Walks on Dover Conservation Lands

On May 19, 2012, OSC members Jerry Arnold and Amey Moot led a guided walk through Wylde Woods. On October 28, OSC members Boynton Glidden and Amey Moot led a walk on Snow Hill, across both Dover Town land and the DLCT reservation. Both walks were widely advertised, including on Patch.com sites for Dover and surrounding towns, in the *Dover-Sherborn Hometown Weekly*, the *Boston Globe*, and other newspapers, and through fliers posted at the Town Library, Dover Market and the Town House. The May 19th walk in Wylde Woods took place on a beautiful day and was well attended. The October 28th walk fell at the onset of Hurricane Sandy and drew only two hearty souls. We will repeat the Snow Hill walk, hopefully with better weather. The OSC intends to continue to offer several guided walks every year.

## Improved Parking at Noanet Woodlands

Following the 2010 Annual Town Meeting, during which the zoning bylaws pertaining to off-street parking were changed, the OSC encouraged The Trustees of Reservations to move forward with the design and construction of a parking lot on Powissett Street that will enable the public to better access Noanet Woodlands. In fall 2012, the Trustees presented their plans to the Planning Board for their special permit, as required by the revised by-law.

## Signage and Trail Improvements at Wylde Woods

OSC Liaison Jerry Arnold continues to spearhead the effort to clear the trails in Wylde Woods and to improve the signage on the trails. The main trail is well marked and Mr. Arnold has begun to mark the dead ends, loops, and spurs. There are several parts of the main trail that cross streams or wet areas, and the Conservation Commission is in the process of having bog bridges built in these areas. The OSC will continue to work with the Conservation Commission to improve the hiking experience at Wylde Woods.

## Change in OSC Appointees

The OSC thanks Christophe Oliver and Andy Thompson for their service to our committee. Replacing Andy is Kate Cannie, who is also Chairman of the Rail Trail Committee and can keep the OSC up to date with developments from that active committee.

## *Report of the* Rail Trail Committee

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Kate Cannie, Chairman  
Greg Hills  
Tim Holiner  
Mark Howe  
Mary McLaughlin  
Elaine Rosenberg  
Matthew Schmid  
Carol Lisbon, Board of Selectmen Liaison

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The Dover Rail Trail Committee (RTC) is an ad-hoc committee formed by the Dover Board of Selectmen in 2011. Its role is to develop a recommendation for the conversion of the Dover section of the Bay Colony railbed into a recreational trail, and to do so by working with Dover's citizens and all relevant boards, committees, and departments. Where appropriate, the RTC also coordinates its activities with those of trail development committees in Needham and Medfield.

The Committee's charge is to prepare a feasibility study that provides a balanced discussion of the conversion and offers suggestions for the construction, ongoing management, and polices that will be required. To support its commitment to ensuring a fully transparent process, the RTC has created an email list for notifying all interested residents of news and upcoming meetings, has held several open meetings at different times to accommodate varying schedules, and has provided very detailed minutes of every meeting.

## Committee Activities

In 2012, the RTC focused on research and the gathering of pertinent information with regard to more than 80 issues pertaining to the railbed conversion, including its scope, potential benefits and impact on the community, and maintenance.

The following are activity highlights for the year:

- In January, the Board of Selectmen initiated communication between the Massachusetts Bay Transit Authority (MBTA) and the Town of Dover regarding the potential leasing of the abandoned railbed for its conversion into a recreational path. An RTC representative attended a hearing held at the Massachusetts Executive Office of Transportation regarding the MBTA's practice of leasing abandoned rails to towns for such a purpose.

