Capital Budget Committee  
January 31, 2017 Meeting

Members present:

Bob Springett (Chair), Kate Cannie, Fred Hammerle, Gordon Kinder, Andrew Phelan, Robyn Hunter (via phone).

Chairman Springett called the meeting to order at 7:30AM in the Selectmen’s Meeting Room.

1. The Committee approved the meeting minutes of January 31, 2017.

2. The committee discussed the anticipated updated submissions from several departments:

   a. Parks & Recreation: The requested tractor was expected to be pushed to next year.

   b. Police: One of the two previously requested cars was expected to be deferred to next year. Updated submission expected later in the week, following presentation to Selectmen.

   c. Selectmen: Committee expects to get updated info by Thursday.

   d. Additional requests and clarifications were needed from school committee.

   e. The committee noted that the consultants write-up related to Air Conditioning at Chickering is still needed.

3. The committee discussed the need to form a working group to seek consensus and approval regarding the long term strategy for the Caryl Community Center (“CCC”):

   a. Mr. Springett specified several pending projects for CCC which are planned in next few years. He invited Mark Ghiloni, Dave Ramsey and Kathy Weld to be part of this discussion.

   b. Mr. Springett laid out a presentation framework for the upcoming CCC projects requests to provide the community with the facts necessary to make an informed judgement about the various proposed projects value. The presentation would include; a brief history of Caryl projects, current usage, costs of remaining infrastructure work, ADA compliance costs, other planned renovations, ongoing maintenance costs and revenue. The group would also discuss potential future uses of the facility.

   c. The Committee noted that Caryl Management Advisory Committee (“CMAC”) will be meeting on Feb. 8th.

   d. Mr. Springett proposed a small working group on CCC to be individuals mentioned above as well as Mr. Springett, Robyn Hunter (representing the Selectmen), and Kate Cannie (representing the Warrant Committee).

   e. It was agreed that the size of the group should be limited to this small group.

   f. Mrs. Hunter suggested the group’s activities should be frequently updated on the town website, following the model used on Springdale.
g. Mrs. Hunter mentioned that consideration should be given to whether she was the appropriate individual to represent the selectmen on the working group.

4. The Committee noted that once Police submissions were completed, vehicle/fleet inventory should be complete.

5. The Committee asked liaisons to the Selectmen and Regional School Committee to review and provide further explanations, if necessary of several requested items

The next meeting will be at 7:30AM on Tuesday, February 14, 2017.

The meeting was adjourned at 8:50AM.

Respectfully submitted,

Gordon Kinder