

APPROVED FEBRUARY 4, 2016

Dover-Sherborn Regional School Committee
Meeting of January 5, 2016

Members Present: Michael Lee, Chair
Dana White, Vice Chair
Clare Graham, Secretary
Richard Robinson
Lori Krusell
Carolyn Ringel

Also Present: Bill McAlduff, Interim Superintendent
Karen LeDuc, Assistant Superintendent
Therese Green, Director of Special Education
Hans Baumhauer, Business Manager
John Smith, HS Headmaster
Scott Kellet, MS Headmaster

1) Call to Order

Mr. Lee called the meeting to order at 6:34 pm in the Middle School Library.

2) Community Comments – None

3) Reports

- MS Student Report - Ms. Caffrey spoke of recent and upcoming events at the middle school.
- DSMS Headmaster's Report
- HS Student Report - Ms. Rice spoke of recent and upcoming events at the high school.
- DSHS Headmaster's Report
- Assistant Superintendent Report - Dr. LeDuc updated the Committee on items from her report including: building walkthroughs; continued work to monitor and support technology integration K-12; and new training for Qualified Peer Observers.

- 4) **Proposed Change to the 2015-16 DSRHS Handbook** - The High School Administration requested a change to the handbook for immediate implementation due to the high level of concern around the increased use of vaporizers and the recent change in Massachusetts law that makes being in possession of a vaporizer under the age of 18 illegal. The new language includes the term vaporizer; adds possession (not just use) of tobacco, e-cigarettes, vaporizers, lighters, and matches as a prohibited offense. There was discussion about the language surrounding the Town of Dover fine associated with violation of the policy. The second sentence of the third paragraph of the policy should read: Potential consequences include but are not limited to: short term out of school suspension, confiscation of materials, and parent/guardian notification and conference. In addition, commensurate with the policy of the Dover Board of Health, there may be a \$100 fine imposed payable to the Town of Dover.

Ms. White made a motion to approve the proposed change to the 2015-16 DSRHS Handbook as presented. Ms. Ringel seconded.

Ms. Ringel made a motion to amend the language of the change to the 2015-16 DSHRS Handbook as discussed. Ms. Graham seconded.

16-01 VOTE: (to amend motion) 6 - 0

16-02 VOTE: (on amended motion) 6 - 0

- 5) **Monthly FY16 Financial Report** - Mr. Baumhauer presented the Status of Appropriations which was largely unchanged from last month's meeting. Mr. Lee asked for an analysis of utilities savings given the installation of new lights and Ms. Graham requested a footnote be added to explain the reason for variances in the salary lines.

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6) **FY17 Proposed Budget**

- Athletics Budget Presentation - Mr. Parcels presented his request for the FY17 Athletic budget including additional funds for: 1) new positions - Freshman Soccer for Girls and Boys, JV Golf, and assistant coach for Indoor Track; 2) associated transportation for additional teams; 3) increases associated with contracted services (officials and facilities fees); and 4) uniform replacement. Mr. Robinson commented that the fee schedule for athletics should reflect the expense of the sport (versus the current flat fee for all athletes regardless of sport played). Mr. McAlduff stated that the full cost of the athletic program needs to be determined in order to discuss athletic fees.
- Operating Budget - The Administration provided answers to the questions asked about the budget since last month's meeting. There will be in-depth discussion about the budgets at the February 4th meeting.

7) **Proposed Changes to the WSHG Joint Purchase Agreement** - The proposed changes were provided and discussed. Mr. Baumhauer is the School Committee's representative to the WSHG Board of Directors and will vote on behalf of the Regional Schools. Ms. Ringel made a motion to endorse the proposed changes to the WSHG Joint Purchase Agreement as presented. Ms. White seconded.

16-03 VOTE: 6 - 0

8) **Review of 2015 Town Report** - Ms. Graham provided a draft copy and asked members to send her any suggested edits.

9) **Consent Agenda**

- a) RSC Meeting Minutes of December 1, 2015 - under section 4, add "and will need a vote at a future meeting" to the end of the paragraph.
- b) Overnight Trip Request: DSRHS Winter Leadership Trip - February 26-29, 2016 in New Hampshire White Mountains
- c) Lueders Environmental Donation - Annual donation to be used by the DSHS Science Department.

Mr. Robinson made a motion to approve the Consent Agenda. Ms. White seconded.

16-04 VOTE: 6 - 0

10) **Communications**

- a) 2015 School and District Accountability Reports
- b) Memo regarding MCAS Assessment for 2016
- c) Memo regarding April 6, 2016 Professional Development Schedule
- d) Memo regarding NO School Procedures
- e) Copy of 2015 Actuarial Study
- f) Dover School Committee Minutes of October 27, 2015
- g) Sherborn School Committee Minutes of October 13 and November 10, 2015

11) **Items for February 2, 2016 Joint Meeting and February 4, 2016 Meeting** - Joint: Midyear Goals Update, Wellness Update. RSC: FY17 Budget

12) **Adjournment to Executive Session at 9:34 pm for matters pertaining to discussion of strategy with respect to collective bargaining, security, and litigation not to return to Open Session.**

Mr. Lee - yea; Ms. White - yea; Ms. Graham - yea; Ms. Ringel - yea; Mr. Robinson - yea; and Ms. Krusell - yea.

Respectfully submitted, Amy Davis