# DOVER

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## *Other Town Reports*

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# 2012



- On May 7, the Committee made a PowerPoint presentation at the Annual Town Meeting in support of its request for \$5,000 to fund potential expenses incurred in the research of the rail-trail project. The funding request was subsequently approved.
- The Committee prepared a working draft outline for its feasibility study. Members who were assigned specific topics to research continue to report their findings back to the Committee. The outline is available on the Committee's webpage, which can be found on the Town of Dover's website (<http://www.doverma.org>).
- The Committee developed a database of similar rail-trail conversion projects that have been undertaken in Massachusetts.
- The Committee coordinated efforts to promote an email list sign-up for Dover residents interested in receiving updates.
- Committee members regularly attended and participated in meetings held by the Bay Colony Rail Trail Committee (BCRTC), sharing their research and information on trail development with both the BCRTC and other RTC members.
- The Committee conducted a series of informal meetings to provide Dover residents with an opportunity to share their thoughts, concerns, and suggestions.
- The Committee gathered information pursuant to the formation of a "Friends of" group. An RTC representative met with people interested in joining the group, then passed the information to prospective chairmen. A Friends of the Dover Rail Trail Committee is being formed by an independent group of private citizens.
- Representatives from The Trustees of Reservations, the Dover Police and Fire Departments, and trail organizations from nearby towns were invited to make presentations to the Committee. Information gathered from these meetings will be included in the feasibility study.
- Committee members provided status updates to other Town committees, including the Long Range Planning Committee and the Board of Health.

The Committee will continue to focus on the research and writing of a feasibility study that will be made available on the Committee's webpage in 2013.

## *Report of the* **Town Library**

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Beth Paisner, Chairman  
Mark Bush  
Holly Collins  
Anne Coster  
Adrian Hill  
Joan King  
Judith Schulz  
Cheryl Abdullah, Director

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The Dover Town Library (DTL) staff believes that books are an important part of our community and families. Encouraging literacy and providing access to information are crucial bedrocks of librarianship. Although we continue to provide traditional library services and build and curate a worthwhile collection of materials, we are also committed to helping our community members develop the digital skills they need to have a voice and participate fully in a digital world. We embrace and integrate technology that allows library users to acquire the digital literacy required to explore knowledge and information in new and pertinent ways.

The DTL staff's creative approach to library services, guided by the library's mission and long range goals, is fueled by current trends in the library profession. Our bold embrace of innovative solutions is the reason that the Dover Town Library was one of the top three libraries recognized during the 2012 "Best Small Library in America" competition held by the industry's leading professional magazine, *Library Journal*, and sponsored by the Bill and Melinda Gates Foundation. The award honors and showcases the exemplary work and achievements of public libraries that most profoundly demonstrate outstanding and creative service to towns with populations of 25,000 or less throughout the United States and Canada. The DTL staff is proud to have received this special recognition. By embracing a culture of creativity, collaboration, and innovation, we will continue to reinvent ourselves according to the needs of the community, the development of new technologies, and the outstanding service trends observed in the library industry and other service industries.

We strive to be your "go-to place," whether you want to explore a new device before making a consumer purchase, learn how to operate equipment received as a gift, or borrow a PlayStation for grandkids who are coming to town. Our library offers traditional desktop computers, as well as the new surface computers, to help you get your work done. We have every generation of iPad and iPod touch devices, and our Kindles and Nooks are loaded with hundreds of books from which to choose.

All of our handheld devices are available for borrowing, including a portable DVD player, Blu-ray Disc players, and a variety of gaming consoles. A broad selection of games is also available for loan or to play in our gaming area. Stop by and try out our new wall-mounted tablets located throughout the library for convenient access to e-mail, to search the library’s catalogue, or to explore a new app. Most of our technology is supported through the extreme generosity of a few private gifts that allow our community to master digital skills and benefit as a whole.

We offer “Speed-Reads” that eliminate the wait for the most sought-after titles. The library purchases a variety of materials for entertaining and stimulating individual well-being. If you don’t find what you’re looking for on our shelves, our membership in the 43-member Minuteman Consortium, which includes many area colleges and universities, makes it highly probable for you to access what you want. We even consider requests for purchasing an item for our permanent collection.

