

Dover Park and Recreation Commission
Meeting of May 27, 2020
Minutes

P&R Commissioners in Attendance: Chris Boland, Jen Daman, Peter Davies, Valerie Lin and Eric Loeffler
P&R Employees in Attendance: Mark Ghiloni and Nicole DiCicco

Zoom meeting 911 9165 6652 was called to order at 7:08pm with attendance roll call. Commissioners Chris Boland, Jen Damon, Peter Davies, Valerie Lin and Eric Loeffler all present.

Acceptance of Minutes: After reviewing the minutes of the May 4, 2020 Commission meeting, Peter made a motion to approve the minutes. Jen seconded the motion, and the May 4, 2020 meeting minutes were unanimously approved 5-0.

Outdoor Facilities: Mark reviewed the status of the MA Department of Public Health (DPH) and Dover Board of Health reopening plans and shared the May 20, 2020 version of the Reopening Phases Summary as well as the department signage to be used at all outdoor spaces. The Commission requested that *"Dover Resident Family Use Only"* be added to all parks and fields signage, in addition to the gradual reopening and use of our public spaces being carefully monitored.

Programs: The department has cancelled all in-person programs and activities scheduled through June 30, 2020 and Nicole reviewed the department reopening goals spreadsheet to the Commission. Mark then explained the department waivers, COVID plan and department plan of action regarding COVID status updates for participants and families. This information will all be shared with the Dover Board of Health at their May 28, 2020 meeting as they have input on all indoor space in town - however all exterior/ fields and parks space continues to be overseen by Parks and Recreation.

COVID Waiver: Mark has sent the departments summer program COVID waiver to both the Town Administrator and Town Counsel. Eric suggested that the following language be used when referring to sanitation and disinfection for the department waiver: *"the department/ department staff will make all reasonable and appropriate efforts to clean and disinfect..."*

Department Update: The town election will be held on June 15, 2020 primarily through absentee ballots, however, the Town House will still be open for in person voting.

At the time of the meeting there had not been a definitive decision made regarding FY2021 Town Meeting yet. Mark and Nicole will continue to work individually in the Parks and Recreation office going forward, with the individual not on site working remotely from home whenever not in the office.

New Business:

- The Dowd's Fund currently has approximately \$7,000 believed to be originally intended as the Parks and Recreation match for the funds raised for the building of the Chickering Field dugouts. Upon not completing this project, all the funds were supposed to be transferred to the DS School District, but that apparently did not happen and the Commission will need to investigate and decide what to do with these funds. Mark will continue to research old meeting minutes and information in an attempt to discover why these funds remained under Park and Recreation control.
- Mark and Nicole will continue to look into the possible use of hand washing stations and/or fishing tables for summer programs in order to best provide hand washing for participants if we do not have access to indoor bathrooms.

With nothing further to discuss, the next meeting will be scheduled following the Town election and will be held via Zoom, unless there is a lifting of the stay at home mandate by that date.

Val made a motion to adjourn at 7:57pm. Peter seconded the motion and the meeting was adjourned at 7:57pm following a unanimous, 5-0 roll call vote.

Documents and Exhibits Used During this Meeting:

- Meeting minutes of May 5, 2020
- Massachusetts 5/20/2020 version of the Reopening Phases Summary
- Departments Phased Reopening Plan Spreadsheet
- Departments Phased Reopening Plan Signage for Tennis Courts, Outdoor Basketball Courts, Playing Fields Trails and Play Structures.