

DOVER WARRANT COMMITTEE
Minutes of the July 15, 2020 Meeting

Members in attendance (via Zoom): Rob Andrews, Melissa Herman, Cam Hudson, Gordon Kinder, Peter Smith, Andy Ursitti

Members Absent: Janet McCormick, Steve Migausky

Others in attendance: Janet Claypoole, Council on Aging Administrator; Kathy LaPlant, Town Accountant

Location: on-line

Mr. Ursitti called the meeting to order at 7:00 pm.

The minutes of June 10 were approved unanimously.

Mr. Andrews nominated Mr. Kinder to be Chair for the coming year, seconded by Mr. Hudson; approved 6-0-0. Mr. Ursitti passed the virtual gavel to Mr. Kinder. Vice Chair and Secretary will be voted at the next meeting.

Appropriation Transfers:

- Council on Aging requested on July 8 to transfer \$8,600.00 from Operating Funds to Salaries. Operating Funds were unspent due to reduced programs and services because of COVID-19 restrictions. Salaries increased due to the reclassification of the Director's position. Mr. Andrews moved that the request be approved, seconded by Mr. Ursitti. The motion passed 6-0-0.
- Parks and Recreation requested on June 11 to transfer \$30,000.00 from Full Time Salaries to Grounds Maintenance. Salaries were unspent because a full-time position went unfilled. Grounds Maintenance costs increased because the unfilled position required outsourcing some work. Mr. Smith moved that the request be approved, seconded by Mr. Ursitti. The motion passed 6-0-0.

Mr. Andrews recounted recent Dover School meetings. The district has yet to finalize plans for the fall. They are surveying families to estimate how many will be using buses and how many will drive their children to school if on-campus classes resume.

The next meeting will be in September unless some matter requiring the Committee's attention comes up.

There being no further business a motion was made to adjourn, seconded by unanimous proclamation. The meeting adjourned at 7:25 pm.

Respectfully submitted,
Peter Smith, Secretary