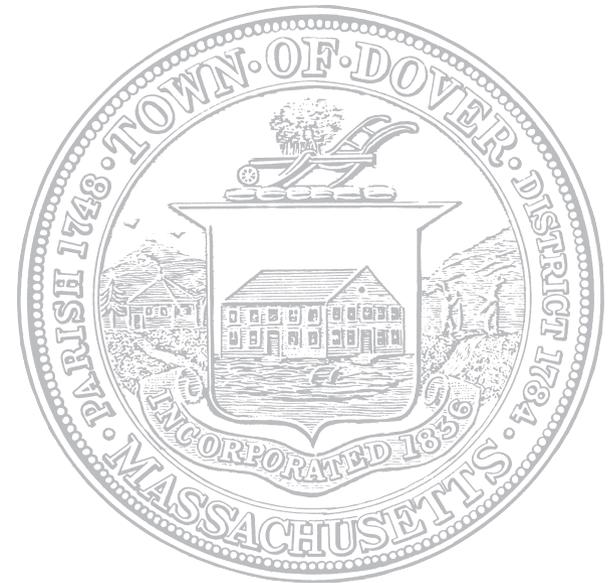


DOVER

175th Town Report

2011



In Memoriam

The Town Report of 2011 recognizes the following individuals who served the Town of Dover with commitment and distinction:

Archibald C. Lade Jr.

Memorial Day Committee, 1983–84

George W. Newcomb

Board of Fire Engineers, 1985–2003
Finance Committee on Roads, 1985–92
Council on Aging, 1987–92
Measurer of Wood and Bark, 1985–2004

Curtis Prout, M.D.

School Physician, 1947–55
Agent for the Board of Health, 1952–56
Board of Health, 1956–67
Long Range Planning Committee, 1958–65
Committee to Study Airport Route 109, 1968
Land Use Committee, 1969–71
Regional Refuse Disposal Planning Committee, 1972–73

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Acknowledgments by the Town Report Committee

Kathy Weld, Chairman
Lauren Doherty
Mary Kalamaras
Hadley Reynolds
Jeannette Reynolds

The Dover Town Report is mandated to be the vehicle by which all Town departments, boards, and committees convey to Dover residents a summary of their activities during the year. The Town Report Committee is composed of five appointed residents, each of whom serves a three-year term.

The Committee thanks all report contributors for their efforts, especially those individuals who submitted information in a timely manner. We are grateful for the expertise of our graphic designer, Pat Dacey, and the printing and binding services of Courier Westford. We also thank everyone who submitted photographs for print consideration and encourage residents and nonresidents alike to participate next year.

Dover residents are encouraged to provide the Committee with their comments and suggestions for improving upon this report. Contact us at townreport@dovertown.org.



Winter robin. Photo copyright © Paul Keleher.

Citizens Volunteer Form

If you are interested in serving the Town in any capacity listed below, please complete this form and return it, either by mail or in person, to the Selectmen's Office, Town House, 5 Springdale Avenue, or call (508) 785-0032, ext. 221. Information received will be made available to all boards, committees, and departments for their reference in filling vacancies.

Name: _____ Telephone: _____

Address: _____

Area(s) of interest: _____

Availability (e.g. nights, weekends, hours per month): _____

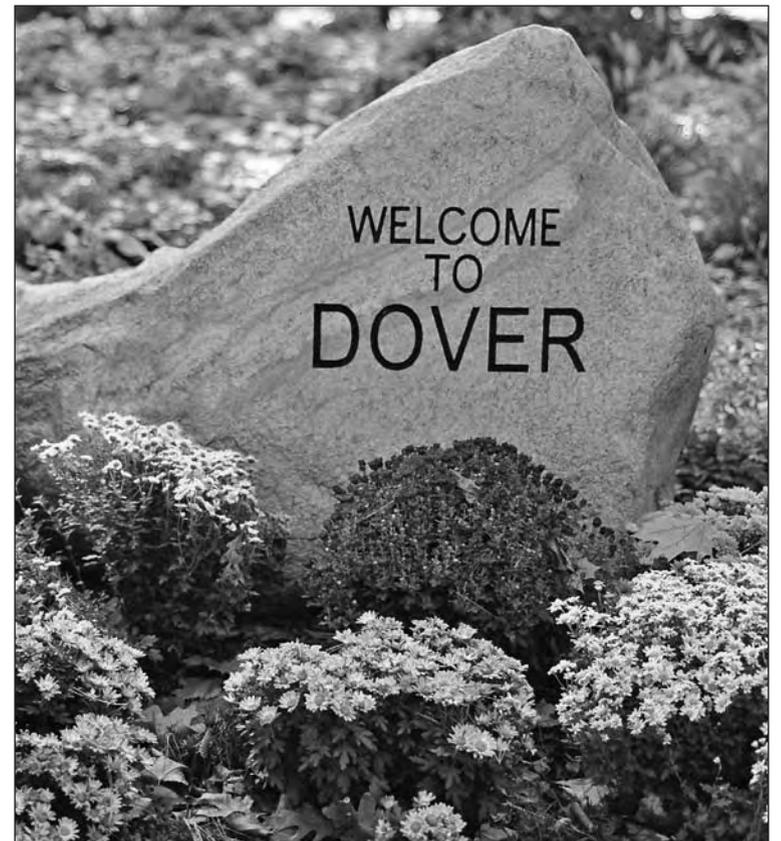
Comments: _____

- | | |
|--|--|
| <input type="checkbox"/> Selectmen's Office | <input type="checkbox"/> Dover Housing Partnership |
| <input type="checkbox"/> General Government | <input type="checkbox"/> Long Range Planning Comm. |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> County and Regional Affairs |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Veterans Affairs |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Town Report Committee | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Civil Defense | <input type="checkbox"/> Town Clerk/Elections |
| <input type="checkbox"/> Tree Committee | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Recycling Committee | _____ |
| <input type="checkbox"/> Conservation Commission | _____ |

DOVER

Information for Citizens

2011



General Information

First settlement recorded in 1640
 Established as the Springfield Parish of Dedham in 1748
 Incorporated as the District of Dover in 1784
 Incorporated as a Town in 1836

Geographic Information:

Latitude: 42° 14' North Longitude: 71° 17' West
 Land Surface: 9,701.4 acres Water Surface: 94.6 acres
 Total: 9,796 acres or 15.3 square miles
 Perimeter: 23.51 miles (10.87 on the Charles River)
 Political Location of the Town: Norfolk County
 Fourth Congressional District of Massachusetts: Congressman Barney Frank
 Bristol and Norfolk District: State Senator James E. Timilty
 Thirteenth Norfolk District: State Representative Denise Garlick
 Second Councillor District: Councillor Kelly A. Timilty

Building Dates

Library	1968	Regional Senior High	1968, 2004
Caryl School	1912, 1972	Post Office	1975
Town House	1922	Protective Agencies	
Chickering School	2001	Building	1976, 1999
Regional Middle School	2003	Town Garage	1998

Census Figures

Year	Population	Registered Voters	Number of Households
1790	485		
1910	769		
1950	1,722	318	
1975	4,896	2,674	1,335
1980 (est.)	5,000	2,988	1,460
1985	5,039	3,140	1,450
1990	5,240	3,231	1,668
1995	5,585	3,383	1,812
2000	5,874	3,566	1,902
2005	6,088	3,785	1,958
2006	6,082	3,701	1,969
2007	6,018	3,781	1,972
2008	5,987	3,840	1,970
2009	6,049	3,911	1,984
2010	6,034	3,955	1,985
2011	5,980	3,899	1,989

Town Offices Directory

Police and Fire Emergencies: 911 Town Website: <http://www.doverma.org>

Town House Offices (Dial 508-785-0032 + ext. For fax, dial 508-785 + fax #)

Office	Ext	Fax Number	Hours
Accountant	227		M-F 9-5
Assessors	241		M 9-5; T & W 9-12
Board of Health	232	8114	M-Th 9-2:30
Building Department	225	8114	T & Th 9-3; F 8-2
Building Maintenance	235	2341	M-F 7-3
Town Clerk	226	2341	M, W, F 9-1; T & Th 9-4
Conservation Commission	233	8114	M & T 9-3; Th 8:30-3
Council on Aging	246	8114	M & T 9-3:30; W 9-1:30; Th 9-4
Planning Board	238	8114	T & Th 10-3; W 2-4
Selectmen	221	2341	M-F 9-5
Treasurer/Collector	228		M-F 9-5
Web Coordinator	247		M-F 9-5
Wiring Inspector	245	8114	

Other Offices (Dial 508-785 + number)

	Number	Hours
Animal Control Officer	1130	
Cemetery Supervisor	0058	M-F 7:30-3
Emergency Management	0019	24 hours
Town Engineer	0058	
Fire Department (non-emergency)	1130	
Highway Department	0058	M-F 7:30-3
Town Library (Adult)	8113	M-W 10-8; Th & F 10-6;
(Children's)	8117	Sat 10-4
Parks and Recreation	0476	M-F 9-5
Plumbing Inspector	781-444-3392	
Police (non-emergency)	1130	
Schools		
Administration	0036	
Chickering Elementary	0480	
D-S Middle School	0635	
D-S High School	0624	
Community Education	0722	
Minuteman Career and Technical High School	781-861-6500	
Transfer Station	0058	W, Sat, Sun 8-3:45
Tree Warden	1130	

Elected Officials

For 2011-12

	Term Expires		Term Expires
Moderator		Cemetery Commissioners	
Pamela H. Ellsworth	2012	William R. Herd, Chairman	2013
Board of Selectmen		Pope Hoffman	2014
Carol Lisbon, Chairman	2012	Carol Jackman	2012
James P. Dawley Jr.	2013	Trustees Larrabee and Whiting Estates	
Joseph M. Melican	2014	Mary Crane	2014
Town Clerk		Jonathan Fryer	2014
Barrie H. Clough	2014	Phillip Luttazi	2014
Board of Assessors		Constables	
Charles Long, Chairman	2012	Wilfred Baranick	2013
Caroline Akins	2014	Margaret Crowley	2013
Caroline M. White	2013	Carl Sheridan	2013
Dover School Committee		Planning Board	
Carolyn D. B. Ringel, Chairman	2012	Mark Sarro, Chairman	2016
Timothy Caffrey	2014	Henry Faulkner	2015
Lauren Doherty	2014	Charles A. Ognibene	2013
Dawn M. Fattore	2013	Jane Remsen	2014
Karl R. Johnson	2013	Gregory Sullivan	2012
D-S Regional School Committee		Board of Health	
Lauren T. Balk	2014	Joseph Musto, Chairman	2014
Robyn M. Hunter	2012	Harvey George	2012
Shelley L. Poulsen	2013	Barbara Roth-Schechter	2013
Library Trustees		Parks and Recreation Commission	
Elizabeth A. Paisner, Chairman	2014	Nancy Simms, Chairman	2014
Mark A. Bush	2013	Christopher Boland	2013
Holiday Collins	2013	Peter Davies	2012
Elizabeth R. Freeman	2012	Richard Oasis	2013
Joan A. King	2012	Scott B. Seidman	2012
Judith Schulz	2014		

Appointed Officials

For 2011–12

	Term Expires
Appointed by the Selectmen	
Town Administrator	
David W. Ramsay	2013
Town Accountant	
Carol Wideman	2012
Town Counsel	
Anderson & Kreiger, LLP	2012
Treasurer/Collector	
Gerard Lane	2012
Affirmative Action Officer	
David W. Ramsay	2012
Animal Control Officer	
Elaine M. Yoke	2012
Board of Appeals (Zoning)	
Gary Lilienthal, Chairman	2013
Tobe Deutschmann	2013
Michael Donovan, <i>associate member</i>	2012
Alan Fryer, <i>associate member</i>	2012
LaVerne Lovell	2014
Board of Fire Engineers	
Carlton Sherman, Chairman	2012
J. Ford Spalding	2014
John F. Sugden Jr.	2013
Board of Registrars	
Camille Johnston	2012
Nancy Storey	2014
John Walsh	2012
Barrie Clough, <i>ex officio</i>	–
Bonded Constables	
David MacTavish	2013
(Position open)	–
Cable TV Advisor	
Robert DeFusco	2013

	Term Expires
Capital Budget Committee Representative	
Carol Lisbon	2012
Caryl House Preservation Plan Committee	
<i>Term for the duration of the committee</i>	
Priscilla Jones	
Elisha Lee	
Carol Lisbon	
Barbara Palmer	
Greer Pugatch, <i>ex officio</i>	
Caryl Management Advisory Committee	
Kathy Weld, Chairman	2012
Jane Hemstreet, <i>Council on Aging appointee</i>	2012
Scott Seidman, <i>Parks and Recreation appointee</i>	2012
Ford Spalding	2012
Carol Lisbon, <i>Board of Selectmen liaison</i>	–
David W. Ramsay, <i>ex officio</i>	–
Chief of Communications	
Peter A. McGowan	2012
Conservation Commission	
Kate Faulkner, Chairman	2012
Lawrence Clawson, <i>associate member</i>	2012
Tim Chorey, <i>associate member</i>	2012
Tim Holiner	2014
Candace McCann	2013
Peter McGlynn, <i>resigned 5-1-11</i>	2013
Janet O'Connor, <i>associate member</i>	2012
Alexander Sheble-Hall (<i>to fill unexpired term</i>)	2013
John Sheehan (<i>to fill unexpired term</i>)	2013
John Sullivan	2014
Richard Weden	2012
Council on Aging	
Betty Hagan, Chairman	2012
Alice Baranick	2014
Eleanor Bouldry	2012
Maureen Dilg	2014
Jeanne Gavrilles	2013
Cara Groman	2014
Jane Hemstreet	2013
Phil McChesney	2013
Barbara Murphy	2013
Louis Theodos	2014
Rita Walenduk, <i>resigned 5-4-11</i>	2012

	Term Expires
Dover Cultural Council	
Wendy Bornstein, Chairman	2014
Nancy Dougherty	2014
Erin Gorden	2013
Jane Johnstone	2013
Olia Lupan	2014
Rose Mahoney	2013
Karen O'Brien	2014
Sue Sheridan, <i>resigned 6-30-11</i>	2013
Emergency Management	
Jack I. London, Director	2013
Arthur Adams Jr., Deputy Director	2013
Margaret Crowley, Deputy Director	2014
James R. Repetti, Deputy Director	2014
Fence Viewers	
David Heinlein	2013
Kathy Weld	2013
Finance Committee on Roads	
Carl Akins, Chairman	2014
Scott Mayfield	2012
Joseph Melican	2012
Matthew Spinale	2012
John Walsh	2014
David W. Ramsay, <i>ex officio</i>	-
Forest Warden	
Jay Hughes	2013
Groundwater Bylaw Enforcement Agents	
George Guinta	2012
(Position open)	-
Hazardous Waste Coordinator	
Paul Tedesco	2013
Historical Commission	
Jane Moore, Chairman	2013
Janet Comiskey-Giannini	2014
Richard Eells	2012
Kay Guild	2012
Thomas Johnson	2014
Charlotte Surgenor	2013
Paul Tedesco	2013
Inspector of Buildings & Zoning Enforcement Officer	
Anthony Calo, Inspector	2012
Walter Avallone, Deputy Inspector	2012

	Term Expires
Inspector of Elevators	
Anthony Calo	2012
Inspector of Wiring	
Daniel McIntyre, Inspector	2012
Kevin Malloy, Deputy Inspector	2012
Gerald Graham, Deputy Inspector	2012
James Naughton, Deputy Inspector	2012
William Rowean, Deputy Inspector	2012
Long Range Planning Committee	
James P. Dawley Jr.	2012
Metropolitan Area Planning Council Representative <i>(including Three Rivers Interlocal Council and Southwest Advisory Planning Committee)</i>	
(Position open)	-
MBTA Representative	
Joseph Melican	2012
Measurer of Wood and Bark	
John Gilbert	2013
Norfolk County Advisory Board	
Robert Purdy	2013
Open Space Committee	
Justine Kent-Uritam, Chairman	2013
George Arnold Jr.	2012
Jane Brace	2014
Sierra Bright	2012
Henry Faulkner, <i>Planning Board appointee</i>	2012
Boynton Glidden	2012
Candace McCann, <i>Conservation Commission appointee</i>	2012
Amey Moot	2013
Rich Oasis	2014
Christophe Oliver	2012
Barbara Roth-Schechter	2014
Andrew Thompson	2013
Carol Lisbon, <i>Board of Selectmen liaison</i>	-
Personnel Board	
Mary Carrigan, Chairman, <i>Warrant Committee appointee</i>	2013
Juris Alksnitis	2014
Sue Geremia	2013
Mary Hornsby	2014
Craig Moore, <i>resigned 3-4-11</i>	2012
David W. Ramsay, <i>ex officio</i>	-

	Term Expires
Personnel Rules Ombudsmen	
Greer Pugatch, <i>female</i>	2012
David W. Ramsey, <i>male</i>	2012
Police Chief Search Committee	
<i>Term for the duration of the committee</i>	
Margaret Crowley, Co-Chairman	
David Heinlein, Co-Chairman	
Tobe Deutschmann	
Beverly Madden	
James Repetti	
Mark Sarro	
Paul White	
Police Department	
Peter A. McGowan, Chief of Police	2014
Nicole Bratcher	2012
Jonathan Cash	2012
David Chaisson	2012
Robert G. Clouse	2012
Richard Collamore Jr.	2012
Douglas Common	2012
Warren Eagles	2012
Jeffrey M. Farrell	2012
Harold Grabert	2012
Steven Hagan	2012
Michael Heffernan	2012
Charles Marscher	2012
Edward Meau	2012
Ryan Menice	2012
Aaron Mick	2012
Patrick Murphy	2012
Christopher VanHandorf	2012
Todd Wilcox	2012
Rail Trail Committee	
Carol Lisbon, Chairman	2012
Steve Hershberg	2012
Greg Hills	2012
Tim Holiner	2012
Mary McLaughlin	2012
Beth Sagan	2012
Matthew Schmid	2012

	Term Expires
Recycling Committee	
Scott Seidman, Chairman	2012
Becky Gladstone	2013
Erin Clark Gorden, <i>resigned 4-1-11</i>	2012
Curt Pfannenstiehl	2012
Savida Shukla	2014
Rebecca Sommer-Petersen	2014
Valerie Waskiewicz	2012
Amy Wilcox	2013
Right-to-Know Coordinator	
Craig Hughes	2012
Superintendent of Streets	
Craig Hughes	2012
Surveyor of Lumber	
Richard Malcom	2013
Town Energy Coordinator	
Erika Nagy Lert	2013
Town Engineer	
(Position open)	-
Town Report Committee	
Kathy Weld, Chairman	2014
Lauren Doherty	2013
Mary Kalamaras	2013
Hadley Reynolds (<i>to fill unexpired term</i>)	2012
Jeannette Reynolds	2012
Town Sexton	
Laurence G. Eaton Jr.	2013
Tree Committee	
John Devine, Chairman	2012
Laura Walter	2013
Carrie Waterman	2013
Tree Warden and Moth Superintendent	
John Gilbert	2012
Veterans' Grave Officer	
Bill Herd	2013
Veterans' Services	
Paul Carew	2012
Water Operator	
Jeffrey Carter, Deputy	2013

	Term Expires
Appointed by the Moderator	
Warrant Committee	
David Melville, Chairman	2012
Maureen Arkle	2014
Kate Bush	2012
Robert Cocks	2014
John Cone (<i>to fill unexpired term</i>)	2012
Richard Forte Jr.	2013
Kathy Gill-Body	2014
James Stuart	2013
Andrew Waugh	2013
Jane Wemyss, <i>resigned 5-5-11</i>	2012
Memorial Day Committee	
Carol Jackman	2013
Sue Sheridan	2014
Jay Sullivan	2012
Dover Representative to Minuteman	
J. Ford Spalding	2014
Long Range Planning Committee	
Walter Weld, Chairman	2014
Paul Angelico	2013
George Arnold Jr.	2014
Sharon Grant, <i>resigned 5-22-11</i>	2012
Mark Sarro, <i>Planning Board appointee</i>	2012
Suzanne Sheridan	2013
Personnel Board	
Juris Alksnitis	2014
Appointed by the Assessors	
Town Assessor	
Karen MacTavish	2012
Appointed by the Board of Health	
Executive Assistant	
Diane Fielding	-
Agents, Board of Health	
Michael J. Angieri	2012
Josef F. Fryer	2012

	Term Expires
Walpole Area Visiting Nurse Association	
Barbara E. Cade	2012
Inspector of Animals	
Elaine M. Yoke	2012
Lyme Disease Committee	
Dr. Barbara Roth-Schechter, Chairman	2012
William Herd	2012
Tim Holiner, <i>Conservation Commission appointee</i>	2012
Dr. Stephen Kruskall	2012
Matthew Schmid	2012
Paul Tedesco	2012
Beth Webb	2012
George Guinta, Lyme Disease Agent	2012
Jim Palmer, Lyme Disease Agent	2012
Appointed by the Capital Budget Committee	
Capital Budget Committee	
Michael Aceti	2013
Kim Collins	2014
Peter Mitchell	2012
Long Range Planning Committee	
Mark Sarro	2012
Appointed by the Conservation Commission	
Open Space Committee	
Candace McCann	2012
Lyme Disease Committee	
Tim Holiner	2012
Appointed by the Long Range Planning Committee	
Capital Budget Committee	
Mark Sarro	2012
Long Range Planning Committee	
John T. Donoghue (<i>to fill unexpired term</i>)	2012

Term Expires

Appointed by the Planning Board

Consulting Town Planner

Gino Carlucci

-

Administrative Assistant

Susan Hall

-

Long Range Planning Committee

Mark Sarro

2012

Open Space Committee

Henry Faulkner

2012

Appointed by the Warrant Committee

Personnel Board

Mary Carrigan

2012

Capital Budget Committee

James Stuart

2012

John Cone

2012

“Appointee” denotes a voting member; “liaison” refers to a non-voting member.

DOVER

Town Government Reports

2011



Report of the **Moderator**

Pamela H. Ellsworth

The Annual Town Meeting was held on May 2, 2011. The report of that meeting, as recorded by the Town Clerk, may be found elsewhere in the Dover Town Report. I would like to express my gratitude to Town Clerk Barrie Clough and to the constables, checkers, counters, pages, and registrars whose hard work at the meeting was indispensable.

To some people, our tradition of Open Town Meeting may seem a throwback to past centuries. However, it is this very tradition of citizen participation that makes Dover a community of which we can be proud. All registered voters are welcome and encouraged to attend this time-honored tradition, and it is not too much to ask residents to reserve the first Monday night in May to do so. I believe that it is one's civic duty to make an effort to attend. My role as Moderator is to encourage attendance and provide a meeting environment that affords every citizen the opportunity to voice his or her opinion to other citizens in attendance. A citizen may not always agree with the voice of Town Meeting, but that citizen's dissenting voice should be heard during the debate and discussion of any issue on the floor.

In addition to presiding over Town Meeting, the Moderator has appointing authority for various committees. These appointments are essential to the successful running of a town government. Therefore, all citizens are encouraged to donate time to a Dover town board or committee. There are many opportunities for volunteerism available for citizens of all age groups, professions, and from all geographical areas. The success of local government relies on, and is enhanced, by the diversity of the volunteers who participate in it.

Thank you for choosing me as Moderator. I continue to enjoy serving Dover in this capacity and hope to do so in the future.

Report of the Board of Selectmen

Carol Lisbon, Chairman
James P. Dawley Jr., Clerk
Joseph M. Melican, Member
David W. Ramsay, Town Administrator

The composition of the Board of Selectmen remained unchanged this year with the reelection of Joseph Melican in May 2011.

The Board of Selectmen was busy conducting regular business throughout 2011, with the assistance of other Town officials and the many citizen volunteers who serve on various boards and committees.

Personnel Changes

There were several personnel changes in offices under the Selectmen's jurisdiction in 2011. The Board appointed a new police officer, Charles Marscher, in anticipation of the retirement of Detective Sergeant Jeffrey Farrell in February 2012. The Board also welcomed Felicia Hoffman as a part-time administrative assistant in the Selectmen's office. Judy Sweeney retired after 17 years of dedicated service as the administrative assistant in the Building Department. The Selectmen appointed an interim building inspector, Robert Morra, to fill in on a temporary basis due to illness in the Building Department.

Police Chief Search

In 2011, Police Chief Search Committee members Peg Crowley, Tobe Deutschmann, David Heinlein, Beverly Madden, James Repetti, Mark Sarro, and Paul White conducted a thoughtful and thorough recruitment process involving the services of a professional consultant. The Committee held confidential meetings with members of the Police Department and various stakeholders, including the Superintendent of Streets, the Fire Chief, and Deputy Fire Chief, to solicit feedback regarding Dover's perceived needs and challenges, as well as the qualities that the next police chief should possess. A public meeting was held to give interested residents and members of boards and committees the opportunity to provide their input.

The Committee received 36 applications for police chief. After the first round of screening, it asked the remaining candidates to submit written answers to questions along with an employment application that detailed their background and academic records. Seven candidates were then interviewed by the Committee, after which three were invited to participate in a "formal assessment center," which consisted of a written

component and several role-playing exercises conducted and evaluated by panels of former and current police chiefs.

On April 14, the Selectmen interviewed two highly qualified candidates put forward by the Committee, and subsequently voted to appoint Peter McGowan to the position of Chief of Police, effective June 6, 2011.

The Board extends its sincere thanks to members of the Committee for their long hours and hard work in this important endeavor.

Contract Negotiations

Police: In July, the Board signed a new three-year collective bargaining agreement with the Dover Police Association (DPA), with terms fair to both the Town and the DPA, and which will keep the Dover officers' benefits aligned with those of surrounding communities.

Schools: With its first-ever representative on the negotiating team composed of Dover and Sherborn school committee members, the Board was involved in successful negotiations with the various School collective bargaining groups. Talks resulted in, among other things, the Town being able to offer a different health insurance plan to all its employees at a considerable savings to both parties. A key element of the negotiations was the establishment of Flexible Spending Accounts (FSAs) for all eligible, interested employees, which the Board completed in March.

Caryl House Maintenance and Preservation

The Caryl House Preservation Plan Committee continued its work in 2011 to identify and address the long-term maintenance and preservation needs at the Caryl House. After issuing a Request for Proposals and conducting interviews with several firms, the Board voted to accept the Committee's recommendation and appointed the architectural firm of Adams & Smith for the Caryl House pre-design services. The resulting assessment of the Caryl House and a preservation plan were presented to the Selectmen, Warrant Committee, and Capital Budget Committee in April, and Town Meeting attendees subsequently approved funding for the work. In August, the Board voted to accept the Committee's recommendation to appoint the same architect, Richard Smith of Adams & Smith, for the Caryl House restoration project. The bid documents for this project are currently being prepared in anticipation of a public bid for the work early in 2012.

Traffic Study

In the spring, the Board commissioned a traffic engineering consultant, Vanasse & Associates, Inc., (VAI), to conduct a traffic study of the Dedham Street corridor with respect to traffic operations, vehicle travel speeds, pedestrian and bicycle accommodations, and safety. The study was commissioned in response to three areas of concern expressed by neighbors in proximity to the Dedham Street corridor: the potential traffic impacts arising out of a proposal put forth by the Parks and Recreation Commission

for new fields at Caryl Park; the adequacy of a planned sidewalk extension on Dedham Street; and a perceived noise condition related to the recently installed raised crosswalk.

A public meeting was held on September 27 to elicit input from interested citizens, and a second public meeting was held on December 8, at which time the consultant presented his recommendations and received comments from the public on the draft report. The consultant's final report will be available in January 2012, and the Selectmen will be taking it under advisement.

In a related matter, the Board appointed one of its members as liaison to the Parks and Recreation Commission's playing fields project. The liaison's role is to keep the Board updated; bring a broader, town-wide perspective to the project, particularly with respect to potential traffic impacts and implications for the Caryl Park public water supply; and help ensure transparency throughout the public process.

Rail Trail Exploration

Also this past spring, the Board established the Rail Trail Committee to begin working in collaboration with Needham and Medfield on the possible conversion of the unused Bay Colony Railroad tracks running through these adjoining communities into a rail trail. Carol Lisbon, Tim Holiner, Matthew Schmid, Greg Hills, Beth Sagan, Mary McLaughlin, and Steve Hershberg were appointed to the Committee, with a liaison from the Open Space Committee. Several meetings were held with representatives from the three towns and, most recently, the MBTA and the City of Newton to discuss how Bay Colony Railroad would formally abandon the railroad tracks so that the MBTA could grant a 99-year lease to convert that stretch into a rail trail. The three communities are working on this endeavor in close cooperation with the nonprofit Bay Colony Rail Trail Association.

Other Activities

- Last year, the tradition of awarding the Boston Post Cane to the oldest living Dover resident was revived after Dover's Cane was recovered from an antique shop. This year, the Cane found a permanent home at the Dover Library, where it is displayed in a case along with a plaque memorializing its honorees. The Board thanks Ford Spalding for his assistance in enlisting the talents of the students at Minuteman Career and Technical High School to build the display case.
- The Board appointed a Dover 175th Birthday Committee to arrange for recognition of the Town milestone, and it thanks Mary Crane, Jonathan Fryer, and Wendy Bornstein for their efforts. On October 2, in conjunction with Old Home Day, the Board presided over the ceremonial planting of an elm tree on the Town House lawn and burial of a time capsule.

- In response to tropical storm Irene and the Halloween snowstorm, the Board requested a review by the Town's emergency preparedness team of Dover's response efforts, with particular attention to communications with Dover's citizens, NSTAR, and Verizon. Police Chief McGowan reported that communication channels to Dover's citizens will be enhanced through the use of Facebook, Twitter, the Town of Dover website, and an expanded reverse 911 system that allows individuals to be contacted through both their landlines and cell phones.

The Board wishes to express its appreciation to its hardworking employees and to all the dedicated citizen volunteers who donate their resources of time and expertise to the Town. Working together, they keep the Town functioning smoothly and preserve its special qualities.

Litigation

As required by the Town's bylaws, what follows is a summary of active litigation matters handled by Anderson & Kreiger, LLP, during 2011:

- **Vounatsos, et al. v. Zoning Board of Appeals, et al.**
Norfolk Superior Court No. 2010-01505
Challenge by abutters to grant of comprehensive permit. Motion to dismiss served by co-defendant. Settlement pending.
- **Fogg v. Board of Assessors**
Appellate Tax Board No. 304876
Appeal from action on abatement request. Petition withdrawn.
- **Law, et al. v. Board of Assessors**
Appellate Tax Board No. 304873
Appeal from action on abatement request. Matter settled.
- **Thornhill, et al. v. Board of Assessors**
Appellate Tax Board Nos. 304866 and 304867
Appeal from action on abatement request. Pending hearing at Appellate Tax Board.
- **Kocher, et al. v. Board of Assessors**
Appellate Tax Board No. 304865
Appeal from action on abatement request. Petition withdrawn.
- **MacWilliams, et al. v. Board of Assessors**
Appellate Tax Board No. 304872
Appeal from action on abatement request. Petition withdrawn.
- **O'Brien, Trustee 21 Claybrook Realty Trusts v. Board of Assessors**
Appellate Tax Board No. 305824
Appeal from action on abatement request. Pending decision after hearing at Appellate Tax Board.

Report of the Warrant Committee

David Melville, Chairman
Andy Waugh, Vice-Chairman
Richard Forte, Secretary
Maureen Arkle
Kate Bush
Bob Cocks
John Cone
Kathy Gill-Body
James Stuart

The Dover Warrant Committee serves as the Town's financial advisory committee, as mandated under Chapter 39, Section 16, of the Massachusetts General Laws. It consists of nine members, each of whom is appointed by the Town Moderator to serve a three-year term. The Committee reviews and makes recommendations on all Town Meeting Warrant articles through its comments in the Blue Book and at Town Meeting. It pays particular attention to Article 4, the Operating Budget, reviewing in detail the proposed budgets of all Town departments. The Committee also monitors the accumulation and use of Free Cash and can authorize the use of the Reserve Fund to cover any unbudgeted and unexpected expenses that arise throughout the year.

The Town's budgets are managed on a fiscal year basis beginning on July 1. The Committee's work on the Fiscal Year (FY) 2012 budget began in fall 2010 with the issuance of general budget guidelines to all departments. The FY12 budget was voted at the May 2011 Town Meeting for implementation on July 1, 2011.

During fall 2010, the Committee developed budget guidance for the various Town departments. The economic outlook remained cloudy, so little growth could be expected in the tax base. Consequently, the departments were instructed to prepare level-service budgets. The budget guidance also included an endorsement of the Personnel Board's wage and salary guidelines for non-contract personnel, along with recommended energy cost adjustments.

During the winter, the Committee met with each of the budgetary authorities to go over the details of their budget requests. It also reviewed the Capital Budget and the stand-alone warrant articles. This review process culminated in the Open Hearing on the Warrant, where citizens could hear and comment on the proposals. After the Open Hearing, the Committee formulated summaries and recommendations for each warrant article, published as the "Blue Book," which is mailed to every Dover household

and which provides the framework for Town Meeting.

The Town's Operating Budget has increased 16.1% over the past five fiscal years, from an appropriation of \$24,245,276 for FY07 to an appropriation of \$29,690,611 for FY12. During this same period, the total budget, including capital items and special articles, increased 16.3%, from \$25,167,017 for FY07 to \$30,405,294 for FY12. Meanwhile, revenues generated through property taxes grew 21.5%, from \$21,800,546 to \$26,480,339. Total revenue from all sources increased 16.0%, from \$26,857,139 to \$31,176,915. The difference between revenue and expenses is made up from Free Cash, and, in some years, a Proposition 2½ override. Fiscal Year 2012 marked the fifth consecutive year that the Warrant Committee has presented the Town's voters with a budget that did not require an operating override.

Despite the Committee's review process and efforts to control budgetary growth, the reality is that many budget expenses are driven by factors beyond the Town's control, with energy and insurance costs being chief among them. A number of department supervisors, with the approval of the Board of Selectmen, have joined municipal consortiums to obtain better pricing on such services and commodities as health care and other insurance, fuel oil, road salt, and police cruisers. To offset the growth of these and other expenses with revenue generation, the Warrant Committee has reviewed most of the fees charged by departments for services and programs provided to residents and, where appropriate, it has recommended increasing fees. The Warrant Committee believes that to fund Town services, the prudent use of Free Cash, in conjunction with a general override of Proposition 2½ will be necessary in the foreseeable future to manage the growing disparity between Town revenues and increasing operating expenses.

At the May 2011 Annual Town Meeting, voters approved a 1.8% increase in the FY12 Operating Budget (Article 4) for a total of \$29,690,611. Of this amount, \$17,824,697, or 60%, represents expenditures for Dover, Regional, and Minuteman Vocational Schools, a 0.72% increase over FY11 expenses.

Of the 59 budgets reviewed by the Warrant Committee last year, 22 showed either a decrease or no increase. These 22 represented only 18% of the total Operating Budget dollars. Of the 58 budgets reviewed this year, 27 showed either a decrease or no increase. However, these budgets represent 37% of the total Operating Budget of \$29,690,611. The FY12 Capital Budget (Article 5) was \$291,783. This amount combined with other article amounts resulted in total expenditures in FY12 of \$30,445,294, which were approved at Town Meeting. This exceeded total anticipated revenues by \$1,375,002, with the shortfall funded by the use of Free Cash to reduce the tax rate.

