

**MEETING MINUTES
BOARD OF SELECTMEN
July 14, 2016**

At 6:30 PM, Chairman Robyn Hunter called the meeting to order with members Candace McCann and Douglass C. Lawrence present. Also present were David W. Ramsay, Town Administrator and Greer Pugatch, Assistant Town Administrator.

ATTENDANCE: Michael Reardon, RWJ Beverage; Tom Valente, Dover Market

PRESS: Maureen Sullivan, Dover-Sherborn Press

Hearing re Transfer of Alcohol Beverage License

Michael Reardon of RWJ Beverage requested approval by the Board of Selectmen to transfer the alcohol beverage license currently held by Avatar Inc. d/b/a Higgins Wine and Spirits to RWJ Beverage LLC d/b/a/ Dover Wine Company. The due diligence process was completed by Police Chief McGowan, and the Board raised questions about minor incidents which occurred at another store held by RWJ involving liquor purchases by minors and failure to check IDs. Mr. Reardon assured the Board that steps have been taken, which include the use of web-based cameras, to ensure that this does not happen again. Once the license is approved by the State, renovations will be undertaken, and a large selection of wines will be offered for purchase. The Selectmen warmly welcomed Mr. Reardon and RWJ to Dover and wished them much success in their endeavor.

Ms. Hunter moved to approve the transfer of an All Annual Alcoholic Beverages Package Goods Store License currently held by Avatar Inc. d/b/a/ Higgins Wine and Spirits to RWJ Beverage (MA) LLC d/b/a Dover Wine Company, seconded by Mr. Lawrence; it was unanimously voted.

Discuss Status of 46 Springdale Avenue

On Thursday, July 7, 2016 a meeting, which included the chairs of the Warrant Committee, the Conservation Commission, the Open Space Committee, the Planning Board and the Board of Health, was held regarding the status of 46 Springdale Avenue. Keeping in mind the voices of the citizens who voted at Town Meeting to purchase the property to keep as open space, it was the consensus of the

participants to maintain the rear open acreage as conservation space. This would require a zoning change from a municipal use restriction to a conservation restriction. The Selectmen will further address this issue at their next Board meeting.

Disclosure of Financial Interest by Special Municipal Employee

In May of 2016, the Board of Fire Engineers appointed Karl Warnick as a Fire Lieutenant. Mr. Warnick is currently employed by the Town as the Superintendent of Building Maintenance, and in order for him to hold both positions and in accordance with Massachusetts General Law c. 268A, the Board must declare Mr. Warnick exempt under Section 20(f).

Ms. Hunter moved to approve, pursuant to G.L. c. 268A, s. 20(f), the request of the Board of Fire Engineers to exempt Karl Warnick's interest in the part-time Fire Lieutenant position from the prohibition of G.L. c. 268A, s. 20, and to authorize Karl Warnick to serve as Fire Lieutenant under the direction of the Fire Chief; provided that the Fire Chief first certifies to the Town Clerk that the services to be provided by Karl Warnick as Fire Lieutenant cannot be performed by a current Fire Department employee as part of his/her regular duties, seconded by Ms. McCann; it was unanimously voted.

Execute FY17-FY19 Agreement Between the Town of Dover and Laborers' Local Union 1116

At their June 23, 2016 meeting, the Board of Selectmen ratified the Memorandum of Agreement between the Town of Dover and the Laborers' Local Union 1116, and, subsequently, the terms were incorporated into the Collective Bargaining Agreement.

Ms. McCann moved to execute the Local 1116 Collective Bargaining Agreement on behalf of the Highway Department, the Park & Recreation Department, and Building Maintenance, seconded by Ms. Hunter; it was unanimously voted.

Adopt Town of Dover Hazard Mitigation Plan 2016

Over the past several months, the Town and Police Chief McGowan have been working with members of the Metropolitan Area Planning Council to update Dover's Hazard Mitigation Plan for approval by the Federal Emergency Management Agency (FEMA). Approval has been granted, making the Town eligible for FEMA grants and assistance, and the Board voted to execute a resolution adopting the Town of Dover Hazard Mitigation Plan 2016 Update. The Selectmen thanked Police Chief McGowan and the Town's Department heads for their outstanding work updating the Plan which is available for viewing on the Town's website at doverma.org.

Ms. Hunter moved to execute the Certificate of Adoption of the Town of Dover's Hazard Mitigation Plan 2016 Update, seconded by Ms. McCann; it was unanimously voted.