Our library’s entire music collection is now available for your listening pleasure and is accessible from any library computer or wireless device while you are on library premises. In addition, all library periodicals are available in digital format on iPads, offering a new interactive exploration experience. Simply ask at the circulation desk for a “magazine iPad.”

This year, we’ve added exciting new library databases, all of which are free and can even be accessed from home or work. They include:

- Tutorials from *Atomic Training* that will help you learn to use Photoshop, Dreamweaver, Excel, Access, Google Docs, iPad and iPod touch devices, GarageBand, Skype, iPhoto, and iTunes. Let us know if you don’t see something you’re interested in, since other software programs may be added in the future.
- *ConsumerReports.org* is available to assist you with making informed consumer-based decisions.
- College-bound students can now prepare online for the SATs, SSATs, ACTS, PSAT, and PLAN, for free, by using *ePrep*.
- *IndieFlix* lets you pick from more than 4,000 independent films that have been screened at your favorite film festivals worldwide, then stream them directly to your home computer or portable device to watch on your television. Just grab a bowl of popcorn and let the show begin!

Library programs are an important part of library services—they stimulate dialogue and introduce ideas and culture for our community to explore and enjoy. Such diverse programs as a Jamaican steel-band performance, fortune-tellers, chicken-hatching demonstration, free museum passes, Thursday Teas, and Wacky Field Day were all made possible by the generous support of the Friends of Dover Library. In Fiscal Year 2012–13, the Friends generously donated \$34,275 to the library, thanks to monies raised through membership, the House and Garden Tour, the Soup

Cook-Off, and the ongoing Tile Project. Their financial support includes \$21,500, which allows us to meet the materials budget mandate established by the State of Massachusetts (for books, DVDs, audiobooks, magazines, etc.). The continued generosity and support of the Friends remains unsurpassed.

We have also been fortunate to receive annual gifts from the Dover Cultural Council. In previous years, the Council has generously sponsored events, including Diwali, Irish Step Dancing and Sing-Along, and Mandarin Storytime. Thanks to this year’s funding, we were able to host a performance by legendary Scottish piper Ian Massie.

Come spring 2013, the beautiful outdoor patio space created by our dedicated and industrious Eagle Scouts will serve as a wonderful space where people can sit and read or visit with friends, as well as provide an inviting backdrop for many library programs. A heartfelt thank-you is extended to the Scouts for their diligence and willingness to donate such a timeless and selfless gift.

In 2012, we spent \$9,500 in capital funds to renovate the main floor staff workspace, creating much needed shelving, storage, and additional work surfaces.

The Dover Town Library is committed to providing its patrons with free open access to the world’s knowledge, information, and cultural offerings. Our staff is always pleased to assist you with obtaining a reader’s advisory, placing a hold on a new title, or answering questions regarding technology. From our new and improved webpage, we can now recommend great titles for all ages, provide a list of current events, or help you navigate our site from your mobile devices. Everyone is welcome to stop by the library, call us, or visit our site at <http://dovertownlibrary.org>.

## Library Statistics for Fiscal Year 2012

(July 2011–June 2012)

State Aid	\$8,164
Circulation	136,364
Library Visits	95,662
Items Loaned	24,051
Items Borrowed	12,922
Holdings	119,773
Registered Borrowers	3,633
Programs Offered	570
Program Attendance	17,581

## Report of the Cemetery Commission

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Bill Herd, Chairman  
Carol Jackman, Secretary  
Pope Hoffman

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In the past year, 11 grave lots were purchased at the Highland Cemetery: (5) four-grave lots, (2) two-grave lots, (1) six-grave lot, (1) eight-grave lot, and two lots that can hold three cremations. The total income from the sale of these lots was \$15,600. The perpetual care income for the past year was \$58,500. Total income from purchased lots and perpetual care was \$74,100.

Twenty-three funerals were held in 2012, seven of which were cremations and four of which were for veterans who had served in the U.S. Armed Forces. A total of \$18,300 was collected for all 2012 funerals. This amount includes surcharge revenue of \$8,700 for holiday or weekend burials. Income from setting foundations and markers totaled \$3,600. In 2012, there were two disinterments that resulted in \$2,600 in additional revenue: one disinterment cremation at \$600 and one disinterment burial at \$2,000.

