

Dover Park and Recreation Commission  
Meeting of July 19, 2016  
Minutes

P&R Commissioners in Attendance: Chris Boland, Valerie Lin, Eric Loeffler, Peter Davies

P&R Employees in Attendance: David MacTavish, Mark Ghiloni, Amy Caffrey

Meeting called to order at 7:35 am.

**Acceptance of minutes from May 17<sup>th</sup>.** Additional information to the minutes was a new estimate for the glued floor in the Caryl Gym for \$21,420.39

Motion to accept: Eric Loeffler, Second to the motion: Valerie Lin Motion approved unanimously

**Caryl Park** – Dave stated that the park wells are being tested and if the water levels are stable they will be used for irrigation of the Caryl Fields. If the wells are not stable then a trench will need to be dug to hook up a second well to allow for irrigation of Caryl Field. Park & Rec is currently not watering Caryl or Chickering Fields due to low well water levels.

**Soccer Fields and D/S Soccer** - Test holes will be dug this week to determine the soil composition of the Chickering School Upper Field, and if it would be best to place turf or seed/sod soccer fields at that location.

The soccer club would like access to the lower Chickering Fields beginning in August to allow for their pre-season activities to begin.

No Tuesday night soccer currently allowed on the fields due to the dry weather.

**Caryl Community Center Gym Floor** – A new cost estimate was obtained from One and Done flooring out of NJ for a glued flooring system. The estimate was for \$21,420.39. No decision made on flooring choice at this time due to Mark and Dave continuing to explore costs and material options. A prior estimate for wood flooring was \$38,453.00 and from C&R flooring an estimate for \$18,415.31 for a non-wood floor.

**Revolving Fund/Forecast** – The BOS is requiring a forecast of expenses for the fiscal year '17. The draft forecast for Park & Rec has been completed based on the last two years of expenses. The revolving fund was reviewed by the commission and the Town Accountant has requested that the overage be allocated to the appropriate expense items. The commission will discuss and complete the allocation at their September meeting.

**Dover Days** – 20 merchants have registered for booth spots. To date no participants have registered for the Dover Dash 5K. The commission has approved a sign to be created and placed the stoplights near the town hall to promote Dover Days and the Dover Dash. In addition, Val will promote the events via the DMA. A volunteer request for Dover days will be sent out soon.

**Oak Tree** – Dave reported that a recent storm blew a large limb off one of the oldest oak trees in Dover near the Town Hall. When the limb fell off it was noticed that tree was largely hollow and considered a danger to the public. The cost to remove the tree is approx. \$3,000 and will be paid by P&R out of existing funds.

Meeting adjourned at 8:00 am

The next meeting will be held on Sep 27<sup>th</sup>, 2016 at 7:30 am in the Park & Rec conference room.