Capital Budget Committee
Tuesday, September 13, 2016

Venue: Board of Selectman Meeting Room
Time: 7:30 AM

Members present: Robert Springett, Fred Hammerle, Robyn Hunter and Gordon Kinder. Andrew Phelan participated via telephone

1. Meeting commenced at 7:30 AM, Ms. Hunter maintained the minutes

2. Approved the March 1, 2006 minutes

3. Committee reorganization:
    - Nominated and voted Robert Springett as Committee Chair: Nominated by Robyn Hunter, seconded by Gordon Kinder, voted 4 in favor 0 against
    - Nominated Mark Sarro as Secretary: Nominated by Robert Springett second by Gordon Kinder voted 4 in favor 0 against

4. Set meetings for fiscal year 2017:
    - October 4
    - October 18
    - November 11
    - November 15
    - November 29
    - December 13
    - January 3, 2017
    - January 17, 2017
    - February 14, 2017
    - February 28, 2017

5. Mr. Springett reviewed the capital budget process and protocol

6. Mr. Kinder made a motion to adjourn the meeting at 8:30 AM, seconded by Mr. Hammerle

New E-mails:

7. Gordon – use Hotmail account
8. Fred Hammerle: fred.hammerle@nninc.com