Capital Budget Committee  
Tuesday, January 10, 2017

Members present:
Bob Springett (Chair), Kate Canie, Fred Hammerle, Robyn Hunter, Gordon Kinder, Andrew Phelan (by phone), and Mark Sarro.

Chairman Springett called the meeting to order at 7:30AM in the Selectmen’s Meeting Room.

1. The Committee approved the meeting minutes of December 20, 2016.

2. Mr. Springett reported that the Committee now has a placeholder for a 2017 warrant article to fund an Onsight Insight report covering all Town buildings. The estimated cost would be approximately $30,000. Ms. Hunter noted that Sherborn received a grant to cover the cost of its Onsight Insight reports. The Committee will explore similar grant options for Dover.

3. Parks and Recreation Director David MacTavish discussed P&R’s requests:
   a. The FY18 request for a “garden type tractor” is to replace a John Deere 728 tractor originally approved in 2012. The current tractor now has over 720 hours. It is used only by P&R for ground maintenance around the Chickering School and Town buildings.
   b. The new tractor would be purchased through state bid. The existing tractor will be traded-in if the value is sufficiently high, or will be kept as spare equipment, such as for use on playing fields.
   c. The current out-year requests are for routine replacement of the liner compressor, dump truck and large tractor, respectively, over the subsequent three years.

4. Cemetery Commissioners Pope Hoffman, Carol Jackman, and Helena Wylde Swiny discussed their request to replace a John Deere 728 tractor.
   a. The tractor, originally approved in 2008, now has approximately 900 hours. It also is used by Highway, P&R and the Transfer Station. By the time of replacement, the existing tractor will have been in use for 10 years. The new tractor would include attachments for plowing and snow-blowing.
   b. The new tractor would be purchased through state bid. The existing tractor is expected to be traded-in for approximately $3,500.

5. Committee members agreed to send Mr. Springett draft Blue Book write-ups for their respective departments by the end of January.

6. Mr. Springett and Ms. Hunter will schedule an all-chairs meeting of relevant boards and committees for some time in February to discuss the Caryl Community Center.

The next meeting will be at 7:30AM on Tuesday, January 17, 2017.

The meeting was adjourned at 8:45AM.

Respectfully submitted,
Mark Sarro