The Town of Dover is very fortunate to have as our supervisor Lawrence (Rusty) Dauphinee who always keeps our cemetery looking great. His caring way with families who are undergoing difficult times is truly appreciated. The assistance from the Dover Highway Department, on an as-needed basis, is another asset that we could not do without. The Commission extends a very special thank-you to Craig Hughes and the Highway Department crews who successfully continued operations during a period in 2012 when Rusty was unable to work.

Memorial Day is the day that Highland Cemetery seems to have the greatest number of visitors, and as a town we can be very proud of everyone's support during this time. We wish to thank the George B. Preston Unit 209 of the American Legion Auxiliary for having a group of volunteers place geraniums at all the veterans' graves and for ensuring that the flags are in place in time for the Town ceremony. We also wish to thank the Memorial Day Committee for its work each year on the beautiful ceremony conducted at our Memorial Star. Additional thanks go to the Town for budgeting the funds needed to buy the plants and flags.

This year we continued to add new plantings throughout the cemetery. We especially want to thank Strawberry Hill Landscaping & Irrigation, Inc., for their ongoing maintenance on the hill by the flagpole and the stone wall. We very much appreciate the many positive comments from people about the appearance of our cemetery.

In 2011, the Commission created a special fund for the addition of a water display by the flagpole in the back section of the cemetery. In 2012, \$525 was contributed to this fund. The Commission would like to remind the citizens of Dover that we also have a gift fund and that contributions to both funds are most appreciated. We thank all contributors for their generous support.



*Memorial Day color guard at the Town cemetery.  
Photo by Mary Kalamaras.*

## Report of the Historical Commission

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Jane Moore, Chairman  
Janet Comiskey-Giannini, Secretary  
Richard Eels  
Thomas Johnson  
Charlotte Surgenor  
Paul Tedesco, Historian  
Daniel Wilcox

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The Historical Commission was established under Chapter 40, Section 8D, of the General Laws of Massachusetts for the purpose of the preservation, protection, and development of the historical or archaeological assets of the Town. Consisting of seven members appointed by the Board of Selectmen, the Commission administers the Demolition Review, Chapter 96, of the Town Bylaw. Its aim is to encourage owners of “preferably preserved historically significant buildings” to seek ways to preserve, rehabilitate, or restore such buildings rather than demolish them. By furthering these purposes, the Bylaw’s intent is to preserve the cultural heritage of Dover. There being no demolition permit requests in 2012, the Commission focused its work on several projects of historical importance to the Town.

The Dover Town Library holds an original four-volume set of articles, speeches, and genealogy compiled by historian Frank Smith concerning matters in Dover in the early 1900s. The Commission had the volumes scanned to create a new bound set entitled *Doverama*, which is available at the Library and at the Sawin Museum. Digital copies of the content are also available in CD format at the library and the Town Clerk’s office.

Picture postcards imprinted with traditional postcard notation have been published by the Dover Historical Society and are for sale at the Dover Market and the Sawin Museum.

The Historical Commission and the Dover Historical Society jointly published a new study of Dover’s first minister, Benjamin Caryl. Written by Professor Stephen Marini of Wellesley College, *The Religious World of Benjamin Caryl III (1721–1811): First Minister in Dover, Massachusetts*, is based on 492 manuscript sermons that provide insight into the religious disposition and behavior of Dover citizens during the eighteenth century. Copies of the study are available for purchase through the Dover Historical Society and The Dover Church.

The Commission was able to save an original sculpture by Amelia Peabody. The innovative sundial, located on the grounds of the Peabody Solar House on Powissett Street, will be restored and placed on the south side of the library near the newly constructed patio.

Also in 2012, the Commission supplied updated information on Dover’s historical houses to the Massachusetts Historical Commission for inclusion in its ongoing statewide inventory.



