

Dover Park and Recreation Commission  
Meeting of May 5, 2020  
Minutes

P&R Commissioners in Attendance: Chris Boland, Jen Damon and Eric Loeffler

P&R Employees in Attendance: Mark Ghiloni and Nicole DiCicco

Zoom meeting 996 1878 2677 was called to order at 7:25pm with attendance roll call. Commissioners Chris Boland, Jen Damon and Eric Loeffler all present.

**Acceptance of Minutes:** After reviewing the minutes, Eric made a motion to approve the amended minutes of February 12, 2020- to include that the Commission having approved the consolidation of the Town Maintenance Plan, provided it was also approved unanimously by Highway (BOS) and the Highland Cemetery Commission. Jen seconded the motion, and the amended meeting minutes of the February 12, 2020 meeting were approved 3-0.

**COVID-19 Update:** Mark shared the status of the COVID-19 Task Force with the Commission, including how all Town buildings currently remain locked-down to the public. Staff work primarily from home, but are able to enter the buildings individually to complete tasks that are not accessible through the Town network and that is working, for now. Mark and Nicole continue to look at fun social media challenges and various virtual programming options to help families stay engaged with the department and recreate during this time. There will be a Home Alone Safety and Babysitting Training Course held on May 11, 2020 and May 13, 2020 (respectively) to help us assimilate to this format and he hopes to have the newer virtual programs available by the end of the month.

**Spring Programs:** Mark recommends a complete cancellation of in-person Spring programming through June 30, 2020. He expressed how refunds should be the primary course of action for all paid participants and that families will also be offered the option of adding their spring fees onto their Sportsman account as a credit, but they will have to specifically request that course of action. The Commission agreed that refunds are in order, barring requests for a family credit and Mark and Nicole will begin that process immediately.

**Field Maintenance:** Mark shared that all maintenance is ongoing as Mark Travers, the groundskeeper hired in September, is currently working hard to maintain our facilities. Additionally the lack of heavy spring sport usage has allowed strengthening the root systems at the fields, and they will be in wonderful condition upon the lifting of the stay at home mandate.

**Previous Meeting Follow-up:**

- **Tennis Court Resurfacing & Hydro-Raking:** Due to current circumstances surrounding the pandemic, all non essential Town spending has been put on hold and the process of resurfacing the Caryl Park Tennis courts and the Hydro-Raking of Channing pond will be suspended until much later in FY21 or FY22.

**New Business:**

- Chris shared a message from Bob Springett of the Board of Selectmen with the Commission: Bob shared how appreciative he and the Town have been with the Mark and Nicole's willingness to assist wherever necessary throughout the COVID emergency, and specifically wanted to applaud Mark and share his high regard Mark's prepared, involved and engaging role on the COVID Task Force. Bob also passed along that the Consolidation of Town Maintenance was not approved for FY21 due to the lack of support following Highway Commissioners vote and that the Board of Selectmen will continue to work towards this goal for FY22.
- Mark shared that the Town Election will most likely be postponed a second time, until sometime in mid-June, due to the COVID-19 pandemic.

With nothing further to discuss, the next meeting is scheduled for Wednesday, June 17th, 2020 at 7:00pm and will be held via Zoom, unless there is a lifting of the stay at home mandate by that date.

Eric made a motion to adjourn at 8:03pm. Jen seconded the motion and the meeting was adjourned at 8:03pm following a unanimous roll call vote.

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**Documents and Exhibits Used During this Meeting:**

- Meeting minutes of February 5, 2020