

APPROVED OCTOBER 4, 2016

**Dover-Sherborn Regional School Committee**  
Meeting of September 6, 2016

Members Present     Clare Graham, Chair  
                              Lori Krusell, Vice Chair  
                              Dana White, Secretary  
                              Richard Robinson  
                              Michael Lee  
                              Carolyn Ringel

Also Present:         Bill McAlduff, Interim Superintendent  
                              Karen LeDuc, Assistant Superintendent  
                              John Smith, HS Headmaster  
                              Scott Kellet, MS Headmaster  
                              Virginia Daukas, HS Representative, Calvin Kocher, MS Representative

**1) Call to Order**

Ms. Graham called the meeting to order at 6:35 pm in the Middle School Library.

**2) Community Comments – None**

**3) Reports**

- DSMS Headmaster's Report - Mr. Kocher and Mr. Kellett highlighted recent and upcoming events at the Middle School.
- DSHS Headmaster's Report - Ms. Daukas and Mr. Smith highlighted recent and upcoming events at the High School including: Distractology, a driver safety training course, will be available for students for the next week; Soledad O'Brien has recently been in contact with DSHS as a follow up to her report from last year and would like to have DS representation at an upcoming town hall style meeting in NYC; and the US Ambassador to Sudan will visit DSHS on Friday and speak with students.
- Assistant Superintendent Report - Dr. LeDuc updated the Committee on the following: 1) the district-wide new educator orientation; and 2) overview of the work to be done this year for the Science, Technology, Engineering and Computer Science curriculum review.
- Interim Superintendent Report - Mr. McAlduff provided an update on the successful opening of school and a summary of personnel changes at the Region for 2016-17.

**4) Financial and Operations**

- FY16 Closeout - Revenues reported in June projected a surplus of \$85,000. The significant variances that occurred between June 1st and June 30th are: 1) Chapter 71 (Transportation) final June payment was based on the Region's FY15 End-of-Year Report which contained an error in Schedule 7 resulting in underpayment of approximately \$80,000 (the Department of Revenue will release those funds next June); 2) Chapter 70 final June payment was reduced for 5 School Choice tuitions totaling \$15,000 that were not factored into the original projections; and 3) correction of other projections including \$27,863 E&D return, excess parking fees of \$14,546 transferred to revolving fund, and lower than anticipated athletic fees collection in the amount of \$6,450. There were no significant changes to the projected positive variance in operating expenditures of \$1,137,739. The Region's E&D was certified on August 16th in the amount of \$1,157,766, under the allowed 5% limit of \$1,160,593. A report detailing the 6/30/16 balances of all Special Revenue/Revolving Funds as well as restricted/unrestricted balance in the Gift Fund were provided.
- FY17 Update - Over the summer the student parking lot was expanded which added 41 parking spots and repairs on the roofs of all five buildings were done. The waste water

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treatment plant annual service contract was put out to bid and Weston & Sampson was awarded the 3-year contract which was within the FY17 budgeted amount.

- Monthly Financial Report - The Status of Appropriations as of August 31st was provided. A more detailed report, including an impact analysis of staffing additions/changes which occurred after the budget process, will be provided at next month's meeting.

**5) Capital Planning Update**

- Projects completed this summer: second irrigation well, MS gym painting, HS library carpeting, Lindquist Commons sidewalk replacement, purchase of leaf collection trailer and two floor scrubbers, and MS ceiling and soffit replacement/repair.
- Projects in process: Fire Alarm panels, HS elevator pump, motor, and control valves replacement, and Waste Water Treatment upgrade of wiring/controls/influent flow meters.
- Projects still being researched: Lindquist Commons door replacement, student transportation vehicle, space feasibility study, and HS gym exterior doors.

**6) Approval of 2016-17 Athletic Handbooks** - The Athletic Handbook was provided for approval.

Ms. White made a motion to approve the 2016-17 Athletic Handbook as presented. Ms. Krusell seconded.

16-27 VOTE: 6 - 0

**7) Consent Agenda**

- a) RSC Meeting Minutes of June 7, 2016
- b) Donations: Alan Thayer Mudge Fund and METCO - The Mudge Fund has donated \$36,000 to the Regional Schools for costs related to the Mudge Auditorium and performing arts. The METCO Family and Friends donated \$786 raised through fundraising efforts for the METCO program.

Ms. Krusell made a motion to approve the Consent Agenda. Mr. Robinson seconded.

16-28 VOTE: 6 - 0

**8) Communications**

- a) School Committee 2016-17 Meeting Calendar
- b) MCAS Update
- c) Coordinated Program Review Visit Dates
- d) Dover School Committee Minutes - May 16, 2016
- e) Sherborn School Committee Minutes of May 10, 2016

**9) Items for October 4, 2016 Meeting** - Capital Planning, New hire financial impact, DC Trip approval and cost breakdown, Sophomore parking policy, Enrollment, FY18 Budget guidelines.

**10)Adjournment** at 8:04 pm

Respectfully submitted, Amy Davis