*Sawin Memorial Building. Photo by Dan Cook.*

# Report of the Council on Aging

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Betty Hagan, Chairman  
Lou Theodos, Vice-Chairman  
Alice Baranick, Treasurer  
Maureen Dilg  
Jeanne Gavrilles

Cara Groman  
Jane Hemstreet  
Barbara Murphy  
Gil Thisse

Janet Claypoole, Director  
Carl Sheridan, Outreach Worker  
Suzanne Sheridan, Administrative Assistant  
Nancy Simms, Volunteer Coordinator

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The Dover Council on Aging (COA) was established by the Town in 1976, pursuant to Chapter 40, Section 8B, of the Massachusetts General Laws.

The year 2012 was a productive one at the COA as we continued to offer programs and services designed to meet the interests and needs of Dover's seniors and the families caring for them, in coordination with the Executive Office of Elder Affairs. The senior population consists of residents 60 years of age and older and represents approximately 24% of Dover's total population. Due to the growing senior population, the COA experienced an increase in information and assistance calls, requests for transportation assistance, and other services.

The Board of Directors focused on two key issues this past year: assisting seniors with transportation issues and exploring the need for a stand-alone senior center. The Board of Selectmen supports the idea of the Town joining with the MetroWest Regional Transit Authority to assist with transportation issues for seniors by securing a van through grant funding. A Senior Needs Assessment Committee has been formed to explore potential sites for a senior center and to gather community input on this issue.

Outreach worker Carl Sheridan (retired Dover police chief) continues to provide assistance to the community's elder population by visiting the seniors, identifying their needs, and referring them to appropriate services. He also coordinates services with the Dover Police Department to connect with isolated and at-risk seniors.

The COA works with Bay Path Elder Services, the region's Area Agency on Aging, which offers various homecare and community services for seniors. Gil Thisse is the COA liaison to Bay Path and a member of its board of directors.

## Ongoing Programs and Services

As the senior population grows in Dover, so do COA programs. This year several new programs were offered including weekly chi-gong classes, a twice-monthly knitting group, and, in collaboration with the Friends of the COA, the Lifetime Learning classes, consisting of three series of classes focusing on art, philosophy, and literature, and which are hosted at the Town Library. Ongoing programs include fitness classes, Yoga for Wellness, seasonal activities with Dover garden clubs, a craft class, the PageTurners book club, Afternoon Tea, a monthly VNA blood-pressure clinic, bimonthly podiatrist visits, the medical equipment loan program, and the monthly Senior Coffee. SHINE (Serving the Health Information Needs of Elders) provides free counseling for seniors with Medicare and other health insurance questions. In partnership with the Dover Police Department, seniors have access to the fitness room equipment three times per week. Seniors also utilize the bocce ball court located at the American Legion.

The COA not only sponsors activities, it also spends a tremendous amount of time supporting seniors throughout the aging process, whether it's helping seniors cope with their changing health conditions, assisting families who care for aging parents, locating resources, or helping elders maintain their dignity and independence as they age in place. Other COA services include information and referral, care planning, transportation to medical and local nonmedical appointments, and outreach to isolated and homebound seniors. On a related note, this past year saw an increase in the number of individuals coping with crisis situations.

Seven property-owning seniors in Dover participated in the Senior Property Tax Work-Off Program under the auspices of the COA. In exchange for working as part-time temporary help in various municipal departments, seniors earned up to \$1,000 toward their property tax bill. Participating departments included the COA, the Treasurer's office, the Board of Health, the Dover Town Library, the Town Clerk's office, and Parks and Recreation. The COA also coordinated the Salvation Army Kettle Program held at Dover Market during the holidays. Volunteers collected contributions totaling \$1,431 for families in need.

The COA produces a monthly newsletter mailed to more than 780 families and which is now available via email. With the assistance of Matthew Schmid of the Senior Property Tax Work-Off Program, the COA website was updated.

