

Dover Technology Advisory Board (“TAB”)

Minutes of Technology Advisory Board

Tuesday, January 28, 2020

Voting Members Present: Rui Huang, Greg Kahoun (Chair), Jain Myank, Gregg Wright, Paul Smith

Non-Voting Members Present: Chris Dwelley (Town Admin.), Robert Springett (BOS) , Gerald Clarke (BOH)

Absent:

- Meeting called to order at 8:09 by Greg
- Acceptance of minutes of 1/14 accepted by the council
- Discussion of whether to continue to use .gov. No decision made although leaning in direction of .gov
- **Website Discussion:** Website speed considered better but not consistent. Next steps are to have Greg diagnose back end.
 - Civic plus pushed back the start date by 2-3 months. They want to raise the price to accelerate the project. Discussion ensued around whether to continue with project.
 - Next Steps: Finalize scope on CivicPlus and consider expedite fee. Chris working through scope with the vendor
- **Retrofit discussion:** report considered highly confusing. Team asking Retrofit for more clear articulation of progress to date. Questions to answer:
 - What has been done?
 - What is coming?
 - We are waiting on SOW / scope of work for Phase 2
 - Tied to ISP discussion below, include plan for network / ISP for the town.
- **Internet Service Provider:** town is waiting for a proposal regarding changing the ISP. Discussion regarding whether to use one ISP and how to work with other parts of the town. Council decided to set up internet in Town Hall, use Verizon and keep Comcast as redundant back up
- **TAB Goals:** Goals shared with the TAB and feedback requested from the council.
- **Agenda for next meeting to look similar to this meeting**

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