Attendees:
Bob Springett (Chair), Kate Cannie, Fred Hammerle, Robyn Hunter, Andrew Phelan, Mark Sarro

Mr. Springett called the meeting to order at 7:30 a.m.

On motions duly made and seconded, the Committee approved the minutes of its meetings on October 31 and November 8, 2017.

Police Chief McGowan discussed the capital requests for the Police Department:

- FY 2019 is a request for $36,500 to replace a cruiser (C341) placed into service in April 2016. The requests to replace cruisers in subsequent years reflect the current “2-1-2” cycle.

- FY 2022 is a request for $40,000 to upgrade portable radios. The radios have a 15-year useful life and are at 11 years now.

- FY 2023 is a placeholder for the eventual replacement of the entire radio system as part of a federal requirement to relocate protective services to a different part of the radio spectrum. Currently, there is no specific deadline by which this replacement must take place. The Police Department will continue to wait on this request until a change is mandated.

Fire Chief Craig Hughes discussed the capital requests for Fire and Ambulance:

  For the Fire Department:

- FY 2019 is a request is for $46,200 to replace the Ford Explorer used by the Fire Inspector. It is a 2009 vehicle with almost 130,000 miles to date, but which has not required any repairs beyond routine maintenance. This truck is used to go on site visits over a wide range of road conditions. It is outfitted with certain equipment. The new vehicle would be a Ford Expedition (slightly larger) which would be outfitted with more equipment and placed in the Fire Department’s running order as an on-site command center on emergency calls.

- FY 2020 includes requests for $32,000 of radio equipment and $30,000 of turn-out gear as replacements of existing equipment due to normal wear and tear.

- FY 2021 is a placeholder for the eventual replacement of the small forestry truck (Squad 1). This is a Ford Attack Pumper Fire Truck. It has been in service since 1987, has very low mileage (7,000 miles) and is in good condition.

- FY 2022 is a request for $35,000 to replace the extraction equipment (“jaws of life”) used in major emergencies.

  For the Ambulance:

- There are no capital requests for FY 2019.

- FY 2020 is a request for $24,000 to replace the portable radios for each of the EMTs. This is a routine replacement due to normal wear and tear.

- FY 2021 is a placeholder for the eventual replacement of the ambulance. This is a Ford E450 purchased in 2009 but which has relatively low mileage (28,000 miles) and is in good condition.
Craig Hughes, in his role as Highway Superintendent, also discussed the capital requests for the Highway Department:

- FY 2019 is a request for $180,000 to replace the existing 6-wheel dump truck (H-3) with a stainless steel truck. The existing truck was purchased in 1990. It has 43,000 miles on it, and has required some in-house work on the body of the truck. The additional cost of the replacement truck reflects the longer life of the stainless steel body.

- FY 2020 are requests for $150,000 to replace the roll-off truck (H-22) and $55,000 to replace a pick-up truck (H-1). The roll-off truck is a Volvo purchased in 1997. It runs every day hauling trash from the Transfer Station. It has 319,000 miles on it now and could go to roughly 500,000 miles. The pick-up truck was purchased in 2006 and has 60,000 miles on it.

- FY 2021 are two requests of $55,000 each for a pick-up truck (H-2) and a utility truck (M-1).

- The out-years of FY 2022 and FY 2023 are placeholders for the eventual replacement of the 10-wheel Mack truck with plow (H-15) and the Caterpillar loader (H-12).

Mr. Springett summarized the status of other departments' capital requests. The Cemetery Commission has no FY 2019 requests and will send its anticipated requests for the out-years. Parks and Recreation had its meeting in early November and will submit its capital requests shortly.

The Committee discussed next steps on the Selectmen's requests for the Caryl Community Center (CCC). The members agreed to review the updated information requests and the two draft spreadsheets on building usage and cash flows, and to send their comments to Mr. Springett by Friday, November 17.

The next meeting is scheduled for November 27, 2017 at 7:30a.m.

The meeting was adjourned at 8:42a.m.

Respectfully submitted,
Mark Sarro