Dover Long Range Planning Committee

July 12, 2016

Attendees: Jerry Arnold, Jack Donoghue, Rich Forté, Peter Smith

Location: Town Garage Meeting Room

Mr. Donoghue called the meeting to order at 7:05 pm

1. Approval of minutes of prior meetings

Mr. Arnold moved that the minutes of the May 10 and May 26 meetings be approved, seconded by Mr. Forté. The motion was approved unanimously by all who had been in attendance.

2. Green Communities Certification

Audits of Town buildings have been set up and should begin this week. All buildings will be examined. Mr. Forté will stay in touch with the building superintendents.

Mr. Forté attended a training class given by the State and can now perform data entry into the Mass Energy Insight system. He has the heating oil consumption figures for fiscal years 2012 through 2015, and will get the motor fuel numbers shortly. In the future this data entry will only have to be done once a year.

Mr. Smith has converted the Town fleet inventory into the required format, needing only purchase date information.

Mr. Smith will locate the new Energy Reduction Plan form and forward it to Mr. Donoghue.

The meeting was adjourned by consensus at 7:50 pm

The next meeting will be August 9 at 7:00 pm at the Town Garage

Respectfully submitted,
Peter Smith, Secretary

Approved August 9, 2016