Free Cash was certified by the Commonwealth at \$4,734,060 as of July 1, 2011, as compared with \$4,433,983 that had been certified as of July 1, 2010. Subtracting the \$1,375,002 applied to the FY12 budget

leaves a balance of \$3,058,981 from July 1, 2010 Free Cash, which is 10% of the total FY12 budget. The Association of Town Finance Committees recommends retaining Free Cash equal to 5% to 10% of a town's budget, and the Warrant Committee believes this is especially prudent during an economic downturn. The Committee also believes that volatile energy-related costs will continue to have a significant impact on several Town operating budgets. We need to cushion against substantial increases in operating costs that are outside of the Town's control, including all categories of insurance (health, worker's compensation, liability), retirement, and special education. Finally, aid to cities and towns will not stabilize until the state fiscal outlook improves.

Accordingly, the Warrant Committee anticipates that a substantial Free Cash reserve will continue to be required to maintain the quality and types of services provided by the Town. (One recognizable benefit that the Town enjoys by virtue of its level of Free Cash and its history of paying financial obligations in a timely manner, is a AAA/Stable bond rating, which minimizes borrowing costs.) However, as total expenses continue to increase, the Town's challenge will be to maintain an acceptable balance among its Free Cash position, its real estate taxes, and the level and types of service it provides to its residents.

The Town is facing a further reduction in state aid, not only for the remainder of FY12, but also for the duration of the state budget difficulties. Dover, along with all of the other communities in the Commonwealth, will face financial challenges as the economic recession continues.

Each year the Warrant Committee undergoes membership changes as terms expire. We extend our thanks and gratitude to departing members Peter Smith, David Stapleton, and Jane Wemyss. The Warrant Committee welcomed new members John Cone, Bob Cocks, and Kathy Gill Body.

The Warrant Committee is privileged to work with all of the Town departments, committees, and boards that operate to make the Town of Dover function smoothly. The dedication and hard work of the Town's employees and its many elected and appointed citizen volunteers allow the Committee to perform its duties in a thorough and timely fashion. The Committee thanks everyone for their continuing efforts.

Report of the **Capital Budget Committee**

Michael Aceti, Chairman
Kim Collins, Member-at-Large
John Cone, Warrant Committee
Carol Lisbon, Board of Selectmen
Peter Mitchell, Member-at-Large
Mark Sarro, Long Range Planning Committee
James Stuart, Warrant Committee

The Capital Budget Committee's annual responsibility is to prepare a capital budget program for use by the Warrant Committee, the voters, and other Town boards and officials. The Committee prepared its Fiscal Year (FY) 2012 capital budget recommendation during fall 2010 and winter 2011. In addition, the Committee requested a five-year capital budget from each department.

In October 2006, the Selectmen instituted a new policy requesting that all capital budget items be included on capital budget request forms, regardless of their size or nature. The Committee would then independently review all requests and provide its recommendation on each item to the Warrant Committee. If an item is large, or of a special nature, it will then be forwarded to the Board of Selectmen, which will determine whether the item is to be included in Article 5 of the Town Meeting Warrant or presented for consideration as a separate article.

In making a warrant placement decision, the Board of Selectmen will seek input from the petitioning organization, the Capital Budget Committee, and the Warrant Committee, and it will also consider the source of funding. For FY12 (May 2011 Town Meeting), Articles 10, 14, and 16 fell into the category of either a large request or a request of a special nature.

In February 2011, the Committee approved for recommendation Article 5 expenditures totaling \$291,783. Not included in this amount were Article 10 (Board of Selectmen: funds necessary for the purpose of preservation, repairs, and maintenance to the Caryl House Building for \$150,000); Article 14 (Citizens Petition: funds necessary for the purpose of constructing a sidewalk within the Town-owned right of way on the east side of Dedham Street, from its intersection with Centre Street easterly to the entrance to Caryl Park for \$22,900); and Article 16 (Dover-Sherborn Regional School Committee: Dover's share of funds necessary for the purpose of reconstructing or making extraordinary repairs to the regional campus wastewater treatment plant).

Of the 10 requests approved for Article 5 by the Capital Budget Committee, three represent approximately 55% of the total request (Police

Department patrol vehicles, school computer requests and Fire Department turn-out gear). The following requests received from Town boards and departments were approved by the Committee:

- Replacement of turn-out gear for \$45,000 (Fire Department)
- Slide-in sander for \$19,000 (Highway Department)
- Renovation of staff workroom for \$9,550 (Library)
- Reconfiguration of field for girls softball for \$25,000 (Parks and Recreation)
- Replacement of two patrol vehicles for \$65,500 (Police Department)
- Replacement of repeater/comparator for \$20,000 (Police Department)
- Replacement of computer technology and equipment for \$49,850 (Dover School Committee)
- Replacement of master clock system with a wireless system for \$10,783 (Dover School Committee)
- Computer server virtualization for \$39,600 (Dover School Committee)
- Preventive maintenance of cedar siding for \$7,500 (Dover School Committee)

The Capital Budget Committee wishes to thank all the Town boards and departments for their cooperation in submitting timely budget requests, supplying additional information as requested, and meeting with Committee members at review sessions.



Photo by David W. Stapleton.

Report of the **Town Clerk**

Barrie H. Clough, CMMC, Town Clerk
Felicia S. Hoffman, Assistant Town Clerk
Pamela H. Ellsworth, Assistant

Board of Registrars:
Camille C. Johnston
Nancy H. Storey
John J. Walsh

The following reports appear on pages 28–49:

- **Caucus**, March 14, 2011
- **Annual Town Meeting**, Deliberative Session, May 2, 2011
- **Annual Town Meeting**, Article 22 Elections, May 18, 2011
- **Vital Statistics** for the Calendar Year 2011
- **Town Clerk Financial Reports** for the Calendar Year 2011

Caucus

March 14, 2011

At 7:30 p.m., Barrie H. Clough, Town Clerk, called the Caucus for the purpose of nominating candidates for Town Offices to order. He called for nominations of Caucus Chairman and Clerk.

Joseph Melican nominated Pamela Ellsworth as Caucus Chairman and Felicia Hoffman as Caucus Clerk. Their nominations were seconded. There being no other nominations, they were duly elected by voice vote.

Mrs. Ellsworth explained the procedures for Caucus under Chapter 53, Section 121 of the General Laws. Other announcements relative to nomination papers and voting procedures were made. It was moved, seconded, and passed that the ballots be cast and counted only for those offices for which more than two candidates are nominated and that the Caucus Clerk would cast a single ballot on behalf of the Caucus.

The following candidates were then nominated:

Moderator (1 year)	Pamela H. Ellsworth
Town Clerk (3 years)	Barrie H. Clough
Selectman (3 years)	Joseph M. Melican Jr.
Assessor (3 years)	Caroline “Bonnie” Akins
Dover School Committee Two Positions (3 years)	Lauren L. Doherty Timothy G. Caffrey
D-S School Committee (3 years)	No nominations
Library Trustee Two positions (3 years)	Judith Schulz Elizabeth A. Paisner
Cemetery Commissioner (3 years)	No nominations
Planning Board (5 years)	Mark A. Sarro
Board of Health (3 years)	Joseph D. Musto
Parks and Recreation (3 years)	Nancy Simms

Because there were only one or two candidates for each office, a ballot count was not taken. The Caucus Clerk would cast a single ballot on behalf of the Caucus for those nominated. The Town Clerk announced that candidates must sign the Caucus certificate by Thursday, March 17, at 4 p.m. The meeting was adjourned at 7:55 p.m.

Annual Town Meeting

Deliberative Session

May 2, 2011

Pursuant to the Warrant given under the hands of the Selectmen on February 17, 2011, Pamela Ellsworth, Moderator, called the Annual Town Meeting of the Town of Dover to order on May 2, 2011, at 7:29 p.m. at the Allan Mudge Memorial Auditorium at the Dover-Sherborn Regional High School in Dover. A quorum was present. The reading of the Constable’s Return of Service was waived.

The Town Clerk designated the following checkers and counters for this meeting: Eleanor Herd, Felicia Hoffman, Anne Soraghan, Alice Baranick, Sue Sheridan, Paul Tedesco, Barbara C. Brown, Elizabeth Devine, Carolyn Waterman, and Juris Alksnitis. Registrars serving were Nancy Storey, John Walsh, and Camille Johnston. Constables present were Carl Sheridan, Bill Baranick, and Margaret Crowley. Mrs. Ellsworth also recognized the Boy Scouts from Dover’s Troop 1 serving as pages: Jay Daukas, Charlie Friesen, Billy Simek, and Nevin Weinberg.

Mrs. Ellsworth introduced those sitting on the stage: Town Administrator David Ramsay; Selectmen Joseph Melican, James Dawley, and Carol Lisbon; Town Clerk Barrie Clough; Assistant Moderator James Repetti; Town Council William Lahey; and Warrant Committee members Peter Smith, David Melville, Richard Forte, Maureen Arkle, Andrew Waugh, Katherine Bush, David Stapleton, Jane Wemyss, and James Stuart.

Mrs. Ellsworth remarked that the conduct of Town Meeting is based upon a combination of statute, bylaw, custom, and the Moderator’s discretion. *Town Meeting Time*, compiled by the Massachusetts Moderator’s Association, is used as a parliamentary reference. She reviewed some common Town Meeting motions and terms and encouraged those in attendance to ask for clarification if they were confused about a motion or a vote before them.

Mrs. Ellsworth stated that she would state the subject matter of each Article, the full text of which is in the Blue Book. As a rule, she would use voice votes. If she could not call the vote, she would ask for a show of hands, and if that did not suffice, she would ask for a standing vote. For any motion to dismiss that was placed on the floor of Town Meeting, the discussion would be limited to dismissal of the article and not the merits of the article.

Mrs. Ellsworth encouraged brevity in remarks and reminded the Meeting attendees that she would try to maintain a balance between moving the agenda along and ensuring that all who have something to contribute have the opportunity to do so. She requested a moment of silence to honor those who are currently serving our country and putting

themselves in harm's way to preserve our freedoms. She also asked the attendees to especially remember Jane Smith and George Newcomb who had passed away since the last annual Town Meeting.

Mrs. Ellsworth then recognized Mr. Smith, Chairman of the Warrant Committee, for his remarks. Mr. Smith spoke regarding the process the Warrant Committee followed in bringing its recommendations before Town Meeting. He highlighted the areas that the committee felt needed additional discussion. He thanked all of the Town's departments and committees for their cooperation in the budget process.

Before proceeding to the Articles of the Warrant, Mrs. Ellsworth again recognized Mr. Smith for a motion governing the conduct of the Meeting.

Motion: It was moved by Mr. Smith and seconded by Mr. Melville that the following rule be adopted for the conduct of this meeting: "Any amendment to a main motion that would increase an appropriation must contain a provision for the source of funds for the increase such that the total amount to be raised and appropriated at the Meeting will not be increased."

Vote: The motion was put to a vote and passed unanimously.

The Moderator started the process of going through the Warrant.

ARTICLE 1. (Selectmen) To hear and act on the various reports of the various committees: (a) as contained in the printed 2010 Annual Report; and (b) any other reports submitted to the voters by the Town Committees.

Motion: It was moved by Mr. Smith and seconded by Mr. Waugh that the reading of the various reports by the Town Clerk be waived, and the reports be accepted and placed on file.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 2. (Assessors) To see if the Town will vote to accept the provisions of Chapter 73, Section 4, of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, in order to allow an additional real estate tax exemption of up to 100 percent in Fiscal Year 2012 for those who qualify for an exemption under Chapter 59, Section 5, Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, or 41C of the Massachusetts General Laws; or take any other action relative thereto.

Motion: It was moved by Mrs. Arkle and seconded by Mr. Stapleton that Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 be accepted for the Fiscal Year 2012.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 3. (Selectmen) To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

Motion: It was moved by Mr. Stapleton and seconded by Mr. Smith that the salaries recommended for elected officials of the Town as shown in the right-hand column of the Warrant Committee Report be called over by the Moderator and that if no objection is raised to any of them, they be approved as read.

Vote: The motion was put to a vote and passed unanimously.

The Moderator read over the following salary recommendations:

1. Board of Selectmen	
a. Chairman	\$200
b. Clerk	150
c. Other Member	100
2. Assessors	
a. Chairman	400
b. Other members (each)	350
3. Town Clerk	57,582
4. Planning Board	
a. Chairman	100
b. Other members (each)	50
5. Constables (3, each)	150
6. Board of Health	
a. Chairman	150
b. Other members (each)	100

Hearing no objections, the Moderator declared the salaries accepted by the meeting.

ARTICLE 4. (Selectmen) To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

Motion: It was moved by Mr. Smith and seconded by Mr. Melville that the salaries and expenses recommended by the Departments, Officers, Boards, and Committees of the Town as shown in the "FY 2012 Requested" column in the Warrant Committee Report be called over by the Moderator, and, if no objection is made, that the Town appropriate such sums and raise such amounts from the tax levy and from other general revenues of the Town, except that \$10,400.36 of the amount appropriated pursuant to Line Item 710 therein for maturing debt-principal shall be transferred from the Title V Receipt Reserved for Appropriation Account.

Vote: The motion was put to a vote and passed unanimously.

The Moderator read the following Article 4 recommendations:

	FY11 Approved	FY12 Requested	FY11/FY12 % Change
General Government			
301 Moderator	\$0	\$0	0.00
131 Warrant Committee	4,990	4,976	(0.28)
122 Selectmen			
Salaries	244,555	253,416	3.62
Expenses	31,081	37,981	22.20
Total	275,636	291,397	5.72
192 Town House Expenses	57,989	56,489	(2.59)
191 Whiting Road	2,300	2,829	100.00
193 Caryl Community Center	83,822	84,738	100.00
199 Building Maintenance			
Salaries	175,966	181,252	3.00
Expenses	88,900	94,900	6.75
Total	264,866	276,152	4.26
129 Copy/Postage	30,263	30,886	2.06
151 Law	180,000	180,000	0.00
135 Town Accountant			
Salaries	125,920	139,662	10.91
Expenses	27,800	27,800	0.00
Total	153,720	167,462	8.94
141 Assessor			
Salaries	124,857	121,391	(2.78)
Expenses	27,025	27,025	0.00
Total	151,882	148,416	(2.28)
145 Treasurer/Collector			
Salaries	148,081	155,886	5.27
Expenses	30,570	31,684	3.64
Total	178,651	187,570	4.99
155 Data Processing			
Salaries	43,611	45,840	5.11
Expenses	61,187	61,232	0.07
Total	104,798	107,072	2.17
161 Town Clerk			
Salaries	57,723	59,062	2.32
Expenses	10,470	10,720	2.39
Total	68,193	69,782	2.33
162 Election/Registration			
Salaries	31,261	34,082	9.02
Expenses	9,125	10,415	14.14
Total	40,386	44,497	10.18

	FY11 Approved	FY12 Requested	FY11/FY12 % Change
175 Planning Board			
Salaries	\$29,031	\$29,721	2.38
Expenses	34,810	36,310	4.31
Total	63,841	66,031	3.43
411 Engineering			
Salaries	0.00	46,000	100.00
Expenses: Selectmen	46,392	21,900	(52.79)
Expenses: Planning Board	3,070	3,070	0.00
Total	49,462	70,970	43.48
General Government Total	1,710,799	1,789,267	4.59
Protection of Persons and Property			
201 Police			
Salaries	1,592,585	1,670,258	4.88
Expenses	95,310	104,000	9.12
Out-of-State Travel	2,300	2,400	4.35
Total	1,690,195	1,776,658	5.12
299 Protective Agencies Building	75,200	75,632	0.57
292 Animal Control			
Salaries	20,340	20,541	0.99
Expenses	6,600	5,900	(10.61)
Total	26,940	26,441	(1.85)
220 Fire			
Salaries	334,168	342,535	2.50
Expenses	70,450	70,450	0.00
Total	404,618	412,985	2.07
231 Ambulance			
Salaries	116,304	118,980	2.30
Expenses	43,300	43,300	0.00
Total	159,604	162,280	1.68
241 Building Inspector			
Salaries	80,307	82,191	2.35
Expenses	5,422	5,422	0.00
Total	85,729	87,613	2.20
291 Emergency Management			
Salaries	2,372	2,426	2.28
Expenses	1,070	1,070	0.00
Total	3,442	3,496	1.57
171 Conservation Commission			
Salaries	31,778	25,477	(19.83)
Expenses	28,588	32,447	13.50
Total	60,366	57,924	(4.05)

	FY11 Approved	FY12 Requested	FY11/FY12 % Change
176 Board of Appeals			
Salaries	\$3,079	\$3,092	0.42
Expenses	1,500	1,500	0.00
Total	4,579	4,592	0.28
294 Care of Trees			
Salaries	8,084	8,270	2.30
Expenses	77,500	77,500	0.00
Total	85,584	85,770	0.22
295 Tree Committee	2,500	2,500	0.00
Protection of Persons and Property Total	2,598,757	2,695,891	3.74
Health and Sanitation			
433 Garbage Disposal	17,700	17,700	0.00
439 Solid Waste			
Salaries	61,436	62,752	2.14
Expenses	288,154	294,384	2.16
Total	349,590	357,136	2.16
450 Town Water			
Salaries	6,234	6,360	2.02
Expenses	16,560	16,160	(2.42)
Total	22,794	22,520	(1.20)
519 Board of Health			
Salaries	38,894	34,686	(10.82)
Expenses	36,294	24,076	(33.66)
Total	75,188	58,762	(21.85)
Health and Sanitation Total	465,272	456,118	(1.97)
Highway and Bridges			
422 Maintenance			
Salaries	412,085	417,391	1.29
Expenses	194,800	180,978	(7.10)
Out-of-State Travel	0	0	
Total	606,885	598,369	(1.40)
423 Snow and Ice			
Salaries	84,700	84,700	0.00
Expenses	145,300	175,300	20.65
Total	230,000	260,000	13.04
424 Street Lighting	19,505	12,598	(35.41)
425 Town Garage	76,984	66,979	(13.00)
428 Tarvia/Patching	230,000	230,000	0.00
Highway and Bridges Total	1,163,374	1,167,946	0.39

	FY11 Approved	FY12 Requested	FY11/FY12 % Change
Other Public Agencies			
194 Energy Coordinator	\$100	\$100	0.00
491 Cemetery			
Salaries	74,038	76,182	2.90
Expenses	25,539	26,139	2.35
Total	99,577	102,321	2.76
541 Council on Aging			
Salaries	81,544	85,076	4.33
Expenses	25,950	26,450	1.93
Total	107,494	111,526	3.75
610 Library			
Salaries	358,373	364,932	1.83
Expenses	145,014	149,629	3.18
Total	503,387	514,561	2.22
650 Parks and Recreation			
Salaries	280,028	288,587	3.06
Expenses	61,933	63,680	2.82
Total	341,961	352,267	3.01
Other Public Agencies Total	1,052,519	1,080,775	2.68
Unclassified Services			
152 Personnel Committee	510	510	0.00
178 Dover Housing Partnership	1,515	1,515	0.00
195 Town Report	11,509	11,509	0.00
543 Veterans	2,000	2,000	0.00
691 Historical Commission	1,250	1,250	0.00
692 Memorial Day	2,600	2,600	0.00
Unclassified Services Total	19,384	19,384	0.00
Insurance			
912 Workers Compensation	54,520	51,500	(5.54)
914 Group Insurance	1,600,000	1,846,288	15.39
916 Medicare/FICA	127,642	134,088	5.05
950 Other Insurance	194,556	157,708	(18.94)
Insurance Subtotal	1,976,718	2,189,584	10.77
Pensions			
911 Norfolk County Retirement	761,515	799,591	5.00
Insurance/Pensions Total	2,738,233	2,989,175	9.16

	FY11 Approved	FY12 Requested	FY11/FY12 % Change
Schools			
600 Dover School Operating	\$8,094,116	\$8,246,055	1.88
601 Dover's Share Regional			
Operating Assessment	8,824,734	8,775,289	(0.56)
Debt Assessment	749,519	774,245	3.30
Total	9,574,253	9,549,534	(0.26)
602 Minuteman Vocational	29,295	29,108	(0.64)
Schools Total	17,697,664	17,824,697	0.72
Maturing Debt and Interest			
710 Maturing Debt Principal	1,165,401	1,160,401	(0.43)
751 Maturing Debt Interest	545,584	500,957	(8.18)
759 Bank Charges	7,000	6,000	(14.29)
Debt and Interest Total	1,717,985	1,667,358	(2.95)
TOWN BUDGET			
GRAND TOTALS	\$29,163,987	\$29,690,611	1.81

Holds were placed on Items 122 Selectmen and 601 Dover's Share Regional Schools. The Moderator declared that all other Article 4 budget items were approved as read.

Motion: It was moved by Mr. Smith and seconded by Mr. Melville that \$291,397 be raised and appropriated for Line 122 (Selectmen).

Vote: After some discussion, the motion was put to a vote and passed unanimously.

Motion: It was moved by Mr. Smith and seconded by Mr. Melville that \$9,549,534 be raised and appropriated for Line 601 (Dover's Share Regional Operating Assessment).

Motion: Article 4 Line 601 Amendment: It was moved by Mr. Clark and seconded by Mr. Fleming that the amount of \$9,549,534 as published in the Warrant Committee's Blue Book for Dover's share of the Dover-Sherborn Regional School budget be reduced by the amount of \$20,000.

Vote: After some discussion, the amendment to the main motion was put to a vote and was defeated by a majority.

Vote: The main motion was then put to a vote and passed by a majority.

ARTICLE 5. (Selectmen) To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Fire Department
 - a. Turnout gear
2. Highway Department
 - a. Slide-in sander (H-4)
3. Library
 - a. Staff workroom
4. Parks and Recreation Commission
 - a. Girl's softball field reconfiguration
5. Police Department
 - a. Patrol vehicles (2)
 - b. Repeater/comparator
6. Dover School Committee
 - a. Replacement/upgrade of computer technology and equipment
 - b. Wireless master clock system
 - c. Server virtualization
 - d. Exterior cedar siding preventive maintenance

Motion: It was moved by Mr. Melville and seconded by Mr. Waugh that the following sums recommended for the various capital purposes be called over by the Moderator, and, if no objection is made, that the Town raise and appropriate such sums, unless another funding source is noted, and that any sums realized from the trade-in of old equipment shall be used to reduce the cost of the acquisition of new equipment.

Vote: The motion was put to a vote and passed unanimously.

The Moderator read over the following Capital Budget items:

1. Fire Department	
a. Turnout gear	\$45,000
2. Highway Department	
a. Slide-in sander (H-4)	19,000
3. Library	
a. Staff workroom	9,550
4. Parks and Recreation Commission	
a. Girl's softball field reconfiguration	25,000
5. Police Department	
a. Patrol vehicles (2)	65,500
b. Repeater/comparator	20,000
6. Dover School Committee	
a. Replacement/upgrade of computer technology and equipment	49,850
b. Wireless master clock system	10,783
c. Server virtualization	39,600
d. Exterior cedar siding preventive maintenance	7,500

Hearing no holds, the Moderator declared the Capital Budget items approved.

ARTICLE 6. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws; or take any other action relative thereto.

Motion: It was moved by Mr. Waugh and seconded by Mr. Stuart that the Town raise and appropriate the sum of \$30,000 for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 7. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; or take any other action relative thereto.

Motion: It was moved by Mr. Waugh and seconded by Mrs. Bush that the Town raise and appropriate the sum of \$10,000 for the purpose of payment of accumulated sick leave for retired police officers as authorized by Chapter 375 of the Acts of 1984.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 8. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various state budgets; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

Motion: It was moved by Mrs. Bush and seconded by Mrs. Wemyss that the Town authorize the Board of Selectmen to enter into contracts, apply for and accept, expend, and borrow in anticipation of any funds allotted by the Commonwealth for the construction, reconstruction, and improvement of town roads and related infrastructure.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 9. (Selectmen) To see if the Town will vote pursuant to Chapter 44, Section 53E½, of the Massachusetts General Laws to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by Town Meeting, such accounts shall not exceed the following amounts for Fiscal Year 2012:

1. Building Department	
a. Gas Inspector	\$5,100
b. Plumbing Inspector	16,900
c. Wiring Inspector	22,000
2. Board of Health	
a. Perk and deep-hole inspection and permitting	40,000
b. Septic inspection and permitting	40,000
c. Well inspection and permitting	15,000
d. Swimming pool inspection and permitting	10,000
3. Building Maintenance Department	5,000
4. Library	
a. Materials replacement	5,000

And further, that the fees received in connection with these programs be credited to the respective accounts and that the respective board or department be authorized to make expenditures from these accounts in accordance with Chapter 44, Section 53E½, of the Massachusetts General Laws; or take any other action relative thereto.

Motion: It was moved by Mrs. Wemyss and seconded by Mr. Stapleton that pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ that the Town authorize the use of revolving fund accounts for the following boards or departments, and that such accounts shall not exceed the amounts set forth for the Fiscal Year 2012 and further, that the fees charged for these services be credited to the respective accounts and that the aforementioned boards or departments be authorized to make expenditures from the respective accounts and for their respective purposes up to the amounts set forth below.

1. Building Department	
a. Gas Inspector	\$5,100
b. Plumbing Inspector	16,900
c. Wiring Inspector	22,000
2. Board of Health	
a. Perk and deep-hole inspection and permitting	40,000
b. Septic inspection and permitting	40,000
c. Well inspection and permitting	15,000
d. Swimming pool inspection and permitting	10,000
3. Building Maintenance Department	5,000
4. Library	
a. Materials replacement	5,000

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 10. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of preservation, repairs, and maintenance to the Caryl House Building located at 107 Dedham Street, including the cost of architectural and engineering services for plans and specifications related thereto; or take any other action relative thereto.

Motion: It was moved by Mr. Stapleton and seconded by Mr. Stuart that the Town raise and appropriate the sum of \$150,000 to preserve, repair, and maintain the Caryl House Building located at 107 Dedham Street, including the cost of architectural and engineering services for plans and specifications related thereto.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 11. (Selectmen) To see if the Town will vote to accept the provisions of Chapter 200A, Section 9A of the Massachusetts General Laws that authorize an alternative procedure for disposing of abandoned funds held in the custody of the Town; or take any other action relative thereto.

Motion: It was moved by Mr. Stuart and seconded by Mr. Smith that the Town accept the provisions of Chapter 200A, Section 9A of the Massachusetts General Laws to authorize an alternative procedure for disposing of abandoned funds held in the custody of the Town.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 12. (Selectmen) To see if the Town will vote to accept and establish the layout and alteration by the Board of Selectmen on June 17, 2010, of that portion of Willow Street in the vicinity of the Willow Street Bridge to include that parcel of land shown as “Parcel 1” on a plan entitled “Alteration Plan for a Portion of Willow Street in Dover, Massachusetts (Norfolk County),” prepared by Stantec Consulting Services, Inc., and dated April 13, 2010, a copy of which is on file with the Town Clerk; or take any other action relative thereto.

Motion: It was moved by Mr. Smith and seconded by Mrs. Arkle that the Town accept and establish the layout and alteration by the Board of Selectmen on June 17, 2010, of that portion of Willow Street in the vicinity of the Willow Street Bridge to include that parcel of land shown as “Parcel 1” on a plan entitled “Alteration Plan for a Portion of Willow Street in Dover, Massachusetts (Norfolk County),” prepared by Stantec Consulting Services, Inc., and dated April 13, 2010, a copy of which is on file with the Town Clerk.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 13. (Citizens’ Petition) To see if the Town will vote to amend Chapter 80 of the General Bylaws of the Town of Dover by inserting after the word “schoolhouse” the following words: “except in conjunction with fundraising events sponsored by the Dover Parent Teacher Organization”; or take any other action relative thereto.

Motion: It was moved by Mrs. Arkle and seconded by Mrs. Wemyss that the Town amend Chapter 80 of the General Bylaws of the Town of Dover by inserting after the word “schoolhouse” the following words: “except in conjunction with fundraising events sponsored by the Dover Parent Teacher Organization.”

Motion: Article 13 Amendment: It was moved by Mr. Quackenbush and seconded by Ms. Remsen that the Town amend the main motion to amend Chapter 80 of the General Bylaws of the Town of Dover by inserting after the word “schoolhouse” the following words: “(except in conjunction with fundraising events sponsored by the Dover Parent Teacher Organization).”

Vote: After some discussion, the amendment was put to a vote and passed unanimously.

Vote: The main motion as amended was put to a vote and passed by a majority.

ARTICLE 14. (Citizens’ Petition) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of constructing a sidewalk within the Town-owned right of way on the east side of Dedham Street, from its intersection with Centre Street easterly to the entrance to Caryl Park, a distance of 1,245 feet, more or less, said sidewalk to conform substantially in width and barrier curbing to sidewalks on Centre Street; or take any other action relative thereto.

Motion: It was moved by Mrs. Wemyss and Mr. Forte that the Town raise and appropriate the sum of \$22,900 for the purpose of constructing a sidewalk within the Town-owned right of way on the east side of Dedham Street, from its intersection with Centre Street easterly to the entrance to Caryl Park, a distance of 1,245 feet, more or less, said sidewalk to conform substantially in width and barrier curbing to sidewalks on Centre Street.

Vote: After some discussion, the motion was put to a vote and passed by a majority vote.

ARTICLE 15. (Open Space Committee/Conservation Commission)

To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for acquiring by purchase, eminent domain or otherwise for conservation purposes any fee, easement or other interest in all or any part of a parcel of land fronting on Bridge Street and on Smith Street containing approximately 20.52 acres, more or less, and shown as lots 8, 8A, 8B and 8C of Assessors Map 15; or take any action relative thereto.

Motion: It was moved by Mr. Forte and seconded by Mrs. Bush that this article be dismissed.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 16. (Dover-Sherborn Regional School Committee) To see if the Town will vote to approve borrowing authorized by the Dover-Sherborn Regional School Committee to be expended under the Regional School Committee's direction for the purpose of reconstructing or making extraordinary repairs to the regional campus wastewater treatment plant, including design and engineering costs related thereto; or take any other action relative thereto.

Motion: It was moved by Mrs. Bush and seconded by Mr. Forte that the Town approve the sum of \$520,000 of borrowing approved by the Dover Sherborn Regional School District School Committee on April 5, 2011, to pay costs of making repairs to the Dover Sherborn Regional School District's wastewater treatment facilities and for the payment of all costs incidental and related thereto; *provided, however,* that not more than \$440,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2011, and that if required by the Massachusetts Department of Environmental Protection, not more than \$80,000 of such amount shall be borrowed by the District during the fiscal year commencing July 1, 2013.

Vote: After some discussion, the motion was put to a vote and passed by majority vote.

ARTICLE 17. (Long Range Planning Committee) To see if the Town will vote to amend Section 4-32 of Chapter 4, Article XXII (Long Range Planning Committee) of the General Bylaws as follows: Delete paragraph 4-32B in its entirety; or take any other action relative thereto.

Motion: It was moved by Mr. Forte and seconded by Mr. Stapleton to amend Section 4-32 of Chapter 4, Article XXII (Long Range Planning Committee) of the General Bylaws as follows: Delete paragraph 4-32B in its entirety.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 18. (Warrant Committee) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods pursuant to Chapter 40, Section 6 of the Massachusetts General Laws a sum not to exceed 5% of the tax levy of Fiscal Year 2011 to be a Reserve Fund, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute, and determine whether the money shall be provided by the tax levy, by transfer from available funds including the Reserve Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

Motion: It was moved by Mr. Stapleton and seconded by Mrs. Arkle that the sum of \$250,000 be appropriated for a Reserve Fund for Fiscal Year 2012 to provide for extraordinary or unforeseen expenditures pursuant to Chapter 40, Section 6 of the Massachusetts General Laws, and that to meet this appropriation, \$200,000 be raised and appropriated, and \$50,000 be transferred from the Overlay Surplus.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 19. (Warrant Committee) To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2010 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the Fiscal Year 2011 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

Motion: It was moved by Mrs. Arkle and seconded by Mr. Smith that this article be dismissed.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 20. (Warrant Committee) To see if the Town will vote to transfer from Free Cash in the Treasury an amount to meet the appropriations for the ensuing fiscal year and will authorize the Board of Assessors to use the same to reduce the tax rate; or take any other action relative thereto.

Motion: It was moved by Mr. Smith and seconded by Mr. Melville that the Town transfer from Free Cash the sum of \$1,375,002 to meet the appropriations for Fiscal Year 2012 and that the Board of Assessors be authorized to use the same amount to reduce the tax rate for Fiscal Year 2012.

Vote: The motion was put to a vote and passed unanimously.

ARTICLE 21. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of supplementing the Town of Dover Stabilization Fund in accordance with Chapter 40, Section 5B, of the Massachusetts General Laws; or take any other action relative thereto.

Motion: It was moved by Mr. Melville and seconded by Mr. Stuart that this article be dismissed.

Vote: The motion was put to a vote and passed unanimously.

Motion: At 9:48 p.m. it was moved by Mr. Smith and seconded by Mr. Melville that the meeting be dissolved.

Vote: The motion was put to a vote and passed unanimously.



Katie L'Heureux rides at the Norfolk Hunt Club. Photo copyright © Paul Keleher.

Annual Town Meeting

Article 22 Elections
May 18, 2011

The Board of Selectmen delivered the Warrant for the Annual Town Meeting to Constable Carl E. Sheridan on April 14, 2011. Constable Sheridan posted the Warrant in accordance with local bylaws on April 14, 2011, to notify residents of the Town who were properly qualified to vote in elections and Town affairs to assemble on Monday, May 16, 2011, at the Town House to act upon Article 22; that is, to choose town officers.

