

Capital Budget Committee
Tuesday, January 19, 2016

Members present:

Bob Springett, Kate Cannie, Brooks Gerner, Robyn Hunter (for items 1 and 2 only),
Gordon Kinder, Andrew Phelan, and Mark Sarro.

Chairman Springett called the meeting to order at 7:00AM in the Selectmen's Meeting Room.

1. The Committee approved the meeting minutes of January 5, 2016.
2. Police Chief Peter McGowan attended to follow up on the Police Department's FY17 request to replace a patrol car.
 - a. Mileage usually puts the patrol cars out of warranty within a year and a half. Afterward, the Highway Department does routine maintenance and the repairs it can.
 - b. By industry standard, one hour of idle time is equal to approximately 33 miles of driving. Instrumentation in the cruisers records and reports this mileage equivalent.
3. Parks and Recreation (P&R) Director David MacTavish and Commissioner Chris Boland discussed P&R's revised requests.
 - a. The \$40,000 request to replace a tractor was advanced from FY18 to FY17 at the request of the Committee and due to the availability of a leaf/grass collector from a third party. The mowers usually have a useful life of five to seven years. This mower is six years old.
 - b. The amount of the FY17 request to pave Chickering Field driveway was reduced to \$11,000 by having the Highway Department do the work rather than a contractor.
 - c. The FY17 request to improve drainage at the Caryl Field parking lot was withdrawn and will be addressed by Highway and P&R as part of routine maintenance.
4. Mr. Springett noted that the vehicle inventory for Cemetery and Fire/Ambulance still has to be updated, as well as some information in the inventories for other departments.
5. Ms. Cannie updated the Committee on the Dover School Committee's (DSC) requests.
 - a. Charles River School decided not to sell its aerial lift, so the DSC is pursuing its FY17 request to purchase a new lift for Chickering School.
 - b. The DSC estimates that adding air conditioning to Chickering could cost approximately \$1 million in FY18. Ms. Cannie will ask them to revise their requests to reflect that estimate in the first out-year. The RFP for a feasibility study will go out this Spring.
6. Upon motions duly made and seconded, the Committee voted to recommend the following FY17 capital requests:
 - a. Parks and Recreation
 - i. The Committee voted unanimously to recommend \$11,000 to pave the driveway at Chickering Field and \$40,000 to purchase a new large tractor mower.

b. Police Department

- i. The Committee voted unanimously to recommend \$33,500 to replace the communications tower at Grossman Camp.
- ii. The Committee voted 5-1 to recommend \$36,500 to replace a patrol vehicle in FY17.
 1. The Committee discussed: (1) the nature of the use of patrol cars in Dover relative to larger cities and towns, (2) the lack of major repairs to the cars being replaced, and (3) the demands of the amount of equipment constantly running in the cars while they are in operation.
 2. While the Committee recommends the replacement of this patrol car, it anticipates that it will want to revisit the broader discussion of the 2-1-2 replacement cycle next year, as some questions remain about whether 1-1-2 or some other cycle may be more appropriate.

c. Chickering School

- i. The Committee voted unanimously to recommend \$19,400 for technology hardware and \$17,000 to update the two air conditioning units in the IT server room.
- ii. The Committee voted 5-1 to recommend \$8,900 to purchase an aerial lift for Chickering School. The Committee discussed the need for the lift relative to its cost.

d. Selectmen

- i. The Committee voted unanimously to recommend: \$20,000 to paint the apparatus ceiling in the Protective Agencies building; \$15,000 to renovate the kitchen in the Protective Agencies building; and \$7,500 to replace the metered mail machine.
- ii. The Committee is awaiting more information on the requests for a new handrail and lighting at the Library and \$90,000 to repair an outside stairway at the Caryl Community Center.

7. Mr. Springett asked Committee members to send him the draft Blue Book recommendations for their respective departments at some point before the next meeting.

The next meeting will be at 7AM on Tuesday, February 2.

The meeting was adjourned at 8:45AM.

Respectfully submitted,
Mark Sarro