## Trips

The Dover-Sherborn Travel Committee successfully coordinated several trips with the COA, including trips to the Peabody Essex Museum; the Shalin Liu Performance Center in Rockport; Boston's Museum of Fine Arts; the Worcester Art Museum; the Massachusetts Horticultural Society's Festival of Trees; Jazz and Lunch at the Sherborn Inn; and the annual picnic at Powisset Farm.

## Luncheons

Our main draw each month continues to be our luncheons, which have featured educational topics, entertainment programs, local authors, TRIAD Speakers (from the Norfolk County Sheriff's Office and the Dover Police Department), town history presentations, the annual volunteer recognition luncheon, spirituality luncheons featuring speakers from Dover's faith-based organizations, luncheons at Grace Church, and annual holiday gatherings, such as the Dover Police Association Senior Brunch and the Dover American Legion Dinner.

## Grants

In 2012, the COA increased the amount of grant assistance it received to support programs and services. Bay Path Elder Services provided multiple grants to the COA, all funded through Title III Older Americans Act federal funding. These grants supported twice-weekly yoga classes and a volunteer coordinator position. The COA also received a Formula Grant from Massachusetts Department of Elder Affairs, which partially funded the fitness, chi gong, and yoga classes, as well as provided support for the COA's administrative assistant position. The Dover Cultural Council awarded the COA with a grant that funded a performance for the community by Richard Clark as Atticus Finch from *To Kill a Mockingbird*. Finally, the COA, in collaboration with Holliston and Sherborn COAs, received funding from the Foundation for MetroWest to fund a weekly painting class for seniors.

## Volunteers

Fiscal year 2012 once again saw an increase in our volunteer hours to 9,433 hours—a 30% increase from 2011—put in by more than 120 individual volunteers. Demand for the much-needed services that our volunteers provide has increased, and, to manage it, the COA received grant funds from BayPath Elder Services to hire Volunteer Coordinator Nancy Simms.

Volunteers are one of the COA's most important and valuable assets. Many Dover residents, including students, volunteer their time to support our seniors and help with programs and services. Special recognition goes to both the Dover-Sherborn High School (DSHS) Football Team—which held a Fall Clean-Up Day to rake leaves, wash windows, trim bushes, and clean out garages for seniors—and the DSHS Hockey Team for shoveling snow for seniors and committing to a third winter season of helping seniors clear walkways and dig out mailboxes. The COA could not provide its full range of programs without the time, energy, and enthusiasm of volunteers such as these, and it greatly appreciates the kindness, generosity, and skills they bring to the programs.

In 2012, the COA celebrated the one-hundredth birthday of a Dover senior, who is also an active participant in the COA programs. The Board of Directors and COA staff would like to acknowledge the passing of Robert Connors and Phil McChesney, longtime COA Board members. Their service to the COA and Town of Dover are greatly appreciated.

## Report of the Cultural Council

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Wendy Bornstein, Chairman  
Jane Johnstone, Recording Secretary  
Rose Mahoney, Treasurer  
Erin Gorden, Publicity  
Nancy Dougherty  
Olia Lupan  
Karen O'Brien Tsourides

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The Dover Cultural Council (DCC) administers funds that it receives each year from the Massachusetts Cultural Council (MCC), the state agency whose mission is to “promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences to improve the quality of life for all Massachusetts residents, and to contribute to the economic vitality of our communities.” These funds, which originate as annual appropriations of the Massachusetts Legislature, are awarded in the form of grants to individuals and organizations that support the MCC's mission and provide cultural benefit to the Dover community.

