

# APPROVED APRIL 12, 2016

Dover-Sherborn Regional School Committee  
Dover School Committee  
Sherborn School Committee  
Union #50 Superintendency Committee  
Meeting Minutes February 2, 2016  
Chickering School - Dover, MA

Present:

Dover School Committee

Dawn Fattore, Chair\*

Adrian Hill, Secretary\*

Lauren Doherty\*

Henry Spalding

Sherborn School Committee

Anne Hovey, Chair\*

Greg Garland, Secretary\*

Frank Hess\*

Frank Hoek

Scott Embree

Dover-Sherborn Regional School  
Committee

Michael Lee, Chair\*\*

Dana White, Vice Chair\*\*

Clare Graham, Secretary\*\*

Richard Robinson

Lori Krusell

Carolyn Ringel

\* - Union #50 Member

\*\* - Union #50 non-voting member

1. **Call to order** – The meeting was called to order at 6:34 pm by Dawn Fattore. There was a quorum of the Dover Sherborn Regional School Committee (DSRSC), the Dover School Committee (DSC), the Sherborn School Committee (SSC) at 6:45, and the Union #50 Superintendency Committee.
2. **Community Comments**
3. **Progress Report: 2015-16 District Goals** - The Administrators from each of the District's schools gave an update on the work done so far this year on each of the goals: 1) Support students social and emotional wellness; 2) Continue implementation of DS Professional Growth & Evaluation System and administrators' evaluation process; and 3) Curriculum revision.
4. **Food Service Update** - Ms. Madden gave an update on the implementation of the recommendations from the Edvocate Report in the following areas: 1) Food - all action items have been met; 2) Labor - most recommendations have been met and continue to be the focus; 3) Organization and Current Methods of Service Delivery - recommendations are underway and under consideration; and 4) Financial - recommendations, other than the completed purchase of the new point of sale system, are underway. All three districts' Food Service departments are basically breaking even in their operations as measured by their forecasted year end results. A revised forecast will be available to the Joint Committee at their April meeting where the Administration will put forth any potential price increase recommendation, if necessary.
5. **Policy Update: First Reading** - Student Tobacco Use, Staff Tobacco Use, Student Restraint, and Wellness. There was discussion about the draft policies. Revised policies will be on the agendas of the individual committees for their February meetings.
6. **PK-12 Budget Overview** - Mr. McAlduff highlighted the status of each of the district's budgets to date. Some of the main budget challenges are: requirement to provide increased mandated services, a continuation of the special education reorganization initiative, and the double digit increase in the cost of health insurance. Dover Warrant Committee issued budget guidance that called for level service budgets and for identification of any increases above level service with rational provided. Sherborn Advisory Committee issued budget guidance that identified a specific dollar amount. The SSC number represents a decrease of 2.35% over FY16 and the RSC number represents a decrease of 3.13% decrease over

## APPROVED APRIL 12, 2016

FY16. Mr. McAlduff believes that both of the Advisory target numbers create a challenge and will be impossible to fully meet without negatively impacting staffing and programming. The Administration will continue to work through the first pass budgets and will be recommending budget adjustments.

Ms. Green highlighted parts of her report updating the Committees on the Special Education Reorganization.

**7. Superintendent Search Process** - A Critical Shortage Waiver has been filed with DESE to allow Mr. McAlduff to remain as the Interim Superintendent for the 2016-17 school year.

**8. Consent Agenda**

- Approval of Minutes: November 23, December 9, 2015 and January 12, 2016 -  
November 23rd: Mr. Hoek was present at the meeting; December 9th: Mr. Garland was a yes vote not to move forward with Dr. Huizenga and Mr. Lee was a yes vote for both motions; January 12th: Ms. Ringel was not present at the meeting.

There were motions to approve the minutes as amended.

DSRSC: motion by Mr. Robinson, second by Ms. White

Vote in favor: Mr. Lee, Ms. White, Mr. Robinson, Ms. Graham, Ms. Ringel and Ms. Krusell

SSC: motion by Mr. Garland, second by Mr. Hoek

Vote in favor: Ms. Hovey, Mr. Garland, Mr. Hess, and Mr. Hoek

DSC: motion by Mr. Spalding, second by Ms. Doherty

Vote in favor: Ms. Fattore, Ms. Doherty, and Mr. Spalding

**9. Communication**

- ACCEPT and TEC Annual Reports

**10. Adjournment at 8:40 PM to Executive Session for matters pertaining to collective bargaining, not to return to Open Session.**

DSRSC: Mr. Lee - aye, Ms. White - aye, Ms. Graham - aye, Mr. Robinson - aye, Ms. Krusell - aye, and Ms. Ringel - aye.

SSC: Ms. Hovey - aye, Mr. Garland - aye, Mr. Hess - aye, and Mr. Hoek - aye.

DSC: Ms. Fattore - aye, Ms. Doherty - aye, and Mr. Spalding - aye.

(Mr. Hill and Mr. Embree left at 8:00 pm)

Respectfully submitted,  
Amy Davis