



## **Board of Assessors'**

### **Meeting Minutes**

10:00 a.m.

May 29, 2020

On-Line Via Zoom

**Members Present:** Robert G. Cocks, Jr., Caroline B. Akins, Charles W. Long and Town Assessor Amy Gow

### **1. Opening**

Chair Robert G. Cocks, Jr. opened the meeting at 10:04 a.m.

### **2. Regular Business**

#### **A. Approval of Meeting Minutes**

The Board of Assessors' voted as follows on the Meeting Minutes from May 1, 2020, as amended:

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

#### **B. Review of Departmental Expenditures**

Expenditures from May 2, 2020 thru May 29, 2020 were reviewed.

### **3. New/Special Business**

#### **A. Authorized Signature**

Due to Covid-19, The Board of Assessors' voted as follows to authorize Robert G. Cocks, Jr. to sign all documents voted at this meeting, May 29, 2020 on behalf of the Board:

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

B. Warrant Approvals

The Board of Assessors' voted as follows on the 2020 Motor Vehicle Excise Commitment #3:

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

C. Chapter Land

The Board of Assessors' voted as follows on the FY2020 Roll Back Penalty Taxes for Parcels 08-012C, 08-012D & 08-012E on Dedham Street.

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

D. Town Assessor Performance Review

The Board of Assessors' voted as follows on the 2020 Performance Review for Town Assessor, Amy Gow.

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

E. Summary of PushPin & NearMap Webinars

The Town Assessor summarized two recent Webinars she attended to gain information on products available to subsidize physical exterior inspections. Because of leaf coverage and lack of current subdivisions in Dover, these products may not be cost effective. Town Assessor will continue to get more information.

F. Next Meeting

June 26, 2020 at 10:00 a.m. via Zoom.

G. Executive Session

Chair Robert G. Cocks, Jr. announced that the Board of Assessors' would be entering executive session to discuss, review and sign statutory exemptions, all Clauses found under M.G. L. Chapter 59, Section 5, and pending real estate and personal property abatement, "as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body". Chair further announced that the Board of Assessors' would reconvene in open session following the conclusion of executive session.

It was moved and seconded to enter executive session. The Board of Assessors' voted as follows to enter executive session:

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

[EXECUTIVE SESSION MINUTES KEPT SEPARATELY]

At the conclusion of the executive session, it was moved by Charles W. Long and seconded by Caroline B. Akins to exit executive session. The Board of Assessors' then voted as follows on the motion:

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

The Board returned to public session at 10:42:

**4. Adjournment**

At 10:43 a.m., it was moved and seconded to adjourn the meeting. The Board of Assessors' then voted as follows on the motion:

Caroline B. Akins:	aye
Robert G. Cocks, Jr.:	aye
Charles W. Long:	aye

**Documents and Exhibits Used During this Meeting:**

- Meeting Minutes of May 1, 2020
- Departmental Expenditures from May 2, 2020 thru May 29, 2020
- 2020 Motor Vehicle Commitment #4 Warrant
- Ch. 61 Roll Back Penalty Taxes
- Town Assessor Evaluation 2020