APPROVED NOVEMBER 22, 2016

Dover School Committee
Meeting of October 18, 2016

Members Present:	Adrian Hill, Chair
	Henry Spalding, Secretary
	Brooke Matarese
	Lauren Doherty
	Michael Jaffe
Also Present:	Bill McAlduff, Interim Superintendent
	Dawn Fattore, Interim Business Manager
	Christine Smith, Director of Special Education
	Laura Dayal, Principal
	Deb Reinemann, Assistant Principal

1) **Call to Order**
Mr. Hill called the meeting to order at 6:30 pm in the Chickering Library.
2) **Community Comments -** none
3) **PTO Report -** Ms. Puerini updated the Committee on recent and upcoming work of the PTO including: Making A Difference Club for 4th and 5th graders meets tomorrow; possible new event this year - "Family Night at the Celtics"; taking over planning/running of International Night; and enhancing the METCO Family Friend Program.
4) **Reports**
   a) Principal's Report - Ms. Dayal highlighted items from her report.
   b) Assistant Superintendent Report - Dr. LeDuc was not was not able to attend the meeting. Her report was including in the packet to the Committee.
   c) Special Education Director's Report - Ms. Smith spoke of her work to date which has focused on engaging with faculty, parents, and administrators.
   d) Interim Superintendent Report - Mr. McAlduff updated the Committee on the following: the DESE 2014-15 Educator Evaluation Performance Ratings does not include the percentage of educators by performance rating. After inquiry to the DESE, Mr. McAlduff was told that if all educators at the school have the same performance rating or all but one of the educators have the same performance rating, the data is not published for confidentiality reasons.
5) **2016 MCAS Report -** Ms. Dayal gave a presentation outlining the MCAS results from last spring including notable trends and targeted areas for growth.
6) **FY17 Monthly Financial Report -** The Status of Appropriations as of October 5th was provided. Ms. Fattore pointed out slight changes to the report's format and noted that the Business Office focused on encumbering salaries since the last school committee meeting. The projected negative salary variance is approximately $19,000 consisting of: Superintendent - $7,000 savings due to Interim Superintendent salary vs amount budgeted from previous permanent superintendent; Business & Finance - $8,200 saving due to Interim Business Manager salary vs amount budgeted from previous permanent business manager; Teachers, Classroom - $49,363 deficit due to hiring of an additional two teachers based on projected enrollment (offset by savings in lower salaries for new teachers replacing retiring teachers); Teachers, SPED: negative variance of approximately $28,000 for a mid-year replacement from last FY that was not included int he FY17 budget and pre-K summer services; and Educational Assistants - two additional 1:1 positions were approved over the summer for students new to the District resulting in a negative variance of $69,800. The Business Office will present the encumbrances of routine expenditures at the November meeting.

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The FY17 Out-of-District (OOD) Tuition Budget currently has a positive variance of $50,497.

7) **FY18 Capital Plan -** The Capital request for FY18 currently totals $1,060,194 consisting of: cafeteria sound system and lights - $39,694; cafeteria floors - $20,500, and building indoor temperature control - $1,000,000 (placeholder amount, working to refine the number). The Committee discussed pursuing alternate funding sources for the cafeteria sound system. Ms. Matarese made a motion to approve the FY18 Capital Plan in the amount of $1,060,194. Mr. Spalding seconded.
16-19 VOTE: 5 - 0

8) **October 1 Enrollment/Class Size Report -** Mr. McAlduff presented the October 1st enrollment report including nine years of historical enrollment and two enrollment projections. The total Chickering enrollment of 471 students is 6 students larger than the final projection of 465 as of June 1st. The 3 year projection rate results in 2017-18 enrollment of 470; the 1 year projection rate results in 2017-18 enrollment of 486. Mr. McAlduff also discussed SPED OOD enrollment.

9) **School Committee FY18 Budget Guidance -** Mr. Hill requested that members forward him any items of interest for FY18 Budget development to be forwarded to the Administration.

10) **Consent Agenda**
   a) Meeting minutes of September 20 and October 6, 2016
   b) Approval of FY18 Technology Plan Supplement
   c) METCO Donation - $5,000 donation from the Needham Bank

   Ms. Matarese made a motion to approve the Consent Agenda. Mr. Jaffe seconded.
   16-20 VOTE:

9) **Communications**
   a) Update on Educator Evaluation Regulations
   b) Regional School Committee minutes: September 6, 2016
   c) Sherborn School Committee minutes: September 13, 2016

10) **Items for November 22nd meeting -** FY18 Draft Budget

11) **Adjournment at 8:36 pm**

Respectfully submitted,
Amy Davis