

Dover Town Library Board of Trustees
Tuesday, February 11, 2020
Living Room, Dover Town Library

Attendees: Cheryl Abdullah, Kim Hatfield, Adrian Hill, Peter Hoffman, Erin Rodat-Savla, Judy Schulz, Ameer Tejani, Tracy Tobin

Call to order: 9:05

Announcements:

Introductions with guests Peter Hoffman and Ameer Tejani
Town Caucus-March 10, 7:30 pm; Town Meeting-May 4, 7 pm; Elections-May 18

Director's Report:

Ms. Abdullah updated the group on staffing levels and needs as we experience human resources challenges in hiring and keeping qualified workers. Issues include payrates and position levels. Town personnel committee oversees these pay ranges, at the same time the state stipulates the classification system for job descriptions. Cheryl to work on comparative figures and job descriptions.

The group discussed the need to revisit our staffing guidelines or policy.

We discussed some successful library events including Chinese New Year and Candyland with visitors numbering 350.

Suggested hosting a professional half day for staff development and program preparation.

Friends Update:

Friends gave a quarterly gift of \$17,000 to the library.

Annual appeal has grossed approximately \$22K about \$1500 ahead of pace from last year.

The Tile Fundraiser install is set for this month.

Cheers for Books May 14

Requiring Motions:

December minutes approved.

January minutes approved.

Open Items:

Ms. Rodat-Savla thoroughly prepped for and attended Warrant Committee/Operating Budget meeting and reported that we are in good standing.

Other Business:

Peabody Sculptures are undergoing restoration which is underwritten by the Amelia Peabody Charitable Fund. Ms. Hatfield to prepare written materials on the art and life of Amelia Peabody to acknowledge the DTL's collection.

The group discussed the merits of the Mass. Board of Library Commissioners.

The donor appreciation board is full.

Discussed the need for appropriate cleaning services.

Meeting closed: 10:17