

**MEETING MINUTES  
BOARD OF SELECTMEN  
July 22, 2020**

Consistent with guidance issued by Governor Baker on March 12, 2020 suspending certain provisions of the Open Meeting Law due to Covid-19, this meeting was held remotely using Zoom technology, Meeting ID 984 6214 0968.

At 6:30 PM Chair Robert Springett called the meeting to order with members John Jeffries and Robyn Hunter present. Also in attendance were Christopher Dwelley, Town Administrator and Mona DiSciullo, Administrative Assistant. Katelyn O'Brien, Assistant Town Administrator, was not in attendance.

ATTENDEES: Police Chief Peter McGowan; Don Vaughan, Nick LaChance and Bob Gallo, Colonial Water Company; Attorney Jessica Wall, Attorney Christina Marshall, Anderson & Kreiger; Beth Greenblatt, Beacon Integrated Solutions; Council on Aging Director Janet Claypoole

PRESS: None present.

**Citizens' Comments**

There are no citizens' comments.

**I.1 Police Chief McGowan re Appointments of Full-Time Police Officers**

Police Chief Peter McGowan recommended to the Board the appointments of John Holmes as a full-time officer and Haznain Ali as a part-time officer to the Dover Police Department to fill the vacancies created by the resignation of full-time officer, Harry Grabert. Mr. Holmes is currently a Dover part-time officer, and Mr. Ali is currently a staff sergeant with the Boston College Police Department. Both individuals ranked high during the interview process, and their skills, training, and certifications will be an asset to the Department. The customary stipulations, which include undertaking medical/psychological exams, passing the Physical Agility Test, and successfully completing the Police Academy, shall apply.

The Board congratulated Mr. Holmes and Mr. Ali and warmly welcomed them to the Dover Police Department.

Mr. Springett moved to approve the appointments of John Holmes as a Full-Time Police Officer and Haznain Ali as a Part-Time Police Officer to the Dover Police Department subject to the successful completion of customary stipulations, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

### **I.2 Purdue Pharma Bankruptcy Proceedings Discussion and Potential Vote**

Purdue Pharma filed for bankruptcy in September of 2019 after being sued by several municipalities over its role in creating the opioid crisis. As a potential claimant, Dover must submit to the bankruptcy court a Proof of Claim to collect money that may be owed to the Town out of the bankruptcy estates. While it is unlikely that Dover will receive a payout, Town Counsel, Anderson Kreiger, recommended that Dover file a claim as there is no risk to do so, and it will protect Dover's future rights.

Mr. Springett authorized Anderson Kreiger to file a Proof of Claim for the town of Dover in connection with the bankruptcy estates of the *In Re Purdue Pharma L.P., et al. Case No. 19-23649*, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

### **I.3 Colonial Water Update**

Don Vaughan, President; Nick LaChance, Vice President; and Bob Gallo, Principal Engineer at Colonial Water Company were present at the meeting to provide an update of actions taken by Colonial in response to the E.coli water supply contamination issue.

- The temporary four-log disinfection system which removes bacteria from water is still in operation at the Francis Street facility, and Colonial has submitted preliminary calculations to the Massachusetts Department of Environmental Protection (DEP) as part of the permitting process to install a permanent four-log disinfection system on the site. The basic infrastructure is in place, and a larger pipe will be installed facilitating the chlorination process. It is anticipated that installation will occur in late fall pending completion and approval of the permitting process steps.
- A remote monitoring system is in place which will alert Colonial if chlorine levels rise too high or fall too low.
- The chlorine levels are higher than usual, but still within safe limits, resulting in a strong taste and smell of chlorine in the water, but once the permanent system is in place, those chlorine levels will be cut in half.
- Colonial submitted to DEP a Level 2 assessment which was completed by a third party as an investigation to determine if there were any noticeable causes of the E.coli contamination. The findings of the report indicated that there are no sanitary defects with Colonial's facilities or procedures, and there is a strong likelihood that the E.coli came from the groundwater.

- Concerns have been raised by the residents about overpumping the wells, especially during the summer season, and Colonial noted that they produce what is demanded, and that they do not have the statutory authority to place restrictions on the amount of water used by residents. Additionally, Colonial includes on the water bills and on their website suggestions for water conservation.
- Water bill invoice credits and the reimbursement process for bottled water purchased by residents were explained and clarified.

The Board thanked Colonial for their presence at the meeting and asked them to attend a fall meeting to provide a progress update.

#### **I.4 Proposed Solar Project for Highway Garage Roof Discussion**

At their July 8, 2020 meeting, the Board discussed the installation of a solar rooftop on the Highway Department's garage building to reduce electricity costs and use renewable solar energy on-site. The Selectmen were in favor of exploring the installation and entering into a 20-year Power Purchase Agreement (PPA) with solar developer, Solect Energy, but a potential issue is the age and condition of the existing roof, and it was unclear whether the roof would need to be repaired before the solar installation could take place. The Selectmen requested more time to review this project, and present at this meeting to provide more information and an update are Attorney Jessica Wall from Anderson Kreiger and Beth Greenblatt from Beacon Integrated Solutions. Two options regarding the roof were proposed. The first option is to incorporate the roof work into the Power Purchase Agreement pricing and the \$85,000 estimated cost would be rolled into the PPA pricing. The second option is for the Town to repair the roof and then revisit the solar installation project. Per the Town's capital improvement plan, the roof is scheduled for repair/replacement in 2030 at an estimated cost of at least \$80,000 to be followed by additional work in 2038 at a cost of \$28,000. Ms. Wall and Ms. Greenblatt noted that going forward with the solar installation would provide benefits to the Town including value in locking in solar pricing now for the future assuming that the cost of utilities will increase over time, substantial returns to Dover from the roof work, the added 20-year warranty on the roof, and no upfront costs to the Town as the repair expenses would be spread out over the life of the contract. Dover is a Green Community, and there are environmental and educational advantages, as well.

