

Caryl Management Advisory Committee
Meeting of June 15, 2016
MINUTES - approved

Present: Chris Boland, Matt Schmid, Ruth Townsend, Kathy Weld, Mark Ghiloni, David Ramsay, Karl Warnick; Don Mills, Architect.

Approval of minutes: The minutes of January 20, 2016 were approved as presented.

CCC Bathroom Project

Don Mills updated the Committee: Work will begin June 20 with the installation of temporary partitions in the hallways to separate the work areas from the “travel” areas. The dirtiest, loudest work will occur during the summer (lowest usage time) – demolition of walls; removal of ceilings, wall tiles; removal and replacement of underground piping, etc. Final completion of the project is expected around Thanksgiving.

During construction, the COA will move its operations to the Fireside Room at the Town House; and the existing first floor men’s bathroom will be converted to a unisex bathroom.

Don then presented to the Committee a color scheme for the floors, wall tiles, painted walls above the tiles, and toilet partitions. The goal is to have neutral tones that will present as non-trendy and clean, and will complement the colors and “feel” in the rest of the CCC. The Committee approved the choices.

Other Updates:

Hallway displays: Ruth reported that the photo frames have arrived and have been distributed to COA, P&R, Open Fields, and Dover Foundation for the displays they have planned.

CCC information leaflets: Ruth reported that these are almost finished and will be finalized when the bathroom project has been completed.

Future projects:

1. The COA would like new carpeting in the blue room; it was noted that the COA Director, Janet Claypoole, should contact Karl Warnick directly about this.

2. Signage outside the CCC: Members discussed the need for clear, discreet signage directing people to the CCC back entrance and parking, noting this would be especially helpful for both residents and non-residents coming for programs at the CCC.

Next meeting: The next meeting was set for Wednesday, September 28, 2016.

Adjournment: The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Kathy Weld