

DOVER PLANNING BOARD MINUTES

January 9, 2017, Approved as Amended, February 6, 2017

Chair Mark Sarro called the meeting to order at 7:30 PM at the Dover Town House. Also present were Board members Henry Faulkner, Carol Lisbon, Jody Shue, Consulting Planner Gino Carlucci, and Planning Assistant Susan Hall.

1. MASS AUDUBON BYLAW REVIEW

Stephanie Covino of Mass Audubon presented her findings after reviewing Dover bylaws and regulations for conformance to Low-Impact Development standards. She highlighted features of the current Dover Code which could better reflect those standards, for example regarding stormwater management, clearing and grading of development for building lots, and zoning for open-space residential design. She encouraged the Board to review its regulations and bylaws for changes where appropriate, and to increase public awareness of the benefits of Low-Impact Development standards.

2. DUNKIN DONUTS DISCUSSION

In response to comments received from residents, the Board discussed the door handle in the shape of the letter "D" and in Dunkin Donuts' vibrant pink brand color. The Board discussed whether the door handle: (1) constitutes a "sign" under the sign bylaw in Section 185-35 of the Town Code and the related regulations in Chapter 246, and (2) conforms to the conditions of the Board's site plan approval decision regarding signage. After some discussion, the Board unanimously agreed the handle constitutes a sign and therefore does not conform to the conditions of its site plan approval decision. The Board asked Mr. Carlucci to notify the owner of the establishment to request the replacement of the handle with a non-branded handle.

3. FY2018 BUDGET

On a motion duly made and seconded, the Board voted to approve the FY 2018 Budget as presented. The motion passed unanimously with four members voting.

4. APPROVAL OF MINUTES

On a motion duly made and seconded, the Board voted to approve the minutes, as amended, for November 21, 2016. The motion passed unanimously with three members voting.

On a motion duly made and seconded, the Board voted to approve the minutes, as amended, for December 12, 2016. The motion passed unanimously with three members voting.

5. SIGN BYLAW AND REGULATIONS AMENDMENTS

The Board reviewed and continued to make minor edits to the working draft of the proposed amendments to the Signs bylaw and regulations. The Board's public hearing on this Warrant article will be held on February 27, 2017. The article also will be discussed at the Warrant Committee's open hearing on March 20, 2017.

6. 2016 TOWN REPORT

The Board reviewed the draft of its 2016 Town Report and agreed to submit it to the Town Report Committee for publication.

The meeting adjourned at approximately 9:45 PM.

Respectfully submitted

Susan Hall, Planning Assistant