

APPROVED JUNE 24, 2020

Dover School Committee
Meeting of June 9, 2020

Members Present: Henry Spalding, Chair
Brooke Matarese, Secretary
Mark Healey
Leslie Leon
Rachel Spellman

Also Present: Andrew Keough, Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Mr. Spalding called the virtual meeting to order at 5:01 pm and read the following into the record:

Good evening. This Open Meeting of the Dover School Committee is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of COVID-19, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

For this meeting, the Dover School Committee is convening via Zoom App, as posted. Information on how to join our School Committee mtgs and mtg agendas were posted on the Dover Sherborn District Website and on the town calendars.

Please note that this meeting is being recorded, and that some attendees are participating by video conference. Accordingly, please be aware that others may be able to see you, so please take care not to "screen share" your computer. Anything you broadcast may be captured by the recording.

Community comments are an opportunity for members of the community to be heard. We respectfully request that you please make your comments brief (2-3 minutes) and that you move the discussion forward by adding new information. Please try to avoid repeating points that have already been made.

Community comments are an opportunity for us to listen to members of the community. It is not a forum for answering questions or engaging in a debate. Once the public comment section of the meeting has been concluded, we will move on to other business and unsolicited comments from the community will no longer be permitted. This is standard operating procedure in school committee meetings across our 3 school districts.

We invite everyone to stay and listen to the rest of the meeting, but understand that is not possible for everyone. Please feel free to leave the Zoom call as best suits your needs. We appreciate that you have taken the time to participate and encourage you to reach out to your school committee reps at any time.

Before we turn to the first item on the agenda, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes:

As chair, I will introduce each item on the agenda. After the person presenting said item is finished, the Chair will proceed to take questions from the school committee members.

Please indicate you would like to speak by virtually raising your hand. Please wait until your name is called.

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Finally:

Please remember to mute your phone or computer when you are not speaking.

Please remember to speak clearly and in a way that helps generate accurate minutes.

Please wait for the Chair to recognize you and please remember to state your name before speaking.

All votes will be conducted by roll call vote. When voting begins, please unmute yourself as a group so we can move quickly. When the chair calls on you, please state your name and your vote. At the conclusion of voting please go back on mute.

2) **Community Comments**

- 3) **Dover PTO Update** - The PTO gave a review of the year's activities and their plans for the upcoming year. The auction had to be cancelled but the reserves will be used to cover next year's budget.

4) **Reports**

- Principal's Report - Ms. Dayal thanked the School Committee for their support over her years at Chickering and their commitment to prepare students for a bright future. Mr. Spalding thanked Ms. Dayal for her years of dedication to Chickering and for leaving the school in a better place than when she arrived.

- Warrant Report

5) **Monthly Financial Report**

- Salaries - total projected savings is estimated to be \$220,000.
- Expenditures - electricity costs are running about 50% lower with closure running through the end of the year. Additional expenditures may be incurred prior to June 30th but a positive variance of at least \$100,000 is projected.
- Out-of-District - there are no changes since last month's report
- Summary - Positive variance from in-district operations help offset the negative variances from OOD. The Administration expects to return a surplus from operations plus 100% of Circuit Breaker funds for an estimated total turn back of \$1,272,585.
- Enrollment Update - The current projected enrollment for Kindergarten next year is 59. Total enrollment is expected to be 473 or 20 students less than 2019-20.

- 6) **Approval of District's Student Opportunity Plan** - In support of the Student Opportunity Act Plan, additional Chapter 70 funding will be provided to districts for the 2020-2021 school year. Dover will receive an additional \$36,310 to be used to: 1) focus on student subgroups who are not achieving at the same high level as their peers; 2) adopt, deepen or continue specific evidence-based programs to close opportunity and achievement gaps for student subgroups and allocate resources to support these programs; 3) monitor success in reducing disparities in achievement among student subgroups over three years with a small number of metrics and targets; and 4) engage families, particularly those families representing student subgroups most in need of support, about how best to meet their students' needs.

Rachel Spellman made a motion to approve the Student Opportunity Plan. Leslie Leon seconded.

20-07 VOTE: 5 - 0 via roll call

- 7) **Approval of 2020-21 family handbook** - there were no additional changes made since last month's presentation.

Mark Healey made a motion to approve the 2020-21 Family Handbook. Leslie Leon seconded.

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20-08 VOTE: 5 - 0 via roll call

- 8) **School Improvement Plan** - there were no additional changes made since last month's presentation.

Leslie Leon made a motion to approve the 2020-21 School Improvement Plan. Rachel Spellman seconded.

20-09 VOTE: 5 - 0 via roll call

9) **Consent Agenda**

- Approval of Minutes of May 18, 2020
- Donation - \$5,000 from PTO for playground project.

Leslie Leon made a motion to approve the Consent Agenda. Rachel Spellman seconded.

20-10 VOTE: 5 - 0

10) **Communications**

- Class of 2020 Matriculation Report
- Regional School Committee minutes of April 28, 2020

Prior to adjournment Dr. Keough thanked Henry Spalding and Rachel Spellman for their years on the Dover School Committee.

11) **Adjournment at 6:02 pm.**

Respectfully submitted,
Amy Davis