Under the MCC's Local Cultural Council Program, the most extensive grassroots cultural support network in the nation, the DCC awarded \$3,870 in grants for Fiscal Year 2012 to:

- The Trustees of Reservations for the Farm Festival at Powisset Farm
- The Dover Church for its 250th anniversary year's Historic Music Program
- The Council on Aging for Richard Clark's portrayal of Atticus Finch from *To Kill a Mockingbird*
- The Dover Historical Society for the restoration of Benjamin Caryl's wallet
- The Dover-Sherborn High School for the new Robotics Club
- The Town Library for its Music and Cultural Series
- The Dover-Sherborn Middle and High School Jazz Spectrum Concert Master Class
- The Chickering School PTO for Leon Mobley's presentation *Around the World and Home Again*
- The Dover Foundation for its 2012 production of *The Music Man*

The DCC participated in the September 2012 Dover Days Fair to provide information to interested parties about funded grants and the grant application process. Further information and grant application forms for the Local Cultural Council Program are available on the MCC website at <http://www.massculturalcouncil.org>.

## Report of the Memorial Day Committee

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Carol Jackman, Chairman  
Sue Sheridan  
Jay Sullivan

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The Memorial Day exercises were held on May 30, 2012, at 6 p.m. It was a pleasure to have so many townspeople at the ceremony on the Springdale Avenue side of the Town House. The members of the George B. Preston Post 209, American Legion, posted the colors, and the Reverend Amy DiSanto from Grace Church delivered the invocation. Michael F. Rush, United States Navy Lieutenant, gave the principal address. The Chickering School String Ensemble, consisting of members Ava Carbone, Sophia Carbone, Alex Maurer, Jordan Pfeifer, Ellie Soska, and Emily Xiong, presented "A Patriotic Medley" under the direction of Janice Barry. The Committee continued the tradition of introducing all veterans who were in attendance. The Reverend Dr. C. Maxwell Olmstead of Dover Church offered a benediction.

The parade to Highland Cemetery took place under the supervision of Grand Marshal Carl Sheridan, retired Dover police chief. The parade stopped enroute so that the flower bearers, Dover Boy Scout Troop 1 Eagle Scouts, could place flowers at the Town Monument. The parade buglers were Michael Braithwaite and James Moss. We were pleased to have the Girl Scout Brownies provide marching music with their recorders. The graves of all veterans in the cemetery were decorated with geraniums and flags by the Dover American Legion Auxiliary, assisted by Dover Boy Scout Troop 1.

Graveside services were conducted by the Reverend Mark C. McKone-Sweet of St. Dunstan's Church. The Committee carried out the traditional reading of names of Dover's own who have died in battle. The parade then returned to the Town House for the raising of the flag and a prayer by the Reverend John J. Grimes of the Church of the Most Precious Blood. The conclusion of the ceremonies was followed by the wonderful cookout that the American Legion holds each year.

Special thanks to all who made this event possible, including the Town House staff, Rusty Dauphinee from Highland Cemetery, the Police Department, the Fire Department, the Highway Department, the Boy Scouts, the American Legion, and our townspeople. The Committee is grateful to the American Legion for making arrangements each year to have a golf cart available for the parade.

## Report of the Department of Veterans' Services

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Paul Carew, District Director

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The Department of Veterans' Services performs the functions assigned to it by Chapter 115 of the General Laws of the Commonwealth of Massachusetts. Chief among them is the administration of a benefits program provided to veterans and their families in need.

The Department maintains a depository of discharges and records of service for matters to be brought before the United States Department of Veterans Affairs, including claims for pension, compensation for service-connected disabilities, educational benefits, burial benefits, and headstones and markers. The office also processes applications for hospitalization and medical care.

Veterans Administration (VA) benefit forms are available in our office at Needham Town Hall, 1471 Highland Avenue, Room 27. The Director is there to serve our veterans and is glad to provide assistance, including help with filing the appropriate paperwork for applicable benefits. Please call us at (781) 455-7532.



Jay Sullivan and State Senator Michael F. Rush, Lieutenant, United States Navy, speak with a Dover veteran on Memorial Day. Photo by Ann Evans.

