

Dover Council on Aging Board Minutes
Tuesday, June 7, 2016

PRESENT: J. Connolly, M. Dilg, B. Hagan, G. Thisse
Staff: J. Claypoole
Guest: M. Schmidt

Meeting called to order at 10:00 a.m.

Secretary's Report

A motion to accept the May 3, 2016 Board Minutes was made by M. Dilg and seconded by J. Connolly. All in favor.

Treasurer's Report

The June 7, 2016 Treasurer's Report was distributed. The balance as of that date is \$3,661.71. A motion to accept the June 7, 2016 Treasurer's Report was made by M. Dilg and seconded by G. Thisse. All in favor. J. Claypool reviewed the following reports: COA Revolving Fund-Activities/Transportation FY 2016 through June 1, 2016 and FY16 Formula Grant. The budget line item for JFK transportation is \$7,500. To date, we have spent \$11,500. Discussion took place on paying the JFK transportation expenses from the Gift Fund as the Revolving fund lacks sufficient funds. A motion was made by G. Thisse and seconded by J. Connolly that the COA Director has the discretion to pay the JFK transportation bill from the Gift Fund up to \$4,000.00. All in favor.

Old Business

- Caryl Renovation – Discussion took place on the quote of \$6,000 to replace the carpet in Room 108. G. Thisse asked that we receive other quotes to replace the carpet. A motion was made by M. Dilg and seconded by J. Connolly to authorize up to \$6,500 from the Gift Fund to replace carpeting in Room 108. All in favor. Discussion then took place of painting Room 108 white with a tinge of blue. M. Schmidt, our liaison to CMAC, was asked to inquire at next week's CMAC meeting, "Who should pay for the painting of the walls in Room 108?" A motion was made by M. Dilg and seconded by J. Connolly to authorize up to \$2,000 from the Gift Fund to pay the painting cost of the walls in Room 108 unless the painting is covered under the town's budget. All in favor.
- COA Move & Programs – J. Claypoole reported the COA's challenge is the only space we have available for programs during the summer in the COA office which has air conditioning. We have asked the American Legion if we could use their space to hold our fitness classes. We have received no response from the library. The difficulty is that

the fitness equipment must be moved and stored in any new location. This is difficult to do at Town Hall. Unless we can find space, we will have to cancel yoga, meditation and Zumba during the summer along with the July luncheon.

- COA Senior Bus – J. Claypoole reported the bus has been challenging to schedule. The bus has only been used once and seniors are frustrated in not being able to be picked up when scheduled. J. Connolly suggested a way to have younger seniors involved with the COA is to ask them to be volunteer drivers. It was suggested by M. Dilg that other town COA Directors be contacted to find out how they handle insurance requirements and liability problems for their volunteer drivers.

New Business

- There was no new business.

Ongoing Business

- Chairperson's Report – There was no Chairperson's report.
- Director's Report – J. Claypoole reported she has interviewed one strong candidate for the Volunteer Coordinator position. She has to set up an interview with the other candidate. The Powisset picnic is August 4. It was announced at the MCOA meeting that the formula grant is increasing to \$10.00 per senior. This will mean an additional \$1,000 in our budget. We have received the frames for the pictures that will be placed on the wall outside the COA office. These pictures will not be put up until the bathroom construction is finished. The town has asked us what signage to place on the wall. M. Schmidt suggested using better terminology than Council on Aging.
- Travel Committee Report – J. Claypoole outlined the following trips: Norwood Theatre tomorrow, June 8 -- transportation is being funded by the Friends of the Dover COA. High Tea at the Langham Hotel June 17, American Elegance Tour June 18 and Newport Flower Show June 24. Twenty-five people have signed up for the Cape Cod Canal cruise on July 19. A second bus has been added to the Majestic Maine Cruise on August 2. The Montreal Trip is an overnight on September 19 – 21. A fall trip is planned to see Harvard Museum's glass flowers. Discussion took place on how to attract men to our events.
- Bay Path Report – No report.
- Board Member Items – There were no Board member items.
- Friends of COA – M. Dilg reported the Friends have received a quote to place hearing aid loop technology in Room 108. A hearing loop is a wire that circles a room and is

connected to a sound system. The loop transmits the sound electromagnetically. The electromagnetic signal is then picked up by the telecoil in the hearing aid. Both the Dover Church and St. Dunstan's Church use this technology.

The Friends is reaching out to our state representatives as well as the Selectmen to invite them to our events.

- Citizen Comments – There were no citizen comments.

Adjourn

A motion to adjourn was made by M. Dilg at 11:45 a.m. and seconded by J. Connolly. All in favor.

Respectfully submitted,

Maureen Dilg
Secretary