Pursuant to this Warrant, the ballot box was inspected and found empty and set at zero. The polls were declared open by Town Clerk Barrie Clough at 7 a.m. At 8 p.m., the polls were declared closed by Mr. Clough and the counting of ballots commenced. A total of 291 ballots had been cast and at 8:05 p.m., the following official results were read:

Moderator (1 year)	
(Vote for one)	
Pamela H. Ellsworth	265
Write-ins	1
Blanks	25
Town Clerk (3 years)	
(Vote for one)	
Barrie H. Clough	270
Write-ins	1
Blanks	20
Selectman (3 years)	
(Vote for one)	
Joseph M. Melican Jr.	247
Write-ins	3
Blanks	41
Assessor (3 years)	
(Vote for one)	
Caroline "Bonnie" Akins	237
Write-ins	3
Blanks	51
Dover School Committee (3 years)	
(Vote for two)	
Timothy G. Caffrey	215
Lauren L. Doherty	224
Write-ins	5
Blanks	138

D-S Regional School Committee (3 years)	
(Vote for one)	
Lauren T. Balk (Write-in)	26
Write-ins (Scattered)	28
Blanks	237
Library Trustee (3 years)	
(Vote for two)	
Elizabeth A. Paisner	227
Judith Schulz	214
Write-ins	0
Blanks	141
Cemetery Commissioner (3 years)	
(Vote for one)	
Pope Hoffman	215
David C. MacTavish	68
Write-ins	0
Blanks	8
Planning Board (5 years)	
(Vote for one)	
Mark A. Sarro	240
Write-ins	0
Blanks	51
Board of Health (3 years)	
(Vote for one)	
Joseph D. Musto	229
Write-ins	3
Blanks	59
Parks and Recreation Commission (3 years)	
(Vote for one)	
Nancy G. Simms	217
Write-ins	2
Blanks	72

Vital Statistics

For the Calendar Year 2011

BIRTH CERTIFICATES FILED IN 2011

For 2007:	1	Male
For 2009:	1	Male
For 2010:	2	Males
	4	Females
For 2011:	20	Males
	10	Females

MARRIAGE CERTIFICATES FILED IN 2011

March 12	William Nelson Keene Frances Lawrence Aikman	South Dartmouth, MA Dover, MA
April 2	Peter Eric Blumenthal June Cho	Wellesley, MA Wellesley, MA
April 6	Herbert D. Schofield II Heather A. Frank	Needham, MA Wellesley, MA
April 29	Michael Kingsley Ackland Nanphana Chan Kaew	Dover, MA Dover, MA
June 11	Richard Adam Litvak Rebecca Frances Levine	Dover, MA Dover, MA
June 18	Christine Marie Leary Gretchen Anne Gundel	Natick, MA Natick, MA
July 22	Brian Michael Callahan Emily Katherine Dowd	Dover, MA Dover, MA
August 5	David S. Davenport Susan M. Dodd	Dover, MA Ocracoke, FL
October 1	Frederick Carpenter Lane Mariah E. Riess	Dover, MA Dover, MA
October 3	Thomas Heenan White Meaghan Sheehan Tanguay	Dover, MA Medfield, MA
October 8	Carl Anthony Nardell Pamela Joyce Brown	Carpinteria, CA Carpinteria, CA

October 28	Christopher Keller Lynda Frances Neale	Dover, MA Dover, MA
November 26	Eric Alan Katz Kalilla Marquez Katz	Dover, MA Dover, MA

Town Clerk Financial Reports

For the Calendar Year 2011

DEATH CERTIFICATES FILED IN 2011

For deaths in 2010:

December 19	Alexander Dwyer O'Brien Paganelli	21	39 Miller Hill Road
December 20	Stephen F. Wasik	62	9 Cranberry Lane
December 29	Eleanor Gladys Hickey	79	40 Miller Hill Road

For deaths in 2011:

January 11	Elvira Elizabeth Costa	79	80 Tisdale Drive
February 9	Wesley Wu	87	5 Francis Street
February 24	Zelma Alksnitis	94	10 Rocky Brook Road
March 15	Henry Morton Smith	99	10 Cullen Road
March 18	Eunice J. Archambault	91	4 Pinewood Road
April 26	George W. Newcomb	99	9 Perry Lane
May 1	Jeffrey David Keast	54	20 Riga Road
June 23	Louise Ruth Tarlin	72	4 Juniper Lane
June 28	Edna Dora Aldrich	81	3 Indian Spring Road
July 19	Kenneth J. Seaman II	44	50 Centre Street
July 29	Nicholas L. Vinios	81	55 Farm Street
August 15	Mary Virginia Lordi	90	8 Yorkshire Road
August 21	Robert E. Courtemanche	72	30 Miller Hill Road
August 27	Harold G. Phillips Jr.	74	30 Meadowbrook Road
September 19	Allan V. Abelow	59	8 Clover Circle
September 22	Ronald Louis Olmstead	59	143 Dedham Street
October 10	Brett F. Schiess	21	23 Farm Street
October 24	Susan Ellis	62	12 Church Street
November 3	Archibald C. Lade Jr.	99	8 Willow Street
November 4	Richard W. Russell	82	8 Pegan Lane

Fees Collected by the Town Clerk's Office

Month	Mass.	Dover	Total
January	\$39.75	\$5,611.75	\$5,651.50
February	54.00	3,287.20	3,341.20
March	42.75	4,870.00	4,912.75
April	81.50	1,464.20	1,545.70
May	27.00	1,451.50	1,478.50
June	12.00	1,058.50	1,070.50
July	0.00	1,272.00	1,272.00
August	0.00	614.00	614.00
September	0.00	314.00	314.00
October	53.00	135.35	188.35
November	0.00	942.00	942.00
December	10.00	255.20	265.20
Totals	\$320.00	\$21,275.70	\$21,595.70

Board of Appeals Fees Collected

January	\$0.00
February	150.00
March	150.00
April	0.00
May	0.00
June	0.00
July	0.00
August	0.00
September	0.00
October	300.00
November	0.00
December	0.00
Totals	\$600.00

Report of the
Town Treasurer

Gerard Lane, Treasurer-Collector

The following reports appear on pages 52–64:

- **Total Gross Wages** for the Calendar Year 2011
- **Treasurer's Cash** for the Year Ending June 30, 2011
- **Statement of Taxes Outstanding** as of June 30, 2011
- **Statement of Long Term Debt** as of June 30, 2011
- **Statement of Changes in Trust and Investment Fund Balances**
for the Year Ending June 30, 2011

Total Gross Wages

For the Calendar Year 2011

	Regular Wages	Overtime/ Other	Total Gross Wages
Selectmen's Office			
James P. Dawley Jr.	\$100		\$100
Karen R. Hayett	21,592		21,592
Carol Lisbon	150		150
Joseph M. Melican	200		200
Greer G. Pugatch	67,081		67,081
David W. Ramsay	142,835		142,835
Patricia C. Tuccero	6,542		6,542
Town Accountant's Office			
Susan T. Keizer	43,270		43,270
Carol M. Wideman	81,731		81,731
Assessor's Office			
Caroline B. Akins	400		400
Kari Ann Corda	22,991	\$254	23,244
Charles W. Long	350		350
Karen J. MacTavish	82,311		82,311
Caroline White	350		350
Treasurer/Collector's Office			
Patricia L. Booker	28,937		28,937
David J. Donaghey	42,113		42,113
Gerard R. Lane Jr.	78,513		78,513
Town Clerk and Elections			
Juris G. Alksnitis*	107		107
Alice M. Baranick	86		86
Wilfred J. Baranick*	236		236
Barbara C. Brown	86		86
Barrie H. Clough	58,299		58,299
Elizabeth M. Devine	59		59
Maureen A. Dilg	40		40
Pamela H. Ellsworth*	289		289
Jeanne K. Gavrilles	40		40
Kay D. Guild	50		50
Elizabeth Hagan	81		81
Jane I. Hemstreet	48		48
Felicia S. Hoffman*	26,715		26,715
Celeste L. Hurley	48		48

	Regular Wages	Overtime/ Other	Total Gross Wages
Town Clerk and Elections (cont'd)			
Camille C. Johnston	\$36		\$36
Justine Kent-Uritam	67		67
Paula F. Niziak	48		48
Anne W. Soraghan	76		76
Joan N. Stapleton*	1,000		1,000
Nancy H. Storey	36		36
Paul H. Tedesco*	1,076		1,076
John J. Walsh	36		36
Carolyn D. Waterman	36		36
Building Maintenance			
Bradley S. Crosby III	48,588	\$4,493	53,081
Steven J. Guy	43,692	6,267	49,959
Karl L. Warnick	85,778	3,186	88,964
Data Processing			
William T. Clark	44,460		44,460
Police Department			
Nicole M. Bratcher	74,082	7,019	81,101
Jonathan H. Cash	74,427	10,160	84,588
David E. Chaisson Jr.	69,141	20,353	89,493
Robert G. Clouse	69,687	37,374	107,061
Richard F. Collamore Jr.	78,919	8,732	87,652
Brian C. Collins	13,910		13,910
Douglas E. Comman	79,343	48,599	127,942
Joseph F. Concannon	172	11,653	11,825
Brian M. Debrowski	13,457	1,149	14,605
Kenneth W. Dunbar	0	3,741	3,741
Warren W. Eagles Jr.	75,577	9,637	85,215
Jeffrey M. Farrell	101,524	14,037	115,560
Harold M. Grabert	69,286	9,321	78,607
Steven F. Hagan	64,026	5,458	69,485
Amanda K. Harakas	1,094		1,094
Michael J. Heffernan	6,270	3,161	9,430
Sandra L. Hicks	31,721		31,721
Charles S. Marscher	5,325	1,763	7,088
Peter A. McGowan	66,092		66,092
Edward J. Meau	91,010	30,367	121,378
Ryan W. Menice	76,575	50,348	126,924
Aaron J. Mick	91,683	28,550	120,233
Robert P. Murphy	6,305	13,610	19,914
Christopher M. VonHandorf	74,054	3,805	77,859
Todd V. Wilcox	91,592	25,750	117,342

	Regular Wages	Overtime/ Other	Total Gross Wages
Fire/Rescue			
Joseph G. Chirico	\$12,479		\$12,479
Brian M. Clough	4,949		4,949
Paul J. Copponi	4,427		4,427
Thomas J. Cronin	1,733		1,733
Jeremiah A. Daly	4,350		4,350
Joseph A. Demarco*	14,704		14,704
Henry Dowd Jr.	8,086		8,086
Thomas R. Dunlay	8,323		8,323
Damon B. Farnum	2,076		2,076
Renee J. Foster	19,283		19,283
William A. Hillerich	19,787		19,787
Mary C. Hinsley	5,262		5,262
John M. Hughes III	53,218		53,218
Paul M. Hughes	3,589		3,589
Edward G. Kornack	8,568		8,568
John P. Kornack	3,515		3,515
Caren A. Lawson	4,007		4,007
Elisha F. Lee Jr	4,845		4,845
Jack I. London*	2,627		2,627
Phillip D. Luttazi	4,727		4,727
Romolo P. Luttazi	7,751		7,751
Christine L. Montesano	5,596		5,596
Richard Powers	29,437		29,437
Thomas E. Quayle*	10,750		10,750
Theodore H. Reimann	3,807		3,807
Robert B. Richards	3,485		3,485
Carlton J. Sherman	200		200
Dickson Smith II	14,538		14,538
James F. Spalding	200		200
John F. Sugden Jr.	200		200
David W. Tiberi	80,508		80,508
Richard F. Tiberi	30,297		30,297
Keith A. Tosi	4,005	\$6,820	10,826
David S. Tucker	63		63
James F. Vaughan	12,444		12,444
John S. Vounatsos*	27,942	2,663	30,605
Sean A. Wall	8,161		8,161
Ellen O. Weinberg	6,306		6,306
Fredrick S. Whittemore	2,842		2,842
Timothy S. Wider	877		877
Inspectors			
Arthur Adams Jr.	179		179
Walter A. Avallone	20,262		20,262
Anthony Calo	37,964		37,964

	Regular Wages	Overtime/ Other	Total Gross Wages
Inspectors (cont'd)			
Margaret L. Crowley	\$441		\$441
Robert A. Hauptman	15,423		15,423
Kevin Malloy	3,840		3,840
Daniel J. McIntyre	12,050		12,050
Robert Morra	195		195
James R. Repetti	90		90
Judith A. Sweeney	16,632		16,632
Emergency Management			
Arthur Adams Jr.	389		389
Margaret L. Crowley	703		703
Animal Control			
Elaine M. Yoke*	23,685		23,685
Health Department			
Diane M. Fielding	30,261		30,261
Josef F. Fryer	10,300		10,300
Harvey George	100		100
Joseph D. Musto	100		100
Barbara Roth-Schechter	150		150
Highway Department			
Nancy J. Bates*	42,423		42,423
Robert Beckwith*	55,506	\$14,401	69,907
Ronald E. Briggs	51,335	14,959	66,294
Thomas E. Chandler	635	2,417	3,052
Christopher J. Hersee	936	2,312	3,249
Craig S. Hughes	105,251		105,251
Matthew M. Michel	7,011		7,011
Robert J. Morrissey*	50,323	16,537	66,860
J. Robert Tosi Jr.*	76,717	18,864	95,581
Andrew F. Wills	45,143	10,464	55,608
Sanitation			
Wade J. Hayes	27,936	593	28,529
William R. Herd*	22,993	32	23,026
Water			
Jeffrey S. Carter	750		750
Conservation			
Lori E. Hagerty	24,679		24,679
Planning Board			
Susan E. Hall	29,135		29,135

	Regular Wages	Overtime/ Other	Total Gross Wages
Cemetery			
Lawrence R. Dauphinee*	\$63,748	\$7,812	\$71,560
Curtis L. Rafter	5,791		5,791
Council on Aging			
Janet E. Claypoole	52,949		52,949
Carl E. Sheridan*	22,715	3,440	26,155
Suzanne Sheridan*	13,295		13,295
Senior Tax Work-off			
Elizabeth J. Brady	1,000		1,000
Alfreda Cleveland	572		572
Gary S. Green	840		840
Barbara G. Murphy	1,000		1,000
Nancy A. Reynolds	642		642
Jean A. Weise*	356		356
Ross Whistler	1,000		1,000
Library			
Cheryl Abouelaziz	72,442		72,442
Roberta J. Anderson	3,200		3,200
Jane E. Bleakley	1,590		1,590
Stephanie S. Buck	10,902		10,902
Sabrina H. Chishti	176		176
Aimee A. Gagnon	31,225		31,225
Lillie F. Greenwood	1,328		1,328
Elaine M. Grublin	409		409
Clara E. Hendricks	4,928		4,928
Eleanor A. Herd	49,981		49,981
Joan S. Howland	42,224		42,224
Allison M. Keaney	12,452		12,452
Ryan J. Livergood	30,841	841	31,682
Judith A. Long	11,858		11,858
Bonnie L. Roalsen	54,545		54,545
Myles M. Sullivan	13,336		13,336
Kimberly A. Tzorolos	84		84
James K. Westen	1,629		1,629
Parks and Recreation			
Andrew J. Bono	1,148		1,148
Haley M. Boyce	1,000		1,000
Gregory W. Clancy	1,484		1,484
Jessica R. Cooney	49,451	3,736	53,188
John H. Cullen	1,512		1,512
Sarah D. Cullen	2,344		2,344
Barclay A. Douglas	1,000		1,000
John M. Gilbert*	48,473	5,812	54,285
James J. Gorman*	48,892	8,394	57,286

	Regular Wages	Overtime/ Other	Total Gross Wages
Parks and Recreation (cont'd)			
Kathleen M. Gorman	\$6,795		\$6,795
Sharon Holiner	1,000		1,000
Alexandra S. Kelly	1,100		1,100
Michelle E. Kornack	1,000		1,000
David C. MacTavish	87,890		87,890
Paige B. MacTavish	7,000		7,000
Joseph P. Michel	2,344		2,344
Thomas J. Palmer*	52,015	\$6,825	58,839
Curt F. Pfannenstiehl*	4,510		4,510
Claire E. Shennan	1,000		1,000
Cole J. Tibbetts	1,024		1,024
SCHOOL DEPARTMENT			
Administration			
Keith T. Botelho	37,776		37,776
Janice M. Frechette	30,225		30,225
Theresa A. Nugent	121,200		121,200
Denise O'Connell	103,183		103,183
Kelly A. O'Donnell-Haney	48,400		48,400
Deborah J. Reinemann	101,279		101,279
Teaching Staff			
Christine E. Atkinson	60,286	1,596	61,881
Melissa A. Baker	89,324	1,137	90,461
Lindsey K. Boroff	40,149		40,149
Ellen T. Brannelly	95,839	1,161	97,000
Keri A. Call	88,218	716	88,934
Kristen M. Charbonneau	55,561	1,488	57,048
Catherine E. Chiavarini	59,568	1,346	60,914
Amy C. Cohn	58,895	1,274	60,168
Bettye M. Craft	95,339	596	95,935
Judith Cronin	55,533	1,249	56,782
Constance E. Dawson	91,922		91,922
Kimberly A. Delaney	62,546	161	62,707
Greta B. Disch	66,106		66,106
Laura A. Driscoll	87,313	1,935	89,248
Mabel D. Ellis	1,360		1,360
Jane C. Gentilli	80,431	322	80,753
Kathleen P. Gillis	87,713	580	88,293
Renee F. Grady	78,884	670	79,554
Kelley B. Greenwald	33,142	290	33,432
Pamela C. Haggett	90,474	145	90,619
Sheila Harper	88,322	1,120	89,442
Rose Marie Hart	69,834	145	69,979
Stephen D. Harte	100,239		100,239

	Regular Wages	Overtime/ Other	Total Gross Wages
Teaching Staff (cont'd)			
Nisha G. Hochman	\$65,888		\$65,888
James M. Keohane	80,541	\$16	80,557
Marylynn A. Kerman	58,330	767	59,097
Gail S. Lehrhoff	83,885	959	84,844
Andrea L. Marchildon	64,521	976	65,497
Nancy J. McLaughlin	57,823	290	58,113
Laurie F. Moran	73,596	322	73,918
Donna M. Power	84,634	306	84,940
Nancy E. Powers	95,739	451	96,190
Alisa M. Saunders	54,445	290	54,735
Cynthia H. Shapiro	87,313		87,313
Anne N. Spitz	86,577	1,488	88,064
Laurette I. Ulrich	81,285		81,285
Kristen M. Varley	49,920	628	50,548
Kenneth S. Wadness	95,839	306	96,145
Andrea M. Welch	78,014	435	78,449
Laurie A. Whitten	16,742	435	17,177
Michelle M. Wood	77,660	193	77,853
Valene M. Yorston	52,676	1,445	54,121
Linda C. Young	95,739		95,739

	Regular Wages	Overtime/ Other	Total Gross Wages
Substitutes			
Cynthia A. Anderson	160		160
Marybeth H. Arigo	891		891
Linda V. Avedikian	1,432		1,432
Maryann V. Bouchard	1,586		1,586
Allison L. Buff	1,386		1,386
Leslie K. Burns	240		240
Kevin M. Carty	125		125
Michelle M. Cooke*	14,626	1,733	16,359
Sarah B. Deadrick	900		900
Linda M. Foehl	2,012		2,012
Sally Ann Hile	9,805		9,805
Lisa A. Johnston	1,045		1,045
Anne-Marie Kott	56		56
Jennifer R. Maley	80		80
Janet A. McNulty	633		633
Christopher P. McPhee	3,270		3,270
Cheryl A. Moran	289		289
Lauree A. Ricciardelli	160		160
Susan L. Rogers	365		365
Timothy C. Roper	160		160
Susan L. Ruzzo	240		240
Sara E. Shea*	13,321		13,321
Michelle A. Snyder	240		240

	Regular Wages	Overtime/ Other	Total Gross Wages
Substitutes (cont'd)			
Michelle L. Tocci	\$110		\$110
Alyssa R. Wesoly	252		252
Lisa H. Williams	80		80
Support Staff			
Darah F. Angelus	20,202	\$1,628	21,830
Patricia Antinori	16,716		16,716
Karen A. Anzivino	43,086		43,086
Donna J. Bacchiocchi	20,145	1,628	21,773
Helen T. Banadyga	7,343		7,343
Cheryl A. Baressi	95,339	613	95,951
Janice L. Barry	53,937	290	54,227
Heather M. Bombardieri	7,013		7,013
Ralph Boone	54,376	5,421	59,797
Carol A. Brown	3,845		3,845
Theodore Brown	4,338		4,338
Marcy R. Bugajski	50,186		50,186
Susan A. Burgess	16,014		16,014
Molly J. Bush	7,354		7,354
Thomas A. Cannata	6,129		6,129
Cheryl C. Chase	89,963	290	90,253
Rosemary L. Comiskey	10,935		10,935
Timothy J. Crowley	6,707		6,707
Leslie A. Favreau	6,189		6,189
Alison J. Fiorenzi	599		599
Michelle E. Gaffey	31,365	1,523	32,888
Olga Gerasymiv	411		411
Winnie Greene	18,955		18,955
Donna M. Grossman	9,400		9,400
Jennifer L. Hann	3,631		3,631
Jennifer A. Hardiman	28,205	1,578	29,782
Leslie M. Hughes	14,271	630	14,901
Oksana Herasymiv	4,637		4,637
Catherine A. Isbell	20,339		20,339
Jamie C. Larsen	13,376	1,753	15,128
Susannah E. Lee	14,200	755	14,955
Christine B. Luczkow	11,463		11,463
Stephanie S. Majkut	26,291	10	26,301
Stephen Malieswski	40,515	1,343	41,858
John F. Malieswski Jr.	40,515	3,775	44,290
Mary L. McLaughlin	5,816		5,816
Brianna P. Moro	20,843	1,628	22,470
Kaitlin E. Murphy	21,122	1,500	22,622
Jennifer S. Newport	1,513		1,513
Mary-Louise Northgraves	21,765	1,175	22,940

	Regular Wages	Overtime/ Other	Total Gross Wages
Support Staff <i>(cont'd)</i>			
Judith E. Onorato	\$39,465	\$4,970	\$44,435
Stephen A. Onorato	54,809	19,240	74,049
Anna H. Osyf	6,364		6,364
Ida Marie Pappas	83,679	290	83,969
Lorraine M. Pearson	19,168	388	19,555
Susan L. Pelletier	53,794	290	54,084
Arlene H. Reagan	16,241		16,241
Irene Richards	12,434		12,434
Jeanne E. Riordan	83,032	580	83,612
Katherine A. Rush	12,092	630	12,722
Amber N. Sleath-Crowley	33,344	435	33,779
Katherine A. Sorensen	19,370		19,370
Laurie D. Sorensen	16,347		16,347
Wendy Storlazzi	7,112		7,112
Jane Z. Sullivan	41,720		41,720
Barbara A. Susi	1,500	1,218	2,718
Susan G. Turner	20,029	1,385	21,414
Cheryl G. White	20,193		20,193
Judith M. White	10,677	145	10,822
Nadia M. Yaremiy	16,198		16,198
Grand Totals	<u>\$9,247,688</u>	<u>\$567,784</u>	<u>\$9,815,472</u>

* Denotes an employee who works in multiple departments and whose total gross wages appear under his or her primary department.

Treasurer's Cash

For the Year Ending June 30, 2011

Beginning Balance as of June 30, 2010	\$13,737,397
Receipts	32,186,357
Expenditures	31,521,107
Ending Balance as of June 30, 2011	<u>\$14,402,647</u>
Composition	
Bank of America	\$342,300
Mellon Bank	109,652
Paine Webber	620,610
Century Bank	540,501
Citizens Bank	3,800,998
Rockland Trust Company	435,999
Eastern Bank	295,064
Webster Bank	602,391
Unibank	1,830,547
First Trade Union Bank	782,797
Sovereign Bank	42,943
Trust Funds	4,998,845
Total Cash Balance	<u>\$14,402,647</u>

Statement of Taxes Outstanding

As of June 30, 2011

	Outstanding June 30, 2010	Commitments	Tax Takings and Deferrals	Refunds and Adjustments	Abatements	Collections	Outstanding June 30, 2011
Real Estate							
2009	\$13,569		\$1,549	\$2,069	\$1,758	\$12,330	\$0
2010	275,971		13,466	51,773	47,192	259,231	7,856
2011	0	\$25,379,550	97,865	50,548	52,538	24,952,013	327,683
Personal Property							
Prior Years	6,505			(521)			5,984
2008	330						330
2009	593						593
2010	8,011			264	264	7,327	684
2011	0	405,537			64	397,512	7,961
Motor Vehicle Excise							
Prior Years	42,032				2,814	313	38,905
2008	3,416			136	136	1,432	1,984
2009	16,587		2,617	491	646	11,977	7,071
2010	46,844		134,146	12,096	14,184	167,591	11,311
2011	0	931,790		7,106	9,078	870,545	59,272
Boat Excise							
Prior Years	1,485						1,485
2008	40						40
2009	40						40
2010	253					239	14
2011	0	704			15	494	195

Statement of Long Term Debt

As of June 30, 2011

Date of Issue	Purpose	Coupon Rate (%)	Original Amount	Outstanding June 30, 2010	Principal Issued	Principal Paid	Outstanding June 30, 2011
June 17, 1999	Town Garage		\$988,000				
June 17, 1999	Land Acquisition		80,000				
June 17, 1999	Septage Treatment		220,000				
June 17, 1999	Town House Renovation		1,200,000				
June 17, 1999	Protective Agencies		1,340,000				
June 17, 1999	School Planning and Design		1,275,000				
	Total Municipal Purpose Loan	4.76	5,103,000	\$520,000		\$260,000	\$260,000
April 30, 2003	Chickering School	3.83	14,575,000	9,465,000		730,000	8,735,000
	TITLE 5 - MWPAT	0.00	200,000	114,200		10,400	103,800
March 1, 2001	Land Acquisition	4.56	3,050,000	1,205,000		155,000	1,050,000
May 15, 2007	Refunding Bonds	3.98	2,275,000	2,230,000		10,000	2,220,000
Grand Total				\$13,534,200	\$0	\$1,165,400	\$12,368,800

Statement of Changes in Trust and Investment Fund Balances

For the Year Ending June 30, 2011

	Balance June 30, 2010	Dividends	Interest and Unrealized Change in Market Value	Deposits	Expenditures	Balance June 30, 2011
Park and Historical						
George Chickering	\$66,111	\$2,189	\$1,225			\$69,524
Park and Tree						
Samuel Chickering	156,502	4,608	2,869			163,980
Cemetery and Park						
George Chickering	156,129	6,571	2,899			165,599
Cemetery						
Cemetery Perpetual Care	528,288		9,743	36,500	4,651	569,880
Caroline Chickering	23,805		437			24,242
Dorothea Hovey	823		15			838
Library						
Richards/Sanger/Lewis	11,463		211			11,674
Hovey Memorial	618,001		11,356		20,000	609,357
Endowment Fund	24,589		452			25,041
Investment						
Conservation	144,449		2,654			147,103
Stabilization	779,331		18,889			798,221
Unemployment	9		0	65,552		65,561
Municipal Insurance	11,520		255	28,139	8,566	31,348
Other Post-Employment Benefits	1,774,080		315,145	178,867		2,268,092
Other						
Larabee/Whiting Poor	72,759		1,337		750	74,096
Scholarship Fund	22,014		407			21,671
Totals	\$4,389,874	\$13,368	\$367,894	\$309,058	\$33,967	\$5,046,227

Report of the Town Accountant

Carol Wideman, Town Accountant
Susan Keizer, Assistant Town Accountant

The following reports appear on pages 66–75:

- Governmental Funds Balance Sheet as of June 30, 2011
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances for the Year Ending June 30, 2011
- General Fund Statement of Revenues and Other Sources and Expenditures and Others Uses for the Budget and for the Year Ending June 30, 2011
- Fiduciary Funds Statement of Fiduciary Net Assets as of June 30, 2011
- Fiduciary Funds Statement of Changes in Fiduciary Net Assets for the Year Ending June 30, 2011

Governmental Funds Balance Sheet

As of June 30, 2011

	General	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and Short-Term Investments	\$6,869,285	\$2,111,368	\$8,980,653
Investments	1,356,306	1,558,278	2,914,584
Receivables			
Property Taxes	778,142	0	778,142
Excises	120,320	0	120,320
Charges for Services	59,701	13,967	73,668
Total Assets	<u>\$9,183,754</u>	<u>\$3,683,613</u>	<u>\$12,867,367</u>
LIABILITIES AND FUND BALANCES			
Liabilities			
Warrants Payable	\$257,930	\$47,948	\$305,878
Accrued Payroll	545,725	0	545,725
Deferred Revenues	748,683	0	748,683
Other Liabilities	4,451	0	4,451
Total Liabilities	<u>1,556,789</u>	<u>47,948</u>	<u>1,604,737</u>
Fund Balances¹			
Nonspendable	0	491,562	491,562
Restricted	0	2,196,513	2,196,513
Committed	798,221	1,029,287	1,827,508
Assigned	1,617,079	0	1,617,079
Unassigned	5,211,665	(81,697)	5,129,968
Total Fund Balances	<u>7,626,965</u>	<u>3,635,665</u>	<u>11,262,630</u>
Total Liabilities and Fund Balances	<u>\$9,183,754</u>	<u>\$3,683,613</u>	<u>\$12,867,367</u>

¹ See footnote on page 70.

Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ending June 30, 2011

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES			
Property Taxes	\$25,629,910	\$0	\$25,629,910
Excises	1,032,760	0	1,032,760
Penalties, Interest, and Other Taxes	85,478	0	85,478
Charges for Services	95,511	933,210	1,028,721
Departmental	399,709	0	399,709
Intergovernmental	2,283,363	1,021,034	3,304,397
Licenses, Permits and Fees	265,858	0	265,858
Fines and Forfeitures	7,275	0	7,275
Interest Earnings	55,906	36,760	92,666
Other	43,266	187,477	230,743
Total Revenues	<u>29,899,036</u>	<u>2,178,481</u>	<u>32,077,517</u>
EXPENDITURES			
General Government	1,590,426	87,749	1,678,175
Public safety	2,410,220	270,743	2,680,963
Education	17,936,984	825,567	18,762,551
Public Works	1,822,806	454,100	2,276,906
Health and Human Services	172,773	95,722	268,495
Culture and Recreation	832,724	501,483	1,334,207
Insurance and Benefits	2,611,059	40,234	2,651,293
Debt Service	1,712,533	0	1,712,533
Intergovernmental	273,308	0	273,308
Total Expenditures	<u>29,362,833</u>	<u>2,275,598</u>	<u>31,638,431</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$536,203</u>	<u>\$(97,117)</u>	<u>\$439,086</u>

(Continues on next page.)

Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ending June 30, 2011 (cont'd from previous page)

	General	Nonmajor Governmental Funds	Total Governmental Funds
NET REVENUE OVER EXPENDITURES			
Excess (Deficiency) of Revenues Over Expenditures	<u>\$536,203</u>	<u>\$(97,117)</u>	<u>\$439,086</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	112,147	514,018	626,165
Transfers out	(692,885)	(112,147)	(805,032)
Total Other Financing Sources (Uses)	<u>(580,738)</u>	<u>401,871</u>	<u>(178,867)</u>
Change in Fund Balance	(44,535)	304,754	260,219
Fund Equity at Beginning of Year, as restated²	<u>7,671,500</u>	<u>3,330,911</u>	<u>11,002,411</u>
Fund Equity at End of Year	<u>\$7,626,965</u>	<u>\$3,635,665</u>	<u>\$11,262,630</u>

¹ Refers to pages 66 and 67: In fiscal year 2011, the Town implemented Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54). GASB 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to observe constraints imposed upon the use of resources. In general, amounts previously reported as Undesignated Fund Balance are now reported as Unassigned Fund Balance. In addition, amounts previously reported in the Town's Stabilization Fund are now combined with and reported as Committed Fund Balance in the General Fund.

² Beginning of Year Fund Equity balances have been restated due to the Town's implementation of GASB 54 in fiscal year 2011.

General Fund Statement of Revenues and Other Sources and Expenditures and Other Uses*

For the Budget and for the Year Ending June 30, 2011

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Favorable (Unfavorable)
REVENUES AND OTHER SOURCES				
Property Taxes	\$25,533,945	\$25,533,945	\$25,533,945	\$0
Excise	970,000	970,000	1,032,760	62,760
Penalties, Interest, and Other Taxes	70,000	70,000	85,478	15,478
Charges for Services	113,000	113,000	95,511	(17,489)
Departmental	374,000	374,000	399,709	25,709
Intergovernmental	1,407,869	1,407,869	1,407,233	(636)
Licenses, Permits, and Fees	166,000	166,000	265,858	99,858
Fines and Forfeitures	9,600	9,600	7,275	(2,325)
Interest Earnings	18,000	18,000	37,017	19,017
Other	0	0	43,266	43,266
Transfers In	10,400	10,400	112,147	101,747
Free Cash	1,783,506	1,783,506	1,783,506	0
Overlay Surplus	50,000	50,000	50,000	0
Total Revenues and Other Sources	30,506,320	30,506,320	30,853,705	347,385
EXPENDITURES AND OTHER USES				
General Government	1,994,916	1,901,822	1,545,035	356,787
Public Safety	2,533,812	2,583,007	2,392,907	190,100
Education	17,697,664	17,697,664	17,075,209	622,455
Public Works	1,702,497	1,735,642	1,823,986	(88,344)
Health and Human Services	184,682	185,817	171,102	14,715
Culture and Recreation	849,198	855,104	833,964	21,140
Debt Service	1,717,985	1,717,985	1,712,402	5,583
Intergovernmental	272,954	272,954	273,308	(354)
Insurance and Benefits	2,738,233	2,738,233	2,595,059	143,174
Transfers Out	635,367	639,080	639,080	0
Other Uses	179,012	179,012	179,012	0
Total Expenditures and Other Uses	30,506,320	30,506,320	29,241,064	1,265,256
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	\$0	\$0	\$1,612,641	\$1,612,641

* This report is prepared on the budgetary basis of accounting, which differs from GAAP.

Fiduciary Funds Statement of Fiduciary Net Assets

As of June 30, 2011

	OPEB Trust Fund	Private Purpose Trust Funds	Agency Funds
ASSETS			
Cash and Short-Term			
Investments	\$99,880	\$1,671	\$264,396
Investments	2,168,212	20,000	0
Total Assets	<u>\$2,268,092</u>	<u>\$21,671</u>	<u>\$264,396</u>
LIABILITIES AND NET ASSETS			
Liabilities			
Warrants Payable	\$0	\$0	\$4,502
Employee Withholdings	0	0	128,759
Deposits Held in Escrow	0	0	123,037
Other	0	0	8,098
Total Liabilities	<u>0</u>	<u>0</u>	<u>264,396</u>
Net Assets			
Restricted for:			
OPEB benefits	2,268,092	0	0
Endowment	0	20,000	0
Unrestricted	0	1,671	0
Total Net Assets	<u>2,268,092</u>	<u>21,671</u>	<u>0</u>
Total Liabilities and Net Assets	<u>\$2,268,092</u>	<u>\$21,671</u>	<u>\$264,396</u>

Fiduciary Funds Statement of Changes in Fiduciary Net Assets

For the Year Ending June 30, 2011

	OPEB Trust Fund	Private Purpose Trust Funds
ADDITIONS		
Investment earnings	\$315,145	\$407
Total Additions	<u>315,145</u>	<u>407</u>
DEDUCTIONS		
Scholarship Payments	0	750
Total Deductions	<u>0</u>	<u>750</u>
OTHER FINANCING SOURCES		
Transfers in	178,867	0
Total Other Financing Sources	<u>178,867</u>	<u>0</u>
Net Increase (Decrease)	494,012	(343)
NET ASSETS		
Beginning of Year	1,774,080	22,014
End of Year	<u>\$2,268,092</u>	<u>\$21,671</u>

Report of the Town Insurance

For the Fiscal Year 2011

	Limits	Deductible
Property		
Buildings and Contents	\$36,070,728	\$1,000
Extra Expense—Blanket Coverage Extensions and Special Property	500,000	none
Boiler and Machinery	various included in the blanket limit	various
Money and Securities	100,000	none
Public Employee Dishonesty	200,000	none
Flood and Earthquake	\$2 million	25,000
General Liability		
Bodily Injury and Property Damage	\$1 million/\$3 million	none
Vehicles		
Bodily Injury and Property Damage	\$1 million	none
Personal Injury Protection	8,000	none
Uninsured Motorists	100,000/300,000	none
Physical Damage	per schedule on file	1,000
Umbrella/Excess Liability	\$3 million	10,000
Professional Liability		
Public Officials Liability	\$1 million/\$3 million	10,000
School Board Liability	\$1 million/\$3 million	10,000
Law Enforcement Liability	\$1 million/\$3 million	10,000
Police and Fire Accident	per schedule on file	
Total Insurance Expenditure		Premium
Group Health Insurance		\$1,544,948
Workers' Compensation		42,366
Medicare		118,545
Other Insurance		137,535
Total Town Insurance Expenditure		\$1,843,394

Report of the Personnel Board

Mary Carrigan, Chairman
Juris Alksnitis
Sue Geremia
Mary Hornsby
David W. Ramsay, Ex Officio

The Personnel Board is composed of five members, three of whom are appointed by the Board of Selectmen, one by the Warrant Committee, and one by the Town Moderator. The Town Administrator serves as an ex-officio member. At the time of this report's publication, one position remained open on the Board.

