

DOVER PLANNING BOARD

Meeting Minutes

7:30 PM

February 24, 2020, Approved as Amended, March 9, 2020

Dover Town House

Members Present: Carol Chirico, Carol Lisbon, Henry Faulkner, Mark Sarro, and Jody Shue, Associate member Tara Nolan participated remotely

Others Present: John Sullivan, Mark Howe and George Sidgwick

1. Opening

Chair Carol Chirico opened the meeting at 7:30 P.M.

2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes from the January 27, 2020 meeting were reviewed and approved as amended by a vote of 5-0.
- B. Continuation of Public Hearing Amending Applications and Forms - The public hearing was continued to March 9 at 8:00 PM; there were no amended or new forms to review.
- C. Dead End Street Regulations - There was no discussion about revisions to the Dead End Street regulations. The Board agreed to continue working on the regulations individually and discuss at the next meeting. The public hearing will be held on March 9, 2020 at 8:00 PM.

3. New/Special Business

- A. Letter of Recommendation for Road Acceptance, Stagecoach Lane
The Board discussed a draft letter of recommendation for acceptance of Stagecoach Lane to the Board of Selectmen. Based on reviews prepared by the Town Engineer and Town Planner, and a review of the as-built plan, the Board concluded that the road and associated infrastructure had been constructed in accordance with the Definitive Plan. In addition, the Board recommended that an easement for access, plowing, maintenance, be accepted rather than the fee interest since the street has underground utilities that will remain private. Furthermore, the Board concurred with the

recommendation of the Town Engineer that the acceptance be contingent a recommendation from the Town Engineer that a homeowners association be established to assume responsibility for maintaining all components of the storm water system.

Board member Carol Lisbon made a motion to approve the Stagecoach Lane letter of recommendation for street acceptance, as written, dated February 26, 2020 for submittal to the Board of Selectmen. Henry Faulkner seconded the motion.

The Board voted 5-0 to approve the motion. The motion was approved

B. Public Hearing, Warrant Article, Accessory Apartments Bylaw Amendment

The Board discussed the draft of the Accessory Apartment bylaw thoroughly, making some amendments pertaining to the definition, parking requirements, and side and rear yard setback. The Board received input from John Sullivan, Mark Howe and George Sidgwick. Mr. Carlucci will make the amendments to the Accessory Apartment bylaw. Jody Shue will prepare a presentation for Open Hearing for review by the Board at its next meeting.

Member Carol Lisbon made a motion to close the hearing. Henry Faulkner seconded the motion.

The Board voted 5-0 to approve the motion. The motion was approved.

Adjournment

The meeting adjourned at approximately at 9:30 PM

Documents and Exhibits Used During this Meeting

- Meeting minutes of January 27, 2020
- Stagecoach Lane Letter of Recommendation for Street Acceptance
- Draft of Accessory Apartment Bylaw dated February 19, 2020

L