

Capital Budget Committee  
Tuesday, November 29, 2016

Members present: Bob Springett (Chair), Kate Cannie, Fred Hammerle, Robyn Hunter, Gordon Kinder, Andrew Phelan, and Mark Sarro.

Chairman Springett called the meeting to order at 7:30AM in the Selectmen's Meeting Room.

1. The Committee approved the meeting minutes of November 1, 2016.
2. The Committee reviewed the status of capital budget requests by department:
  - a. Mr. Sarro will confirm no FY 2018 requests from Cemetery and Library and will ask for the formal submission of any out-year requests.
  - b. As a follow-up to the discussion at the last meeting with Dover School Committee (DSC) member Adrian Hill, the Committee asked Ms. Cannie to request additional detail on the trade-offs of the possible air-conditioning systems for the Chickering School and for a cost estimate for central air conditioning. Ms. Cannie also will ask for a copy of the technology plan referenced in the DSC's requests.
  - c. The Committee proposed a joint meeting in January with the Selectmen, Warrant Committee, Council on Aging and Caryl Management Advisory Committee to discuss the Selectmen's FY 2019 requests for the Caryl Community Center (CCC), possible upgrades required for ADA compliance and any other foreseeable upgrades and issues. Ms. Hunter will oversee the creation of a central repository of CCC-related information as context for those discussions.
  - d. The Committee agreed to set the following dates for departmental discussions, all at 7:30AM in the Selectmen's Meeting Room, except as otherwise noted:
    - 12/6 Fire and Ambulance, Highway, Police
    - 12/13 Regional School Committee (Middle School conference room)
    - 12/20 Dover School Committee, Selectmen
    - 1/3 Cemetery, Parks and Recreation, other
3. Mr. Springett noted the need to finish updating the equipment inventory. Members should follow up with their respective departments.
4. Mr. Springett reminded the Committee that he will meet with the Warrant Committee in mid-February to review capital requests.

The next meeting will be at 7:30AM on Tuesday, December 6, 2016.

The meeting was adjourned at 8:12AM.

Respectfully submitted,  
Mark Sarro