Appointments

Ms. Hunter moved to appoint Police Chief McGowan as the Chief of Communications for a one-year term effective July 1, 2016 and expiring June 30, 2017, seconded by Mr. Lawrence; it was unanimously voted.

Ms. Hunter moved to appoint current Police Officers, as delineated on the Appointments list, for a one-year term effective July 1, 2016 and expiring June 30, 2017, seconded by Mr. Lawrence; it was unanimously voted.

Ms. McCann moved to appoint John Gilbert as the Measurer of Wood and Bark for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. Hunter; it was unanimously voted.

Ms. Hunter moved to appoint Michael Angieri and George Giunta, each as a Groundwater Bylaw Enforcement Agent for a one-year term effective July 1, 2016 and expiring June 30, 2017, seconded by Ms. McCann; it was unanimously voted.

Mr. Lawrence moved to appoint Craig Hughes as the MetroWest Regional Transit Authority Representative for a one-year term effective July 1, 2016 and expiring June 30, 2017, seconded by Ms. Hunter; it was unanimously voted.

Ms. Hunter moved to appoint Amey Moot and Justine Kent-Uritam to the Open Space Committee, each for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. McCann; it was unanimously voted.

Ms. Hunter moved to appoint Boynton Glidden to the Open Space Committee for a term expiring June 30, 2018, seconded by Ms. McCann; it was unanimously voted.

Ms. Hunter moved to appoint Mary Kalamaras and Jill French to the Town Report Committee, each for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. McCann; it was unanimously voted.

Ms. Hunter moved to appoint Shobha Frey and Melissa Frank to the Dover Cultural Council, each for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. McCann; it was unanimously voted.

Ms. Hunter moved to appoint Charlotte Surgenor, Jane Moore, and Paul Tedesco to the Historical Commission, each for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Mr. Lawrence; it was unanimously voted.

Ms. McCann moved to appoint James McLaughlin and Lawrence Clawson to the Conservation Commission as Associate Members, each for a one-year term effective July 1, 2016 and expiring June 30, 2017, seconded by Ms. Hunter; it was unanimously voted.

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Ms. McCann moved to appoint Sarah Monaco, David Stapleton, and Janet Hartke Bowser to the Conservation Commission as full Members, each for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. Hunter; it was unanimously voted.

Other Business:

Braking Aids Charity Bike Ride

The Braking Aids Charity Bike Ride requested permission to again travel through Dover, with a rest stop at Channing Park, on Friday, September 23, 2016 as part of their bicycle ride to raise Aids awareness. Police Chief McGowan was satisfied with the plans and details as presented by the group and had no reservations.

Ms. Hunter moved to approve the Braking Aids Charity Bike Ride, seconded by Ms. McCann; it was unanimously voted.

Special Licenses

Nineteen Special Licenses were requested: July 18, 2016 at the Connors Center; July 22 and 23, 2016 at Elm Bank; July 30, 2016 at Connors Center; August 2, 5, 6, 12, 13, 14, 15, 18, 19, 20, and 22, 2016 at the Connors Center; September 3, 4, and 10, 2016 at the Connors Center, and September 10, 2016 at Hale Reservation.

Ms. McCann moved to accept all licenses as presented, seconded by Mr. Lawrence; it was unanimously voted.

Police Surplus Equipment

A request was made by Police Chief McGowan that Police Department emergency equipment, which is aged and incompatible with equipment currently being used, be declared as surplus thus allowing for its disposal.

Ms. Hunter moved to approve the disposal of surplus equipment as specified in Chief McGowan's memorandum of July 22, 2016, seconded by Mr. Lawrence; it was unanimously voted.

Approve June 9 and 23, 2016 Open Session Meeting Minutes

Ms. McCann moved to approve the minutes of the June 9, 2016 Open Session meeting, seconded by Mr. Lawrence; it was unanimously voted.

Ms. McCann moved to approve the minutes of the June 23, 2016 Open Session meeting, seconded by Mr. Lawrence; it was unanimously voted.

Approve May 12 and June 9, 2016 Executive Session Meeting Minutes

Ms. McCann moved to approve the minutes of the May 12, 2016 Executive Session meeting, seconded by Mr. Lawrence; it was unanimously voted.

Ms. Hunter moved to approve the minutes of the June 9, 2016 Executive Session meeting, seconded by Ms. McCann; it was unanimously voted.

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Citizens' Comments

Ms. McCann thanked Craig Hughes and the Highway Department for their superb work fixing and smoothing the bump on the railroad track at Haven Street.

Adjournment

At 7:12 PM, Ms. Hunter moved to adjourn, seconded by Mr. Lawrence; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Candace McCann, Clerk