MEETING MINUTES
BOARD OF SELECTMEN
March 16, 2016

At 6:30 PM, Chairman James P. Dawley, Jr. called the meeting to order with members Robyn Hunter and Candace McCann present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator; and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Kate Cannie, Warrant Committee; Melissa Gramer

PRESS: Maureen Sullivan, Dover-Sherborn Press

Due to technical issues, Dover-Sherborn Cable was unable to film/televise the meeting.

Open, Close and Execute May 2, 2016 Special Town Meeting Warrant
Due to a miscommunication, the Articles regarding borrowing by the Minuteman Regional Vocational Technical School District to build a new school were not included in the May 2, 2016 Town Meeting Warrant. Based on discussions with Town Counsel, the Board of Selectmen and representatives of Minuteman, it was determined that in order to rectify the situation, a Special Town Meeting to vote on those Articles be held within the May 2, 2016 Annual Town Meeting. Article 1 pertains to approving the borrowing and Article 2 pertains to disapproving the borrowing.

Mr. Ramsay commended Mrs. Pugatch for the exceptional work she has done preparing, in a short period of time, the Warrants for three closely scheduled Town Meetings.

Mr. Dawley moved to open, close and execute the May 2, 2016 Special Town Meeting Warrant, seconded by Mrs. Hunter; it was unanimously approved.

Discuss Ballot Question(s)
The Board briefly discussed the ballot questions, and Mrs. Cannie relayed that the Warrant Committee is currently reviewing all the Articles and will present their recommendations to the Selectmen at an upcoming Board meeting.

Discuss Buy-Recycled Policy for the Town of Dover
The Recycling Committee has asked the Board of Selectmen to consider approval of a Buy-Recycled Policy for the Town of Dover. In order for the Town to be eligible to apply for grants from the Massachusetts Department of Environmental Protection, a recycling policy must be approved. The Policy requests that the Town purchase products which are environmentally preferable and/or made of recycled materials whenever such products meet quality and cost requirements. For a number of years, it has been the Town's practice to purchase recycled products.

Mr. Dawley moved to approve the Buy-Recycled Policy for the Town of Dover, seconded by Mrs. Hunter; it was unanimously approved.

Vote to Accept Gift to the Police Department
A Dover family has generously offered to donate, for the dedicated use of the Police Department, an emergency locator system used to locate individuals who are prone to wandering away from home. Their generous offer will cover the costs of the unit and the instructor to train officers on the equipment. The value of the gift is $2,400. The Selectmen warmly thanked the family for their gracious offer of this beneficial equipment.

Mr. Dawley moved to accept from a Dover family the donation of an emergency locator system and the cost of training valued at $2,400, seconded by Mrs. Hunter; it was unanimously voted.

Execute Town Administrator's Employment Contract Renewal
The Board of Selectmen and Town Counsel have negotiated a three-year contract renewal for Town Administrator, David Ramsay. The Selectmen genuinely thanked Mr. Ramsay for the talent and professionalism he brings to Dover and noted that he is always cooperative and accommodating and a pleasure to work with.

Mr. Dawley moved to renew the Town Administrator's contract which runs from July 1, 2016 to June 30, 2019, seconded by Mrs. Hunter; it was unanimously voted.

Appoint Town Administrator
Mr. Dawley moved to appoint David Ramsay as the Town Administrator from July 1, 2016 to June 30, 2019, seconded by Mrs. Hunter; it was unanimously approved.

Review of Town-Owned Tax Taking Parcels
The Selectmen are conducting a review of the parcels of land currently owned by the Town as the result of non-payment of taxes and are seeking input from the Conservation Commission, Open Space Committee, and Planning Board as to whether the Town should consider selling any of the parcels. The three groups have submitted their recommendations and, after review, the Selectmen have asked the Planning Board for further clarification.

Discuss Ruth Pfeiffer Scholarship
Over the past several years, a member of the Board of Selectmen has had the pleasure of presenting at the Dover-Sherborn High School Awards Night, the Ruth Pfeiffer Scholarship to a well-rounded, accomplished graduating senior who is furthering his/her education at an institution of higher education. This trust fund was originally established in 1991 with a $20,000 endowment. Due to the fact that the principal cannot be touched and interest earnings have declined, the scholarship amount has been reduced in recent years. It was determined that this year's scholarship will be in the amount of $200.

Mr. Dawley moved to fund the Ruth Pfeiffer Scholarship for 2016 in the amount of $200, seconded by Ms. McCann; it was unanimously voted.

Appointment
Ms. McCann moved to appoint Eric Krusell to the Open Space Committee for a term ending in 2018, seconded by Mrs. Hunter; it was unanimously voted.

Approve February 25 and March 3, 2016 Meeting Minutes
Mr. Dawley moved to approve the minutes of the February 25, 2016 Open Session Meeting; seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve the minutes of the March 3, 2016 Open Session Meeting; seconded by Mrs. Hunter; it was unanimously voted.

Citizens' Comments
There were no citizens' comments.

Adjournment
At 6:55 PM, Mr. Dawley moved to adjourn, seconded by Ms. McCann; it was unanimously voted.

DOVER BOARD OF SELECTMEN

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Robyn Hunter, Clerk