

Capital Budget Committee  
Tuesday, February 11, 2020

Attendees: Barry Goldman (Chair), Cindy Devall, Robyn Hunter, John Quakenbush, Mark Sarro  
Absent: Janet McCormick, Andy Ursitti

Mr. Goldman called the meeting to order at 7:35PM.

**1. MINUTES**

Mr. Goldman agreed to finalize the minutes of the January 30, 2020 meeting for review and approval at the next Committee meeting.

**2. TOWN HOUSE WINDOWS**

Karl Warnick, Superintendent of Building Maintenance discussed the Selectmen's request for \$79,222 to re-glaze and paint the exterior of the 71 windows in the Town House, and to replace the current storm windows with low E glass. The windows were last painted over 20 years ago as part of the renovation of the Town House in 1998.

Given the age and condition of the current windows and energy efficiency considerations, Mr. Warnick also researched the cost of replacing the windows with new Anderson windows or equivalent. This cost is estimated at \$168,000 for materials plus \$106,500 to install the windows (at \$1,500 per window). With a 5% contingency, the overall replacement cost would be approximately \$290,000. In addition, there would be approximately \$8,000 to \$10,000 to rust-treat the steel lintels to help preserve the brick work above the windows plus a small amount for project expenses such as printing and advertising.

**Upon a motion duly made and seconded, the Committee voted 5-0 to recommend approval of \$290,000 for FY21 to replace the windows in the Town House with new Anderson windows or equivalent.**

**Upon a motion duly made and seconded, the Committee also voted 5-0 to recommend approval of \$10,000 for FY21 to rust-treat the window lintels.**

**3. POLICE DEPARTMENT**

Police Chief Peter McGowan returned to discuss his request for \$131,000 for FY21 for three replacement vehicles: two marked cruisers and one unmarked (Chief). At a prior meeting, the Committee recommended a replacement standard of 100K miles rather than a 2-1-2 replacement cycle (which maps to approximately 75K-85K miles). To meet a 100K-mile standard – or roughly a 50-month replacement cycle – but still have the vehicles fully-warrantied, Chief McGowan proposes switching the cruisers from a Ford SUV (75K-mile warranty) to Chevrolet Tahoe, which has a 5-year/100K-mile warranty. The estimated cost per cruiser is roughly \$43,000 (\$39,000 base cost plus \$3,900 for additional equipment). The cost of the Chief's vehicle would be lower, at roughly base cost. Thus, this switch would not change the overall amount of this capital request but would result in fully-warrantied vehicles up to 100K miles.

As a possible alternative, the Chief also is looking into the availability of state grant funding to offset the cost of a potential hybrid option.

Going forward, the remaining Ford SUVs would be proposed for replacement with Chevrolet Tahoes at as many miles as seems reasonable, likely around 90K miles at the 50-month mark.

The Chief will update the department's submission to reflect these changes. The Committee will vote on the updated submission.

**Upon a motion duly made and seconded, the Committee voted 5-0 to adopt the following standard for Police department vehicle replacements: requests for replacement at 80K miles, planned replacement at 100K miles, and projected life cycle of approximately 50 months, all subject to actual experience on maintenance and repair costs.**

**4. HIGHWAY DEPARTMENT**

**Upon a motion duly made and seconded, the Committee voted 5-0 to recommend approval of \$57,000 for FY21 to replace a utility truck.**

**5. DOVER SCHOOL COMMITTEE**

**Upon a motion duly made and seconded, the Committee voted 5-0 to recommend approval of \$80,500 for FY21 for lobby flooring (\$55,000) and an Internet core switch (\$25,500) at the Chickering School.**

The Committee's next meeting will be on Monday, March 2, 2020 at 7:30PM in the Town House.

The meeting was adjourned at 9:00PM.

Respectfully submitted,

Mark Sarro