Dover Recycling Committee
4/6/2016 Meeting Minutes – approved

Present: **M**ichael Kinchla, Carol Lisbon, Wendy Muellers, Chris Poulsen, Matthew Schmid, Savita Sukla, Amy Wilcox
Absent: none

Agenda
I. Call to order
II. Approval of last meeting minutes 3/2/2016 (ref file: 2016 03 02 minutes draft.docx)
III. Updates to Outstanding Item List (ref file: Action List 2015-2016 03 02 2016.docx)
IV. 2016 Grants to Apply For and Drafters (ref file: SMRP Guide 2016.pdf)
- 2016 Guidelines
- Grants to apply for and drafters

V. Preparation for Upcoming Events (ref file: DRC FY2016 Initiatives v6.pdf)
- Spring Clean-up 5/7
- Shred-it & Bulk Recycling Day 6/4 (Mattresses 6/1-5)

VI. Committee member reports

1. MEETING Called to Order

II. MINUTES of 3/2016 approved

III. UPDATES TO OUTSTANDING ITEMS
#2 Food Scraps - tabled for next meeting

#5 Summer Interns - Chris sending requests out next week
Priorities: Regulations, Pamphlet "User Guide" upgrade

#6 Shed – Shed is done, Craig/Carol (town acct) drafting form for cash collection

#7 Grant Opportunities
MASSDEP SECTION 8 – Small Investments was recommended, unanimously approved

MASSDEP SECTION 9 – Additionally, Wendy to draft, buy inventory to sell

#8 TS site plan – Chris & Craig completed (there is an expansion design which was done when TS was designed originally, can potentially inform our recommends)
Possibly get additional covered 40 yd roll off, add to existing (for Furniture/ Refuse/ C&D)

#9 Hazardous Waste dates are up on town website. Completed.

#10 Chris and Nancy Bates reviewed her monthly report. She will continue doing so, keeping Deposit Trailer separate. Matt's going to get Stevens $ clarified and confirmed.

V. UPCOMING EVENTS -
Shred It Day – 4/16 Dover's Hazardous Waste Day @ Medfield, Paul Tedesco
(Hazardous Waste Coordinator is appointed by BOS)
Mike does communication – signage at Transfer Station
Savita will submit news articles for June Day
Annual Litter Clean Up - 5/7

NEXT MEETING:
Wednesday, 5/4 7pm Town Garage

Respectfully submitted,
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