

APPROVED MARCH 5, 2020

Dover School Committee
Meeting of January 21, 2020

Members Present: Henry Spalding, Chair
Brooke Matarese, Secretary
Mark Healey
Leslie Leon
Also Present: Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Mr. Spalding called the meeting to order at 6:30 pm in the Chickering library. He spoke of the passing of Edward Liu, a student at Chickering, and asked for a moment of silence in his memory.

2) Community Comments - none

3) Reports

- a) Principal's Report - Dr. Reinemann highlighted items from her report and answered questions from Committee members.
- a) Warrant Report - provided for review

4) 2019 Academic Testing - The data relative to the Spring 2019 MCAS exams was provided and discussed.

5) FY20 Monthly Financial Report as of January 16, 2020

- Salaries - post-budget staffing changes have resulted in a projected positive salary variances of approximately \$100,000. There are unutilized funds for educational assistants of approximately \$15,000 based on summer needs and unfilled positions year to date.
- Operating Expenditures - there are no variances to report to date. Projections have been encumbered for transportation, building maintenance contracts, and most utilities.
- Out-of-District (OOD) Expenditures - tuition encumbrances are reflected for the current cohort of OOD placements. Additional placement costs of \$90,000 have been encumbered increasing the overall negative variance in OOD costs to approximately \$214,000.

6) Discussion of Proposed FY21 Operating Budget - since the initial presentation last month the proposed budget has been adjusted to reflect: 1) savings from know retirements to date (-\$35,000), 2) an increase for a new .5 FTE Math Specialist (\$25,000), and 3) increase to ACCEPT transportation costs due to approved matrix costs (\$25,000). Overall, there is a net increase to the proposed budget of \$15,000. The FY21 Budget request of \$10,274,026 is a reduction of \$163,663 from FY20.

The FY21 Enrollment analysis was provided. The Administration is not proposing any changes to the number of classroom sections at this time. A Summary of Staffing and Anticipated Grants were also included to facilitate the overall budget review process.

7) Consent Agenda

- a) Meeting minutes of November 19, 2019
- b) Town Report
- c) Donation - \$500 from Michael Sassine of Dover Gas, LLC and a set of drums from a former Chickering family.

Leslie Leon made a motion to accept the Consent Agenda. Mark Healey seconded.
20-01VOTE: 4 - 0

9) Communications

- a) Regional School Committee minutes of November 5 and December 10, 2019

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b) Sherborn School Committee minutes of November 12, 2019

10) Items for March 5, 2020 meeting - FY21 Budget Hearing

11) Adjournment to Executive Session, not to return to Open Session, for discussion of personnel and approval of minutes at 7:22 pm.

Respectfully submitted,
Amy Davis