Capital Budget Committee
Tuesday, February 14, 2017

Members present:
Bob Springett (Chair), Fred Hammerle, Robyn Hunter, Gordon Kinder, Mark Sarro.

Also present were: Dover School Committee (DSC) Chair Adrian Hill and Brooke Matarrese, Interim Superintendent of Schools Bill McAlduff, Interim Business Manager Dawn Fattore, Facilities Director Ralph Kelley, Richard White from Mechanical Air Controls, and Dover resident and air-conditioning technician Barry Goldman.

Mr. Springett called the meeting to order at 7:30AM in the Lower Level Meeting Room.

1. The Committee approved the meeting minutes of January 31, 2017.

2. Mr. Hill presented details of the reasons and options for the proposed air conditioning (AC) system for Chickering School.
   a. The original building design included AC, but that component was dropped for cost considerations late in the planning process. As a result, duct work for AC was not included as the building was constructed. The Administration area and computer labs are air conditioned.
   b. The presentation included data on recorded indoor temperatures at the school, which were frequently above 75, 80 and 85 degrees. Many classrooms had recorded temperatures consistently above 78 degrees.
   c. In addition to temperature, humidity in the school is a significant issue.
   d. The DSC surveyed teachers and parents whose responses indicate overwhelming support for adding AC to the school. Comments from teachers and parents noted specific hardships due to high temperatures at the school.
   e. Several prior alternatives, including portable and window AC units, have been tried but have not worked. This year, the DSC considered four alternatives and ultimately decided on a variable refrigerant flow (VRF) system as the best option, all things considered.
   f. The DSC will circulate an RFQ for a DSC-funded engineering design study in late February 2017 and will select a proposal in March 2017. The proposed design will go to public bid in May 2017, with the project going to the lowest responsible bidder. The selected engineering firm will stay on to oversee the installation during Summer, 2017.

3. The Committee voted to recommend approval of $36,500 for FY 2018 for the new patrol vehicle requested by the Police Department.

4. The Committee discussed the status of discussions regarding its recommendation for a capital needs assessment for all Town buildings, including the Caryl Community Center. Members would like more clarity on the expected costs, uses, value of the building to the Town. The
Committee will convene an all-chairs meeting to discuss capital budgeting for the Caryl Community Center after the FY 2018 budget process is complete.

5. The Committee reviewed draft Blue Book write-ups.

The next meeting will be at 7:30AM on Tuesday, February 28, 2017.

The meeting was adjourned at 8:50AM.

Respectfully submitted,
Mark Sarro