Dover Long Range Planning Committee

May 26, 2016

Attendees:	Jerry Arnold, Jack Donoghue, Rich Forté, Peter Smith
Guests:	Gino Carlucci, Town Planner Joanne Bissetta, Green Community Coordinator, Northeast Region, Massachusetts Department of Energy Resources
Location:	Town House

Mr. Donoghue called the meeting to order at 9:00 am

Green Communities Designation: Next Steps

The timeline for designation is as follows:

September 22	Drafts of all documents complete
End of October	Final versions of all documents submitted
Late Nov or early Dec	Official designation
January	Grant request submitted

Mr. Carlucci agreed to act as point person, collect the necessary documents as they are created, and submit them to the State. By September 22 we should have documentary confirmation of the articles passed at Annual Town Meeting, a vehicle inventory in the approved format, an energy usage baseline, and energy audits of key Town buildings. The latter will drive the recommendations for projects to be included in the initial grant request.

Ms. Bissetta noted that the template for the energy reduction plan (ERP) has changed since Sherborn completed theirs, so we should use the new form. Gas and electric usage is already being recorded on the MassEnergyInsight website. Heating oil and motor fuel data will have to be collected manually (Mr. Forté and Mr. Arnold). Regional Schools data should be apportioned between towns using approximate values from the current budget. Weather-normalized data should be used (which unfortunately does not cover motor fuel, which is highly snowfall-dependent). The fleet inventory will be converted into the approved format (Mr. Smith).

Energy audits should be scheduled as soon as possible. Steve Grattan of Eversource will help coordinate these. We are told that the schools already have energy reduction plans from On-Site Insight.

The meeting was adjourned by consensus at 10:00 am

The next meeting will be June 29 at 8:00 am at Town House

Respectfully submitted,
Peter Smith, Secretary

Approved July 12, 2016