

Capital Budget Committee
Tuesday, December 6, 2016

Members present:

Bob Springett (Chair), Kate Cannie, Fred Hammerle, Robyn Hunter, Andrew Phelan, and Mark Sarro. Gordon Kinder joined by phone.

Chairman Springett called the meeting to order at 7:30AM in the Selectmen's Meeting Room.

1. The Committee approved the meeting minutes of November 29, 2016, as amended.
2. Police Chief Peter McGowan discussed the Police Department's capital requests.
 - a. Current status of prior approved requests:
 - i. The new patrol vehicle is ordered and expected to arrive in Spring, 2017.
 - ii. Both the radio antenna at the Grossman Camp and the repeater at the regional school campus are expected to be completed this month.
 - iii. The new server upgrade at the police station is underway. The upgrade will increase storage capacity and will integrate with the current 911 system.
 - iv. \$1,800 for dress uniforms remains unspent, but will be spent this year on the uniform for a new Police Academy graduate joining the Department.
 - b. FY 2018 requests:
 - i. The request for two marked cruisers follows the 2-1-2 (5-year) replacement cycle. Mileage usually puts the patrol cars out of warranty within a year and a half. Afterward, the Highway Department does routine maintenance and repairs. The trade-in value of the cruisers at auction will offset the gross purchase price.
 - ii. The request for five new defibrillators will buy five units: one for each of the patrol cars and one for the lobby area of the police station. The current defibrillators are used but are at the end of their expected useful life.
 - c. FY 2019 requests are one cruiser and replacement of the tasers purchased in 2012. One taser is already inoperable; the other four will be at the end of their expected useful life.
 - d. The Committee will ask IT Coordinator, Bill Clark, to attend a future meeting to discuss the Town's technology infrastructure and current trends, such as cloud-based servers rather than physical servers located in specific departments.
 - e. The Committee discussed the 2-1-2 replacement cycle for patrol vehicles and agreed to request more information on the current proposed replacements and the cycle overall.
3. Fire Chief Craig Hughes discussed the Fire and Ambulance capital requests.
 - a. There are no current Ambulance requests. The request to replace the ambulance in 2021 is a placeholder.
 - b. The FY 2018 request to purchase an off-road rescue vehicle (gator) is new.
 - i. Prompted by the increased use of the roughly 60 miles of wooded trails in Dover and the potential for injury or brush fires on the trails.

- ii. The gator would be kept in ready condition on a trailer included in the quoted cost. It also would include a slide-in unit that could be used in other applications. The vehicle could carry a patient plus three people.
 - iii. Nearby towns including Medfield, Needham, Walpole and Westwood have such a vehicle and have responds to calls to assist Dover in a handful of cases per year. The Committee asked about possible pooling arrangements.
 - iv. Other Town departments (Cemetery, Parks and Recreation and the Regional School Committee) have differently-configured gator vehicles.
 - v. The gator would be purchased under a state contract.
 - vi. The Committee discussed the coordination of vehicle equipment across Town departments and the degree of need for this particular vehicle.
- c. Chief Hughes also briefly described the Fire and Ambulance out-year requests.
4. Chief Hughes, in his capacity as Superintendent of Streets, also discussed the Highway Department capital requests.
- a. There are no Highway requests for FY 2018. The projected replacement of two dump trucks was postponed to the out-years due to their continued good working condition. The other out-year requests reflect routine replacement.
5. Chief Hughes agreed to update the vehicle inventory to reflect the current status of equipment in his two departments.

The next meeting is 7:30AM on Tuesday, December 13, in the Middle School conference room.

The meeting was adjourned at 8:45AM.

Respectfully submitted,
Mark Sarro