

DOVER CULTURAL COUNCIL (DCC)

MINUTES FROM MONDAY, SEPTEMBER 26, 2016 MEETING

Present: Linda Holiner (Co-chair), Olia Lupan, Kristin Brophy, Lynn Collins, Liddy Rich, Lara Clark.

Absent: Diane Brauer, Shoba Frey, Melissa Frank

Meeting called to order at 9am

Council Business:

- Linda welcomed our new Council; we now have nine members. To complete training, please see links at www.mass-culture.org. Town Clerk will mail out notices in November to members needing updates.
- DCC Banner is up and looks great. URL update to come.
- Remaining potential grantees to contact were divided up. Kristin has Girl Scouts, Lara has Dover churches, and Liddy has Dover TV plus others.
- A reminder to encourage locally-sponsored programming beyond traditional "arts". Please steer applications online vs. paper wherever possible, and emphasize Mon Oct 17 deadline.
- Liddy made a motion to meet jointly with the Sherborn Cultural Council in order to clarify priorities. It was agreed that one or two of us may confer with Sherborn once our own funding agenda is clearer.
- We have approximately \$4400 in available funds for this cycle. DCC members can access our pool of applicants on Nov 1. Our **MCC password is 284VAF**. We will meet on Mon Nov 7 and again on Mon Nov 14 to narrow down and finalize grantees. Both meetings will take place in the Town House Fireside Room at 7:30pm.
- Kristin noted that applicants must follow their award letter instructions carefully regarding inclusions (receipts, proof of DCC credit, etc.) They have one year from date of award letter to submit reimbursement requests.
- Not all of last year's funding was clearly acknowledged. Lynn and Linda will edit the acceptance letter to clarify both W9 and publicity requirements.
- Lara will check with Bill Clark, webmaster, to ensure updated link on Dover website in case applicants look there for information.

Meeting adjourned at 10:10am

Minutes submitted by Lara Clark, Secretary