The role and intent of the Personnel Board are established in the Town of Dover bylaws. The Board exists to establish, maintain, and deliver a system of personnel administration that promotes a fair and consistent application of personnel policies. The Board also serves the Warrant Committee and the Board of Selectmen by providing analysis and recommendations regarding compensation, benefits, and personnel-related topics.

During 2011, the Board affirmed its role in the application of consistent and fact-based recommendations for compensation and personnel administration. After reviewing both state and federal projected inflation indices as recommended at the 2011 Annual Town Meeting, the Board recommended a 2.5% increase as the wage proposal for non-union employees in the Fiscal Year 2013 Town budget. It also determined the need for a pricing study to ensure a fair and equitable pay structure across job classifications, and it continued its survey of public-works organizational structures across comparable towns.

In addition, the Board adjudicated its first step-three grievance procedure in more than a decade, including a review of testimony and documentation from all relevant parties.

Report of the Board of Assessors

Charles W. Long, Chairman
Caroline B. Akins
Caroline M. C. White

The Board of Assessors is responsible for fully and fairly valuing all real and personal property in Dover.

To assist citizens with their questions, the office is open Monday through Thursday, from 9 a.m. to 5 p.m., and Friday, from 9 a.m. to noon. The Assessors' computer terminal with property record card data is available to the public in the Town House, Monday through Friday, from 9 a.m. to 5 p.m. Additional information is accessible online at the Town's website (<http://www.doverma.org>).

The following is a statement of the valuation of Dover as of January 1, 2011, which is the basis for taxing property for the Fiscal Year July 1, 2011, through June 30, 2012. This statement, including a list of all exempt property, is a complete and accurate assessment of the full and fair cash value of the Town, according to the Board's best knowledge and belief.

Valuation of the Town

Value of Federally Owned Property	\$2,633,100	
Value of State-Owned Property	32,155,100	
Value of Town-Owned Property	85,540,548	
Value of Property Held in Trust for the Worthy Poor	4,071,300	
Value of Other Exempted Property	189,742,900	
Value of Assessed Personal Property	34,701,110	
Value of Assessed Real Estate	<u>2,186,803,874</u>	
Total Value of All Personal and Real Estate		\$2,535,647,932
Total Net Taxable Valuation (Excluding Motor Vehicles)		\$2,221,504,984

Amount to Be Raised by Taxation

Town Purposes as per Appropriation		\$30,445,294
Other Local Expenditures:		
Amounts Certified for Tax Title Purposes	5,000	
Offsets	11,256	
Overlay Deficits of Prior Years	1,758	
Other (Uncollectible Police Detail Abatements)	0	
Snow and Ice Deficit	<u>187,495</u>	

205,509

State and County Assessments	\$282,572	
Overlay of Current Year	<u>243,539</u>	
		<u>\$526,111</u>
Gross Amount to Be Raised by Taxation		\$31,176,914
Estimated Receipts and Other Revenue Sources:		
Estimated Receipts (State)	\$826,617	
Massachusetts School Building Authority Payments	577,556	
Estimated Receipts (Local)	1,857,000	
Revenue Sources for Particular Purposes (Free Cash)	0	
Other Available Funds for Particular Purposes	60,400	
Free Cash to Reduce Tax Rate	<u>1,375,002</u>	
Total Estimated and Available Funds		\$4,696,575
Net Amount to be Raised by Taxation on Property		
Amount on Personal Property	\$413,637	
Amount on Real Estate	<u>26,066,702</u>	
		\$26,480,339
Assessments Added to Taxes:		
Motor Vehicle and Trailer Excise	\$1,100,529	
Boat, Ship, or Vessel Excise	704	
FY12 Septic Betterment Assessments and Interest	<u>5,900</u>	
		<u>1,107,133</u>
Total Taxes and Assessments Committed to the Collector		<u>\$27,587,472</u>

Motor Vehicle Statistics

Number of Vehicles/Value Assessed for 2011	6,090	\$49,447,400
Number of Vehicles/Value Assessed in 2011 for 2010	119	1,826,550

Tax Rates

Personal and Real Estate	\$11.92
Motor Vehicle and Trailer Excise	25.00
Boat, Ship, and Vessel Excise	10.00

Valuation of Property Exempted from Taxation

*Persons and Property Exempted from Taxation, July 1, 2011,
in Accordance with Chapter 59, General Laws:*

Property Exempted from Taxation under Provisions of the First Clause, Section Five, Chapter 59, General Use:

United States Postal Department			
5 Walpole Street			
Improvements	<u>\$369,900</u>		
		\$369,900	
Department of the Army Corps of Engineers			
Chickering Drive, 14.65 acres	\$1,008,100		
Claybrook Road, 1.56 acres	204,600		
Off Claybrook Road, 10.54 acres	118,900		
Off Farm Street, 11.50 acres	85,700		
Off Haven Street, 1.01 acres	22,400		
Springdale Avenue, 14.50 acres	397,700		
Off Springdale Avenue, 19.10 acres	67,200		
Trout Brook Road, 6.16 acres	145,800		
Off Trout Brook Road, 5.36 acres	153,900		
Off Wakeland Road, 8.40 acres	<u>58,900</u>		
		\$2,263,200	

Property Exempted from Taxation under Provisions of the Second Clause, Section Five, Chapter 59, General Use:

Commonwealth of Massachusetts (Metropolitan District Commission)			
4 Turtle Lane			
Improvements	\$9,347,000		
Land, 182.10 acres	<u>16,547,600</u>		
		\$25,894,600	

Land Assessed to the Commonwealth of Massachusetts under the Provisions of Chapter 634 of the Acts of 1971:

(Massachusetts Bay Transportation Authority)			
Centre Street			
Land, 4.80 acres	<u>\$228,200</u>		
		\$228,200	

Land Assessed to the Commonwealth of Massachusetts under the Provisions of Chapter 58, Sections 13, 14, and 15, General Laws:

Department of Conservation and Recreation: Bishop Meadow, Shumway and Sproutland, A. E. Wight Lot, Newell Pasture, Wright Pasture, and Shumway River Lot			
Off Junction Street			
Land, 121.74 acres	<u>\$6,032,300</u>		
		\$6,032,300	

Property Exempted from Taxation under Provisions of the Third Clause, Section Five, Chapter 59, General Use:

Dover Historical and Natural History Society			
80 Dedham Street			
Improvements	\$197,900		
Land, 1.00 acre	<u>529,300</u>		
			\$727,200
Charles River School			
56 and 58 Centre Street			
Improvements	\$5,946,000		
Land, 13.30 acres	4,069,500		
1 Old Meadow Road			
Improvements	341,600		
Land, 1.00 acre	<u>437,800</u>		
			\$10,794,900
Trustees of Reservations			
Off Brookfield Road, 15.00 acres	\$685,400		
Chase Woodlands, 85.19 acres	249,100		
Dedham Street, 16.15 acres	739,100		
Farm Street, 1.48 acres	60,000		
Glen and Wight Streets, 5.63 acres	669,300		
Off Grand Hill Drive, 1.04 acres	22,100		
Pegan Lane, 0.40 acres	429,500		
Peters Reservation, 83.75 acres	6,796,400		
Pond Street, 6.71 acres	310,700		
Powissett Street, 4.12 acres	607,900		
37 and 39 Powissett Street, 104.49 acres	2,698,200		
Improvements	453,500		
Strawberry Hill Street, 63.45 acres	2,935,700		
Off Tower Drive, 6.65 acres	304,400		
Walpole and Powissett Streets, 529.60 acres	26,927,200		
Walpole Street, 3.99 acres	677,300		
Off Walpole Street, 2.82 acres	<u>399,400</u>		
			\$44,965,200
Hale Reservation, Inc.			
Off Powissett and Hartford Streets			
Improvements	\$981,400		
Land, 626.04 acres	<u>49,780,400</u>		
			\$50,761,800

Dover Land Conservation Trust		
Centre Street, 57.11 acres	\$1,924,400	
Off Centre Street, 40.65 acres	1,466,600	
Claybrook Road, 21.20 acres	555,800	
Dedham Street, 10.82 acres	780,800	
Dover Road, 2.84 acres	661,300	
Farm Street, 41.76 acres	2,557,300	
3 Farm Street, 5.00 acres	1,351,500	
4 Farm Street, 5.70 acres	759,600	
Off Farm Street, 6.07 acres	237,000	
Hunt Drive, 19.49 acres	622,700	
Main Street, 5.99 acres	635,000	
Miller Hill Road, 7.17 acres	164,400	
80 Pine Street, 3.63 acres	125,700	
131 Pine Street, 71.06 acres	3,805,800	
Improvements	36,400	
Off Pine Street, 19.24 acres	884,200	
Pleasant Street, 0.33 acres	36,500	
Pleasant Street and Annie King Lane, 7.89 acres	951,800	
5 Riverview Terrace and Willow Street, 3.17 acres	1,417,400	
Rocky Brook Road, 4.18 acres	194,300	
Springdale Avenue and Church Street, 11.79 acres	464,800	
Springdale Avenue and Farm Street, 17.50 acres	1,643,500	
Off Springdale Avenue, 27.65 acres	1,354,400	
Old Farm Road, 2.87 acres	<u>131,000</u>	
		\$22,762,200
Trustees of Boston College:		
20 Glen Street		
Improvements	\$7,827,800	
Land, 78.50 acres	<u>6,772,100</u>	
		\$14,599,900
Property of Incorporated Organizations of War Veterans (Belonging to or Held in Trust for the Benefit of):		
American Legion, George B. Preston Post #209, Inc., and Town of Dover (Remainder Interest)		
32 Dedham Street		
Improvements	\$362,500	
Land, 1.00 acre	<u>441,000</u>	
		\$803,500

Property Exempted under the Provisions of the Eleventh Clause, Section Five, Chapter 59, General Laws:		
Dover Evangelical Congregational Church		
Pine Street and 61 Dedham Street		
Improvements	\$384,500	
Land, 7.50 acres	<u>911,500</u>	
		\$1,296,000
First Parish Church		
15 and 17 Springdale Avenue		
Improvements	\$1,796,300	
Land, 1.70 acres	<u>771,600</u>	
		\$2,567,900
Grace Church of Dover, MA, Inc.		
21 Centre Street		
Improvements	\$662,000	
Land, 1.00 acre	<u>529,300</u>	
		\$1,191,300
Roman Catholic Archdiocese of Boston		
30 Centre Street		
Improvements	\$252,600	
Land, 1.02 acre	318,600	
32 Centre Street		
Improvements	2,026,900	
Land, 3.66 acres	<u>728,800</u>	
		\$3,326,900
St. Dunstan's Episcopal Church		
18 Springdale Avenue		
Improvements	\$967,000	
Land, 0.83 acres	<u>628,800</u>	
		\$1,595,800
Property Exempted under the Provisions of Section Five F, Chapter 59, General Laws:		
Town of Westwood (Conservation Commission)		
Off Hartford Street		
Land, 1.30 acres	<u>\$50,300</u>	
		\$50,300
Property Exempted under the Provisions of Section Five, Chapter 59, Clause 45, General Laws:		
Robert P. and Leola T. Loebelenz		
236 Dedham Street		
Windmill (20 years)	<u>\$8,500</u>	
		\$8,500

Valuation of Exempted Public Property

Value of Town Property Put to Public Use, July 1, 2011,
in Accordance with Section 51, Chapter 59, General Laws:

Town House

5 Springdale Avenue	
Improvements	\$2,936,500
Personal Property	<u>174,019</u>

\$3,110,519

Caryl School

4 Springdale Avenue	
Improvements	\$3,098,800
Land, 3.06 acres	1,395,400
Personal Property	<u>302,480</u>

\$4,796,680

Dover Town Library

56 Dedham Street	
Improvements	\$1,801,100
Land, 1.00 acre	529,300
Books and Furnishings	<u>961,333</u>

\$3,291,733

Protective Agencies Building

1 and 3 Walpole Street	
Improvements	\$894,000
Land, 1.65 acres	615,300
Personal Property	<u>2,308,999</u>

\$3,818,299

Chickering School

29 Cross Street	
Improvements	\$10,216,800
Land, 43.95 acres	3,878,000
Personal Property	<u>663,891</u>

\$14,758,691

Dover-Sherborn Regional School District

9 Junction Street	
Improvements	\$24,142,900
Land, 98.17 acres	<u>10,148,600</u>

\$34,291,500

Parks and Recreation

Bickford Park, 2.29 acres	\$88,500
Caryl Park, 107 Dedham Street	
Land, 83.80 acres	8,432,400
Improvements	509,000
Channing Pond Park, 5.64 acres	275,800
Improvements	500
Dedham and Centre Street Lot, 0.25 acres	430,000

Dover Common and Training Field Lot, 3.70 acres	1,039,200
Howe Lot, 3.22 acres	845,800
Riverside Drive, 0.77 acres	346,400
Springdale Avenue, 0.50 acres	38,300
West End School Lot, 1.50 acres	462,800
Personal Property	<u>385,751</u>

\$12,854,451

Conservation Commission

Bean Land, 10.27 acres	\$1,196,900
Bridge Street, 3.00 acres	169,700
Channing, Gibbons, Rice & Wylde Lands, 199.27 acres	9,907,500
Claybrook Road, 1.80 acres	52,600
Dedham Street, 7.38 acres	1,403,400
French Land, 11.80 acres	512,100
Fullerton Land, 7.00 acres	662,500
Halper Land, 1.18 acres	446,800
Harvey Land, 23.77 acres	920,400
Haven Street, 25.61 acres	2,049,600
Hunters Path, 2.49 acres	128,700
Koch Land, Snow's Hill Lane, 8.20 acres	1,388,900
Koch Land Swap, 12.21 acres	545,800
Murray Land, 12.60 acres	574,100
Riverside Drive, 0.04 acres	5,900
Scott Land, 46.00 acres	1,044,800
Off Springdale Avenue, 0.20 acres	35,000
Taylor Land, 14.47 acres	522,500
Valley Farm Land, 13.09 acres	1,700,200
Walpole Street, Off Walpole Street, 33.00 acres	1,486,700
Willow Street, 2.11 acres	<u>78,100</u>

\$24,832,200

Town of Dover

Bridge Street Land, 3.92 acres	\$159,400
Chickering Drive, 3.07 acres	96,500
10 Donnelly Drive, 2.00 acres	54,800
Hartford Street, 1.00 acre	352,800
Heard Land, 7.43 acres	1,122,100
Hynes Land, 1.46 acres	590,000
Mackintosh Land, 29.28 acres	1,228,700
Main Street, 1.59 acres	467,300
Off Farm Street, 0.53 acres	47,300
Ponzi Land, 31.58 acres	1,901,300
Trout Brook Road, 0.15 acres	13,100
Valley Farm Land, 52.60 acres	3,467,800

Wakeland Road, 0.18 acres	31,500	
5 Whiting Road, 0.25 acre	464,500	
Improvements	117,400	
Willow Street, 0.92 acres	49,500	
Wilsondale Street, 3.73 acres	<u>678,400</u>	
		\$10,842,400
Transfer Station		
Powissett Street, 3.00 acres	\$895,800	
Improvements	256,400	
Personal Property	<u>23,517</u>	
		\$1,175,717
Highway Department		
2 and 4 Dedham Street, 3.40 acres	\$714,900	
Improvements	1,072,200	
Willow and Cross Streets, 0.21 acres	30,600	
Personal Property	<u>1,380,173</u>	
		\$3,197,873
Highland Cemetery		
54 Centre Street and Dedham Street, 19.92 acres	\$1,740,900	
Improvements	10,000	
Personal Property	<u>78,589</u>	
		\$1,829,489
Water Supply		
Church Street, 9.20 acres	\$937,800	
Improvements	17,500	
Personal Property	<u>77,196</u>	
		\$1,032,496
Land Exempted by Common Consent. Held in Trust for the Benefit of the Worthy Poor Who Have a Legal Residence (Settlement) in the Town of Dover:		
Larrabee Estate		
Land, 66.84 acres	<u>\$4,071,300</u>	
		\$4,071,300

Report of the Dover Police Department

Peter McGowan, Chief of Police

At the close of 2011, we look back on a year of change, while continuing to provide the highest level of police service to our residents. Statistical analysis shows some constants in our requests for service, as well as some increases in several categories. Some of the increases can be attributed to the more concise documentation being performed by our officers; however, several categories/activities increased simply because we were busier this year. The storms of August and October generated tremendous amounts of departmental activity that required extra staffing to handle the increased demands both in dispatch and on the road. The coordinated effort to restore the Town back to normal after these storms was nothing short of amazing. The Fire, Highway and Police Departments worked tirelessly together to meet the needs of the townspeople. It is important to note that despite all the destruction and damage caused by these difficult storms, no one in Dover was seriously injured.

One noteworthy observation regarding the storms was the demonstrated need for the Department to be able to push out information in a timely manner during town-wide emergencies. To address this, the Department developed a social media profile that will enable it to use Facebook, Twitter, and MYPD (a new application for iPhones and smartphones) to provide immediate updates and information to subscribers. These outlets, coupled with our existing telephone community notification system, will allow the quick dissemination of current and relevant public-safety information. More information can be found on our website, <http://www.dovermapd.com>.

The past year also saw milestones reached in the area of training. Officer Harry Grabert was selected to be the Town's D.A.R.E. officer and underwent a two-week training course in New Hampshire. Officer Grabert excelled at the training and is already working with the school district to present lessons to the students. Sergeant Todd Wilcox was chosen to attend the FBI National Academy's session #247 in Quantico, Virginia. This 10-week course required a great deal of personal commitment and sacrifice by Sergeant Wilcox, who graduated in December along with nearly three hundred law-enforcement professionals from around the country, and the world. As a graduate of this prestigious program myself, I can attest to the value of the training and networking opportunities that Sergeant Wilcox, and the Dover Police Department, will benefit from for years to come.

The Commonwealth of Massachusetts has issued a mandate that all police departments meet a minimum requirement of emergency medical

dispatch training by the end of fiscal year 2012. With the assistance of a grant through e-911, this training is being made available to Dover at no cost.

The Dover Police Department was awarded \$37,778 in grant monies this year, from e-911 for training and equipment and from the Governor's Highway Safety Bureau for additional traffic enforcement patrols during the holidays. We will continue to pursue grant-funding opportunities whenever possible to keep pace with the evolving demands of law-enforcement technology and services.

There were personnel changes in 2011. Acting Chief Jeffrey Farrell resumed his duties as Detective Sergeant at the start of June, when I was appointed as Dover's fifth police chief. I come to Dover after nearly seven years as police chief for Millis and have been very pleased with the manner in which I have been welcomed into this community.

Two hirings this year were those of John Sweeney as a special police officer on November 10, 2011, and the appointment of Special Officer Charles Marscher to the position of full-time officer. Officer Marscher previously served Dover in a part-time capacity for two years and will assume his full-time position as of January 1, 2012. Officers Sweeney and Marscher join the ranks of professional officers who are committed to providing top-quality police services to our residents on a daily basis.

2011 Statistics

Accidents: Motor Vehicle	112
Alarms: Intrusion, Vehicle, and Panic	634
Ambulance Requests	214
Animal Complaints	337
Assaults	0
Assists: Other Agencies, Citizens, Etc.	242
Breaking and Entering	20
Building Checks	3,908
Deer Kills	39
Destruction of Property	28
Disturbances	20
Domestic Disputes	17
Fire Alarms	202
Harassment (including telephone)	31
Identity Theft	5
Larceny	27
Littering/Trash Disposal	17
Lockouts	58
Miscellaneous Offenses	84
Miscellaneous Services	1,636
Missing Persons	9
Motor Vehicle Complaints	275

Motor Vehicle Stops	1,505
Noise Complaints	40
Nine-One-One (911) Verifications	92
Parking Complaints	234
Safety Hazards	389
Suspicious Activity	183
Trespassing and Soliciting	42
Youth Complaints	22
Total	<u>10,422</u>

Arrests

Warrant	7
Operating Under the Influence of Liquor	10
Operating After License Suspension	3
Domestic Violence	1
Assault and Battery	1
Assault	1
Breaking and Entering	1
Drug Possession	1
Threats	1
Trespassing	1
Protective Custody	1
Total	<u>28</u>

In addition to these arrests, a total of 71 criminal complaints were sought at Dedham District Court for a wide range of offenses, including 11 drug offenses, 43 motor vehicle offenses, 10 larcenies, and various other quality-of-life offenses.

Grants Received

E 9-1-1 Communications Grant (combined)	\$36,578
GHSB Traffic Grants	\$1,200

Personnel

Peter McGowan, appointed as Chief of Police	06/04/2011
John Sweeney, appointed as Special Police Officer	11/10/2011
Charles Marscher, to be appointed as Police Officer	01/01/2012

Report of the
Board of Fire Engineers

Carlton J. Sherman, Chairman
 J. Ford Spalding
 John F. Sugden Jr.

The Dover Fire/Rescue Department is a call department consisting primarily of Dover residents and men and women employed in the Town. Department personnel are paid for their activity when called to a fire, ambulance call, or training session. They serve the Town seven days a week, 24 hours a day. They are known both in Dover and by surrounding communities as being professionals who care about their responsibilities. We are grateful for their service and we thank them.

The Board also expresses its gratitude to the Dover Police Department, the Highway Department, and the Emergency Management Department for their support and cooperation. The Fire Department is proud to work side by side with these groups, who assist the Department in its work to protect lives and property.

As part of a mutual aid agreement, the Fire Department works with local communities to assist our neighbors when called to a fire, accident, or other incident. The same is done for Dover. Sometimes this assistance involves going directly to a fire; other times it entails sending our equipment to another community's fire station in preparation for another call. Personnel training is also shared between communities, as in the case of a joint firefighting drill. Mutual aid is a critical factor in the Fire Department's ability to serve the Town.

The Board continues to be concerned about the lack of a water source for the town center. The only water that the Department has available to fight a fire in the town center is what the Department is able to bring with it in their tanker trucks and the water that neighboring town Fire Departments can bring with them in their trucks as part of mutual aid. The firefighters are not currently able to use the existing fire hydrants in the town center.

Over the past few years the Board and officers have been concerned about the need to replace the current ladder truck, which was first registered in 1993 with a new chassis and a refurbished ladder that is now about 38 years old. The maintenance costs are increasing. In addition, we are concerned that it might not pass the underwriters annual test and that it does not comply with current NEPA standards. The ladder is a critical piece of equipment, used at fires to protect our citizens and their property as well as provide safety for our firefighters.

Fire Department Activity During 2011

Incidents (472)

Brush/Grass Fires	8	Oil Burner Fires	10
Vehicle Fires	2	Mutual Aid	9
Dumpster Fires	0	Illegal Burning	0
Smoke in House	12	False Alarms	1
Water Rescue	0	Haz-Mat Incidents	3
Electrical Fires	7	Automatic Boxes	0
Vehicle Accidents	18	Ambulance Assists	10
House Alarms	135	Gas Spills	0
Chimney Fires	6	Missing Persons	1
Wires Down	54	Still Alarms	25
Propane Gas Fires	3	Bomb Scare	0
Station Coverage	4	Elevator Entrapment	0
Carbon Monoxide	26	Water in Basement	12
Public Building Alarms	12	Explosive Devices	0
Rescue	2	Downed Trees in Road	25
Investigations	25	Building Hit by Lightning	8
Structure Fires	9	Other	45

Permits Issued (303)

Oil Burners	75	Smokeless Powder	0
Underground Tank	1	Smoke Detectors	68
Blasting	2	Propane Storage	37
Temporary Heat	40	Tank Trucks	1
Sprinkler Systems	9	Bonfires	1
Welding	1	Carbon Monoxide	68

Inspections (2,375)

Oil Burner	315	Smoke Detectors	320
Propane Gas	305	Bonfires	6
Blasting	24	Public Buildings	700
Temporary Heat	136	Underground Tanks	110
Gas Stations	8	Tank Truck	2
Sprinkler Systems	38	Demolition	30
Welding	1	Carbon Monoxide	320
Fire Prevention Programs	60		

Ambulance Calls (311)

Caritas Norwood Hospital	22	Other Facility	16
MetroWest Med. Center, Natick	34	Air Ambulance (Med-Flight/Life-Flight)	2
MetroWest Med. Center, Framingham	2	Mutual Aid from	5
Newton Wellesley Hospital	33	Mutual Aid to	0
Beth Israel Deaconess, Needham	94	Refusal of Transport	25
		Responses Cancelled	5
		Advanced Life Support	73

Appointed by the Board of Fire Engineers

Chief John M. Hughes III
Deputy Chief David Tiberi
Captain Richard Powers (A)

Lieutenants

Craig Hughes
Edward Kornack
Paul Luttazi
Robert Tosi Jr. (A)

Appointed by the Fire Chief

Fire & EMT Personnel:

Robert Beckwith	William Hillerich (A)	Dixon Smith (A)
Joseph Chirico (A)	Mary Hinsley (A)	Jay Sullivan (A)
Brian Clough (A)	Paul Hughes	Keith Tosi (A)
Paul Copponi	John Kornack	David Tucker (A)
Thomas Cronin	Caren Lawson (A)	James Vaughan
Jeremiah Daly (A)	Elisha Lee (A)	John Vounatsos
Joe Demarco (A)	Jack London (A)	Sean Wall (A)
Henry Dowd (A)	Phil Luttazi (A)	Karl Warnick
Thomas Dunlay (A)	Christine Montesano	Ellen Weinberg (A)
Damon Farnum (A)	Curt Pfannenstiehl	Tim Wider (A)
Renee Foster (A)	Thomas Quayle	Scott Wittemore
James Gorman (A)	Ted Reimann	

(A) Ambulance Squad Member



Photo by Mary Kalamaras.

Report of the Emergency Management Department

Jack I. London, Director
Arthur Adams Jr., Deputy
Margaret L. Crowley, Deputy
James R. Repetti, Deputy
Tobe C. Deutschmann, RACES Radio Operator

As members of the Emergency Management Department, our responsibility is to plan for any emergency events that might occur and to help residents who are affected by them. In 2011, we had two significant events occurring just weeks apart with Hurricane Irene and the Halloween snowstorm. In both cases, we activated the emergency shelter at the Town House and had several residents seek shelter. We were able to handle these situations with the cooperation of the Dover Fire, Police, and Highway Departments, and we thank them for their assistance.

If your lights go out or you lose power, **NSTAR urges you to call them directly at (800) 592-2000**. Even if you get a computerized response, stay on the line to answer questions and have your call logged into their system. This will assist NSTAR in restoring power as quickly as possible. Calling the Police Department to report or ask about power outages will not help you restore your power and can tax already strained resources.

Please feel free to call us in emergencies (hurricanes, floods, blizzards, etc.) if you think we can help or if you need assistance. The Emergency Management Department can be reached via the Town's emergency dispatch center at 508-785-1130. This line is answered 24 hours a day. Thank you for your cooperation.

DOVER

School Reports

2011



Report of the Superintendent of Schools

Valerie G. Spriggs

The Dover-Sherborn Public Schools' mission is: *"to inspire, challenge and support all students as they discover and pursue their full potential."*

In 2011, the schools focused on the initial stages of implementing the Dover- Sherborn Public Schools' Strategic Plan, Mission, and Goals. Fifty-two system-wide initiatives, changes, and improvements took place, demonstrating the constant striving by the schools to raise the standards of excellence. The original goals appear below, along with a brief summary of progress where applicable. (Greater detail may be found on the Superintendent's page at <http://www.doversherborn.org>, under "publications and downloads.")

Goal 1: Academic excellence

We will identify nationally recognized, high-performing schools and school districts; research their educational programs and strategies; and incorporate our learning, where appropriate, into our educational programs and strategies to further advance the learning and achievement of our students (by September 2013). Status: The tasks of research, data collecting, and site visits have been completed, with results reported to the Joint School Committee on January 24, 2012.

Goal 2: Application and integration of technology into teaching and learning

We will develop and implement a dynamic and ongoing process to create and sustain an innovative plan to use technology to maximize the teaching and learning experience throughout our school system (by September 2011). Status: The new technology plan has been completed and is posted on the Dover-Sherborn Public Schools' website.

Goal 3: Embrace diversity, well-rounded students, and character development

We will incorporate into our educational curriculum significant learning opportunities that promote core values and skills that provide our students with the abilities to develop relationships and work with people who have different racial, ethnic, socioeconomic, religious, and cultural backgrounds (by September 2014).

Goal 4: Efficiency and effectiveness of the school system

A committee with representatives from our communities and schools will be appointed to investigate the educational and financial benefits and drawbacks of restructuring our schools. This committee will be charged with reporting findings and recommendations back to the communities (by June 2011). Status: A committee was formed and has reported the results of its investigations, along with its recommendations, to the school administration. This is an ongoing goal, reported on monthly at each school committee meeting.

Goal 5: Outstanding teaching

We will continue to create a culture throughout our school system of outstanding teaching and services driven by high expectations; focused hiring practices; dynamic mentoring and support programs; an ongoing investment in innovative professional development; and mechanisms and time for K–12 collaboration amongst teachers (by September, 2013).

Student achievement in 2011 included numerous honors, awards, scholarships, and acceptances to outstanding colleges and universities. The artistic and theatrical talents of students were displayed in many productions that once again brought community audiences to their feet with applause. The D-S Raiders enjoyed an outstanding athletic season, winning numerous championships and achieving another victory at the traditional Thanksgiving game.

The Dover-Sherborn Public Schools successfully completed the Massachusetts Coordinated Program Review for special education, civil rights, English Language Learners (ELL), and the comprehensive Title I program audit.

The Regional School District wishes to express its sincere appreciation for the work of the Dover-Sherborn Regional School Committee, the Dover Capital Budget Committee, the Dover Warrant Committee, and Dover's citizens, whose efforts permitted the District to correct the problems at the wastewater treatment facility.

Report of the **Dover School Committee**

Carolyn Ringel, Chairman
Dawn Fattore, Secretary
Tim Caffrey
Lauren Doherty
Karl Johnson

Membership

Mr. Tim Caffrey and Ms. Lauren Doherty were elected, each to a three-year term. We thank Mr. Bob Springett for his six years of committee service, which included three years as chairman.

Chickering School

Chickering continues to be a model of academic excellence, blending the elements of a classical education—the basics of math, science, social studies, reading, writing, spelling, and grammar—with cutting-edge, research-based instruction, conveying it to students through such technological tools as interactive whiteboards, iPods, and iPads. In addition, an update to the math curriculum helps teachers provide the correct level of math instruction to each student, whether he or she needs extra assistance to master a concept or seeks additional challenges beyond the current lesson.

These efforts have borne fruit in the form of strong student performance on the MCAS exams. We continue to examine these results yearly to ensure that we are adequately preparing our students, and we intervene when results indicate the need for extra preparation in a particular area.

Chickering values the education of the whole child, and our music and art programs continue to thrive. This year, former Dover METCO student and internationally renowned drummer Leon Mobley visited Chickering several times to teach the children about music. A highlight of his January visit was when students were given the chance to perform with him. The fifth-grade band and the jazz band continue to be popular and are preparing their members for entrance into the middle school music programs. The value of physical fitness is also recognized at Chickering. A FIT Girls program that takes place twice weekly before the start of school teaches girls to run a 5K and doubles as a book club. The BOKS-DS program (formerly FitKids), held on Tuesdays and Thursdays before school gives children a physical workout and prepares them for a day of learning.

To create an atmosphere that fosters learning for all students, it is essential that students at Chickering be free from bullying. In December

2010, in response to a legislative mandate from the Commonwealth, the School Committee approved the Comprehensive Bullying Prevention and Intervention Plan, which sets out a clear protocol for the preventing bullying and responding to bullying or allegations of bullying on campus.

Teacher Contract

Chickering's instructional staff is one of its most valuable assets. A new three-year instructional contract was negotiated, effective September 1, 2011. For the first time, the negotiating team looked at total compensation when creating the new contract, considering not just annual pay, but also employer health care contributions, COLA increases, and extra-compensatory stipends to calculate a truly accurate total of staff compensation. In addition, all school employees moved to a rate-saver health care plan consistent with the rest of the Dover Town employee base. At the end of the process, everyone who participated felt that their efforts were rewarded with a contract that values the instructional staff while remaining fiscally responsible to the Town.

Leadership Change

In January 2011, Dr. Deb Reinemann, Chickering School's Curriculum Director for three years, became its new Assistant Principal, replacing Virginia Keniry, who retired in December 2010. Due to the strength of the combined curriculum expertise of Dr. Reinemann and Principal Dr. Terry Nugent, it was deemed unnecessary to hire another curriculum director.

Facilities

The Chickering School building continues to operate well, and we are performing all the maintenance required to keep it in top condition. The Dover School Committee encourages community use of the school for activities and events. In March 2012, for the first time, the Dover Parent-Teacher Organization (PTO) hosted its spring fund-raiser at the Chickering School. By being able to hold the event at the school rather than having to rent a venue, the PTO was able to put most of the funds it raised toward programs for the students rather than toward expenses for the event.

Budget

The Committee continues to work hard to deliver quality education in the most efficient way possible. Salaries and special education continue to be the biggest items in the budget; however, even in areas where we have less flexibility, we strive to manage our resources well. As elementary school enrollment declines, the appropriate classroom reductions have been made to remain fiscally responsible. The School Committee continues to work collaboratively with the Town and the Warrant Committee to ensure that taxpayers' monies are well spent.

Finally, the School Committee thanks the Dover taxpayers, the Dover-Sherborn Education Fund, and the PTO for their ongoing financial support. Chickering School is truly a product of the investment in time and money made by the entire Dover community.



Photo courtesy of the Dover Parks and Recreation Department.

Report of the Chickering Elementary School

Theresa Nugent, Principal

Deborah Reinemann, Assistant Principal

Denise O'Connell, Administrator of Special Education

Enrollment

As of October 1, 2011, student enrollment at Chickering was 512, a decrease of 37 students from the previous year. All grade levels have five sections, with the exception of kindergarten and first grade, which have four sections. First- through fifth-grade classrooms have a half-time teaching assistant who provides instructional support as directed by the teacher. All kindergarten classrooms have a full-time teaching assistant.

