Town Administrator Screening Committee
Friday, April 12, 2019

Attendees: Mary Carrigan, Felicia Hoffman, Robyn Hunter, Carol Lisbon, Dickson Smith, Dawn Fattore, Michael Jaffe and Mary Aicardi of the Collins Center

1. Meeting was called to order at 1:00 pm
2. Minutes of 3/14/19 meeting were unanimously approved.
3. After polling each member and unanimous consent, the Committee went into executive session not to return to open meeting.
4. Resumes of the 33 applicants were discussed and 7 identified for invitations to meet with the Committee.
5. The list of questions developed by Ms. Aicardi based upon Committee input was reviewed and the process for using them at the interviews discussed. Final input of any suggestions was requested.

Meeting was adjourned at 3:15 pm.

Respectfully submitted,

Carol Lisbon