

# APPROVED SEPTEMBER 12, 2016

Dover-Sherborn Regional School Committee  
Dover School Committee  
Sherborn School Committee  
Union #50 Superintendency Committee  
Meeting Minutes June 21, 2016  
Dover Sherborn Middle School - Dover, MA

Present:

Dover School Committee

Adrian Hill, Chair\*  
Henry Spalding, Secretary\*  
Lauren Doherty\*

Sherborn School Committee

Greg Garland, Chair\*  
Anne Hovey, Secretary\*  
Scott Embree\*  
Kate Potter (arrived 7:20 pm)  
Jennifer Debin

Dover-Sherborn Regional School Committee

Clare Graham, Chair\*\*  
Dana White, Secretary\*\*  
Richard Robinson  
Michael Lee  
Carolyn Ringel

\* - Union #50 Member

\*\* - Union #50 non-voting member

- 1. Call to order** – The meeting was called to order at 6:37pm. There was a quorum of the Dover Sherborn Regional School Committee (DSRSC), the Dover School Committee (DSC), the Sherborn School Committee (SSC), and the Union #50 Superintendency Committee.
- 2. Union #50 Reorganization**  
Mr. Garland made a motion to nominate Mr. Hill as Chair of the Union #50 for the 2016-17 school year. Mr. Spalding seconded.  
Vote in favor: Mr. Spalding, Ms. Doherty, Mr. Garland, Ms. Hovey, Mr. Embree, and Mr. Hill  
Ms. Hovey made a motion to nominate Mr. Garland as Secretary of the Union #50 for the 2016-17 school year. Mr. Embree seconded.  
Vote in favor: Mr. Hill, Mr. Spalding, Ms. Doherty, Mr. Garland, Ms. Hovey, and Mr. Embree
- 3. Community Comments- None**
- 4. Approval of increase in School Lunch Milk Price** –There was discussion regarding information provided on milk prices at Dover-Sherborn Schools.  
Motion to approve the price of milk to be set at the elementary schools at \$.60 and at the Middle School and High School at \$.70.  
DSC: Motion by Ms. Doherty and second by Mr. Hill. Vote in favor: Mr. Spalding, Ms. Doherty and Mr. Hill.  
SSC: Motion by Ms. Hovey and second by Mr. Embree. Vote in favor: Mr. Garland, Ms. Debin, Ms. Hovey and Mr. Embree.  
DSRSC: Motion by Mr. Robinson and second by Ms. White. Vote in favor: Ms. Graham, Ms. Ringel, Mr. Robinson, Mr. Lee and Ms. White.
- 5. Approval of 2016-17 School Year Goals** - The teacher evaluation removed as a goal as this will be the fourth year of using the new methodology, the goal is no longer needed. Discussion regarding the amount of work needed to be done in the first part of the year. Motion to approve the 2016-2017 School Year Goals as presented.  
DSC: Motion by Mr. Spalding and second by Ms. Doherty. Vote in favor: Mr. Spalding, Ms. Doherty, and Mr. Hill  
SSC: Motion by Ms. Hovey and second by Ms. Debin. Vote in favor: Mr. Garland, Ms. Potter, Ms. Debin, Ms. Hovey and Mr. Embree  
DSRSC: Motion by Mr. Robinson and second by Ms. White. Vote in favor: Mr. Lee, Ms. Graham, Ms. Ringel, Ms. White and Mr. Robinson.

