Dover Recycling Committee
3/2/2016 Meeting Minutes – approved

Present: Carol Lisbon, Chris Poulsen, Matthew Schmid, Amy Wilcox
Absent: Michael Kinchla, Wendy Muellers, Savita Shukla

Agenda
1. Call to order
2. Approval of last meeting Minutes 2/3/2016 (ref file 2016 02 03 minutes draft.docx)
3. Updates to Outstanding Action Item List (ref file Action List 2015-2016 02 03 2016.docx)
4. 2016 Initiatives - Progress Review (ref file DRC FY2016 Initiatives v5.pdf)
5. 2016 Grants to Apply For (ref. file smrpguid.pdf)
6. Committee member reports

Meeting called to order 8:15am

Minutes of 2/3/2016 approved

Outstanding Action Items List

- **Summer Interns** – CP to begin process
- **DRC Storage Shed @ Transfer Station** – CHughes okays Transfer personnel to collect money for recycle bins sold, recommends developing a process to go through Carol Wideman, town accountant.

Next Steps – CPoulsen to draft simple procedure/form for CHughes to run by DRamsey.

- **2016 Grant Opportunities** – MA DEP will release 2016 requirements in late March, deadline for Applications to be in June. Committee's preliminary discussion focused on 2015 programs funding:
  - Carpet & Mattress Recycling Incentive
  - Waste Reduction Enforcement Coordinator
  - Drop-off Recycling/Organics Collection Equipment
  - School Recycling Assistance

Next Steps: 2016 SMRP Municipal Application – Grant Guidance will be distributed to Committee once released, discussed next meeting.

Transfer Station

- Plan for Mattress Collection currently in place & enacted
- Rigid Plastics/Construction Demolition Materials/Furniture – All agree new containers are needed to either replace existing open/closed top rolloffs and/or to add to existing. Though CHughes voiced concern about space accommodation, agrees something can be done, will walk the space with CPoulsen for placement of possible additional rolloff.

"Buy Recycled" Program – CPoulsen reported that DRamsey has reviewed draft policy, and approved that it go before BOH tomorrow for consideration. As a reminder, this is one of the eligibility requirements for a MA DEP Grant. Dover's program of a number of years ago had elapsed, this would reinstitute.

Committee Member Reports
Treasurer's Report from February was not presented.
Discussion: Compiling monthly Committee Treasurer's Report is reliant on sourcing data from Highway Dept. Need for more streamlined data sharing is apparent. Discussion to continue with Highway Dept.

Annual Litter Up - Saturday, 5/7.
AWilcox solitcits neighborhood leaders, submit articles to local papers, submit article for town website to MSchmid.

NEXT MEETING:
Wednesday, 4/6 7pm Town Garage

Respectfully submitted,
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