

**Dover Recycling Committee**  
**8/8/2017 Meeting Minutes**

**Present:** Chris Poulsen, Savita Shukla, Carol Lisbon, and Janit Greenwood

**Guest:** Gerry Clarke, BOH

**Agenda**

1. Call to order
  2. Approval of Minutes
  3. Updates: Action List
  4. Transfer Station Updates
  5. Dover Days Planning
  6. FY18 goals and initiatives
  7. Other Business
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1. Meeting called to order 7:10 pm
  2. Minutes of 7/11/17 were unanimously approved
  3. See attached Action List 8/9/17:
    - a. Signs have been ordered for trash, new shed, rigid plastics, furniture, compost, brown bags/wrapping paper
    - b. Rain barrels need to be ordered
    - c. New TS stickers to be issued 1Q18- education plan needed
  4. Transfer Station Updates
    - a. Furniture structure to be completed by end of August.
    - b. Rigid Plastics roll-off to be moved to ramp when signs available
    - c. Will need education/communication plan for all initiatives
    - d. Discussion needed on DRC coverage of TS, regulations ( bags, general update), mattresses
  5. Dover Days 9/9/17: BOH to promote food scrap sign-up at Dover Days in newsletter
  6. FY18 goals and initiatives discussed.
  7. Other Business:
    - a. Meeting Dates: 9/5, 10/3, 11/7, 12/5

Respectfully submitted,  
Carol Lisbon