Curriculum

Chickering School's goal is to provide the most current and effective instruction and resources to our students in the areas of curriculum and assessments. The five core curriculum content areas are mathematics, English Language Arts (ELA), social studies, science, and social competency. Instruction is also given in the specialty areas of physical education, technology, fine arts, music, and media. Teachers provide embedded science and social studies learning within the balanced literacy and math instruction where appropriate.

Last year, the Massachusetts Department of Elementary and Secondary Education voted to adopt new core curriculum standards and benchmarks for ELA and mathematics. In response, Chickering School is aligning its ELA and math curriculum by first identifying existing gaps and overlaps with the new state standards. Future work will include a review of instruction and the assessments that provide data for improving student achievement.

ELA instruction is centered on a balanced literacy program. This focus-group teaching model is based on the belief that all students are capable of becoming strong readers and writers if they are explicitly taught the strategies and skills needed to help them grow as learners. It also allows teachers to differentiate their teaching methods to meet the diverse needs of all students. Current resource improvements include more nonfiction books, word study programs, and grammar instruction at all grade levels.

The primary curriculum tool for mathematics instruction is EveryDay Math (EDM), which employs a spiraled approach of teaching and re-teaching multiple concepts, as well as providing continual opportunities for

practice and review throughout the elementary school years. Simultaneous development of mathematical concepts allows students to achieve a better understanding of numbers and their application to real-world problems. The school has adopted an updated edition of the EDM program that increases the focus on problem-solving techniques by requiring students to explain in writing the strategies they use to solve problems. An online technology component has also been added that provides teaching materials for interactive whiteboards, games that students can access from home to practice their skills, and a teacher's manual that brings together all teaching materials and resources for each lesson.

The social studies curriculum, which follows the Massachusetts state frameworks, provides instruction at the appropriate grade level in history, geography, economics, and civics and government. It is enhanced by field trips and other activities, such as "American Revolution Wax Museum," a historical role-playing exercise in which students research an important hero or heroine of the era, then bring their characters to life through costumes and oral presentations.

Science instruction addresses core scientific concepts contained in the four major strands of the state frameworks. It features units appropriate to each grade level, and includes animal life cycles and adaptation, weather and the solar system, electricity and magnetism, and engineering design. The curriculum combines hands-on learning, online research, and the use of nonfiction classroom texts.

Teaching the "whole child" means working together to inspire our students to apply their learned skills to other areas of interest. Specialist teachers provide instruction in music, art, physical education, technology, and media, all of which introduce students to experiences that are essential for a well-rounded education and for enriching hearts, minds, and bodies.

Social competency skills are taught in the classroom through the Open Circle curriculum, which focuses on work habits and includes social and emotional instruction, as well as a recently improved anti-bullying segment. These skills are reinforced throughout the school via the Blue Ticket Program, in which children are awarded a blue ticket each time they model positive behavior. The tickets are then collected across the school and exchanged for a donation from the PTO to fund a summer camp experience for underprivileged children.

School Advisory Council

The School Advisory Council (SAC) is a state-mandated committee composed of teachers, parents, and community representatives. It assists the school staff with the development of the School Improvement Plan and serves in an advisory capacity to the principal. The Council works collaboratively to identify the educational needs of students and to facilitate communication between the school and the community.

PTO

The Parent-Teacher Organization (PTO) provides extensive support to the school and its curriculum renewal efforts through curriculum enrichment programs, teacher grants, speaker forums, and classroom volunteers. Chickering School is very grateful for this support and dedication.

DSEF

The Dover-Sherborn Education Fund (DSEF) continues to provide support for various teaching projects at Chickering School. This year it funded the purchase of five ceiling-mounted projectors for the second-grade classrooms, as well as several drums for the music curriculum.

Special Education

The Department of Special Education, under the direction of Dr. Denise O'Connell and with the support of the administration and school committee, provides comprehensive services designed to meet the needs of eligible students in grades Pre-K–5. Its primary goal is to minimize the impact of student disabilities, move students toward independence, and maximize their opportunities to fully participate in society.

Programs for students with disabilities include preschool services; a program for students with significant language-based disabilities; inclusion services for students with mild to moderate disabilities; speech/language, physical, occupational, and vision therapies; assistive technology; and adaptive physical education. In addition, counseling, psychological, and guidance services are available to all children in the Chickering community. These services are further supported by a state and federally mandated Special Education Parent Advisory Council (SEPAC), a committed and solution-oriented parent-volunteer organization.

This year, with the use of special education grant funds, nationally recognized experts in the field provided professional development for all faculty and members of the Dover-Sherborn community, laying the groundwork for a number of school improvement initiatives being incorporated by the SAC into their plans for the 2011–12 school year.

Conclusion

Our highly qualified and professional staff is committed to making Chickering an ideal school for learning by applying a results-based approach to education that benefits all our students. We live our mission: “Chickering School is a place where students learn, laugh, grow, care, and make a difference.”

Report of the Dover-Sherborn Regional School Committee

Clare Graham, Chairman (Sherborn)
Shelley Poulsen, Vice-Chairman (Dover)
Ellen Williamson, Secretary (Sherborn)
Lauren Balk (Dover)
Robyn Hunter (Dover)
Richard Robinson (Sherborn)

Finance

As of September 2011, enrollment in the regional schools was 1,203 students, an increase of 38 students from the previous year. Current elementary enrollment numbers in both towns suggest that middle and high school enrollments will continue to grow for a few more years before leveling off. These numbers indicate that we are likely to receive more students in the near future than we have previously expected or budgeted for. Assessments made to the towns of Dover and Sherborn are based on school enrollments. For the last several years, more students have come from Dover than from Sherborn. However, this year the percentage increase in students was greater in Sherborn; therefore, Sherborn's assessment percentage increased by 1.22%, while Dover's decreased by the same amount.

The Fiscal Year (FY) 2012 budget of \$20,135,947 is approximately 1.94% higher than the FY11 budget. The operating assessment for Dover increased from the previous year by \$57,442 (0.66%), and Sherborn's assessment increased by \$267,426 (3.70%).

The Regional School Committee is grateful to the citizens of Dover and Sherborn for their continued support of our school budget. The state aid we receive covers only about 10% of the operating budget, leaving the remaining 90% to be funded through local taxes. Uncertainty has become a regular feature of the budgeting process, due to increasing delays in finalizing the state budget, and thus, local aid. Revenues to help offset these increases come in the form of student activity fees (\$45 per student), parking fees (\$275 per permit), and athletic fees (\$275 per sport).

The Regional School Committee is also grateful for the strong support it receives in both time and money from the Dover-Sherborn Education Fund, the Dover-Sherborn Boosters, the Friends of the Performing Arts, the PTO, POSITIVE, Friends of Music, and the greater community. These groups donated approximately \$186,000 to the regional schools in FY11.

Strategic Plan

The system-wide objectives for 2011–12 mirror the District’s five Strategic Direction Goals: Academic Excellence, Outstanding Teaching, Efficient and Effective School System, Technology, and Diversity. Specific tasks and actions support the implementation of each goal. Further information on these goals may be found on our website under the “School Committees” menu.

Teachers’ Contractual Agreement

A new teachers’ contract was successfully negotiated by a team consisting of teachers, school committee members, administration, and, for the first time, Selectmen from both Dover and Sherborn. The negotiated increase in total compensation—which includes COLA, steps and lanes, health insurance, and other benefits—averages approximately 2.58% per year for each of the three years covered under the contract. The new contract is effective from September 1, 2011, until August 31, 2014.

MCAS

As measured by their spring 2011 math MCAS results, it appears that our students’ scores, in the aggregate, are growing at a faster rate than those of their statewide academic peers (students with similar test score histories). This growth appears to accelerate as students progress from grades 6 to 10. Dover-Sherborn High School students performed 7% to 16% better than the state averages in all strands and standards. Our students also made steady gains in English Language Arts in grades 6 to 10, as measured by both performance (percentage of students scoring advanced/proficient) and growth data. A steadily decreasing percentage of D-S students show “very low” or “low” growth compared with the state norm, and a steadily increasing percentage of students in each grade scored “very high,” according to the growth benchmark. Ninety-nine percent of our students have scored in the advanced or proficient categories for three years running.

We congratulate members of the Science Department at the high school for the stellar performance of their students, all of whom scored either advanced or proficient on the Science, Technology, and Engineering (STE) test of the spring 2011 MCAS.

Facilities

The 2010 Annual Town Meeting in both Dover and Sherborn approved funding of Phase 1a and 1b for mandated repairs to the regional campus wastewater treatment plant. Phase 1a was completed in August 2011, with testing and sampling performed in the late fall and early winter to determine if the Phase 1b repairs would be necessary. The Region issued bond anticipation notes at an interest rate of 0.90%.

Our buildings and grounds represent a major investment by the two towns in education for the present and the future. Recognizing the importance of protecting this investment, the Committee has developed a long-range capital maintenance and improvement plan. We are committed to

protecting the physical assets of the regional campus to maximize their useful life.

Through a generous gift from the Dover-Sherborn Boosters, the region is preparing a comprehensive Athletic and Campus Assessment and Master Plan, with the goal of making the best use of our playing and practice fields and to do so in a way that preserves the integrity of campus resources.

Policy

The policy manual review begun in late 2009 is complete. Thanks are due to Assistant Superintendent Steven Bliss for his many hours of work in facilitating this process.

Leadership and Faculty

In 2011 we welcomed Ms. Linda Gross, Interim Special Education Administrator. In addition, we would like to thank several retiring teachers for their dedication and excellence as mentors to our students: Gail Ryder, Sandy Thibeault, Dolores Efthim, Ellie Jarrell, and Ann Koppeis Bowles.

Technology

The Information Technology Department has undergone a change in organizational structure this year, shifting from a building-based structure to a system-wide structure.

It is anticipated this will increase efficiency while decreasing costs. The Committee would like to thank Dover resident Ted Mosher and Sherborn resident Bill Stangel for their expertise and help in moving this initiative forward.

Membership

We thank Nate Van Duzer for his three years of steady service and thoughtful contributions on the Committee. Mr. Van Duzer was replaced by Lauren Balk. Richard Robinson was re-elected to the Committee for his second term as a valued member.

Please visit our website at <http://www.doversherborn.org> to view the changes, to keep up with events at the schools, or to contact any of our staff or school committees.

Report of the Dover-Sherborn Middle School

Frederick Randall, Headmaster
Scott Kellett, Assistant Headmaster

Dover-Sherborn Middle School (DSMS) continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of technology, a fabulous library, and a student-friendly space make the school a welcoming place for students and faculty. Through a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting. The teachers continue to convert our subject area *curriculum roadmaps* into an online wiki format. This year's focus is on analyzing our instructional practices, which Dover citizens can review at: <https://dsmsroadmaps.pbworks.com/w/page/18353053/FrontPage>. They can also visit the school's website at <http://www.doversherborn.org> to access current information, teacher websites, recent school publications, and an updated calendar of events.

Through the generous grant donations of both the Dover-Sherborn Education Fund (DSEF) and our middle school parent organization (POSITIVE), nearly every middle school classroom has been equipped with instructional SMART boards. Our students and teachers greatly appreciate the interactive nature of this state-of-the-art technology.

The School Council is actively involved in developing school improvement plans, with a continuing emphasis on both gathering information from parents about their satisfaction with school procedures and emphasizing the school's core values through the $E = r^3$, which stands for Excellence equals Respect, Responsibility and Results. A poster with our logo is proudly displayed in our school's front lobby.

DSMS students continue to demonstrate strength on the state MCAS tests. Assessment results are thoroughly reviewed by teachers and administrators, who then use the information to develop and refine our curriculum and instruction. The overall scores reported by the state are available on the Department of Education website at www.doe.mass.edu.

DSMS incorporates technology into its communications to conserve paper while facilitating parent access to information. We continue to maximize the use of our student information system, Aspen, to help us meet these goals. During the past two years, DSMS has reported its grades to parents through the Aspen online parent portal. Parents are given a username and password to access important student information such as attendance, scheduling, and grades.

Each year, eighth-grade students are organized according to their interests into small community service groups known as Citizen Action Groups, or CAGs, to devote their time and energy to giving back to our community. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities, the curriculum, and the year's culminating activity—a field trip to either Boston or Washington, D.C., to learn more about the nation. To help pay for their trips, students participate in fund-raising events, such as the very successful pizza sale held around Super Bowl time.



*Eighth-graders participate in a community service project.
Photograph by Bonnie LaBonte.*

Report of the Dover-Sherborn High School

Denise J. Lonergan, Headmaster
Kim McParland, Assistant Headmaster

MISSION

Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

RECOGNITION

DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. In 2011, the Dover-Sherborn School District, encompassing both the elementary and the regional schools, was ranked first in the state by *Boston* magazine in its September 2011 “Best Schools” issue.

CURRICULUM REQUIREMENTS

In the 2010–11 school year, DSHS served approximately 600 students in grades 9 through 12. Each year, well over 90% of the graduates attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 12 credits in the arts (equivalent to two years), 6 in educational technology, 6 in physical education, and 3 in health education. In addition, they must complete 40 hours of community service.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute “rank-in-class” for its students, a policy approved by the D-S Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

ACADEMIC TESTING

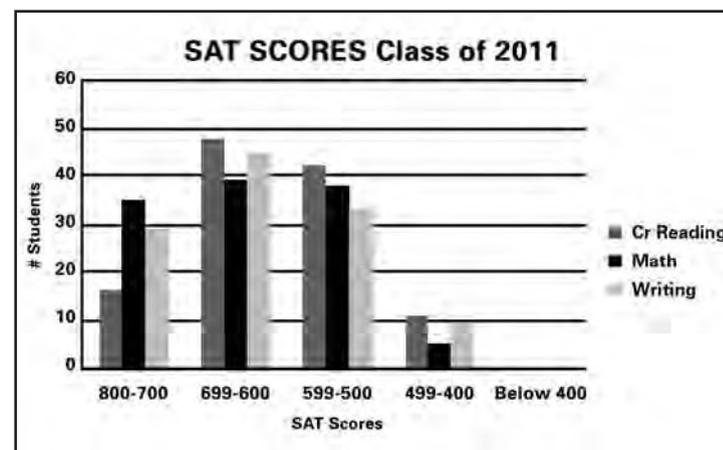
PSAT

The PSAT was offered in October 2010, with 84% of the sophomore class and 78% of the junior class participating. Fifteen juniors met the requirements to enter the National Merit Scholarship Program.

SAT

- **SAT I:** Ninety-nine percent of the Class of 2011 took the SAT I test, with 55% scoring over 600 in the verbal section, 63% scoring over 600 in the math section, and 63% scoring over 600 in the writing section. The table below shows the average test scores for 2011 and the previous two senior classes. Compared with national and state averages, DSHS students significantly outperform their peers.

	DSHS			U.S.	MA
	'09	'10	'11	'11	'11
Critical Reading:	595	600	609	497	513
Math:	621	615	638	514	527
Writing:	583	600	627	489	509



- **SAT II:** The U.S. History SAT II mean score of 673 was significantly higher than both the state and national averages.

AP

Fourteen AP (advanced placement) courses were offered during the 2010–11 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2011, 171 students took 372 examinations, with 93% earning a score of 3 or higher. Below are results for individual courses:

AP Course	Students Scoring 3 or Higher
American Government and Politics (G–12)	96%
Biology	65%
Calculus AB	100%
Calculus BC	93%
Chemistry	100%
English Language and Composition (G–11)	99%
English Literature (G–12)	90%
French Language	40%
Latin Vergil	100%
Physics C-Mech	83%
Spanish Language	100%
Statistics	97%
Studio Art 2D Drawing	86%
U.S. History (G–11)	97%

MCAS

All students who took the MCAS exam passed. Testing highlights are as follows:

- **English Language Arts:** Ninety-nine percent of sophomores scored at the advanced or proficient levels.
- **Biology:** All ninth graders scored at the advanced or proficient levels, placing DSHS at number one in the state, according to rankings in the Boston Globe.
- **Mathematics:** Ninety-eight percent of sophomores scored at advanced or proficient levels, placing DSHS among the top ten schools in the state. DSHS was tied for 1st when considering public and other non-charter schools.

GRADUATE POST-SECONDARY PLANS

	Class of '08	Class of '09	Class of '10	Class of '11
Four-year college	95%	97%	95%	98%
Two-year college	2%	1%	2%	1%
Other (gap year, job)	3%	2%	3%	1%

DEPARTMENTAL HIGHLIGHTS

ENGLISH

The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the theme of adolescent self-discovery through reading short stories, novels, drama, poetry, and nonfiction; sophomores explore great themes in literature; juniors study American literature; and seniors select one of three pairs of same-level courses. The department also offers electives in contemporary literature, English literature, Shakespeare, mythology, journalism, public speaking, filmmaking, and poetry and acting workshops.

Activities that enriched language and literary studies in 2011 included the fall drama, *The 39 Steps*; the spring musical, *Footloose*; and field trips to the Museum of Fine Arts in Boston, and to Walden Pond in Concord to meet “Henry David Thoreau.”

Several DSHS English students distinguished themselves in 2011: Five students won a school-wide competition entitling them to compete in the final stage of the selection process for the Young Writers’ Conference held in May at the Bread Loaf campus in Ripton, VT; and the American Literature class created the writing prompt chosen by the World Wide Waldens program for its national essay contest.

MATHEMATICS

The Mathematics Department provides standard courses at both honors and college preparatory levels, with Geometry in grade 9, Algebra II in grade 10, and Pre-calculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Pre-calculus and Applied Topics.

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing second in its division, second in the league (third in the league playoffs), and eighth in the state competition.

SCIENCE

The Science Department provides a standard, rigorous curriculum sequence at both honors and college preparatory levels, with three years of courses required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Astronomy, Marine Science, Anatomy and Physiology, Environmental Research, and Science and Technology.

Mentored and encouraged by their teachers, DSHS science students continue to win both state and national awards for special projects and papers, as well as for team competitions. Events in 2011 included the U.S. Biology Olympics, the South Shore Regional Science Fair, the Intel Science Talent Search, the U.S. National Chemistry Olympiad, and the Physics Olympics, which D-S won for the fourteenth time since the school began competing in 1990.

For the sixteenth year, D-S hosted the TEC Summer Science Institute, a five-day workshop that was well attended by science teachers from the surrounding area.

The D-S School District is one of six New England school districts selected to participate in a pilot program for the Cognite/ASPEN learning management system, which, among other things, uses emerging technologies to facilitate classroom learning and to furnish teachers with immediate information related to student mastery of curriculum content.

SOCIAL STUDIES

Courses are offered in history and the social sciences in both honors and college preparatory tracks. World History and U.S. History are required of all students. Electives include AP U.S. History, AP American Government, Government and Law, Economics, Introduction to Psychology, and Facing History.

The curriculum is further enriched by a variety of departmental programs and activities, such as the *China Exchange Program*, now in its ninth year of successful exchanges between DSHS and its sister school in Hangzhou; the *Tufts Inquiry Program*, a global-issues simulation program, whose 2011 topic was “Nuclear Non-proliferation”; the *Close Up Program*, a weeklong government studies program in Washington, D.C.; and *History Night at the Movies*, which this year featured *Mississippi Burning* and *Letters from Iwo Jima*.

Students receiving honors or awards included two students who were chosen by their U.S. History classmates to represent DSHS at *Student Government Day* at the state house in April; one student who received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism; and another student who received a youth leadership award and represented DSHS at the *Hugh O’Brien Sophomore Youth Leadership Conference*.

WORLD LANGUAGE

The World Language Department offers sequential programs in French, Spanish, Latin, and Chinese, in both honors and college preparatory tracks. Students progress from novice to intermediate and AP stages of language proficiency in French, Spanish, and Latin, and through the Novice 3 level in Chinese. Foreign language students received the following honors in 2010–11:

- **Honor Societies:** Twenty-one students were inducted into world language honor societies for their dedication to learning world languages and cultures.
- **National Language Exam Awards:** Thirty-four students received awards on the *French Exam*, 41 on the *Latin Exam*, and 43 on the *Spanish Exam*.

LIVING, FINE, AND TECHNICAL ARTS

Family and Consumer Sciences: Students are taught practical skills for everyday living and relationships, from food and nutrition classes to clothing design, construction, and marketing.

Industrial Arts and Technology: Courses focus on safety practices, engineering design, scientific principles, problem-solving, the use of machine and hand tools, and fabrication processes.

Music: Courses offered include Music Theory I and II, Guitar, and American Musical Theater. In addition, students may earn credits by participating in the vocal ensemble (fall and spring), the concert band (all year), and the jazz band (by audition). These groups perform at many school and community events throughout the year.

Visual Arts: Courses offered include Art 3-D, Ceramics, Drawing from Life, AP Studio Art, Egg Tempura Painting I and II, Darkroom Photography, Digital Photography, Yearbook Design, Computer Graphic Design, Silkscreen Printing, and Television/Media I and II.

Honors and Awards: D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

- The *Eastern District Senior Music Festival*, sponsored by the Massachusetts Music Educators’ Association (MMEA), awarded honors to three music students, two of whom went on to the MMEA’s All-State conference and performance at Symphony Hall in Boston.
- One student successfully auditioned for participation in the *National High School Honors Orchestra* and will perform with the orchestra in Atlanta, GA, in March 2012.
- The *Boston Globe Scholastic Art Awards* recognized 10 D-S students, including three gold key winners and seven honorable mention nominees.

- *The Marble Collection*, a Massachusetts high school magazine of the arts, published the work of two student artists in its winter 2011 edition.

EDUCATIONAL TECHNOLOGIES

The Educational Technologies Department offers courses in computer application and programming at three levels, including AP; web design and development; computer graphics; astronomy; digital photography; and advanced journalism.

The D-S Regional School District continues to maintain its computer inventory through the operating budget and local granting organizations (DSEF, PTO, and POSITIVE). An annual review of computer inventory in each school informs departmental planning and the replacement cycle of 20% of total inventory.

At the end of FY11, the instructional computer inventory for DSHS was 435, or a 2.6 to 1 student-to-computer ratio.

HEALTH AND PHYSICAL EDUCATION

- The *Freshman Wellness Curriculum* requires one semester each of health education and physical education. It covers nutrition; sports and society issues such as hazing, gambling, and steroid use; fitness education, including yoga; and adventure programming.
- The *Sophomore Curriculum* focuses on contemporary adolescent health issues for one semester, including mental health, sexuality and relationships, and substance use and abuse. The physical education semester focuses on team and lifetime activities and includes the recent addition of a unit on ballroom dance.
- The *Junior/Senior Curriculum* requires three semesters chosen from various electives, including Self Defense, Fitness Plan Design, CPR/First Aid/Wilderness Survival, and “What’s Next? Exploring Independence.”

GUIDANCE

College Counseling: Throughout the fall, most of the counselors’ time was devoted to the college application process for seniors. Over 80% of the Class of 2011 completed some form of early decision, priority, or early action applications to an increasing number of colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 70 colleges and universities and spent additional time strengthening their working relationships. To respond to the growing number of seniors submitting early applications, counselors initiated a “Pre-School Senior Summer Workshop” for any senior who wanted assistance with post-secondary planning before the first day of school.

Beginning in January, counselors met several times with juniors to discuss the college application process and to guide them in their post-secondary educational planning. Counselors also met with freshmen and sophomores to initiate discussions about academic and future career plans, as well as to introduce them to computer programs that aid in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

Support Programs: The Guidance Department also offers a variety of support programs:

- *Freshman Welcoming Activities* support freshmen during their transition to high school.
- The *Peer Helper Program* this year trained 31 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- The *Massachusetts Aggression Reduction Center (MARC) Program* provides special training to faculty and student “ambassadors” and a greater awareness of cyber-bullying and social aggression among adolescents, so that they then can work to enhance the school environment and address issues that lead to social aggression and harassment.
- The *Signs of Suicide (SOS) Program* for sophomores teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- The *Substance Prevention and Awareness Network (SPAN-DS)* brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.
- Grade-level *Parent-Departmental Meetings* are held throughout the year to discuss important issues and concerns specific to each grade level.

LIBRARY

The DSHS library is a place where both students and faculty can read, research a topic, access information, or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or database searches. Its collection includes approximately 20,000 print volumes, 6 newspapers, and 45 periodicals, with online databases available via the Metrowest Massachusetts Regional Library System and through two subscriptions. An average day brings approximately 300 students and teachers to the library.

ATHLETICS

Over the past year, Dover-Sherborn student athletes have filled 821 roster spots on 27 varsity teams and 14 sub-varsity teams. Twenty-two varsity teams qualified for post-season MIAA tournaments (with Girls Soccer winning the Division III State Championship):

Basketball (Boys)	Golf
Alpine Ski (Boys/Girls)	Soccer (Boys/Girls teams)
Nordic Ski (Boys/Girls teams)	Lacrosse (Boys/Girls teams)
Swimming (Boys/Girls teams)	Tennis (Boys/Girls)
Cross Country (Boys/Girls teams)	Sailing
Gymnastics	Softball
Field Hockey	Track and Field (Boys/Girls teams)

The Athletic Department thanks its athletes and coaches for making the past three seasons so exciting, and the D-S Boosters, parents, and fans for their support.

NATIONAL HONOR SOCIETY

On October 19, 2011, 38 new members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society. There are currently 70 members of the Society.

STUDENT ACTIVITIES

DSHS students are able to participate in a wide range of student activities. A fee of \$45 is required for participation in many of the following:

- **Academic and Student-Life Organizations:** The Math Team, the Physics Olympics Team, the Chess Team, the Student Council, the Mock Trial Program, DCTV, *RUNES* literary magazine, and the D-S Philosophy Society.
- **Art, Music, and Drama Clubs:** The A Cappella Club, the Music Club, the Arts Club, the Drama Club, and theatrical productions that include a fall drama and winter-spring musical.
- **Social and Cultural Awareness Groups:** The AFS international exchange program, the Alliance for Acceptance and Understanding (AAU), the Coalition for Asian-Pacific American Youth (CAPAY), the Gay-Straight Alliance (GSA), Students Against Destructive Decisions (SADD), the Pine Street Inn Breakfast Club, and Time Out for Kids.

PARENT AND COMMUNITY GROUPS

THE DOVER-SHERBORN BOOSTERS supported the D-S athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to the student athletes participating in all sports at DSHS.

THE DOVER-SHERBORN EDUCATION FUND (DSEF) generously funded activities and items for several departments:

- **English:** Three guest poets visited the poetry workshop classes.
- **Science:** Two new projectors and sound systems were obtained for classrooms with ENO interactive whiteboards. Each of the nine science teachers received an iPad 2, along with several apps, to promote the integration of new technology into the classroom.
- **Social Studies:** The social studies curriculum was enriched through visits by guest speakers and class field trips.

THE FRIENDS OF THE PERFORMING ARTS (FOPA) awarded 11 scholarships in June 2011 to deserving seniors as selected by the performing arts faculty. It also funded workshops, equipment, and material requests for the performing arts.

THE DOVER-SHERBORN PTO is committed to improving the academic experience through the sponsorship of school-wide events and activities that bring together students, parents, teachers, staff, and the administration. It co-sponsors one or two presenters each year and makes an annual capital gift to the school community (for example, outdoor benches, kitchen equipment, single-cup coffeemaker). Its primary fund-raising sources are the annual back-to-school membership drive, the sale of the high school's student directory, and the sale of student assignment notebooks. Monthly meetings are open to all.

SPAN-DS (the Substance Prevention and Awareness Network) brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.

For more information on DSHS parent and community groups, please visit the District's website at <http://www.doversherborn.org/> and choose a topic from the "Parent Organizations" menu.

Report of
**Dover-Sherborn Community
Education**

Stephanie Greenblatt, Director
Valerie G. Spriggs, Superintendent

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Public School District. Its mission is to provide programs that enrich the lives of everyone in our community. We hope to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost. Dover-Sherborn Community Education offers the following programs:

Extended Day

Extended-day programs are held at Sherborn's Pine Hill Elementary School and Dover's Chickering Elementary School, where safe and stimulating after-school environments are provided for students in grades K–5. Children engage in homework time, a variety of arts-and-crafts projects, nature projects, social action projects, outdoor and indoor physical activities, and games and creative play.

The programs run Monday through Friday, after school dismissal to 6 p.m., and a daily snack is provided. Sherborn also offers an early morning program from 7 to 8:30 a.m. Current enrollment is 85 children for Dover and 78 children for Sherborn. Waiting lists are kept for both programs.



Swans on the Charles River. Photo by John Quackenbush.

Millennium Summer Enrichment Program

This program is offered Monday through Friday, from 8:45 a.m. to 12:15 p.m. during July. There are two two-week sessions for students entering grades 4, 5, and 6. The staff includes teachers and child care providers, as well as high school students. The program meets at the Dover-Sherborn High School.

After-School Enrichment

This program provides after-school, age-appropriate programs for elementary and middle-school-age students. Classes for elementary school students are held at both Pine Hill School and Chickering School. Some of our programs include sports, dance, and science. The flyers for these programs are distributed through the schools and sent home with the students. An evening babysitting class for grades 5, 6, and 7 is held at the high school.

Adult Enrichment

The Adult Enrichment program offers a wide variety of innovative and intriguing morning and evening classes held during the school year. From cooking classes at local restaurants with renowned chefs to sophisticated craft-making classes to fitness, CPR training, and dog obedience classes, there are great opportunities for expanded learning close to home. We also offer driver's education and SAT prep courses to high school students. Our brochure is mailed to all households in Dover, Sherborn, Westwood, and Medfield, as well as to people from other towns who have taken classes with us—some 18,000 brochures in all. Full class descriptions and registration forms are available online at www.doversherborn.org.

Registration

Registration for all children's and adult enrichment classes begins upon receipt of a brochure or when the information is posted online. Registration for Extended Day is held in March, with the first two weeks of the registration period reserved for returning families. Registration for Millennium Summer Enrichment Program is held in the spring.

Questions about community education can be directed to our office, (508) 785-0722.

Dover Public School Enrollment

As of October 1, 2011

Kindergarten	68
Grade 1	74
Grade 2	91
Grade 3	88
Grade 4	102
Grade 5	89
Grade 6	107
Grade 7	77
Grade 8	95
Grade 9	92
Grade 10	88
Grade 11	95
Grade 12	84
Total Student Enrollment	1,150



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Dover Public Schools Financial Recapitulation

For the Fiscal Year Ending June 30, 2011

RECEIPTS

School Aid Fund, Chapter 70 Amended	\$598,324
State Aid School Lunch Program, Chapter 558	2,187
Total Receipts	\$600,511

EXPENDITURES

Regular Education	\$3,851,436
Special Education	2,415,931
Other	1,241,138
Total Expenditures	\$7,508,505

COST TO THE TOWN

Expenditures	\$7,508,505
Receipts	(600,511)
Total Cost to the Town	\$6,907,994

Dover-Sherborn Regional School District: Revenue Summary

For the Fiscal Year Ending June 30, 2011

REVENUES

Revenue from Local Sources

Member Town Assessments	\$17,302,560
Unreserved Fund Expended	500,000
Capital Project Interest	423
Fees	272,183
Earnings on Investments	10,322
Other Revenue	35,750

Total Revenue from Local Sources 18,121,238

Revenue from State Aid	
School Aid (Chapter 70)	1,326,935
Transportation (Chapter 71)	270,573

Total Revenue from State Aid 1,597,508

Revenue from State and Federal Grants 969,076

Other Revenue

School Lunch	572,648
Community Education Group	553,358

Total Other Revenue 1,126,006

Total Revenue from All Sources \$21,813,828

Dover-Sherborn Regional School District: Expenditure Summary

For the Fiscal Year Ending June 30, 2011

EXPENDITURES

Expenditures by the School Committee

Regular Day Program	\$9,431,123
Special Needs Program	1,048,255
Unclassified	8,858,825

Total Expenditures by the School Committee 19,338,203

Expenditures from State and Federal Grants

941,472

Other Expenditures

School Lunch	538,484
Community Education Group	599,075

Total Other Expenditures 1,137,559

Total Expenditures from All Funds \$21,417,234

Dover-Sherborn Regional School District: Total Gross Wages

For the Calendar Year 2011

	Regular Wages	Overtime/ Other	Total Gross Wages
Administration			
Jane Biagi		\$2,038	\$2,038
Steven Bliss *	\$119,048		119,048
James Eggert	22,509		22,509
Stephanie Greenblatt	68,122		68,122
Paul Haughey	105,000		105,000
Scott Kellett	93,000		93,000
Ralph Kelley Jr. *	83,690		83,690
Joann Kenney	106,709	1,000	107,709
Daniel Lamoureux	2,490		2,490
Denise Lonergan	143,115		143,115
Janelle Madden *	54,629	600	55,229
Kim McParland	114,199	1,000	115,199
Heidi Perkins *	55,748		55,748
Frederick Randall	123,491		123,491
Heath Rollins	67,325		67,325
Frances Rush	72,141		72,141
Valerie Spriggs *	188,645	2,000	190,645
Christine Tague *	106,838		106,838
Aides			
Tracy Bogan	19,169	225	19,394
Evelyn Corbett	595		595
Margaret Cowart	22,995		22,995
Renee Donato	31,940		31,940
Michelle Girard	22,792		22,792
Kelley Lonergan	23,044		23,044
Marilyn Mahoney	33,596		33,596
Carol Mayer	18,946		18,946
Annmarie McCrave	22,902	735	23,637
Jennie Morgan	23,049	225	23,274
Kerri Reardon	22,871	360	23,231
Lisa Sawin	24,973		24,973
Anita Sebastian	32,793	578	33,371
Ancelin Wolfe	29,783		29,783
Maryann Wyner	11,973		11,973

	Regular Wages	Overtime/ Other	Total Gross Wages
Cafeteria Staff			
Maureen Bamberry	\$178		\$178
Gia Barss	202		202
Anna Bourque	14,111	\$10	14,121
Darlene Burrows	14,457	291	14,748
Kelly Clarke	123		123
Ruth Coleman	2,206		2,206
Patty Doucette	445		445
Alison Fiorenzi	175		175
Cheryl Gladwin	16,038		16,038
Jennifer Hann	843		843
Susan Pontremoli	1,219		1,219
Laura Schroeder	13,834		13,834
Anne Strickland	16,087	425	16,512
Nadine Tocci	15,550	250	15,800
Bonnie Turco	24,763	278	25,041
Mary Varone	14,337	375	14,712
Mary Wilson	69		69
Ellen Yetman	15,292	425	15,717
Coaches			
Ricardo Anderson		8,376	8,376
Francisco Balcarcel		3,839	3,839
Michael Balzarini		8,376	8,376
Joseph Bickerstaffe	925	5,235	6,160
Amy Disanto		3,839	3,839
Ronald Downing		4,712	4,712
Adrian Eagles		5,584	5,584
Sean Garvey		8,376	8,376
Mark Gray		4,712	4,712
Bridget Griffin		2,792	2,792
Richard Hardmon		3,839	3,839
Stephen Harte		5,584	5,584
Christa Hutchinson		6,631	6,631
Kenneth Jones		2,792	2,792
Bruce Lazarus		3,839	3,839
Mary MacDonald		2,792	2,792
Ann Mann		1,396	1,396
Matthew Norton		1,396	1,396
Jennifer Picardo		6,631	6,631
Frederick Sears		6,631	6,631
David Swanson		2,792	2,792
Thomas Szalno		3,839	3,839
David Wainwright		6,631	6,631
Susannah Wheelwright		1,500	1,500
John Wholey		3,839	3,839