After consideration and review of the figures, Mr. Jeffries is in favor of moving forward with the solar installation as it is a project that the Town is committed to environmentally and that the minor cost of capital will eventually be built into the budgeting process. Ms. Hunter is in agreement with Mr. Jeffries and noted that due to the uncertainties caused by Covid-19, it is possible that the Town can lose some of the economic benefit to be gained by the project. Regardless of how small the savings are, Ms. Hunter would like to see the Town undertake these types of projects to reduce the carbon footprint. Mr. Springett is not in favor of moving forward with the installation as he believes that the project has marginal benefits to the Town and rather than undertaking one project related to energy, both sustainability and energy, in general, are larger issues that need to be looked at strategically.

Mr. Dwelley questioned what the next steps would be should the Board decide to move forward with the project. Ms. Wall explained that a Letter of Intent must be signed by the Town and Solect Energy. The Letter of Intent lays out a mutual understanding that the parties want to move forward in good faith and agree to negotiate, and if the parties cannot reach an agreement about the PPA, lease or Payment in Lieu of Taxes (PILOT) program, then the Letter of Intent expires.

Mr. Springett moved that the Board authorize the Town Administrator to execute the Letter of Intent with Solect Energy, seconded by Ms. Hunter. The motion passed with Ms. Hunter and Mr. Jeffries voting in favor, and Mr. Springett voting against.

### **I.5 Board of Selectmen Updates**

Covid-19 - Mr. Springett reported that during a recent Covid-19 Task Force meeting, the discussion centered on travelers entering and exiting Massachusetts and the State requirement that a traveler must quarantine for 14 days after returning to Massachusetts from a designated Covid-19 “hot spot.” Mr. Springett specifically asked the Board of Health what Dover should be doing to impress upon its residents the importance of following that quarantine requirement. Mr. Springett also relayed that the Dover-Sherborn Regional School has been working on multiple aspects of a plan to safely open schools in the fall and that the level and amount of work being done is quite impressive. Parks and Recreation has successfully opened up some of its programs, and participants have been following the safety protocols put into place. Council on Aging (COA) Director Janet Claypoole reported that the COA has been offering virtual programming including fitness, cooking, and ukulele classes utilizing Dover-Sherborn Cable TV and Zoom technology. Using grant funds from Beth Israel Hospital as well as a matching grant from the Trustees of Reservations, the COA is accessing wholesale produce from Powisset Farm, and on every other Thursday starting from the beginning of July, COA holds a drive-through pick-up for seniors who drive up and chose produce from a display of vegetables. Staff and volunteers package and place the goods in the vehicles, and this program will run through October. Also available at no charge is bread from Blue Moon Bakery. Home deliveries are available to seniors, if requested, and the COA newsletter, which is delivered to seniors at home, contains a wealth of information about what is happening in Town and Covid-related issues.

Upcoming Agendas - Ms. Hunter requested that the Chair of the Personnel Board meet with the Selectmen in August prior to the regularly scheduled meeting of the two boards in September. This will allow the Selectmen to get an understanding of what direction the Personnel Board will go with regard to the FY22 general increase. The Board’s FY21 Goals and Objectives will be presented to the public at a Selectmen’s meeting in September, 2020.

### **I.6 Town Administrator Updates**

Community Center Building Committee – Mr. Dwelley reported that the Community Center Building Committee has started its interview process for selection of a design firm. Out of the 15 firms who responded to the Request for Qualifications, three firms were interviewed on July 21, 2020 and another three firms are scheduled to be interviewed on July 23, 2020. The Building Committee will present their recommendation to the Selectmen at an upcoming Board meeting.

Hale Reservation – Due to Covid, the Hale Reservation Task force was on hiatus but has now resumed its work and is soliciting proposals from appraisal firms detailing the scope of work and associated costs related to an updated appraisal of the Hale Reservation property.

Technology Advisory Board – The IT team and consultants are finalizing plans for the Town’s technology and hardware infrastructure improvements including improving the reliability of access points which provide Wi-Fi and broadband accessibility in all Town buildings for staff and guests of the building.

### **C.1 Consent Agenda**

The following items are included in the Consent Agenda:

- Designate Robyn Hunter to Approve Accounts Payable/Payroll Warrants
- Approve May 7, May 21, and May 27, 2020 Open Session Meeting Minutes

Mr. Springett moved to approve the Consent Agenda, as presented, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

### **ES.1 Executive Session – Discussion Regarding Lease Negotiations with AT&T**

Mr. Springett moved that the Board enter into Executive Session, not to return to Open Session, to consider the purchase, exchange, lease or value of real property at Two Dedham Street. Further, as Chairman, he declared that an Open Meeting discussion may have a detrimental effect on the negotiating position of the Town, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

### **Adjournment**

At 7:40 PM, Mr. Springett moved to adjourn, seconded by Ms. Hunter; it was unanimously approved by roll call vote.

DOVER BOARD OF SELECTMEN

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John D. Jeffries, Clerk