

DOVER CEMETERY COMMISSIONER'S MINUTES
JANUARY 19, 2016

Meeting opened at 9:00 am at the Town Garage.

Attendance - Pope Hoffman, Laina Swiny and Carol Jackman

MINUTES OF NOVEMBER 18, 2015 were approved

Citizen's comments - None

One deed was presented for signing for Thomas J. Baker, 36 Cedar Hill Rd., Dover MA, Lot 81, Block F, two grave at a cost of \$800 for the grave lot and \$3,000 for perpetual care.

One headstone application was received from Walter E. Poole and SO APPROVED. The Commissioners also reviewed an application for a foot marker for Elizabeth Waters and it was SO APPROVED.

Grounds care was then discussed. A bid was submitted for the removal of a tree and the grinding of the stump next to the stonewall near the Charles River School. It was noted that we want to request a new bid showing the winter rate. We also discussed naming Chris Cutler as a Tree Consultant for the cemetery. He has been an excellent resource regarding the needs of the cemetery. This appointment would be on an annual basis.

The first part of the Meditation Garden was completed and a bill received in the amount of \$2,366.16. It was not an itemized bill so Nature Works will be requested to resubmit a detailed bill. Once that is received the bill would be paid from the Perpetual Care account.

With regards to the survey, Pope will get in touch with Joe McNichols of Norfolk County Engineering requesting a date as to when the plans would be available. Pope will also have Rusty get in touch with Brad Simonelli of Field Resources, Inc. about scheduling a date in the Spring to lay out the cremation section on the knoll at the back of the cemetery.

Laina reported that she had not heard from Dave Barnett yet with regards to a visit to the cemetery.

Meeting closed at 10:10 am. Next meeting would be February 16, 2016 at 6:00 pm at the Town Garage.

Attachments to minutes are on file in the Cemetery Office.