	Regular Wages	Overtime/ Other	Total Gross Wages		Regular Wages	Overtime/ Other	Total Gross Wages
Coaches (cont'd)				Librarians			
Robert Willey	\$2,792		\$2,792	Paul Butterworth	\$92,491	\$161	\$92,652
Valene Yorsten		\$3,839	3,839	Olivia Woodward	95,534	2,141	97,675
Custodians				METCO			
Geoffrey Akie	3,975		3,975	Jacqueline Johnson	16,139		16,139
Peter Bain	4,083		4,083	Claire Toohey	67,017	1,500	68,517
Dean Bogan	53,695	14,354	68,049	Nurses			
David Bonavire	52,123	13,393	65,516	Marybeth Arigo	160		160
Ralph Bouzan	38,784	154	38,938	Alicia Arnold	910		910
James Burke	47,623	11,652	59,275	Nancy Barsamian	453		453
David Engrassia	39,859	1,679	41,538	Carolyn Genatossio	67,862	1,928	69,790
Peter Gimblett		4,115	4,115	Tema Liberty	713		713
Scott Guthrie	4,000		4,000	Bethany Merck	58,965	530	59,495
Kenneth Kilgour	42,064	6,224	48,287	Christine Owen	2,600		2,600
Dale Olson	35,108	5,462	40,570	Alicia Patterson	715		715
David Pizzillo	47,575	7,166	54,741	Psychologist			
Eric Schwenderman	39,859	2,462	42,321	Jessica Vanderhoof	62,802	360	63,162
Jesus Telles	39,859	6,546	46,405	Secretaries			
John Waters	39,859	1,902	41,762	Jeanmarie Armstrong	7,233		7,233
Michael Williamson	3,546		3,546	Susan Barss	28,463	600	29,063
Jake Woodward	5,300		5,300	Elizabeth Benatti	48,188	685	48,873
Charles Yon	3,720		3,720	Mary Berardi	47,643	275	47,918
Michael Young	39,859	1,592	41,452	Elizabeth Conigliaro	56,918	475	57,393
Dover Extended Day				Sherborn Extended Day			
Allison Barroll	19,258		19,258	Susan Connelly	48,088	2,368	50,456
Lorraine Clough	32,500	1,900	34,400	Cheryl Ingersoll *	54,878		54,878
Michele Cooke	464		464	Ann Marie Johnson	30,200	80	30,280
Justina David	7,791		7,791	Mary Lacivita	29,820		29,820
Karen D'Eramo	13,417	125	13,542	Patricia Laverty	17,483		17,483
Mary Ann Fabian	17,463		17,463	Kathryn Lonergan	47,643		47,643
Frances Priante	11,624		11,624	Patricia Schmitt	51,698		51,698
Katherine Tunney	4,069	200	4,269	Bente Sears *	68,293	475	68,768
Guidance Counselors				Information Technology			
Ellen Chagnon	89,374	8,034	97,408	Mary Bronski	57,641		57,641
Beth Hecker	89,474	4,766	94,240	Jean Conkey*	82,794	750	83,544
Eleanor Kinsella	91,939	4,851	96,789	Dwayne Melcher	36,162		36,162
				Giles Mosher	2,325		2,325
				Anthony Ritacco Jr.	61,833		61,833

	Regular Wages	Overtime/ Other	Total Gross Wages
Substitutes			
Lee Alinsky	\$285		\$285
Barbara Beausang	950		950
James Casavant	1,040		1,040
Barry Chaves	246		246
Glenora Chaves	7,748		7,748
Susan Coffy	6,745		6,745
Phyllis Dank	3,610		3,610
Sarah Deadrick	845		845
Christopher Du Bose	4,830		4,830
Heather Ernest		\$8,376	8,376
Janice Frechette	2,468		2,468
Brian Frederico	871		871
Mark Granofsky	80		80
Linda Grasso	160		160
Daniel Hoffman	1,120		1,120
Barbara Isaf	1,508		1,508
Kali Joseph	1,760		1,760
Kathryn Joyce	160		160
Mark Knapp	80		80
Anne Marie Kott	285		285
Matthew MacDonald	836		836
Laura Marsell	109		109
Anne McCabe	10,545		10,545
Gary McNeill	80		80
Stephen Moran	480		480
William Mullen	4,077	1,510	5,587
Susan O'Brien	412		412
Joanne Preiser	13,590		13,590
Susan Ruzzo	320		320
Georgia Salis	2,276		2,276
Diane Schaffrath	9,132		9,132
Melissa Shearer	480		480
Margaret Siebens		315	315
John Soraghan	9,899		9,899
John Spadaro	4,370		4,370
Sara Thompson	8,692		8,692
Glen Williamson	400		400
Teachers			
Helen Alexy	15,562		15,562
Lori Alighieri	76,697	627	77,324
Kurt Amber	87,492	605	88,097
Mary Andrews	70,774	3,289	74,062
Christine Babson	37,228	96	37,324
Marissa Bachand	82,083	322	82,405

	Regular Wages	Overtime/ Other	Total Gross Wages
Teachers (cont'd)			
James Baroody	\$87,854	\$17,546	\$105,400
Janae Barrett	64,226	1,603	65,829
Donna Bedigan	67,862	6,196	74,058
Carmel Bergeron	87,492	8,094	95,586
Karyn Bishop	62,572	3,093	65,664
Thomas Bourque	89,006	2,845	91,851
Ann Koppeis Bowles	95,929	8,761	104,690
Joshua Bridger	95,929	6,250	102,179
Lisa Brodsky	95,929	417	96,346
Darren Buck	60,219	5,444	65,663
Ann Butler	55,432	1,751	57,183
Joseph Catalfano	80,755	7,975	88,730
Maura Cavanaugh	71,794	1,683	73,477
Linda Cento	92,491	449	92,940
Caryn Cheverie	95,929	1,943	97,872
Charles Chicklis	95,534	15,902	111,436
Deirdre Clancy-Kelley	95,534	2,438	97,972
Allison Collins	82,323	1,943	84,265
William Concilio		490	490
Jason Criscuolo	67,229	7,968	75,197
Sandra Donato	70,593	7,891	78,484
Gretchen Donohue	68,654	1,212	69,866
Marilyn Dowd	95,534	951	96,485
Joanne Draper	79,764	930	80,694
Thomas Duprey	41,572	6,611	48,183
Annie Duryea	68,003	322	68,325
Dolores Efthim	28,836	161	28,997
Kathleen Egan	95,929	6,831	102,760
Christopher Estabrook	69,318	2,094	71,412
Maria Fiore	71,297	145	71,442
Ardys Flavelle	19,376	6,019	25,395
Elizabeth Friedman	70,695	645	71,340
Alejandro Linardi Garrido	69,626	322	69,948
Leonie Glen	73,571	145	73,716
David Gomez	95,829	161	95,990
Judy Gooen	89,374	1,290	90,664
Richard Grady	67,229	14,277	81,506
Judith Grassia	95,534	4,720	100,254
Nicholas Grout	63,826	48	63,874
Joseph Gruseck	77,147	7,146	84,293
Sarah Heath	54,512	2,878	57,390
John Hickey	92,491	10,142	102,633
Katherine Hinkle	7,485		7,485
Randall Hoover	95,929	306	96,235
Deborah Howard	95,929	2,881	98,810

	Regular Wages	Overtime/ Other	Total Gross Wages
Teachers (cont'd)			
Scott Huntoon	71,297	1,369	72,666
Ana Hurley	83,784	177	83,961
Ellen Hyman	\$54,214	\$7,733	\$61,947
Elinor Jarrell	95,929	9,000	104,929
Dara Johnson	95,534	23,050	118,584
Keith Kaplan	89,374	290	89,664
Dianne Kee	83,144	145	83,289
Linda Lannon	96,124	12,373	108,497
Maria Laskaris	85,006	360	85,366
Christopher Levasseur	68,695	451	69,146
Lindsay Li	77,462	306	77,768
Heidi Loando	57,181	145	57,326
Elliott Lucil	94,244	8,827	103,071
Theresa Luskin	83,301	4,531	87,832
Wendy Lutz	79,156	435	79,591
Angelo Macchiano	44,419	3,855	48,274
Diane Markiewicz	61,473	16	61,489
Robert Martel	87,492	3,045	90,537
Brett McCoy	65,078	4,188	69,266
Laura McGovern	95,929	1,149	97,078
Kevin McIntosh	95,929	145	96,074
Julie McKee	95,929	145	96,074
Brian McLaughlin	95,929	9,977	105,906
Elizabeth Megna	54,512	1,829	56,341
Elisabeth Melad	72,934	3,176	76,110
Mary Memmott	72,842	1,831	74,673
Andrea Merrit	77,605	1,814	79,419
Tonya Milbourn	81,227	9,001	90,228
Kathleen Moloy	61,036	6,212	67,248
Audrey Moran	83,546	4,749	88,295
Lori Morgan	92,110	500	92,610
Veronica Moy	44,016	32	44,048
Laura Mullen	55,812		55,812
Erin Newman	53,024	1,412	54,436
Erin Newton	41,723	6,921	48,644
Brendan O'Hagan	42,402	1,718	44,120
Kristen Peterson	65,078	5,584	70,662
Kimberly Phelan	63,222	6,947	70,169
Anne Picardo	9,811	385	10,196
Hannah Potts	22,769		22,769
Kenneth Potts	88,545	5,330	93,875
Margaret Primack	17,571	80	17,651
Janel Pudelka	56,032	16	56,048
Rebecca Racine	27,280	6,221	33,501

	Regular Wages	Overtime/ Other	Total Gross Wages
Teachers (cont'd)			
Karen Raymond	\$75,719	\$11,360	\$87,079
Allison Rice	65,960	306	66,266
Amanda Rogers	27,857	610	28,467
Stephen Ryan	96,809	7,272	104,081
Gail Ryder	54,291	290	54,581
Janice Savery	40,614		40,614
Gregory Schwind	54,446	3,114	57,560
Casey Selover	7,971		7,971
Catherine Simino	81,227	1,198	82,425
Marsha Sirull	60,255	1,831	62,086
Nancy Siska	76,743	290	77,033
Carol Spezzano	58,182	3,008	61,190
Kelly Sullivan	60,705	2,835	63,540
Michael Sweeney	61,449	650	62,099
Sandra Thibeault	95,929	16,790	112,719
Mark Thompson	76,827	6,647	83,474
Tammy Thornton	47,399	145	47,544
Gregory Tucker	95,929	6,878	102,807
Patricia Uniacke	96,124	306	96,430
Rebecca Vizulis	95,929	2,900	98,829
Scott Walker	69,331	22,837	92,168
Richard Waterman	16,344		16,344
Joshua Wedge	65,078	7,501	72,579
Alyssa Wesoly	3,440	8,725	12,165
Irene Wieder	95,534	6,233	101,767
Lorraine Witzburg	92,741	500	93,241
Louise Zhu	38,512	145	38,657
ESL Tutor			
Barbara Susi	24,550	400	24,950
Grand Totals	\$12,858,870	\$705,733	\$13,564,603

* Salary listed represents total salary, a portion of which is allocated to Pine Hill School and Chickering School.

Report of the
**Minuteman Career and Technical
High School Committee**

Ford Spalding, Dover Representative
Vice-Chairman, Minuteman School Committee
Chairman, Minuteman School Building Committee

Minuteman serves the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics in preparation for college with relevant career and technical programs. The school also provides career development programs for secondary school post-graduates and adults.

Student Enrollment

As of October 1, 2011, two students from Dover were enrolled at Minuteman. In 2011, the freshman class size increased by 7%, making it the largest freshman class in 12 years. This is due, in part, to how Minuteman benefits students by allowing them to:

- **Experience the Modern American High School.** Minuteman students venture beyond a traditional high school curriculum to explore their interests and discover their passions within, or outside of, the 20 majors offered.
- **Prepare for College and Life.** Students receive the academic foundation and study skills to enter and graduate from college with career objectives and professional training *and* earn industry certifications, affording them the business acumen and flexibility for pursuing their dreams.
- **Be More Than Just Another Student.** At Minuteman, teachers and staff are personally invested in getting to know and work individually with students to help them realize their full potential.

Opportunities for Dover-Sherborn High School Students

DSHS juniors and seniors who have passed the MCAS can enroll in a career major on a half-day, every day basis to receive a competency certificate from Minuteman. Post-graduate programs are also available for all Dover citizens.

Testing and 2011 Graduate Achievement

- All students passed the MCAS tests in English and math.
- Of the graduates, 73% were college-bound or enrolled in advanced technical training, 12% were career-bound, and 4% were military-bound.
- All dental graduates passed the National Board Dental examination.
- Of the early education and care program graduates, 90% were certified by the Massachusetts Department of Early Education and Care.
- Of the cosmetology graduates, 78% passed state board examinations.
- Of health occupation graduates, 78% received college acceptance.
- Of environmental technology graduates, 86% earned the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License.

Capital Projects

- **School Water Supply System:** In December, the Lexington Water Department required that several major components of the school water supply system be replaced. The estimated cost of \$120,000 is covered by our FY12 budget.
- **Trades Hall:** In June, the Town of Lexington ordered the close of Trades Hall. An emergency \$475,000 capital project was initiated to bring the building up to code in time for the September opening.
- **MSBA Update:** Minuteman is in the “pipeline” of the Vocational, Technical, and Agricultural School Repair and Renew program. The feasibility study will commence in early 2012 and final recommendations are expected by 2014.

Minuteman School Committee

- The Committee is reevaluating the existing Regional Agreement as it relates to capital expenditure allocations. A final recommendation will be presented concurrently with the building renovation plan.
- Efforts are under way to increase district city and town membership to offset the potential cost of a renovation project, since the State prohibits capital costs to be charged to non-member towns with attending students.
- The Committee is supporting the work of the Minuteman Building Committee in cooperation with the Massachusetts School Building Authority.

DOVER

Health Reports

2011



Report of the **Board of Health**

Dr. Barbara Roth-Schechter, Chairman
Dr. Harvey George
Dr. Joseph Musto
Michael Angieri, Agent
Josef Fryer, Agent
Diane Fielding, Executive Assistant

The Board of Health's elected members and staff of consultants, agents, and inspectors are responsible for supervising and carrying out a large and increasing number of important functions in the Town. In addition to ensuring that food, water, soils, and air are protected from contamination that would pose a threat to the health of the public, the Board of Health is also responsible for preventing the spread of contagious disease in humans and animals. Furthermore, the Board of Health is responsible for identifying and preventing spread of tick-borne diseases. Since 9/11 the Board of Health has assumed large responsibility for the Emergency Preparedness Program. The Board works with the Massachusetts Department of Public Health, the Centers for Disease Control, and other state and federal departments in ongoing training. The Board of Health also actively maintains a Medical Reserve Corps of volunteers for the Town.

The Board of Health is responsible for securing and organizing the town-wide administration of vaccines, such as the seasonal flu vaccine together with the H1N1 vaccine administered during fall 2011. The Board of Health is also responsible for reducing the use of tobacco products. In 2011, two tobacco vendors were issued permits to sell tobacco in the Town of Dover. To file a complaint regarding secondhand smoke or the sale of tobacco to minors, please contact the Board of Health at (508) 785-0032, extension 232.

Environmental Health

In 2011, the Board continued to work closely with the Norfolk County Mosquito Control District to ensure that its activities were administered in a safe manner. Any homeowner who prefers that the frontage of his or her property to be exempt from mosquito control spraying should file the proper papers with the Town Clerk prior to the first of March.

In accordance with Board of Health regulations passed in 1982, which prohibit the new installation of domestic underground oil and gasoline storage tanks and require the cessation of the use of existing tanks when they become 20 years old, the Board, with the cooperation of the Fire Department, continues to encourage and monitor the removal of the oldest

existing tanks. In the two decades, the program will result in the elimination of domestic underground hydrocarbon storage in the Town and end the threat that this mode of storage poses to Dover's groundwater. Over the years the Massachusetts State Department of Environmental Protection (MassDEP) has issued several Notices of Responsibility for leaks and spills from tanks.

Food and Refreshments at Public Functions

In the recent past, the Dover Board of Health had required the issuance of Temporary Food Establishment Permits to local organizations that planned to serve or sell food at social functions. Recognizing that serving and selling food prepared in private homes at charitable events is exempt from such licensing under the Massachusetts State Sanitary Code, the Board of Health now requires such permits only for commercial vendors providing food at charitable events, or for caterers providing food for private functions. Please contact the Board of Health Office if your organization is unsure of how these regulations apply to your planned event.

Garbage Collection

Garbage is collected once a week from private homes, businesses, and public buildings. Residents should place their garbage and food scraps (not trash or foreign matter) in tightly sealed, covered containers. The container should be made readily available to the collector. Any snow covering the container should be removed. The holder of the current contract for garbage collection is George Stevens, who services more than 500 homes in Dover and recycles the food scraps and garbage (after sterilizing them) into pig feed. Requests for service or questions concerning garbage collection should be directed to the Board of Health Office.

Charles River Household Hazardous Waste Consortium

Dover residents generate some amount of household hazardous waste (HHW) over the course of a year, yet only about 10% to 15% of Dover households take advantage of the one-day HHW collection event held each spring. Paul Tedesco notifies all residents by mail of the date and location of the HHW event.

Residents are most likely to discard accumulated HHW into the trash and septic systems when they are moving, which can pose health hazards to neighbors and new property owners. The use of inappropriate HHW disposal methods costs the Town in terms of health, safety, and environmental risk. The Board urges all residents to take advantage of the annual HHW event and properly dispose of HHW.

Water Quality and Supply

Board of Health agents review plans for the location of new wells and inspect both the construction of new wells and repair to existing wells. During 2011, 26 permits were issued for new potable supply wells.

With the guidance of Agent Josef Fryer, the Board of Health has developed the Dover Well Regulations, a copy of which can be obtained from the Board of Health Office. The Board advises that all applicants for well permits and all well drillers obtain and review these regulations to ensure compliance.

During 2011, the Board continued to actively monitor the ongoing groundwater contamination studies being conducted on the Town well field at Church Street and at the Mobil gas station at 2 Walpole Street. In 1991, numerous groundwater-monitoring wells were installed at selected locations downgrade from the Mobil station and the Town Common. Groundwater quality monitoring conducted in 1994 by Mobil indicated the presence of gasoline constituents in the soils and groundwater in the vicinity of the Mobil station, the Town Common toward the American Legion Hall, and toward the Dover Town Public Water Facility. As part of the ongoing state-mandated site investigation and remediation, Mobil removed existing gasoline storage tanks and related contaminated soils in 1991. A program to further remediate the soils and groundwater at the Mobil station was ongoing throughout 1996. Groundwater quality monitoring was conducted throughout 1996 and 1997. The Town well field at Church Street is still closed and will remain closed pending the results of continuing investigations to determine the source, nature and extent of the groundwater contamination.

Sewage Disposal

All subsurface disposal systems require proper operation and maintenance. Proper operation includes not pouring grease and oil down drains, not using garbage grinders, paying immediate attention to leaking toilet tanks and faucets (a small leak can amount to thousands of gallons of excess water into a septic system per year) and not using hazardous chemicals in your laundry. Proper maintenance includes having the septic tank pumped regularly (every year or two) by a licensed pumper who disposes the septage at the treatment facility in Medway or another approved facility.

The State Sanitary Code requires that each town provide for disposal of septage. An agreement has been executed with the Charles River Pollution Control District in Medway that our septage will be accepted at their sewage treatment facility. The resident must pay a fee to the licensed pumper. This fee is made up of a pumping charge and a disposal fee for the treatment facility.

During 2011, 10 permits were issued for new septic systems and 36 permits were issued for major and minor repairs. The Board of Health Agent witnessed 48 deep-hole and percolation tests performed on new and existing lots.

MassDEP Title V regulations went into effect on March 31, 1995, and were adopted by Dover on July 13, 1995. These regulations have become a major factor in the number of permits issued. When a house is up for sale

or there is a change of footprint, a septic inspection is required by a certified Title V inspector. For more information on Title V, call the Board of Health Office.

In 2011, permits were issued for the construction of six swimming pools. Applicants for a septic system permit, swimming-pool construction permit, or well permit are encouraged to obtain and review carefully state and town regulations to ensure compliance.

Control of Zoonosis

Massachusetts Law (Chapter 140 of the General Laws) requires that every dog six months of age or older be vaccinated for rabies within one month of entering the Commonwealth and at least once each 36 months thereafter. Massachusetts Department of Public Health regulations issued in 1992 include more stringent quarantine requirements and mandate the vaccination of all cats due to the tremendous increase in the incidence of raccoon rabies. The annual rabies clinic was held on March 19, 2011, in the Town Garage. Dr. Holly Kelsey, a Dover veterinarian who maintains her practice at the Chestnut Street Animal Hospital in Needham, vaccinated the dogs and cats. Under state regulations, it must be assumed that dogs and cats wounded by unknown origin may have been infected by a rabid animal and must be quarantined for 45 days if their rabies shots are up to date and for six months if the animal has not been vaccinated or if their rabies shot has expired.

Eastern equine encephalitis continues to be of concern following the outbreak several years ago, which underscored the need for continued vigilance. This zoonosis is maintained in nature through a bird-mosquito cycle and is transmitted to other animals and humans by mosquito bite. Horses should be protected from both eastern and western strains of the encephalitis by annual vaccinations. Control of the transmitting mosquitoes is the responsibility of the Norfolk County Mosquito Control Project.

Animal Inspection and Quarantine

Elaine Yoke, Animal Inspector

An inspection of cattle, horses, goats, sheep, and swine and the conditions under which they are kept is conducted annually. At that time, notation is also made of the tuberculin and brucellosis testing, equine coggins testing, encephalitis vaccination, and whether the animals appear free from contagious disease. All Dover barns are also inspected.

Public Health Awareness Programs

SPAN-DS

Young adults who abuse alcohol and drugs are at higher risk for academic underachievement, have a greater likelihood of developing health problems, and can face severe legal consequences. Research confirms that a concerned, involved community-at-large can have a strong, positive impact on these risks. Since 2002, the Substance Prevention & Awareness Network (SPAN)

has been working to promote the awareness of substance abuse, especially among youth, and reduce or prevent it in the Dover-Sherborn communities by building networks among parents, students, and other individuals who work to heighten awareness, provide educational opportunities, and encourage strong support systems.

SPAN-DS includes staff members of Dover-Sherborn High School and Dover-Sherborn Middle School, representatives from local law enforcement agencies and faith communities, middle school and high school youth and parents, as well as local area business owners. Members of SPAN-DS are dedicated to offering visible and practical community-wide support that encourages individuals to make the conscious choice not to abuse alcohol or drugs.



Photo by Barbara Murphy.

Report of the Lyme Disease Committee

Dr. Barbara Roth-Schechter, Chairman
William Herd
Tim Holiner, Conservation Committee
Dr. Stephen Kruskall

Matthew Schmid
Paul Tedesco
Beth Webb

George Guinta, Deer Management Agent
Jim Palmer, Deer Management Agent
Mike Francis, DMP Representative
Jay Walsh, DMP Representative

The mission of the Lyme Disease Committee (LDC) is to assess the impact of the Lyme disease problem on Dover's residents and environment and to recommend remedies for its management to the Board of Health, with the expectation that Town government will act expeditiously on these recommendations.

Based on its 2010 pilot program, the LDC implemented a Deer Management Plan (DMP) on open Town land and private properties during the 2011 Massachusetts hunting season (October 17 to December 31, 2011). More than 60 hunters were certified to participate, with 58 participating. Hunting was allowed on various Town properties as indicated on the map available at <http://www.doverma.org>. With the approval of the Board of Selectmen, more than 900 acres of Town land were opened under the jurisdictions of The Dover Land Conservation Trust (DLCT), The Trustees of Reservations (TTOR), and the Conservation Commission. In addition to Town properties, a significant number of private property owners opened up land that totaled approximately 100 acres.

The regulated hunting project is based on Mass Wildlife (MWL) experience and guidance, together with Dover-specific rules and regulations (see the meeting minutes of the Lyme Disease Committee on July 29, 2010, and the Board of Health on August 9, 2010, at <http://www.doverma.org>). Throughout the 2011 hunting season, as was done in 2010, extensive signage was posted on trails and entrances to the properties selected for the DMP.

As of December 31, 2011, a total of 16 deer were culled—10 does and 6 bucks. Most important was that no injuries or complaints were reported to the Police Department, the Board of Health, or the Deer Management agents, and no illegal tree stands were found.

During the calendar year of 2011, there were a total of 38 deer-vehicle collisions reported to the Police Department. Based on the opinions of Mass Wildlife experts, the USDA Forest Service Botanist, and hunters,

deer behavior was significantly different from previous years, possibly due to the unusually mild and wet summer and the absence of acorns. Deer were seen to have roamed and ravaged fields more extensively than in previous years, a situation similar to one observed and analyzed during the 2004–05 season.

Based on expert opinions, the incidence of Lyme disease is expected to rise again in 2012, and so the Lyme Disease Committee has applied to the Massachusetts Department of Public Health (DPH) for the services of an intern with training at the master's degree level to initiate a project to raise Lyme disease awareness among the Dover population. As part of this project, the Committee will provide an evaluation of the reporting habits of area emergency and primary care physicians.

In accordance with DMP rules, hunters were encouraged to participate in some volunteer projects. To evaluate the extent of deer browsing on underbrush and vegetation during the next several years, two deer exclosures will be constructed—one at Noanet Woodlands with the volunteer help of some hunters and another at Powisset Farm with the assistance of scouts from Dover Boy Scout Troop 1.

Prior to the opening of the 2011 hunting season, the boards of health of Dover and Medfield collaborated extensively, with Medfield implementing a DMP identical to that of Dover and which resulted in a harvest of 27 deer. Other adjacent towns appear interested, but are not yet ready to participate. It is the ultimate hope that the Dover DMP will evolve into a regional program, particularly since Dover and neighboring towns are located in Zone 10 of MWL and have one of the highest incidence rates of Lyme disease in the state with a deer population of 25 to 30 deer per square mile. A healthy deer population density is considered to be 6 to 8 deer per square mile.

The Dover Board of Health and its Lyme Disease Committee believe that the three-pronged approach to the management of increasing Lyme disease incident rates (personal hygiene, property management, and deer management) will ultimately be successful. We expect the controlled hunt project to progressively reduce Dover deer density to a healthy and reasonable deer population level, which will contribute to overall health in the Town by:

- Reducing deer tick density
- Reducing vehicle-deer collisions
- Providing a healthy ecological balance of natural and man-made vegetation
- Providing for a healthy deer population.

Report of the Norfolk County Mosquito Control District

John J. Smith, Director

The operational program of the District utilizes all proven technologies under an Integrated Pest Management (IPM) system of mosquito control and vector management, which is rational, environmentally sensitive, and cost effective.

Surveillance

Field surveys, inspections, and monitoring in support of each part of the program are highlighted below. District personnel spend significant hours conducting surveillance that supports each component of the District's program. The District continues to collaborate with the Massachusetts Department of Public Health (MDPH), William A. Hinton State Laboratory Institute, for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower is allocated to all these efforts, which is not directly reflected in this report.

Water Management Activities

All mosquito eggs need water to hatch and to sustain larval growth. An important component of our IPM approach is the management of shallow, standing, or stagnant water, and the maintenance of existing flow systems that, if neglected, can contribute to mosquito breeding. Important aspects of this program include site visits; pre- and post-treatment monitoring; photographic documentation; survey measurements; flagging; accessing assessors' information; paperwork and electronic forms maintenance; communication or onsite meetings with residents and town, state, and federal officials; and maintaining regulatory compliance.

In addition to performing normal drainage system maintenance, District personnel advise residents on the removal of water-holding artificial containers that are present on their property to eliminate potential West Nile virus mosquito-breeding habitats.

- Drainage ditches checked/cleaned: 13,700 feet
- Brush cutting and clearing by hand of severely degraded drainage systems or streams: 4,385 feet

Larval Control

Treatment of mosquito larvae during aquatic development is the next most effective control effort. The applications were conducted after devoting many hours to collecting larval data, which is used for targeting purposes, as well as for determining the efficacy of the applications. Products used during the applications were *Bacillus thuringiensis israelensis* (Bti) and methoprene.

- Aerial larvicide applications with Bti: 311 acres
- Larval control—briquette and granular applications by hand: 1.3 acres
- Rain basin treatments—briquette applications by hand (West Nile virus control): 103 basins
- No abandoned or unopened pool or other manmade structures were treated

Adult Control

The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, or threaten public health. Applications are conducted based on complaints by residents and by analyzing adult mosquito population data collected from light traps, which also identify the need to respond to the risk of mosquitoes infected with West Nile virus and eastern equine encephalitis. The adulticide used during these applications was sumithrin.

- Adult control aerosol applications from trucks: 902 acres



Kayaking on the Charles River. Photo by John Quackenbush.

Report of the Animal Control Officer

Elaine M. Yoke

Type of Call	# Calls
Dogs Picked Up	81
Dogs Returned to Owners	81
Lost Dogs Reported	89
Dogs Hit by Motor Vehicles	11
Dog Bites	14
Other Animal Calls	221
Deer Hit or Killed	44
Total	541

Citations Issued	172
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Buff Orpington rooster. Photo by Judy Ballantine.

Report of the Walpole Area Visiting Nurse Association

Board Officers

Sheila Ahmed, President
Margaret LaMontagne, Vice-President
Callum Maclean, Treasurer
Cathy Buckley, Secretary

Management

Barbara E. Cade, Executive Director
Robert P. Bois, Financial Manager
Lucinda C. Williams, Systems Manager

Clinical Supervisors

Rebecca Foley, R.N., Nursing Supervisor
MaryAnn Sadowski, P.T., Rehabilitation Supervisor
Virginia Clarcq, R.N., Home Health Aide Supervisor

The Walpole Area Visiting Nurse Association (VNA) completed the year 2011 with relative stability. The agency has incorporated new changes in the Medicare reimbursement system for 2008. The agency also received notice that it has been selected as one of the top home health care agencies in the United States and has been designated as a Home Care Elite agency.

The Walpole Area VNA is a Certified Medicare and Medicaid Agency. The quality of care it provides is reflected in client satisfaction surveys and letters of appreciation from patients. Again this year, the Walpole Area VNA received a Pinnacle Award for excellence in patient satisfaction and ranked in the top 10% of benchmark agencies nationwide. The major strength of the VNA continues to be its competent, professional, and highly committed staff.

The Walpole Area VNA provides programs in health promotion to all age groups in addition to traditional home health services. The four major components of the Health Promotion Program are:

Health Maintenance for the Elderly promotes good health and maximum functioning for all residents over 60 years of age. Elderly residents who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Home Health Program, are seen periodically by a nurse in their home. The goal of the program is to assess any changes in physical condition and to prevent complications or unnecessary hospitalizations. Ambulatory residents are seen for physical

assessment and health counseling at the senior citizen clinics held at the Dover Town House on the fourth Friday of every month.

Maternal/Child Health promotes the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period, and the child-rearing years. Services are provided through home visits by a maternal/child health nurse specialist and a lactation consultant.

Communicable Disease promotes the prevention and control of communicable disease through case-finding, education, and the provision of follow-up care that is consistent with public health practice.

Public Health promotes health awareness for the prevention of serious illness. Hypertension, diabetes, and body-fat screenings are held periodically at the clinics and in the community.

2011 Public Health Statistics for Dover

Service	Visits
Home Visits/Health Maintenance	0
Maternal/Child Health Visits	0
Communicable Disease Follow-Ups	111
Senior Citizen Clinics	96
Flu Vaccines	118
Pneumonia Vaccine	0

DOVER

Land Use Reports

2011



Report of the **Planning Board**

Mark Sarro, Chairman
Henry Faulkner
Charles Ognibene
Jane Remsen
Gregory Sullivan

The Planning Board is composed of five elected members. The Board's duties are enumerated in various state laws and local bylaws. A consulting planner, Gino Carlucci, and a part-time planning assistant, Susan Hall, work under Board supervision.

The Board meets approximately every two weeks. Board members also serve on the Open Space Committee, the Dover Housing Partnership, and the Long Range Planning Committee. They also attend meetings of other Town boards and committees, and work closely with the Board of Selectmen, the Board of Health, the Zoning Board of Appeals, and the Conservation Commission.

Pursuant to state law, the Board governs the local subdivision process. Developers must apply to the Board for permission to create new roads and new lots. A subdivision can only be approved after the Board conducts a public hearing and makes detailed findings. Ultimately, maps, conditions, and covenants are recorded in the Registry of Deeds. During 2011, there were no new subdivisions proposed.

If a property owner wishes to create a lot on an existing road, the process is governed by the state ANR (approval not required) process. Under this law, the Board has the authority to endorse a plan for recording, within 21 days of its receipt, if it determines that the lots delineated on the plan comply with local zoning dimensional requirements and have adequate access. In 2011, the Board endorsed one ANR plan.

The Board has jurisdiction over the Town's 27 designated scenic roads. Pursuant to state and local laws, a person must obtain permission from the Planning Board, after a public hearing, before any trees or stone walls can be altered, or removed within a scenic road right-of-way. In 2011, the Board approved three such applications. The Board also acted on two scenic road violations, both involving the alteration of existing stone walls and the construction of new stone walls without prior approval by the Board. For clarity and to help avoid scenic road violations, the Board is in the process of developing guidelines and/or more specific regulations regarding specifications for stone walls on scenic roads.

The Board reviews sign applications and issues permits for signs. In 2011, there were no sign applications.

The Board is the special-permit granting authority for personal wireless service facilities within the Town, as well as for development proposals within Dover's business districts. In 2011, the Board held a public hearing on a proposal by T-Mobile to place a new wireless facility at the site of an existing utility pole on Hartford Street, a designated scenic road. The hearing included consideration of a great deal of detailed information from both T-Mobile and abutters to the proposed location. The Board closed the public hearing in March 2011, granting T-Mobile a special permit for the proposed facility, provided that it meets various conditions set forth in the decision. This special permit was the only one approved in 2011.

The Board is responsible for drafting and revising local zoning bylaws. In 2010, the Board considered editing the zoning bylaws to eliminate inconsistencies and to streamline the wording and structure of some parts of the bylaw with the intent of clarifying, but not substantively changing, certain provisions. The Board drafted proposed edits and held a public hearing on them. The issue remains under current consideration by the Board.

In the past, the Board has proposed bylaw revisions to create permanently protected open space in exchange for some flexibility, by special permit, in the dimensional requirements of existing zoning bylaws. In 2008, such a proposal received a majority of votes at Town Meeting (133 for, 77 against) but fell short of the two-thirds required to pass. In 2011, the Planning Board again decided not to propose an open space preservation bylaw. However, the Board continues to believe the Town's zoning bylaws should be revised to preserve open space, and it noted the broad support for such a revision in the results of the 2011 Master Plan Survey.

