

DOVER CEMETERY COMMISSIONER'S MINUTES
MAY 10, 2016

Meeting opened at 6:00 pm at the Town Garage.

Attendance - Pope Hoffman, Laina Swiny and Carol Jackman

MINUTES OF APRIL 15, 2016 were approved

Citizen's comments - None

Bills and payroll warrants were signed.

A deed was signed for David and Catherine Haviland, 88 Walpole St., PO Box 627, Dover for the purchase of Lot 13, Block E, 8 graves at a cost of \$3,200 for lot and \$12,000 for Perpetual Care. The family of Joan MacDonald asked to return her plot purchased in 2007 to the Town and a refund of \$450 she paid. The \$450 paid was for perpetual care so WE VOTED to refund the cost of the one grave lot which was \$200. The terms for a return of lots only refunds cost of lot, not perpetual care as the perpetual care has been used to care for the lot already.

A headstone application was presented and SO VOTED the approval for Anthony R. Ingegneri headstone as it conformed to the cemetery size. A letter was received from the Couch family asking to move their footmarker to the center of a lot, but we SO VOTED to just move the footmarker up two inches. A letter was received from the Wallace family regarding two unusable lots per their opinion, the commissioners would look into it and send them a letter.

Summer help applications were then reviewed.

Laina reported that there had been no word from Nature Works regarding the Meditation Garden.

Pope left a message for Town Administrator, Dave Ramsey, regarding the survey of the cemetery, but had not heard back. A bid was received from Cutler Tree regarding care of two trees at a cost of \$1,300. It was SO VOTED to table until Pope could get in touch with the Town Tree Warden for his input. After researching the Samuel Chickering Trust it appears the cost of the pruning could be paid from this fund as the streets in the Cemetery are considered Town Roads.

The Performance Review was completed and a short discussion began regarding the upgrading of the computer system at the request of Rusty.

Meeting closed at 7:30 pm. Next meeting to be determined.

Attachments to minutes are on file in the Cemetery Office.