

APPROVED DECEMBER 7, 2016

Dover-Sherborn Regional School Committee
Meeting of November 1, 2016

Members Present Clare Graham, Chair
Lori Krusell, Vice Chair
Dana White, Secretary
Richard Robinson
Michael Lee
Carolyn Ringel (arrived at 7:08 pm)

Also Present: Bill McAlduff, Interim Superintendent
Karen LeDuc, Assistant Superintendent
Dawn Fattore, Interim Business Manager
Christine Smith, Special Education Director
Scott Kellet, MS Headmaster
Virginia Daukas, HS Representative

1) Call to Order

Ms. Graham called the meeting to order at 6:30 pm in the Middle School Library

2) Community Comments – Mr. Lee made a statement urging a no vote on Question 4 on the Massachusetts State Ballot.

3) Reports

- DSMS Headmaster's Report - Mr. Kellett highlighted recent and upcoming events at the Middle School.
- DSHS Headmaster's Report - Ms. Daukas highlighted recent and upcoming events at the High School. Mr. Smith was not able to attend the meeting but provided a report.
- Assistant Superintendent Report - Dr. LeDuc provided her report.
- Director of Special Education Report - Ms. Smith provided her report.
- Interim Superintendent Report - Mr. LeDuc provided and discussed Staffing, Enrollment, and Class Size reports.

4) Financial and Operations

- FY17 Monthly Report - The Status of Appropriations and Revenue Report as of October 31, 2016 was provided. Salaries were reviewed in detail last month and stipends are still in the process of being encumbered. In the expense function codes, electrical and heating costs have been encumbered based on projected use and contracted rates. Long term principal and interest debt expenses have also been encumbered. Health care expenses have been analyzed and encumbered based on enrollment as of November 1st. The Administration is estimating a negative variance for the active employees of approximately \$30,000 due to eleven additions, four terminations, and four plan changes to date.
- FY18 Capital Plan - The revised report in the amount of \$435,045 was presented and discussed. There were several changes to individual project costs based on work done by the Capital Sub-Committee. There is an additional project that is not yet included in the total for ADA compliant doors at both school and both gyms. More details will be discussed in December. There was discussion about the priority of items as well as the inclusion of security cameras, aerator, and replacement of the Mudge Auditorium carpet. The Capital Plan will be further discussed at the December meeting.

5) 2016 MCAS Report - Dr. LeDuc reviewed the report and answered questions.

6) Superintendent Search Update - Ms. White provided an update: the screening committee met last week in preparation for review of the resumes. Review of the resumes will take place tomorrow.

APPROVED DECEMBER 7, 2016

7) Consent Agenda

- a) RSC Meeting Minutes of October 4, 2016
 - b) FY18 Technology Plan Supplements
 - c) Donations: METCO, Sailing Club - Needham Bank has donated \$5,000 for the METCO program. The Friends of DS Sailing has donated \$35,000 towards the purchase of 6 new 420 sailboats. DS Boosters has donated \$10,000 towards the purchase as well.
 - d) Field Trip - Winter Leadership Trip: March 3-6, 2017.
- Ms. Ringel made a motion to approve the Consent Agenda. Ms. White seconded.
16-30 VOTE: 6 - 0

8) Communications

- a) Dover School Committee Minutes - September 20 and October 6, 2016
- b) Sherborn School Committee Minutes of September 13, 2016

9) Items for December 6, 2016 Meeting - FY18 Draft Budget, Audit Report, FY18 Capital Plan

10) Adjournment at 8:36 pm.

Respectfully submitted, Amy Davis