

Capital Budget Committee
Tuesday, October 4, 2016

Members present:

Bob Springett (Chair), Kate Cannie, Fred Hammerle, Robyn Hunter, Gordon Kinder, Andrew Phelan, and Mark Sarro.

Mr. Springett called the meeting to order at 7:30AM in the Selectmen's Meeting Room.

1. Approval of Minutes

The Committee approved the meeting minutes of September 13, 2016, as amended.

2. Committee Assignments

Committee members were assigned to the following departments:

- a. Cemetery, Library, and Highway – Mr. Sarro
- b. Dover School Committee – Ms. Cannie
- c. Fire and Ambulance – Mr. Hammerle
- d. Parks and Recreation – Mr. Phelan
- e. Police – Mr. Springett
- f. Regional School Committee – Mr. Kinder

3. Green Communities Certification

Ms. Hunter and Mr. Sarro updated the Committee on the status of Dover's application for state certification as a Green Community. The Long Range Planning Committee and Town Planner are finalizing the draft of an Energy Reduction Plan (ERP) required for certification. The ERP includes an inventory of the Town's energy use and a list of potential capital projects for potential Green Communities grants. The Town will submit its ERP to the state in November.

4. Chickering School Air Conditioning

Ms. Cannie updated the Committee on the status of the request to install AC at Chickering School. The AC in the original building design was removed to save cost, but without offsetting modifications. As a result, it is essentially a 10-month building designed to retain heat in cooler months. Trees, window tint, and circulating fans have been tried, but the data show classrooms exceeding 85 degrees on some days. An engineering firm has evaluated the building and has recommended wall-mounted ductless units for the classrooms, which is significantly less costly than reconfiguring the existing ductwork to add central AC. Details of the recommendation will be presented to the Committee at one of its next two meetings.

5. Request Thresholds

The current thresholds for capital requests requiring the Committee's review are \$5,000 for new requests and \$10,000 for replacement items. These thresholds were set in 2015 by votes of the Capital Budget Committee and the Warrant Committee, increasing the \$4,000 threshold previously set at the conclusion of FY 2002. The Committee agreed to revisit the thresholds later in the budget process.

The Committee's next meeting is scheduled for Tuesday, October 18, 2016 at 7:30AM.

The meeting was adjourned at 8:25AM.

Respectfully submitted,

Mark Sarro