In 2011, the Board was again asked to comment on a proposal for a new sidewalk on Dedham Street between the Town center and Caryl Park. In determining whether or not to support a proposed sidewalk prior to Town Meeting, the Board considered the Sidewalk Guidelines, which prioritize locations for sidewalks, address design features, and establish procedures by which the Board will consider sidewalk proposals. The Board held a public hearing on the Dedham Street sidewalk proposal and ultimately voted to recommend the proposal to Town Meeting where it was approved. The new sidewalk was constructed during the summer of 2011.

In 2011, the Board initiated an update of Dover's Master Plan, last updated in 2004. The first major step was conducting a detailed survey of residents in conjunction with the Long Range Planning Committee. The survey was intended to inform the recommendations included in an updated Master Plan. The Board last conducted such a survey in 1993. The Dover Master Plan 2011 Resident Survey was released in May 2011. The survey reflected input from all Town boards and committees and from Dover residents. It yielded 681 responses, the results of which are posted on the Planning Board page of the Town's website and will be included as an appendix to the updated Master Plan, which the Board expects to complete in spring 2012.

Each Board member serves a five-year term. If there is a vacancy mid-term, a new member is appointed. The appointed member serves from the time of appointment until the end of the current election year. At that time, an election is held. The newly elected member serves the remainder of the term. In May 2011, Mark Sarro was reelected for a five-year term.



Dover Town memorial. Photo by Mary Kalamaras.

Report of the Zoning Board of Appeals

Gary P. Lilienthal, Chairman
Tobe Deutschmann
LaVerne A. Lovell
Michael Donovan, Associate Member
R. Alan Fryer, Associate Member

The Zoning Board of Appeals (ZBA) has jurisdiction over appeals from rulings of administrative officials of the Town made under the Zoning By-Law or, if specifically required or allowed under the By-Law, upon direct application under the Zoning By-Law or Mass. Gen. Laws c. 40A. Depending on the zoning district, certain uses of property also require prior approval of the ZBA. The ZBA has authority to grant a variance from the terms of the Zoning By-Law under certain limited circumstances. The ZBA also has jurisdiction to hear cases involving Special Permit requests and requests for Comprehensive Permits under M.G.L. c. 40B. Additionally, the Zoning By-Law requires ZBA review of additional construction on land where existing structures or uses, due to changes in the Zoning By-Law, have become non-conforming. While such structures or uses may remain in their current state, any alteration, addition or expansion on the property requires ZBA Approval.

The ZBA follows procedures designed to hear the concerns of all potentially interested parties and to consider whether the relief requested is appropriate under the Zoning By-Law. Most applications to the ZBA are required to start at the Building Department with a review of the proposed activity under the Zoning By-Law and a written denial of the proposed activity from the Building Inspector before the ZBA may consider an application. The ZBA acts on an application only after holding a public hearing. Notice of a hearing must first be posted in the Town House, published in a local newspaper, and sent by mail to the applicants and other interested parties, as defined by law, including the abutters of the property in question. Any interested party, whether or not entitled to receive notice of the hearing, may appear and be heard at the hearing. Evidence on the application is received by the ZBA until the hearing is closed. Once the ZBA has reached a decision on an application, a decision is written and filed with the Town Clerk. Notice of the decision is given to the persons entitled to notice of the hearing, and the ZBA's decision becomes final after the legally prescribed appeal period, provided no appeal is taken.

The ZBA has adopted rules governing its procedures. Copies of the ZBA's rules, as well as the Zoning By-Law, are available from the Town Clerk.

During 2011, the Board granted approval including a special permit, with conditions, for a home business to continue to operate adjacent to a residence on the same lot.

In addition to the foregoing, the ZBA received other filings that were withdrawn, in some cases without prejudice to future filings.



Rescue mare and her colt at Fred Muzi's horse farm. Photo by Mary Kalamaras.

Report of the Highway Department

Craig S. Hughes, Superintendent of Streets

Maintenance

Approximately 1,500 feet of berm was installed to control water runoff on the following streets: Crest Drive, Walpole Street, Yorkshire Road, Greystone Road and Hunt Drive. About 500 feet of 12-inch storm drainpipes was cleaned with a vacuum-type vehicle. Approximately 1,100 catch basins were cleaned and about 10 were rebuilt. Sixty feet of guardrail along the river's edge on Claybrook Road was installed. All streets were swept and roadsides mowed at least once.

We continue to compost about 1,000 yards of leaves each year and return the finished product to the Transfer Station for use by the residents and by the Highway Department for roadside projects. Once again, we contracted out the painting of 600,000 feet of traffic markings, crosswalks, and stop bars. The Department installed approximately 1,200 feet of new sidewalk on Dedham Street. Along with the Parks and Recreation Department and the Selectmen, we engaged with a traffic engineering firm to conduct a corridor study on Dedham Street in the area of the ball fields with regard to traffic calming and other related issues. This study is ongoing.

The Town experienced two severe windstorms, Hurricane Irene and a storm at Halloween time. Though we haven't seen events like this for some time, I would like to extend my appreciation for the endless efforts and rapid response of our employees in cleaning up the debris throughout the Town in a timely fashion. FEMA has allocated approximately \$50,000 to the Town for these efforts.

Tarvia

We continue to stay on track with our five-year pavement plan with little variation. About 3,000 tons of asphalt was machine-spread on the following streets: Snows Hill Lane, Hamlins Crossing, and Old Centre Street. About 1,200 gallons of crack-filling was applied to Ben Arthur's Way and 500 gallons in the Donnelly Drive area.

Solid Waste (Transfer Station)

Residents threw away 2,164 tons of solid waste that was transported mainly by the Highway Department personnel in 203 trips to Wheelabrator Millbury, Inc. Eight new trees were planted onsite. We continue to accept Christmas trees for recycling. Thanks again go to Wade Hayes and Bill Herd for helping keep the facility clean and running smoothly in all kinds of weather.

Solid Waste Tonnage to Millbury

2005	2006	2007	2008	2009	2010	2011
2,488	2,452	2,329	2,298	2,130	2,194	2,164

Per-Ton Tipping Fee (\$)

2005	2006	2007	2008	2009	2010	2011
84.18	86.85	89.12	67.73/ 69.10	69.10/ 69.20	69.20/ 72.48	70.87/ 72.48

Cost for Solid Waste Disposal at Wheelabrator (\$)

2005	2006	2007	2008	2009	2010	2011
209,421	212,959	207,532	157,228	147,281	153,621	155,187

* New contract—reduced tipping fee

Streetlights

The Town now owns its 67 overhead streetlights. The conversion from mercury lights to sodium lights last year continues to yield a reduction in operating costs.

State Aid (Chapter 90)

We were granted funds under the State Chapter 90 Program for four projects: The resurfacing of County Street (Route 109) at a cost of \$142,000, resurfacing of Springdale Avenue at a cost of \$85,000, resurfacing of Main Street at a cost of \$107,000 and finally the resurfacing of Pleasant Street at a cost of \$71,000.

Snow and Ice

The winter of 2010–11 was an extremely tough winter that brought us 91 inches of snow. FEMA reimbursed the Town \$37,000 for the blizzard on January 12th. The following log represents our responses to the weather:

12/12/10	Ice		Sanders
21	Snow		Sanders/plows
22	Snow cont.	3"	Sanders/plows
24	Ice		Sanders
26	Snow	15"	Sanders/plows
27	Snow cont.		Sanders/plows
28	Snow	1"	Sanders
1/3/11	Ice		Sanders
8	Snow	2"	Sanders/plows
9	Ice		Plows
12	Snow	18"	Sanders/plows
13	Snow cont.		Sanders/plows
15	Ice		Sanders
18	Snow	4"	Sanders/plows

19	Ice		Sanders
21	Snow	7"	Sanders/plows
22	Ice		Plows
23	Ice		Sanders
25	Snow	2"	Sanders/plows
26	Snow	12"	Sanders/plows
28	Snow	1"	Sanders
2/1/11	Snow	7"	Sanders/plows
2	Snow	6"	Sanders/plows
3	Snow	1"	Sanders
6	Ice		Sanders
8	Snow	2"	Sanders/plows
21	Snow	2"	Sanders/plows
25	Ice		Sanders
26	Ice		Sanders
27	Snow	4"	Sanders/plows
28	Ice		Sanders
3/7/11	Ice		Sanders
31	Snow	1"	Sanders
4/1/11	Snow	3"	Sanders/plows

Garage Operation

The Town Garage continues to serve the Town well. It houses the Highway Department, Parks and Recreation Department, the Cemetery Department, Water Department, Cemetery Department, and Engineering Department. This year the website coordinator joined us. The conference room has been an important area for various boards and departments to use for meetings. We did some cosmetic work this past year, including painting 200 feet of stockade fence and completing some floor tile work. We also got a new water heater in the building. I would like to thank Karl Warnick and his staff, including Brad Crosby and Steve Guy, for their continued excellent upkeep of the building.

Appreciation

As always, I would like to thank my department as well as the Parks and Recreation Department and Cemetery Department for their tireless efforts year-round, but particularly during the tough winter and two windstorm events. We are very fortunate to have such dedicated employees. I would also like to thank the various boards and committees that have always given us the tools and support to provide superior services to the citizens of this wonderful community. Finally I would like to thank the many groups that donate their time and money in maintaining the various landscaped islands throughout the Town: Chicatabot Garden Club, The Garden Continuum, Strawberry Hill Landscape, and the Dover Girl Scouts.

Report of the Finance Committee on Roads

Carl Akins, Chairman
 Scott Mayfield, Secretary
 Craig Hughes, Superintendent of Streets
 Joseph M. Melican, Selectmen's Representative
 Matt Spinale
 Jack Walsh
 Peter Smith, Warrant Committee Liaison

The Finance Committee on Roads is charged with making recommendations to the Board of Selectmen for highway priorities, including: capital planning, equipment purchases, labor force issues, facilities/space planning, transfer station operations, snow and ice removal, expenditure of Chapter 90 funds, budgeting, office administration, and any other matters with respect to the operations of the Highway Department. The Committee has met regularly to meet its charge.

In addition to reviewing operations, budgets, and capital planning, the Committee has addressed several other issues. We can report that the revised traffic lights and parking regulations at the intersection of Walpole and Centre Streets have improved traffic flow in the center of town during commuting hours. The conversion of streetlights to high-pressure sodium bulbs has resulted in significant cost savings.

Sidewalks continue to be an area of active interest. The 2011 Annual Town Meeting approved an additional sidewalk on Dedham Street, across from the existing sidewalk. A request for a sidewalk on Springdale Avenue was withdrawn. With a new Master Plan for the Town now being worked on, the Committee has recommended that sidewalk planning be part of the planning process. The Committee has also recommended that the Master Plan include consideration of a public works department.

The Committee has concluded that the raised crosswalks on Dedham Street (near the playing fields, Caryl Park, and the entrance to Noanet Woodlands) have been effective in reducing speed in an area that supports many children's activities. However, several citizens have expressed concerns about the increased noise coming from trucks that pass over these crosswalks. In light of concerns about safety, speed, and noise, a Dedham Street study is currently under way.

Peter Smith has served as Warrant Committee liaison for the past three years, and we recognize and thank him for his consistent attendance and constructive observations and recommendations, which have been of great help to us. The Committee also acknowledges with deep appreciation Craig Hughes, Nancy Bates, and members of the Highway Department for

their continued dedication and commitment to the safety of our roads and citizens. Their responses to the blizzard in January, Hurricane Irene in August, and the unusual early snowstorm in October were exemplary.



Memorial Day bugler. Photo by Maureen Sullivan.

Report of the **Parks and Recreation Commission**

Rich Oasis, Chairman

Scott Seidman, Treasurer

Nancy Simms, Secretary

Chris Boland

Peter Davies

Dave MacTavish, Director, Parks and Recreation

Jessica Cooney, Assistant Director, Parks and Recreation

The Parks and Recreation Department and its supervising Commission (collectively, P&R) worked hard in 2011 to strengthen existing programs and events, to introduce new programs, and to address safety issues around the indoor and outdoor facilities under our jurisdiction. Our recreational and athletic programs continued to benefit from public/private/volunteer partnerships. Parental involvement and volunteerism are essential to sustaining our programs, as is collaboration from other Town departments; we thank all those who assisted us throughout this past year. We continued our efforts to address the need for additional athletic fields for our younger athletes and are appreciative of the support thus far received from so many individuals and groups.

Administration News

As the Department has grown, increased demand for our services and the addition of many successful programs have put a strain on the staff's ability to deliver quality services. As a result, we are in the process of reviewing our Caryl Community Center office and equipment staging space.

Demand continues for space for programs and one-time rentals at Caryl Community Center, and citizens should know that space is available at a nominal fee for meetings and recreational activities and can be reserved through the P&R office.

In fall 2011, P&R voted to hire one part-time office staff member for 19 hours a week to cover our busiest clerical periods. This position will be recurring annually, funded out of the Revolving Fund. The staff member's primary responsibilities will be to help with programming. As our program offerings continue to grow, we may need to consider funding an additional full-time employee.

We have implemented a new phone system and altered our office hours to provide better service to the Town.

Program News

The combined programs we offer in cooperation with the Town of Sherborn now cover almost all types of team activities. Our relationship with Sherborn's Recreation Commission, which contributes to the costs for sustaining our department, is a welcome one, benefiting our programs and allowing Dover and Sherborn children to interact.

In 2011, P&R added several new programs, including the kindergarten Discovery Club program, pre-kindergarten Wide World of Sports classes, fencing classes, drawing classes, Knuckle Bones classes, Fit Girls Fitness program, Safety classes, Action-Packed Wednesday program, Pre-Season Basketball clinics, and adult fitness classes. The wrestling program continued to be a great success in 2011, with 35 participants, and enrollment is already more than 30 for 2012. As has been the case for numerous years, P&R continues to make its fields available for the youth sports programs run by Dover-Sherborn Soccer, Dover-Sherborn Youth Lacrosse, Dover-Sherborn Girls Lacrosse, and Dover-Sherborn Youth Baseball and Softball.

Health and Safety: P&R has made available five defibrillators located in the following areas: the Chickering School, the Caryl Community Center, outside the maintenance shed at Caryl Park, behind the backstop at the "C1" baseball field near the tennis courts, and behind the backstop at the Chickering baseball field. The three outdoor devices are stored in locked yellow ground-level bins; all coaches have the combination lock code. There are also backstop storage containers that house the maintenance equipment and safety materials for the baseball program.

In 2011, P&R instituted a "carry in, carry out" trash policy at the Caryl Park and Chickering playing fields, a policy that was suggested by the Dover Recycling Committee following several seasons of overflowing trash bins. The policy's goals are to eliminate litter and the inherent health and sanitary risks associated with it, to encourage recycling and the proper disposal of trash, and to help teach players and parents to be responsible for their own waste. Many neighboring towns have similar policies in effect and have reported positive results. Signage has been placed at both parks in multiple locations.

Field resting is essential for ensuring safe grass playing fields, as it allows for re-seeding, re-loaming, aerating, and fertilizing. A full season of rest is necessary to allow grass to develop a strong root system, which is essential for full healthy grass production. P&R uses only organic fertilizing materials.

CPR and AED (automatic external defibrillator) training is offered twice annually and will next occur in March 2012 for all coaches and anyone else interested in certification. Field safety issues are also addressed below in the discussion of the Caryl Park Reconfiguration Project.

Spring Season Highlights

Eliot Hodgkins Fishing Derby: The 33rd Annual Fishing Derby was held at Channing Pond in April where more than one hundred youngsters angled for the 200 or so "big ones" that got away. This event continues to be an anticipated rite of spring.

Pre-K Sports Programs: This year we introduced more of Peter Sylvester's programs for children ages 3–5 years and other school-aged children. Spring programs included baseball, T-ball, soccer, lacrosse, and spring flag football for boys and girls.

Discovery Club: Dover mothers Gina Saltonstall and Cathy Thompson launched this popular afternoon kindergarten enrichment program in one of the newly refurbished Caryl Community Center classrooms. The program is offered on Mondays, Wednesdays, and Fridays to coincide with the Chickering early release kindergarten schedule and runs throughout the academic year.

Baseball: Participants enjoyed sound instruction and spirited even-handed competition. Programs were expanded to include 83 pre-kindergarten boys and girls on Tuesdays and 54 first-grade boys on Saturdays. In conjunction with the Dover-Sherborn Youth Baseball and Softball club (DSYBS), 299 boys in grades 2–6 played in the A-Majors Baseball leagues. Another 57 boys in grades 7–9 played on four teams as part of the Babe Ruth Tri-Valley League.

Softball: Three full divisions with 83 girls in grades 3–8 played in the Tri-Valley League. Many played throughout the summer and experienced the fun and excitement of tournament play.

Thundercat Sports Jam: Multi-sport programs for elementary school children were offered in the Caryl Community Center gym. Boys and girls were instructed in baseball, basketball, soccer, flag football, floor hockey, badminton, dodge ball, disc golf, Ultimate Frisbee, kickball, team handball, waffle ball, and more, all with enthusiastic coaching in a fun, noncompetitive atmosphere.

Tennis: Directed by Peter Cooper, this popular program ran from April through October, with lessons given to 195 children and adults at the Caryl Park courts.

Tae Kwon Do: This year-round popular program served more than 40 participants during 2010–11 sessions, and already has a roster of more than 35 children for the 2011–12 sessions. Former World Karate Championship competitor and sixth-degree black belt, Master Jean Theodat, has taken many of his students to local testings, where they have demonstrated proficiency and mastery and earned place recognitions.

Safety Courses: A variety of safety courses were offered for young and old alike: Babysitter Lessons and Safety Training (BLAST), Home Alone Safety, SafeKids, Girlforce, Bullyproofing, First Aid Training, CPR and AED Training, and Heartsaver CPR Training. All youth-sports team coaches were strongly encouraged to receive CPR and AED training to offer lifesaving services, which include the use of the P&R defibrillators.

Summer Season Highlights

Summer Playground Program: This popular long-running program for children entering kindergarten through grade five is offered at Chickering School on weekday mornings for five weeks every summer. An extended-day program is available Monday through Thursday from noon to 2 p.m. On-site performers, special theme days, and off-site field trips highlight the program. This past summer, 135 campers enrolled with more than a dozen high school and college-aged students serving as counselors. The camp activities are planned and managed by adult supervisors.

Summer Concerts on the Common: On select Tuesday evenings in July and August, P&R provides free outdoor concerts on the lawn of Town House. These fun family events feature professional local musicians and outside talent. Families bring picnic dinners, Frisbees, lacrosse sticks, baseballs and gloves, and other favorite outdoor games. Unfortunately, attendance has been declining, prompting us to reduce the number of events. We greatly appreciate the support of those who sponsored some of our performances and encourage other groups, organizations, and businesses to do the same. To continue offering these wholesome summertime evening events, we will need continued sponsorship for 2012.

Additional Summer Programs: The Hot Summer Nights baseball program served 26 pre-kindergarten children. Thundercat Sports held several weeklong sports camps, where 40 children ages 5–14 participated in one or more events such as Sports Jam, Kitty Cat Jam, baseball, basketball and flag football. The U.S. Sports Institute also hosted weeklong camps, offering focused fun and instruction in soccer, cricket, field hockey, golf, and general sports activities through their Multi-Sports and Sport Squirts camps; approximately 30 children ages 5–14 participated in one of more of their camps. Peter Cooper offered a full schedule of tennis camps and lessons. Baseball Coaches Academy offered ballplayers camp options designed to combine professional instruction and fun. Challenger Sports Soccer held weeklong soccer clinics for youth players. Overall, summer camp attendance was on par with 2010, although the demand for a greater variety of programs has increased.

Fall Season Highlights

Dover Days Fair: The 2011 Dover Days Fair was held on the second weekend in September, and was greeted with warm temperatures and sunshine. This year's fair was particularly successful due to the large number of high school volunteers. These enthusiastic young people helped with logistics for our 5K Pumpkin Run, ticket-selling and collecting for the various rides, and overall event organization. We would like to thank everyone who helped. For the 2012 fair, we plan to bring back a live band. In 2010, a live band played throughout the day, thanks to the Dover Cultural Council who helped with funding. Several other new rides, vendors, and activities will also be planned for 2012.



Fourth- and fifth-graders participate in Fit Girls Fitness. Photo courtesy of the Dover Parks and Recreation Department.

Pre-K Sports Programs: More than 100 preschoolers and kindergarteners flocked to Peter (Coach Pete) Sylvester's fall sports programs. Coach Pete offered flag football, soccer, fall baseball, and a "wide world of sports" program.

Middle School Football: For its eighteenth season, the Dover-Sherborn Middle School (DSMS) football program had 71, boys in grades 7 and 8 participate. Teams were led by head coaches George Licht, Shawn Flanagan, and Paul Whelan, who were in turn supported by several parent volunteers. The teams practiced weekday evenings, with the aid of portable lighting towers, and played more than 20 games against local middle

school teams. The eighth-grade team participated in games within the Middlesex League, formed two years ago to promote local middle school sports. They had a great season, and participation was up at 30 players for both the seventh- and eighth-grade teams. Currently, P&R is working with the Dover-Sherborn High School coach to form a committee for the middle school football program to improve the system by unifying the goals of the program to match the high school, which would better prepare players for their years ahead.

Middle School Field Hockey: Three of the DSMS field hockey teams had a very successful season. This year, 70 girls played on sixth-, seventh-, and eighth-grade teams. Coaches were Kelly Bertschmann, Annie Kenney, and Kelly Sullivan, who were supported by a number of parent-volunteer coaches and team managers. The growing popularity of this program allowed our eighth-grade teams to participate in the Middlesex League, which was formed two years ago to promote local middle school sports. With two years of prior experience and fabulous coaching, our eighth-grade team outplayed most of their opponents.

Wrestling: This popular program, led by Dover resident and former college wrestler, Nate Van Duzer, is also assisted by high school volunteers. During the fall and winter, children met two evenings each week and competed in local competitions. More than 30 children are registered for 2011. Additional practice space will be needed as the program continues to grow.

Fencing: Former national fencing champion, Dartmouth College fencing legend, and fencing club coach, Brent Concillio, offered three courses for pre-teens, teens, and adults. Classes were held in the Caryl Community Center during the winter and spring. Brent's session for 10- to 12-year-olds has been very popular, although there has been a lack of interest in the adult and teenage group. Brent will again be offering classes in 2012.

Drawing Courses: Children and adult classes were held at the Caryl Community Center art room and included Fundamentals of Drawing, Kids Draw, Basics of Drawing, and Cartooning. A new art class was also added in the fall at Chickering School called "Mixed Media Medley" and was instructed by Dover art teacher, Sue Pelletier. Sue successfully ran two sessions with 16 children in each. The class will be offered again in winter and spring 2012.

Safety Courses: Safety- and health-related courses offered for the fall season included BLAST, Home Alone Safety, and Pediatric First Aid and CPR Training.

Additional Fall Programs: Tennis, Thundercat Sports Jam, Discovery Club, and Tae Kwon Do were offered in the fall. High school players and a lacrosse coach ran a youth lacrosse clinic for boys, which was held over several weekends.

Winter Season Highlights

Holiday Tree Lighting: This ecumenical celebration of the winter holiday season took place on the second Wednesday in December. The Chickering School Band played great music and cookies and hot chocolate were served.

Ice Skating on Channing Pond: Thanks to a steady supply of cold weather from December through February, Dover residents enjoyed a fantastic skating season. Channing Pond saw one of the longest stretches of open skating days in recent history. Numerous hours were spent clearing snow, checking ice depth, flooding the surface, and plowing the parking lot. Hockey nets were provided for impromptu, multi-generation hockey games, while figure-skating enthusiasts enjoyed the open ice on other parts of the pond. Lighting stanchions at Channing Pond allowed for night skating seven days a week until 10 p.m.

Pre-K Sports Programs: Peter Sylvester (Coach Pete) coached children, ages 3–5 at the Caryl Community Center gym. Twenty-one children participated in the afternoon floor hockey program and 45 children participated in the indoor soccer program. A new basketball program attracted 15 children on Tuesday afternoons. Dover is lucky to have Coach Pete.

Intramural Basketball: This program is a less intense local alternative to the Dover-Sherborn Youth Basketball League's competitive travel program. P&R thanks the 50 parents who volunteered as coaches, which contributed to the program's success. Two coaches were added this year to accommodate 200 children in grades K–5. Thanks to all the parents who helped coach!

Ski Programs: The K–5 Ski Program provided children the opportunity to spend five Wednesday afternoons skiing at Nashoba Valley Ski Area in Westford, MA. With the help of parent chaperones, more than 50 participants from Dover and Sherborn participated in this great program, which gives children an opportunity to learn to ski before their middle school years. The Middle School Ski Program accommodated 90 skiers and snowboarders in grades 6–8, transporting them by private bus to spend Friday afternoons and nights at Nashoba Valley Ski Area.

Other Winter Programs: Safety courses offered in the fall were also made available during the winter, as were programs for elementary-school-aged children, which included floor hockey, Wide World of Sports, Action-Packed Wednesdays, and Thundercat Sports Jam. Drawing classes, Fencing, Wrestling, Tae Kwon Do and the Discovery Club.

Facilities

Caryl Community Center: Demand for the gym exceeded our capacity and many potential fee-paying users had to be turned away. The gym was used by P&R's Pre-K and youth sports programs, fencing, and exercise

classes; town residents for pick-up sports games, birthday parties, and yoga classes; private groups, such as the Child Development Center and the Walker School, for indoor play space; and the youth sports clubs for indoor practice space for basketball, lacrosse, baseball, softball, and lacrosse. The baseball and softball teams enjoyed pre-season training with the new indoor batting cage. From our experience, it is clear that another full-sized gym is needed for Dover citizens.

The library space received new carpeting, paint, and some cosmetic touch-ups. It enjoyed steady use from P&R adult fitness programs, public meetings, and from residents and nonresidents for birthday parties, scout meetings, yoga classes, and miscellaneous activities.

Parks: P&R maintains many park areas for Dover residents and non-residents. Caryl Park, Channing Pond, and the Riverside Drive Boat Landing are popular recreation destinations. Five smaller park parcels scattered around town are maintained by P&R, as are the lands around Chickering School, the Dover Library, the Protective Agencies Building, and the Town House.

Athletic Fields: P&R's athletic fields are used by P&R as well as by the local youth sports clubs, including Dover-Sherborn Soccer, Dover-Sherborn Youth Lacrosse, Dover-Sherborn Girls Lacrosse, and Dover-Sherborn Youth Baseball and Softball. P&R maintains three multipurpose sports fields: two at the Chickering Fields location and one at Caryl Park. There are four P&R baseball diamonds, one at the Chickering Fields and three at Caryl Park.

For much of the past decade, Dover's youth sports groups have been lobbying P&R for more playing fields and better field conditions. In late 2009, they joined P&R in funding the advisory and planning services of an engineering consulting firm to help us quantify and address our field shortage crisis. The consultant's ultimate recommendation was to add two artificial turf fields at the Caryl Park site to meet the excess demand for field time and to ensure the safety and sustainability of the existing grass playing fields. The reconfiguration of Caryl Park could also include the conversion of one of the Caryl baseball fields into a softball field, the addition of another small baseball diamond, and a series of walking paths. During fall and early winter 2011, P&R met with all necessary Town departments and committees, eliminated all alternative sites under consideration, and received all necessary approvals to move forward with its project at the Caryl Park site. In addition, we hosted two meetings with Caryl Park neighbors, four town-wide open discussions, numerous discussions with recreation department officials in neighboring and nation-wide towns, and ongoing informal discussions with our constituent youth sports groups. We are grateful for the open and honest discussions that have taken place regarding this community project.

The Caryl Park Leadership Committee comprises parents of youth athletes committed to bringing artificial turf fields to Dover. This committee

was formed in fall 2010 to lead the fund-raising and marketing efforts of this project. Work continues to move the project forward. Thanks go to the Dover Sherborn Regional School Committee and the Dover School Committee for allowing us the use of their athletic facilities during the 2011 seasons.

Appreciation

We extend our sincere thanks to the Chicatabot and Powisset Garden Clubs for their much-appreciated contributions to the Town. The Chicatabot Garden Club cares for the triangles at Springdale Avenue and Dedham Street; McGill Corner; and the flower barrels at the center of Town. The Powisset Garden Club maintains the Town War Memorial. A special thank-you goes to Mrs. Betty Brady, representative of the Tree Committee, for her continued help in the beautification of our center.

Many thanks also go to our departmental staff members Tom Palmer, James Gorman, and John Gilbert for their outstanding grounds-keeping work on our playing fields, the Town Common, Channing Pond, and all of the Town's parklands. We also appreciate their assistance with town events such as the Dover Days Fair, the 5K Pumpkin Run, and the Holiday Tree Lighting celebration.

For more than 36 years, Dover's P&R Department has operated under the direction of David MacTavish. He has knowledge and experience in field and facilities management and is responsible for addressing field quality and safety concerns, as well as ensuring that acquisitions made on the Town's behalf are high quality yet cost-effective. He is a member of the National Recreation and Park Association (NRPA), Massachusetts Recreation and Parks Association (MRPA), and the New England Park Association.

Assistant Director of Parks and Recreation, Jessica Cooney has completed her fifth year with us. She attended the National NRPA Congress & Exposition in October 2011, where she learned about many industry trends and ideas, saw new products, and networked with other recreation professionals from around the country. She is a certified Parks and Recreation Professional and is a member of the NRPA and the MRPA. She is a tireless, enthusiastic, and valued member of our staff and has initiated and managed many successful and well-attended programs.

Volunteerism plays a vital role in our department as the Town operating budget does not provide funds for coaches and support staff. Our volunteers have been outstanding again this year, providing children with valuable one-on-one attention and allowing us to be flexible in scheduling activities. These individuals are greatly appreciated by the children and their families, and we add our own heartfelt thanks.

Report of the
Conservation Commission

Kate Faulkner, Chairman
Rick Weden, Secretary
John Sullivan, Treasurer
Tim Holiner
Candace McCann
Sandy Sheble-Hall
John Sheehan
Tim Chorey, Associate Member
Larry Clawson, Associate Member
Janet O'Connor, Associate Member

The Dover Conservation Commission had a successful year protecting wetland resources by enforcing the Dover Wetlands Protection Bylaws and the Massachusetts Wetlands Protection Act. The Commission heard 26 Notices of Intent, 12 Requests for Determination of Applicability, 9 Amendment Requests, as well as entertained multiple informal discussions with homeowners regarding the disposition of their properties within proximity to wetlands.

The Commission issued two Enforcement Orders for illegal work within areas subject to wetlands protection at both the local and state level. These orders were related to improper or illegal clearing and filling within wetlands and wetland buffers.

Projects this year included ongoing work with the Board of Health to continue the annual Deer Management Program (DMP) to reduce the risk of Lyme disease in the Dover community. The members also planned for further discussions on goals for Commission-managed property and trail maintenance. Additionally, conservation training sessions for current and new Commission members are held twice during the year.

The Commission cordially invites you to its meetings, which are open to the public and held twice monthly on Wednesday evenings at 7:30 p.m. Check the calendar section of the Dover Town website at <http://www.doverma.org> for scheduled meeting dates.

Report of the
Long Range Planning Committee

Walter Weld, Chairman
Suzanne Sheridan, Secretary
Paul J. Angelico
George Arnold Jr.
James P. Dawley Jr., Board of Selectmen Appointee
John T. Donoghue
Mark Sarro, Planning Board Appointee
William R. Forte Jr., Warrant Committee Liaison

The Long Range Planning Committee (LRPC) is a seven-member committee made up of one member of the Board of Selectmen, one member of the Planning Board, and five members appointed by the Moderator on a rotating basis of one or two members each year for three-year terms. The LRPC is responsible for advising, assisting, and coordinating the long range planning of all boards and committees of the Town. In addition, for the past few years, the LRPC has been directed by the Selectmen to assist the Planning Board in updating and implementing the Town's Master Plan.

In preparation for the 2011 Annual Town Meeting, the Committee voted to recommend approval of Article 14, which proposed a sidewalk on Dedham Street. It also unanimously recommended the deletion of Section 4-32B of Article XXII of the Town bylaws pertaining to the LRPC's responsibilities. The Committee had determined that the functions referenced in this section were being performed by other Town committees.

The LRPC also continued to assist the Planning Board with the preparation of the Dover Master Plan 2011 Resident Survey, which would provide information for an updated Master Plan. The survey was intended to assess as accurately as possible the views of the citizens on a range of the Town's most important long range planning issues, thereby providing critical input for future decisions. The last town-wide survey was conducted in 1993 and formed the basis for subsequent updates of the Master Plan.

Together with the Planning Board, the LRPC solicited input for the survey from all Town boards and committees, and from Dover residents. The survey was completed and distributed in May to all residents. There were 681 responses, the results of which were compiled and publicly presented, and are now posted on the Planning Board page of the Town's website.

The LRPC is presently assisting the Planning Board in finalizing the updated Master Plan, which is anticipated to be completed in spring 2012.

Report of the Tree Committee

John M. Devine, Chairman
Laura Walter
Carrie Waterman

Dover, a predominantly residential town, is set apart from other communities in this by its peaceful, rural setting, due in large part to the Town's large population of trees and a community strongly committed to preservation.

The Tree Committee is responsible for the stewardship of trees located within the Town's rights-of-way. This includes the care and maintenance of shade and ornamental trees, the removal of dead and hazardous trees, and the emergency removal of storm-damaged trees.

In 2011, the Committee collaborated with the Tree Warden, the Superintendent of Streets, and local garden clubs to maintain various areas of Dover. New plantings were installed and diseased and damaged trees were replaced. Work continued on the Dedham Street and Westfield Street islands. A flowering pear tree was planted, as well as a variety of shrubs and perennials. A second area requiring attention was Shady Lane. The ornamental trees along the center island were shaped and pruned.

Due to the storm damage of Hurricane Irene in late August, as well as the late October nor'easter, the Committee will assess the damaged areas needing repair and tree replacement. We wish to thank the dedicated residents and clubs who donate their time and services to help maintain Dover's beautiful country atmosphere. We would like to recognize Chicatabot Garden Club, which has continued to enhance the planting areas of both McGill Corner and the Springdale Avenue island.

We look forward to another year of progress and urge residents to present us with ideas regarding plantings on Town property. Frequently asked questions can be found at <http://www.doverma.org>. Committee members can be reached by leaving a message on the Dover Police non-emergency line at (508) 785-1130.

Report of the Tree Warden

John Gilbert

The year 2011 was an exceptional one due to the occurrence of two severe storms (Hurricane Irene in August and snowstorm in late October). As a result, the second year of Dover's five-year maintenance plan for the Town's street trees was put on hold. Implementation of the plan will resume in July 2012.

Removals

In addition to storm damage clean up, 31 dead or compromised trees were removed from Dover streets.

Insect and Disease Problems

Winter moth infestation caused significant damage in 2011 and is expected to continue into 2012. No confirmed reports of Asian long-horned beetle were received.



Photo copyright © Larry Maglott.

Report of the Fence Viewers

David Heinlein
Kathleen W. Weld

Massachusetts General Law Chapter 49 provides the Town Fence Viewers with their responsibilities: Fences are to be maintained by their owners and be 4 feet high and in good repair. Fences may be constructed out of rails, timber, boards, iron, or stone.

