

Dover Board of Fire Engineers

March 2, 2020

5:00pm

Dover Fire Station Office

Board Members Present: Jay Hughes & Ford Spalding

Officers Present: Chief Craig Hughes & Deputy Chief Paul Luttazi

Others Attending: David Tiberi, Department Inspector

Mr. Spalding called the meeting to order at 5:00pm

Acceptance of Minutes: The Minutes of February 3, 2020 were reviewed & approved.

Approval of Vouchers: The Board reviewed and approved Department expenditures for the prior month.

Officers Report:

In February there were 3 Fire Calls & 12 Ambulance calls. Two recruits have been brought into the Department as regular members. The Chief & Deputy Chief met with the recently appointed Sherborn Fire Chief Zack Ward. They met at both the Sherborn & Dover stations to introduce both Towns equipment and discussed future joint training opportunities. The Board reviewed the Selectmen's new Ambulance rates. The Chief reviewed the Fire & Police Departments protocol for suspected Coronavirus patients. New supplies including masks, shields & paper suits are now in the station. The Chief indicated that next month he may request a Reserve Fund transfer for increased supplies and equipment repairs. We are anticipating the new Ambulance delivery in April.

New Business:

The Board reviewed the draft Ambulance Operations Manual Additions, dated March 2, 2020, to the Dover Ambulance Operations Manual. After discussion the Board voted 2-0 to adopt the additions as presented.

The meeting was adjourned by consensus at 5:30pm

The next meeting will be April 6, 2020 at 5:00 pm at the Fire Station

Respectfully submitted,
Ford Spalding, Chair