# DRAFT

- 6. Approval of Five Year Technology Plan** - Each school committee was presented with the plan at their respective June meetings. Mr. Ritacco was in attendance to answer questions. There were motions to approve the Five Year Technology Plan.  
DSRSC: motion by Mr. Robinson, second by Ms. Ringel  
Vote in favor: Ms. Graham, Ms. White, Mr. Robinson, Ms. Ringel, and Mr. Lee  
SSC: motion by Ms. Hovey, second by Ms. Debin  
Vote in favor: Mr. Garland, Ms. Hovey, Mr. Embree, and Ms. Debin  
DSC: motion by Ms. Doherty, second by Mr. Spalding  
Vote in favor: Mr. Hill, Mr. Spalding, and Ms. Doherty
- 7. Policy Updates**
- **First Reading: JK (formerly JIC) Student Conduct:** This policy is required by MA State Law and supports language that already exists in the student handbooks. Any comments should be forwarded to the Policy Subcommittee.
  - **Second Reading: JKAA Physical Restraint Policy:** There was concern about the word choice in the "Prevention of Dangerous Behavior" paragraph, specifically that the schools "shall develop methods for preventing student violence, self-injurious behavior, and suicide". The Policy Subcommittee will consult with legal counsel and bring the policy back for approval at the next meeting.
- 8. Appointment of Interim Business Manager** - Mr. McAlduff recommended Ms. Dawn Fattore for appointment as Interim Business Manager for the 2016-17 school year. Ms. Fattore has been working in the Central Office as the Business Office Associate for the past 18 months and had recently attended End of Year Report training. She is scheduled to participate in Budget Sense's General Ledger Certification training. Ms. Fattore's resume was provided. There was discussion about Ms. Fattore's qualifications as well as whether the position required a DESE license (Mr. McAlduff will verify with DESE; the last two Business Managers have not held a DESE license). There was also discussion about a salary range for the position and consensus that some of the budgeted money for the position should be saved for any training/support Ms. Fattore would need during the year. There were motions to appoint Ms. Dawn Fattore as Interim Business Manager for the 2016-17 school year.  
DSRSC: motion by Ms. White, second by Ms. Ringel  
Vote in favor: Ms. Graham, Ms. White, Ms. Ringel, and Mr. Robinson. Abstain: Mr. Lee  
SSC: motion by Mr. Embree, second by Ms. Potter  
Vote in favor: Mr. Embree, Ms. Potter, and Ms. Debin. Against: Mr. Garland and Ms. Hovey  
DSC: motion by Ms. Doherty, second by Mr. Spalding  
Vote in favor: Mr. Hill, Mr. Spalding, and Ms. Doherty  
There were motions to approve a salary range of \$90,000-\$100,000 for the position of Interim Business Manager.  
DSRSC: motion by Ms. White, second by Ms. Ringel  
Vote in favor: Ms. Graham, Ms. White, Ms. Ringel, Mr. Lee, and Mr. Robinson.  
SSC: motion by Mr. Embree, second by Ms. Potter  
Vote in favor: Mr. Embree, Ms. Potter, Ms. Hovey, and Ms. Debin. Against: Mr. Garland  
DSC: motion by Ms. Doherty, second by Mr. Spalding  
Vote in favor: Mr. Hill, Mr. Spalding, and Ms. Doherty
- 9. Vote to Name Superintendent Search Committee Chair**  
There were motions to appoint Dana White as Chair of the Superintendent Search Committee.  
DSRSC: motion by Mr. Robinson, second by Ms. Ringel  
Vote in favor: Ms. Graham, Ms. White, Mr. Robinson, Ms. Ringel, and Mr. Lee  
SSC: motion by Ms. Hovey, second by Ms. Debin

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Vote in favor: Mr. Garland, Ms. Hovey, Mr. Embree, Ms. Potter, and Ms. Debin

DSC: motion by Ms. Doherty, second by Mr. Spalding

Vote in favor: Mr. Hill, Mr. Spalding, and Ms. Doherty

## 10. Consent Agenda

- Approval of Minutes: April 12, 2016
- Designate Interim Superintendent as Voting Member to TEC & ACCEPT
- DSRSC only: Donation for Spring Coach

There were motions to approve the Consent Agenda.

DSRSC: motion by Mr. Robinson, second by Ms. Ringel

Vote in favor: Ms. Graham, Ms. White, Mr. Robinson, Ms. Ringel, and Mr. Lee

SSC: motion by Ms. Hovey, second by Ms. Debin

Vote in favor: Mr. Garland, Ms. Hovey, Mr. Embree, Ms. Potter, and Ms. Debin

DSC: motion by Ms. Doherty, second by Mr. Spalding

Vote in favor: Mr. Hill, Mr. Spalding, and Ms. Doherty

## 11. Communication

- Draft School Committee Meeting Schedule

## 12. Adjournment at 8:35 PM to Executive Session for matters pertaining to discussion of strategy related to contract negotiations not to return to Open Session.

DSRSC: Ms. Graham - aye, Ms. White - aye, Mr. Lee - aye, Mr. Robinson - aye, Ms. Krusell - aye, and Ms. Ringel - aye.

SSC: Mr. Garland - aye, Ms. Hovey - aye, Mr. Embree - aye, Ms. Potter - aye, and Ms. Debin - aye.

DSC: Mr. Hill - aye, Ms. Doherty - aye, and Mr. Spalding - aye.

Respectfully submitted,  
Amy Davis