Fence viewers settle disputes between neighbors and “shall be paid at the rate of \$5 a day for the time during which he is employed” and may take no less than \$1. Fees are to be paid by the parties in dispute.

In reviewing the history of fence viewers in New England, we discovered that in 1644, the Connecticut Colony enacted fence legislation because of insufficient fences and unruly cattle. Fence viewers were appointed to survey the condition of fences and ensure that their owners maintained them. In 1678, the Town of Fairfield, CT, appointed four fence viewers, while at the same time only having two surveyors of roads.

We now live in different times, but as we drive along the roads of Dover we see many types of fences under construction and many being reconstructed. We are pleased to note that the Town’s fences appear to be in good condition, and that we were not called to settle any disputes in 2011.



Winter's view from Centre Street. Photo by Mary Kalamaras.

Report of the Recycling Committee

Scott Seidman, Chairman
Becky Gladstone
Erin Clark Gorden
Curt Pfannenstiehl
Savita Shukla
Rebecca Sommer-Petersen
Amy Wilcox
John O’Keefe, Associate Member
Matthew Schmid, Associate Member

The Dover Recycle Committee had a good year in 2011, which was marked by some particularly energetic efforts and continued outreach. Overall, the numbers are trending in the right direction—solid waste tonnage continues to decrease in spite of what is sure to be an increase in population. The education and involvement on the part of the vast majority of our citizens is encouraging.

One highlight was the annual Dover Clean Up, traditionally held on the last Saturday in March and spearheaded this year by Erin Clark Gorden. Record numbers of participants—multigenerational, political, and interdenominational groups—all worked to restore the beauty of Dover. Our tireless Highway Department personnel helped keep our citizens safe by setting up safety signs on busy streets the night before, and then collecting and transporting the filled bags to the transfer station at day’s end. Cassella Waste Systems supported our efforts by sorting the contents of the bags at their single-stream facility.

Recycling efforts progressed to another level in the Dover school system, with Becky Gladstone advancing the Chickering Elementary School’s efforts to extend the Waste-Free Fridays to a daily affair. During lunch, students now collect unopened food that would otherwise end up in the trash. Thanks to volunteers from the Dover Church and the Church of the Most Precious Blood, the food is taken to A Place to Turn (a food pantry in Natick), as well as to a Dorchester parish. Becky worked closely with school leadership, teachers, and parents and credited the success of the program to their forward thinking and enthusiasm.

Sustainability was the focus this year at Dover-Sherborn Middle School and Dover-Sherborn High School. Of particular note, the school’s food service has made an important transition this year away from styro-foam trays in favor of more environmentally friendly paper trays. Although the school continues some composting at a more manageable scale, the majority of food scraps are now being donated to a local pig farmer. Again,

cooperation among the food service, grounds-keeping, and teaching staff in support of our recycling effort serves as a great model for our students. We began a new “carry in/carry out” initiative at the Town playing fields. The policy has resulted in a huge change in how clean the fields are being kept and has received many positive responses.

The following groups have manned the Transfer Station Redeem Trailer, which houses the redeemable bottles and cans: the Girl Scouts, Girls Lacrosse, Cub Scouts, Varsity/JV Softball, Powissett Garden Club, Grace Church, Dover Democrats, Boys Hockey, Girls Soccer, Alpine Ski Team, Girls Basketball, and the Friends of the Library. We welcome and encourage those who have participated to continue, and encourage others to join the waiting list. Proceeds average around \$1K for the month. For more information, please contact Becky Sommer-Petersen. We thank Bullard’s in Medfield for their accommodation and enthusiasm. Outreach programs were established and bolstered this year. A partnership was established with The Great American Rain Barrel Company, offering residents of Dover a rainwater collection system at a reduced price.

The new Dover resident welcome kit was rejuvenated. New residents receive a welcome letter outlining disposal options in Dover and a free recycling bin is delivered to their new home.

A study of Dover business recycling needs was initiated and will continue to inform how we can work to support our business community’s recycling efforts. Recycle bins have been placed in front of the Dover Market on Springdale Avenue and the Dover Deli on Centre Street, with the Highway Department personnel collecting the recyclables and trash.

Looking ahead to next year, we plan to strengthen our connection to the Massachusetts Department of Environmental Protection (DEP) and our relationship with other communities in an effort to share understanding, address challenges, and refine our approach to facilitating the process of recycling for the town and its citizens.

Recycling Data for the Calendar Year 2011

	2011 (tons)	2010 (tons)	Change (%)
Solid Waste*	2,164.0	2,193.7	(1.4)
Recyclables			
Mixed Paper (all types)*	286.3	288.3	(0.7)
Glass	100.4	101.1	(0.7)
Metal (cans and scrap)	68.2	66.8	2.1
Cardboard	114.4	113.3	1.0
Plastic (non-deposit #1–#7)	45.4	41.1	10.4
Co-mingled Containers*	24.0	22.3	7.6
Electronics	30.1	35.6	(15.4)
Total Recyclables	668.8	668.5	0.0
Total Solid Waste and Recyclables*	2,832.8	2,862.2	(1.0)
% Recyclables to Total*	23.6	23.4	0.3

	2011	2010	% Change
Deposit Containers (approx. units)**	240,150	223,965	7.2
Motor Oil (gallons)	800	650	23.1
Miscellaneous Fluorescent Bulbs	1,530	847	80.6

* Includes Dover Trucking

** Estimated Value/Weight

Report of the MBTA Advisory Board

Joseph M. Melican, Advisory Board Representative

Established in 1964, the Massachusetts Bay Transportation Authority (MBTA) Advisory Board represents the interest of the 175 cities and towns in the MBTA service district. The Board functions as a deliberative body, with each member (city or town) having one full vote plus a fraction of a vote equivalent to the weighted proportion of the community's population to the service area's total population.

The MBTA and the Advisory Board faced another challenging year in 2011, as members continued to focus on the T's debt, operation efficiency, and service reliability. In 2011, for the first time, the Board did most of the work outside of the normal full board meeting process. In previous years, the Board would react to actions taken by the MBTA Board of Directors (now Massachusetts Department of Transportation [MassDOT]) Board. However in the calendar year 2011, the MassDOT Board sent the Advisory Board only two items: the FY2012 budget and the FY2012–17 Capital Investment Plan (CIP).

In a change included in the Transportation Reform Bill, the Advisory Board's review period was reduced from 90 days to 30 days. The Board's Finance Committee, of which I am a member, met several times with T management and developed a report that sought to replace the T's plan to close its budget deficit through debt restructuring with one that more fairly shared other non-transit costs with other agencies. The Finance Committee voted to: move the operational and capital costs of the Ferry Service to MassPort; follow the lead of other transit agencies and shift the policing of the very large MBTA district to the State Police; require other MassDOT divisions to cover the costs of low ridership special buses; more equitably share the costs of providing dedicated airport service between the T and MassPort; and support the T's plan to capitalize revenues from parking and sell or lease the North Station garage. The Committee's plan was presented to the full Board and, after considerable debate, adopted.

In 2011, for the first time, the T's Capital Investment Plan (CIP) schedule coincided with the budget schedule. The report on the CIP reflected satisfaction that the overwhelming majority of T and federal funds were dedicated to state-of-good-repair projects. However, there was deep concern that the T lacked the funds to tackle critical investments in revenue vehicles and basic power and rail systems in the inner core, as well as necessary investments in locomotion and coach in the existing commuter rail system. The Committee also drew attention to what might be an overly rosy projection of future federal support.

The Advisory Board has a permanent seat on the Boston Region Metropolitan Planning Organization (Boston MPO). For FY13 the Town of Dover's assessment to the T is \$115,005, a reduction of \$117 from its FY12 assessment.

Except for the RIDE program, the T does not provide any direct service to Dover residents; however, several commuter rail stations are located in nearby communities.



Angel statue, Grace Church. Photo by Mia Kattman.

Report of the Inspector of Buildings

Anthony Calo, Inspector of Buildings/Commissioner
Walter Avallone, Local Inspector of Buildings/Commissioner
Judy Sweeney, Administrative Assistant (retired June 2011)

The Building Department is responsible for reviewing applications and plans to construct, alter, or demolish any building or structure in Dover for compliance with applicable Dover Zoning Bylaws; Massachusetts State Gas, Plumbing, Electrical, and Building Codes; and Chapter 40A, and the General Laws of the Commonwealth relating to construction and zoning.

Inspectors make field inspections of buildings at various stages of construction, as well as inspect all public buildings, churches, and public and private schools. The Department also responds to inquiries from attorneys, land surveyors, banks, and the general public regarding zoning and building-code problems, and it directs unrelated calls to the proper authorities.

	Applications	Fees	Value
2009			
New Homes	8	\$74,766	\$4,078,019
Schools	0	0	0
Additions, Repairs, Other	224	82,254	8,092,773
Totals	232	\$157,020	\$12,170,792
2010			
New Homes	21	\$73,674	\$9,523,650
Schools	0	0	0
Additions, Repairs, Other	241	92,492	8,839,531
Totals	262	\$166,166	\$18,363,181
2011			
New Homes	14	\$79,970	\$6,893,810
Schools	0	0	0
Additions, Repairs, Other	249	103,142	10,311,944
Totals	263	\$183,112	\$17,205,754

Report of the Inspector of Wiring

Daniel McIntyre, Inspector
Kevin Malloy, Deputy Inspector
Gerald Graham, Deputy Inspector
William Rowean, Deputy Inspector

During 2011, there were 212 wiring permits issued, many of which required multiple inspections. In some situations, violations were noted and corrections were made. It is important that all electrical work be permitted and inspected. The Wiring Inspector, Dan McIntyre, can be contacted at (508) 785-0032, extension 245, if you wish to register a complaint or have any questions, such as how to check on an electrician's license.



Dover Mothers' Association Fall Festival. Photo by Linda Hain.

Report of the Inspector of Plumbing and Gas

Robert Hauptman

During 2011, a total of 105 plumbing and 96 gas permits were issued. We were called to make 402 rough and final inspections for both plumbing and gas permits. As usual, a few violations were found and follow-up inspections were conducted to complete the final approvals. Any open permits from 2011 will be inspected in 2012.



Photo by David W Stapleton.

Report of the Open Space Committee

Justine Kent-Uritam, Chairman
Jane Brace
Sierra Bright
Henry Faulkner, Planning Board
Boynton Glidden
Candace McCann, Conservation Commission
Amey Moot
Rich Oasis
Christophe Oliver
Barbara Roth-Schechter
Any Thompson
Carol Lisbon, Board of Selectmen Liaison
Jerry Arnold, Long Range Planning Committee Liaison

Wide Representation of Interests on the OSC

The Open Space Committee (OSC) became a permanent town government committee in 2001. Its primary purpose is to update the Town's Open Space and Recreation Plan in accordance with Massachusetts laws and regulations, which it accomplished in 2011. The new plan is now available on the Town website (<http://www.doverma.org>) and printed copies of the plan have been distributed to various Town boards.

The second main function of the OSC is to assist other Town boards in managing the lands under their jurisdiction. Since there are many governmental and charitable entities with lands under their control, the OSC has purposefully widened its membership to better represent these varied interests. For example, both the Conservation Commission and the Planning Board appoint members to the OSC. In addition, the Board of Selectmen appoints the remaining members, some of whom also sit on the Board of Health and the Parks and Recreation Commission, as well as such conservation groups as The Trustees of Reservations and the Dover Land Conservation Trust. Given this broad representation, discussions during OSC meetings cover a variety of topics, ranging from the desirability of turf fields versus grass fields to the management of forestal lands in the Town.

Improved Parking at Noanet Woodlands

Following the 2010 Annual Town Meeting, during which the zoning bylaws pertaining to off-street parking were changed, the OSC encouraged The Trustees of Reservations to move forward with the design and construction of a parking lot on Powissett Street, which will improve public access to Noanet Woodlands.

Signage and Trail Maintenance at Wylde Woods

Hurricane Irene and the Halloween snowstorm blew down many trees at Wylde Woods. OSC Liaison Jerry Arnold spearheaded the effort to clear the trails of fallen trees. On April 2, 2011, OSC members walked the trails with members of the Conservation Commission to determine whether existing signage was adequate. The consensus was that the main trail was well marked (again, courtesy of Jerry Arnold); however, it was determined that the dead ends, loops, and spurs needed marking. In addition, there are several areas along the main trail that cross wetlands and where the bridge construction is probably required. The OSC will continue to work with the Conservation Commission to improve the hiking experience at Wylde Woods.

Bay Colony Rail Trail Committee

Under the leadership of Carol Lisbon, the Board of Selectmen created an ad hoc Rail Trail Committee with representation from the OSC. The Metropolitan Planning Organization is conducting a feasibility study of a 7-mile rail trail conversion proposed to originate in Needham, cross through Dover, and terminate in Medfield. Pending future favorable town meeting votes, it is possible that the three towns might enter into a long-term lease with the Massachusetts Bay Transportation Authority (MBTA) and might subsequently remove the rails and ties from the railroad bed to convert it into a walking trail.

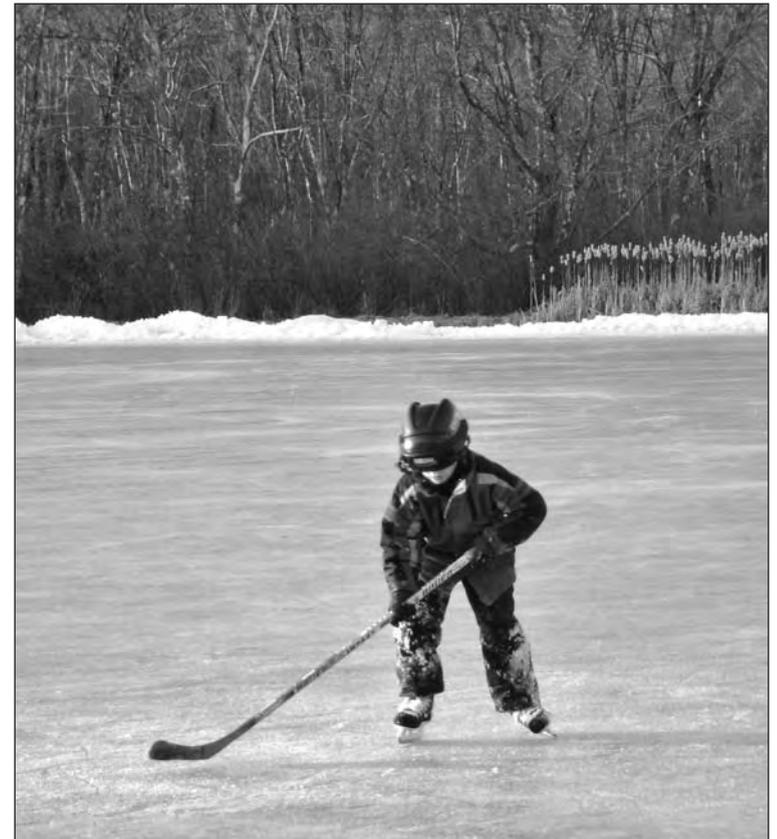
Change in OSC Appointees

The OSC thanks Catherine Friend White for her many years of service to our committee, especially in her capacity as the OSC liaison to Hale Reservation. Replacing Catherine is Barbara Roth-Schechter, who is also a member of the Board of Health and has established the Lyme Disease Advisory Committee, which is working to control tick infections through deer management.

DOVER

Other Town Reports

2011



Report of the **Town Library**

Beth Paisner, Chairman
Mark Bush
Holly Collins
Elizabeth Freeman
Joan King
Judith Schulz
Cheryl Abdullah, Director

The Dover Town Library continues to grow and reinvent itself according to the needs of our community and current trends found within the library profession. The Library embraces an open culture of creativity, collaboration, and innovative approaches in the delivery of library services. In reassessing our role in, and relevance to, our community, our service model was transformed to provide our users with an opportunity to explore knowledge and information in new and pertinent ways while still experiencing traditional library services.

More than ever before, our librarians purchase the most current materials for your enjoyment and information. Technology is a key component of library service worldwide and is changing and developing at a very rapid pace. The Dover Town Library continues to focus on helping our community build skills in computer and digital literacy. Our game station helps users develop cognitive and analytical skills and promote socialization and team building, all under the guise of having fun. The Library's ongoing QR Code technology project is being partnered with Augmented Reality (AR), one of the latest transformative technologies that are rapidly changing the way in which people experience and interact with knowledge, information, and culture. AR offers libraries a chance to enhance and expand a visitor's knowledge through multidimensional sensory experiences that bring information to life.

The purchase and inclusion of state-of-the-art technology continues to be an important philosophy of service. You may wish to explore a new device before a purchase, learn how to operate a new phone received as a gift, or borrow a PlayStation because your grandkids are in town. Our staff can assist you with all of your technology needs. Our library has 12 Thin Client desktop computers, six laptops, and iPad and iPod touch devices. All of our handheld devices can be borrowed, including a portable DVD player, Blu-ray players, and various gaming consoles. A broad selection of games is available for loan or to play in the Library in our gaming area. Kindles and Nooks, each loaded with hundreds of books from which to choose, are also available for you to take home to enjoy. Our

Speed Reads dramatically reduce the waiting time for the most sought-after titles and Speed Views do the same for popular DVDs.

The Library tries to purchase a variety of materials that will entertain and stimulate individual well-being; however, if you don't find what you're looking for on our shelves, it is highly probable that you can access it through our 43-member Minuteman Consortium, which includes many area colleges and universities. We may even consider your request for purchase as a part of our permanent collection.

Programs are an important part of library service and introduce ideas and culture to our community. Chinese New Year and Hanukkah celebrations, Thursday Teas, and Wacky Field Day are all made possible by the generous support of the Friends of Dover Library. The Dover Cultural Council has sponsored several programs, including the Diwali (Hindu Festival of Lights) celebration and our Saturday morning Mandarin Storytimes.

Your tax dollars continue to sustain us. However, much of our support and success comes from monies raised by the Friends of Dover Library, who raised \$43,500 in FY2011 through memberships, the House Tour, book sales, and the Tile Project. Out of this gift, \$19,500 has allowed us to meet state mandates for our materials (books, CDs, DVDs, audiobooks, magazines, etc.). Monies from the Friends also support innovative programs and the purchases of a variety of technology items (Nintendo 3DSs, Nooks, Kindles, etc.). The Library also benefits from private donations and monetary gifts from community members, who help raise the bar of the Library's service from ordinary to extraordinary. These gifts assist with the purchase of Kindles, iPad and iPod touch devices, and gaming consoles.

The Dover Town Library is committed to providing our patrons with free open access to the world, knowledge, information, and culture. Visit us or find us online at <http://dovertownlibrary.org>.

Library Statistics for FY2011

(July 2010–June 2011)

State Aid	\$8,489
Circulation	118,769
Library Visits	91,802
Items Loaned	24,630
Items Borrowed	12,125
Holdings	83,924
Registered Borrowers	3,679
Programs Offered	592
Attendance at Programs	15,700

Report of the Cemetery Commission

Bill Herd, Chairman
 Carol Jackman, Secretary
 Pope Hoffman

In the past year there were 15 grave lots purchased at the Highland Cemetery: 10 four-grave lots, 2 two-grave lots, 1 six-grave lot, 1 eight-grave lot, and a single lot that can hold three cremations. The total income from the sale of these lots was \$21,600. The perpetual care income for the past year was \$78,000. Total income from purchased lots and perpetual care was \$99,600.

Thirty-eight funerals were held in 2011, 18 of which were cremations. Ten of the funerals were for veterans who had served in the U.S. Armed Forces. A total of \$24,100 was collected for all 2011 funerals. This amount included a surcharge revenue of \$7,150 for holiday or weekend burials. Income from setting foundations and markers totaled \$5,170.

The Town of Dover is very fortunate to have as our supervisor Lawrence (Rusty) Dauphinee, who always keeps our cemetery looking great. His caring way with families who are undergoing difficult times is truly appreciated. The assistance from the Dover Highway Department, on an as-needed basis, is another asset that we could not do without. Their services are very much appreciated.

Memorial Day is the day that Highland Cemetery seems to have the greatest number of visitors, and as a town we can be very proud of everyone's support during this time. We wish to thank the George B. Preston Unit 209 of the American Legion Auxiliary for having a group of volunteers place geraniums at all the veterans' graves and for ensuring that the flags are in place in time for the Town ceremony. We also wish to thank the Memorial Day Committee for its work each year on the beautiful ceremony conducted at our Memorial Star. Additional thanks go to the Town for budgeting the funds needed to buy the plants and flags.

This year we continued to add new plantings throughout the cemetery. We especially want to thank Strawberry Hill Landscaping & Irrigation, Inc., for their continued maintenance on the hill by the flagpole and stonewall. We very much appreciate the many positive comments from people in town about the appearance of our cemetery.

In 2011, the Commission created a special fund for the addition of a water display by the flagpole in the back section of the cemetery. The Commission would like to remind the citizens of Dover that we also have a gift fund and that contributions to these funds are most appreciated.

Report of the Historical Commission

Jane Moore, Chairman
Janet Comiskey-Giannini
Richard Eells
Kay Guild
Thomas Johnson
Charlotte Surgenor
Paul Tedesco

The Historical Commission was established under Chapter 40, Section 8D, of the General Laws of Massachusetts for the purpose of the preservation, protection, and development of the historical or archaeological assets of the Town. It consists of seven members appointed by the Board of Selectmen principally to administer the Demolition Review, Chapter 96, of the Town Bylaw. Its aim is to encourage owners of “preferably preserved historically significant buildings” to seek ways to preserve, rehabilitate, or restore such buildings rather than demolish them. By furthering these purposes, the Bylaw’s intent is to preserve the cultural heritage of Dover. To that end, the Commission is empowered to advise the Inspector of Buildings on the issuance of permits for the demolition for buildings constructed prior to 1929.

In 2011, the Commission advised on two demolition permit requests:

- 4 Bretton Road: garage voted not historically significant (March 10, 2011)
- 20 Glen Street (“the cottage”): building voted not historically significant (December 6, 2011)

Report of the Council on Aging

Betty Hagan, Chairman	Jane Hemstreet
John Walsh, Vice-Chairman	Barbara Murphy
Alice Baranick, Treasurer	Phil McChesney
Eleanor Bouldry	Lou Theodos
Maureen Dilg	Rita Walenduk
Jeanne Gavrilles	

Janet Claypoole, Director
Carl Sheridan, Outreach Worker
Suzanne Sheridan, Administrative Assistant

The Dover Council on Aging (COA) was established by the Town in 1976, pursuant to Chapter 40, Section 8B, of the Massachusetts General Laws.

The year 2011 was a productive one at the Council on Aging as we continued to offer programs and services designed to meet the needs of Dover’s seniors and the families caring for them, in coordination with the Executive Office of Elder Affairs. The senior population consists of residents 60 years of age and older, approximately 22% of Dover’s total population. Due to a continuing increase in the senior population, the COA is experiencing an increase in information and referral calls and other service activities.

Outreach worker Carl Sheridan (retired Dover police chief) has continued to provide assistance to the community’s elder population by visiting the seniors, identifying their needs, and referring them to appropriate services. He also coordinates services with the Dover Police Department to connect with isolated and at-risk seniors.

The COA works with Bay Path Elder Services, this region’s Area Agency on Aging, which offers various homecare and community services for seniors. Suzanne Sheridan is the Dover COA liaison to Bay Path and is a member of their board of directors.

Ongoing Programs and Services

Ongoing programs include strength/fitness classes, gentle yoga, bocce ball, croquet on the Common, seasonal activities with Dover garden clubs, craft class, bridge, art class, book club, computer instruction, bimonthly podiatrist visits, and the medical equipment loan program. The Afternoon Tea follows the monthly blood pressure clinic. SHINE (Serving the Health Information Needs of Elders) counseling provides free counseling for seniors with health insurance questions. In partnership with the Dover Police Department, seniors have access to fitness room equipment three times per week. Seniors also use the bocce ball court located at the American Legion.

Ten Dover property-owning seniors participated in the Senior Tax Work-Off Program under the auspices of the COA. In exchange for working as part-time temporary help in various municipal departments, seniors earned up to \$1,000 toward their property tax bill. Participating departments included the Treasurer's Office, the Council on Aging, the Board of Health, the Dover Library, Town Clerk, Parks and Recreation, and the Engineering Department. The COA also coordinated the Salvation Army Kettle Program at Dover Market during the holidays. The program collected contributions totaling \$1,657, which is used to help families in need.

Other ongoing services provided by the COA include information and referral, transportation to medical and local non-medical appointments, outreach to isolated and homebound seniors, care planning, and crisis intervention. The COA produces a monthly newsletter that is mailed to more than 725 families. The COA sponsored classes for family caregivers in spring 2011. Held at Dover-Sherborn Middle School, they offered information and resources on Medicare and health insurance, as well as veterans' benefits. A collaborative educational series was also held, which provided information, hands-on care instruction, and support to caregivers who are caring for a loved one at home or long-distance. The series was funded in part by a grant from the Tufts Health Plan Foundation.

Trips

The Dover-Sherborn Travel Committee successfully coordinated several trips with the COA, including to the Peabody Essex Museum, the Museum of Fine Arts, the Russian Icon Museum, the Massachusetts Horticultural Society's Festival of Trees, Jazz and Lunch at the Sherborn Inn, and the annual picnic at Powisset Farm.

Luncheons

Our main draw each month continues to be our luncheons, which have featured: educational topics; entertainment programs; TRIAD Speakers (from the Norfolk County Sheriff's Office and the Dover Police Department); town history presentations; musical programs from Dover-Sherborn High School students; an annual volunteer recognition luncheon; spirituality luncheons presented by Dover faith-based organizations; luncheons hosted at Grace Church; and holiday gatherings, including the Dover Police Association Brunch and the Dover American Legion Dinner.

Grants

The COA received grant assistance from three major supporters this year. Bay Path Elder Services provided multiple grants to Dover COA, all funded through Title III Older Americans Act federal funding. These grants supported the twice weekly Gentle Yoga classes and a Medication Management Seminar, featuring a pharmacist who assisted seniors in

understanding and managing their own medications. The COA received a Formula Grant from Massachusetts Department of Elder Affairs, which partially funded the fitness class, as well as provided support for the COA's administrative assistant position. Finally, the Dover Cultural Council awarded the COA with a grant that funded a seminar focused on the benefits of nutritional diets of China, Costa Rica, and Loma Linda cultures.

Volunteers

Fiscal year 2011 once again saw an increase in our volunteer hours to 7,182 hours provided by more than 100 individual volunteers, a 20% increase from 2010. Volunteers are one of the COA's most important and valuable assets. Many Dover residents, including students, volunteer their time to support our seniors and help with programs and services. Special recognition goes to the Dover-Sherborn Hockey Team, which assisted seniors by shoveling snow from walkways, digging out mailboxes, and clearing paths for oil delivery during the winter storms of 2011. The COA could not provide its full range of programs without the time, energy, and enthusiasm of these volunteers and it greatly appreciates the kindness, generosity, and skills they bring to the programs.



Dover Days Fair. Photo by Mary Kalamaras.

Report of the Cultural Council

Beth Benjamin, Chairman
Jane Johnstone, Recording Secretary
Rose Mahoney, Treasurer
Erin Gorden, Publicity
Wendy Bornstein
Beth DeBor
Sue Sheridan

The Dover Cultural Council (DCC) administers funds that it receives each year from the Massachusetts Cultural Council (MCC), the state agency whose mission is to “promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences to improve the quality of life for all Massachusetts residents, and to contribute to the economic vitality of our communities.” These funds, which originate as annual appropriations of the Massachusetts Legislature, are awarded in the form of grants to individuals and organizations that support the MCC’s mission and provide cultural benefit to the Dover community.

Under the MCC’s Local Cultural Council Program, the most extensive grassroots cultural support network in the nation, the DCC awarded \$4,553 in grants for Fiscal Year 2011 to:

- Chickering PTO for *The Recorder Goes to School*
- Friends of the Dover Library for *Mandarin Chinese Storytimes*
- Friends of the Dover Library for *Intergenerational Cultural Diwali Celebration*
- Victoria Pope/DSHS AFS Club for *Expanding Cultural Awareness to DSHS Students*
- Dover Historical Society for *Walking and Driving Tour of Dover*
- Tricia Silverman/COA for *Cultural Foods: Nutritious Habits of Healthy Populations*
- The Trustees of Reservations for *Fall Harvest Festival and Contra Dance*

The Dover Cultural Council participated in the September 2011 Dover Days Fair as a way to provide information about funded grants and the grant application process. Further information and grant application forms for the Local Cultural Council Program are available on the MCC website: <http://www.massculturalcouncil.org>.

Report of the Memorial Day Committee

Janet MacKenzie, Chairman
Carol Jackman
Jay Sullivan

The Memorial Day exercises were held on May 30, 2011, at 6 p.m. It was a pleasure to have so many townspeople at the ceremony on the Springdale Avenue side of the Town House. The members of the George B. Preston Post 209, American Legion, posted the colors, and Reverend John J. Grimes from the Church of the Most Precious Blood delivered the invocation. Dennis Dowd, Massachusetts Army National Guard Sargeant E-6, 26th Yankee Infantry Division, gave the principal address. Members of the Chickering School Fifth-Grade Band, under the direction of Janice Barry, presented a musical selection. The committee continued the tradition of introducing all veterans who were in attendance. The Reverend Mark C. McKone-Sweet of St. Dunstan’s Church offered a benediction.

The parade to Highland Cemetery took place under the supervision of Chief Marshal Robert Bond, United States Army. The parade stopped enroute, so that flower bearer Jay Sullivan, Eagle Scout, Dover Boy Scout Troop 1, could place flowers at the Town Monument. The parade buglers were Jacob Zatylny and Brett Melican. The graves of all veterans in the cemetery were individually decorated with geraniums and flags by the Dover American Legion Auxiliary, assisted by Dover Boy Scout Troop One. Graveside services were conducted by Reverend Dr. C. Maxwell Olmstead of The Dover Church. The Committee carried out the traditional reading of the names of Dover’s own who have died in battle. The parade then returned to the Town House for the raising of the flag and a prayer by Reverends Peter and Amy DiSanto of Grace Church. This was followed by the wonderful cookout that the American Legion provides each year at the conclusion of the ceremonies.

A special thanks goes to all who made this possible, including the Town House staff, Rusty Dauphinee from Highland Cemetery, the Police Department, the Fire Department, the Highway Department, Dover Boy Scout Troop 1, our townspeople, the American Legion, and Tim Wider for the loan of the Civil War Flag that hung this year for the last time from the Town Hall for the ceremony. The flag will now be retired to protect it from damaging weather conditions.

This year brings sadness because Chairman Janet MacKenzie has decided to retire. She will be missed, not only by the Committee, but by those who faithfully attend our Memorial Day services. Janet, we will miss your lugging the “Bull Horn” up to the cemetery each year. We also know that we will see you among the crowd. Good health!

Report of the Department of Veterans' Services

Paul Carew, District Director

The Department of Veterans' Services performs the functions assigned to it by Chapter 115 of the General Laws of the Commonwealth of Massachusetts. Chief among them is the administration of a program of benefits provided to veterans and their families who are in need.

The Department maintains a depository of discharges and records of service for matters to be brought before the United States Department of Veterans Affairs, including claims for pension, compensation for service-connected disabilities, educational benefits, burial benefits, and headstones and markers. This office also processes applications for hospitalization and medical care.

Veterans Administration (VA) benefit forms are available in our office, located at Needham Town Hall, 1471 Highland Avenue, Room 27. The Director is there to serve our veterans and is glad to provide assistance, including help with filing the appropriate paperwork for applicable benefits. Please call us at (781) 455-7532.



*George P. Preston Post 209, American Legion.
Photo copyright © Paul Keleher.*

Report of the Energy Coordinator

Erika Nagy Lert

The Energy Coordinator assists Dover residents who are experiencing financial hardship by providing them with information about the sources of state and private energy funding available and by helping individuals and families apply for state energy assistance from the South Middlesex Opportunity Council (SMOC). In the event of an imminent shutoff, the Energy Coordinator may disperse emergency funds to help defray energy costs.

In 2011, there was a continued need in Dover for energy assistance. Of the requests processed, a majority resulted from chronic concerns related to prolonged job loss and underemployment. Others were due to increased energy costs and decreased personal income.

The Energy Coordinator is also a Salvation Army representative and can assist those who need emergency food or clothing. Individuals in financial distress, including those facing energy shutoff notices or critical food shortages, should contact the Energy Coordinator as soon as possible. All contacts and assistance are strictly confidential. For more information, please visit <http://www.doverma.org/energy.php>.



*Antique Ford truck on display on Old Home Day.
Photo copyright © Paul Keleher.*

Report of the Caryl Management Advisory Committee

Kathy Weld, Chairman
Jane Hemstreet, Council on Aging
Carol Lisbon, Board of Selectmen
Scott Seidman, Parks and Recreation
Ford Spalding, Member-at-Large

Jessica Cooney, Assistant Director, Parks and Recreation
David Ramsay, Town Administrator
Karl Warnick, Buildings and Maintenance Superintendent

The Caryl Management Advisory Committee (CMAC) provides advice and counsel to the Board of Selectmen on the maintenance and operations of the Caryl Community Center (CCC), with the understanding that limited funds will be available for the foreseeable future. In 2011, CMAC focused on three main areas:

Improvements

The Committee continued to review and prioritize improvements to the CCC that would increase its safety, usefulness, and attractiveness for all users. The following refurbishments were completed:

- Ground-floor restrooms were revamped for adult use and included the installation of a handicap stall;
- Ground-floor hallways were painted; and
- The cafeteria and kitchen were repaired and painted, and a new stove and countertops were installed; and
- Various security measures were taken, including the addition of lighting at back entrance, and re-keying of locks.

Improvements recommended for Fiscal Year (FY) 2013 include painting the upstairs hallways; repairing and painting the former art room and its three ancillary rooms; installing filtered water bubblers equipped for drinking and for filling water bottles; improvements to the parking area in the back; and internal signage, including directories at each entrance. All improvements are being funded through a combination of capital and operating budget monies.

Marketing

The following actions were taken to publicize the availability of space in the CCC for general community use:

- A press release with photo was sent to local online and print media in June;
- A special CCC website was created in June that includes photos, descriptions, fee schedules, and booking information; and
- Committee members reached out to leaders of various community organizations, including the Old Home Day and Dover 175th committees, to encourage them to use CCC spaces for their activities.

Policy

- In addition to its previously established one-time hourly use policy for the CCC, CMAC recommended a reduced rate for continuing use, such use being defined as regularly scheduled, recurring use of a space. It is hoped that this will encourage use by groups for whom the hourly one-time fee multiplied over several weeks would be a deterrent.
- CMAC drafted a policy statement, later approved by the Selectmen, clarifying the responsibility and procedures for making improvements to the building envelope and infrastructure, as well as to the interior spaces being occupied by Town departments and licensees.

During the fall, CMAC held discussions with the Council on Aging regarding the possibility of its consolidating its offices and activities at the CCC. The COA ultimately decided not to pursue this course of action.

In summary, the condition of the CCC continues to improve since its days as a school. The CMAC encourages organizations and citizens of all ages to use the building for various personal or community activities, to take advantage of programs already being offered, or to request new ones.

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