

MINUTES

Dover Town Library Board of Trustees
Tuesday, October 13, 2015 @ 9 am
Living Room, Dover Town Library

Present: Mark Bush, Adrian Hill, Kim Hatfield, Maud Chaplin, Judy Schulz, Cheryl Abdullah, Barbara Roth-Schechter
Absent – Ann Coster

Announcements:

Annual Appeal - No new donations, final number ought to \$12,715

Reports:

Director's Report – no questions.

Library Renovation Update – November 5th is when the Selectmen will meet to sign off on the contracts. Then the carpet has to be made & delivered. Anticipated closing will be November 30th. This may take 8 weeks – so installation will be later than January 11th. Target date for re-opening to be February 16th. All of this is tentative.

Friends Update: New leaders – Tracy Tobin and Erin Rodat-Savla stepping in as co-chairs.

Trustees reception – Ms Schulz thanked all for their work.

Hovey Fund Calculation FY2016 – information should be available soon on the Fund.

Requiring Motions:

September Minutes – approved (Mr Hill abstained – otherwise unanimous)
Capital Budget Request

Open Items:

Trustees-Friends Appeal 2015-16 – Ms Hatfield is working on a draft with the plan to have the offer distributed. It was decided that names of donors will be included and that personalized address option will be decided.

Other Business:

Operating Budget – Mr Hill will meet with Ms Abdullah on the Operating budget process in the coming two weeks.

Staff Appreciation – this had been postponed. Ms. Schulz offered that the Trustees arrange for lunch be brought in for the staff. This was agreed.

9.44am The Board voted to move to executive session

10.00am Vote taken to adjourn from executive session and then also to end the meeting.

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