Capital Budget Committee  
Tuesday, January 17, 2017

Members present:  
Bob Springett (Chair), Kate Cannie, Fred Hammerle, Robyn Hunter, Gordon Kinder,  
Andrew Phelan and Mark Sarro.

Chairman Springett called the meeting to order at 7:30AM in the Selectmen's Meeting Room.

1. The Committee approved the meeting minutes of January 10, 2017.

2. Dover School Committee (DSC) member Adrian Hill, and the Region's business manager Dawn Fattore attended for a follow-up discussion of the DSC's FY18 requests:
   a. Air conditioning (AC) at Chickering School.
      i. The DSC consulted a Dover resident who is an AC specialist (pro-bono). The specialist visited the school and did some related engineering analysis.
      ii. The consultant suggested a direct expansion (DX) system or a variable refrigerant flow (VR) system. The DX system costs less ($300-400k) but is less efficient due to the inability to control the temperature by room. The VR system costs $600-700k to install but allows for temperature control by room. Either system has an estimated life of 15-20 years and would require roughly $1,000 in annual maintenance cost. The VR system would add approximately $14,000 to the school's annual energy bill.
      iii. The DSC contacted the architect of the building who confirmed there is no existing ductwork that could be used to support an AC system.
      iv. Tentatively, the DSC will present the latest details to a joint meeting of the Capital Budget and Warrant Committees on January 31.
   b. The current $40,900 request for Technology Hardware covers the replacement of 50 Chromebooks, 22 iPads, 12 desktop computers, and 5 interactive projectors. However, the DSC will be revising this capital request to include only the Chromebooks. The rest of the items are routine replacement of existing equipment below the $10,000 threshold for capital items and therefore will be classified as operating expense items.
   c. There is a grant pending for the $35,867 request for the cafeteria sound system and lights. Therefore, this item may be revised or removed.
   d. The DSC will update its requests to reflect changes and will submit its technology plan.

3. The Committee voted unanimously (except where noted) to recommend the following FY18 capital requests:
   DSC:
      - $35,867 request for the Chickering School cafeteria sound system and lights
      - $20,500 for the Chickering School cafeteria floor
   Cemetery:
      - $22,000 for a John Deere X738 tractor replacement
   Fire:
      - $25,000 for an RTV-Off Road Rescue Vehicle (6-1 vote; Mr. Phelan opposed)

1 of 2
Police:
- $19,300 for replacement of the Police Department’s defibrillators
- $14,000 to upgrade the Police Department’s servers

Selectmen:
- $86,200 for Energy Audit Lighting Update of Town buildings
- $50,000 for Town House wheelchair lift replacement
- $35,000 for Fire Station overhead door openers
- $25,000 for Caryl Community Center expansion/paving of parking lot
- $20,000 for Caryl Community Center blue room AC
- $18,000 for Protective Agencies Building exterior painting
- $15,000 for Whiting Road building exterior painting

4. The Committee asked P&R and Police department liaisons to discuss the withdrawal of the following FY 18 requests:
   a. Parks & Recreation request for a new “garden-type” tractor.
   b. Police Department’s request to replace a second patrol vehicle.

5. The Committee further discussed the upcoming all-chairs meeting of relevant boards and committees to discuss the Caryl Community Center. Committee members agreed to send Mr. Springett possible evening dates.

The next meeting will be at 7:30AM on Tuesday, January 31, 2017.

The meeting was adjourned at 8:50AM.

Respectfully submitted,
Mark Sarro