

**Dover Recycling Committee**  
**7/12/2016 Meeting Minutes**

**Present:** Carol Lisbon, Janit Greenwood, Chris Poulsen, Matthew Schmid, Savita Shukla, Mike Kinchla, Craig Hughes

**Guest:** Gerry Clarke

**Agenda**

1. Call to order
  2. Approval of last meeting minutes
  3. Updates: Outstanding Items List
  4. Transfer Station Items
  5. Committee Roles and Goals FY17
  6. June metrics
  7. Meeting Schedule
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1. Meeting called to order 8:00 am
  2. Minutes of 6/1/16 were unanimously approved
  3. DRC Action List attached
    - a. Item #2: Chris to get artwork for signs from Permaline and update website
    - b. Item #3: Craig to work with Town Accountant to finalize forms for cash receipts at TS
    - c. Item #4: After discussion, it was agreed that a mural/sign should be the first step in promoting the sale of recycling containers. Inventory to be housed in new shed. Funds from Recycling Dividend grant to be used ( approx.. \$1800)
    - d. Item #7: The maintenance bay will remain next to the Swap Shop.
    - e. Regulations: Summer interns are working on PAYT implementation document per BOS directive and they have drafted a new tri-fold brochure. It was decided to have a first tri-fold without PAYT so it can be distributed this Fall. Tri-fold to be updated if/when PAYT is implemented in 2017.

