

Dover Recycling Committee
9/28/2016 Meeting Minutes

Present: Carol Lisbon, Janit Greenwood, Chris Poulsen, Wendy Muellers, Savita Shukla

Guest: Gerry Clarke, BOH Liaison; James Stuart, Lindsay Nie

Agenda

1. Call to order
 2. Approval of last meeting minutes
 3. Updates: Outstanding Items List
 4. Update of Draft Regulations and Implementation Plan
 5. Grant Update
 6. Website Update
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1. Meeting called to order 7:00 pm
 2. Minutes of 9/7/16 were unanimously approved
 3. Outstanding Items List:
 - a. #1 food scraps article: Transferred from Mike to Janit
 - b. #3 cash receipt forms: Carol to follow-up with Town Administrator
 - c. #4 recycling container signage: designs approved. Item closed
 - d. #8: new regs: BOH waiting for Town counsel review. Committee presenting to BOS 10/6
 - e. #9 Brochure: Janit and Savita to work together to finalize. Brochure to be handed out at TS with new stickers. Carol to check on mailing it with tax bill.
 - f. #10 Special Day 10/22: All set. Carol to check with Craig on signs, mattress roll off. Savita to get announcements into newspapers and webpages. Carol to check with Chief McGowan on using electronic sign to promote event.
 - g. #11: Carol to confirm inclusion in operating budget of gross cost of new roof and 2 new roll-offs from grant requests. Confirm grant paperwork complete. Operating budget due to Warrant Committee 12/16.

- h. #12 Website: Carol to get 2017 calendar of hazardous waste days from participating towns and onto website.
 - i. #13: Food Scrap Promotion: Savita and Janit to design coupon for new residents to include food scraps container and program promotion on colored paper. Lindsay to print.
 - j. New #14: Wendy to work on specific containers to be bought with grant funds. About ½ of total grant to be used for an initial buy.
 - k. New #15: Savita to work on article about recycling during the Christmas holiday season
 - l. New #16: Lindsay suggested a survey in 2017 to capture data on recycling and TS usage.
4. Discussion of draft regulations v.2.0. Unanimous vote to approve.
 5. Grants have been received for \$2550 general; \$1800 shed; \$750 containers
 6. Carol continuing to work with Bill on website updates. New brochure will be added when available.
 7. The Committee voted unanimously to appoint Lindsay Nie to a 3-yr. term expiring 6/2019. Lindsay will work with the schools on recycling efforts.

Next meetings: Wednesday 11/2, 12/7 7 pm.

Respectfully Submitted,

Carol Lisbon