## Report of the Energy Coordinator

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Erika Nagy Lert

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This past year has been one of extensive outreach to the Dover community and, as part of the effort, the Energy Coordinator, along with the generous assistance of Rosemary Comiskey and Anna Lert, put together a comprehensive flyer regarding available resources for fuel, food, and clothing assistance and distributed it throughout Dover with the help of many supportive and enthusiastic community members. Flyers were posted in the Town House, the Caryl Community Center, the Dover Post Office, and Dover Market. Distribution copies were supplied to the Police Department, the Council on Aging, the Chickering School, and the Dover Town Library. In addition, electronic copies were emailed to all the churches in Dover.

The Chickering School emailed the flyer to its parent community on a weekly basis throughout December, and the Town of Dover posted an announcement on its homepage about how to obtain energy and financial assistance. The Energy Coordinator also worked with the Selectmen's Office to establish a plan for mailing the flyer to all Dover residents in fall 2013.

As a result of the success of these efforts, we were able to identify an increased number of residents in need of assistance and to help them apply for state and local energy and financial support.

If you are a resident in need of help with fuel, food, or clothing, the following programs can help:

- **The South Middlesex Opportunity Council (SMOC)** offers fuel assistance to eligible families and individuals.
- **The Salvation Army** provides those who are ineligible for SMOC with limited subsidies for emergency food and clothing, as well as fuel assistance, through its Good Neighbor Energy Program.
- **The Town of Dover** assists residents who are facing energy and utility emergencies, including shut-offs.

For further information or assistance with applying to these and other programs, please contact the Energy Coordinator at (508) 654-7778 or [enlert@lertlaw.com](mailto:enlert@lertlaw.com).

## Report of the Caryl Management Advisory Committee

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Kathy Weld, Chairman  
Christopher Boland, Parks and Recreation  
Joseph C. Devine Jr., Council on Aging  
Mary Hable  
Carol Lisbon, Board of Selectmen  
Ford Spalding  
Ruth Townsend

David MacTavish, Director, Parks and Recreation  
David Ramsay, Town Administrator  
Karl Warnick, Buildings and Maintenance Superintendent

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The Caryl Management Advisory Committee (CMAC) provides advice and counsel to the Board of Selectmen on the maintenance and operations of the Caryl Community Center (CCC), with the understanding that limited funds will be available for the foreseeable future.

In 2012, the Board of Selectmen increased the size of the Committee and appointed two new members-at-large, Mary Hable and Ruth Townsend. In addition, the Committee welcomed new Parks and Recreation appointee, Chris Boland, who is replacing Scott Seidman, and new Council on Aging appointee, Joe Devine, who is replacing Jane Hemstreet. The Committee thanks the outgoing members for their valued contributions to its work.

In 2012, the CMAC continued its efforts to improve the usefulness and attractiveness of the CCC for all its users. The following improvements were completed, funded through a combination of both the operating and capital budgets:

- Regrading and regravelling of the parking lot
- Painting of upstairs hallways and replacement of baseboards
- Installation of three new water fountains, each equipped with a bubbler and bottle refill spout
- Refurbishment of the former art room and its three ancillary office/storage rooms
- Installation of signage for rooms and directories at building entrances
- Installation of motion sensor lights in bathrooms
- Soil remediation work and installation of new above-ground oil tank

In addition, the karate room was refurbished by the Parks and Recreation Department, using monies from its revolving fund account.

As spaces have been improved, the numbers of users, programs, and activities have increased. Currently, the CCC is approximately 80% occupied with the offices and activity spaces of its regular tenants (Parks and Recreation, Council on Aging, Center for the Development of Children, Erin's School of Dance, and Parent Talk), and approximately 90% occupied with the addition of all other regular or intermittent users who schedule programs and activities in the nondedicated spaces. The revenue from all space licenses and rentals more than covers the utility and maintenance costs of operating the building.

In summary, the condition of the CCC continues to improve since its days as a school. The CMAC encourages organizations and citizens of all ages to use the building for various personal or community activities, to take advantage of programs already being offered, or to request new ones.



*Pumpkins at the Transfer Station. Photo by Kate Haviland.*