MEETING MINUTES
BOARD OF SELECTMEN
October 6, 2016

At 6:30 PM, Chairman Robyn Hunter called the meeting to order with member Candace McCann present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator; and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Chris Poulsen, Recycling Committee; Carol Lisbon, Recycling Committee and Planning Board; Jerry Clarke, Board of Health; Kate Cannie, John Cone, Warrant Committee

PRESS: Scott Calzolail, Dover-Sherborn Press

Approve FY18 Selectmen, Highway, and Police Department Capital Budget Requests
Selectmen
The FY18 budgets were initially reviewed at the September 22, 2016 Board meeting. Mr. Ramsay noted that, since then, the only change made to the budget requests, which have been planned through 2022, is the addition in 2019 of the Caryl Community Center corridors to the lighting and electrical upgrades. The FY18 budget requests include the following:

- $86,200 for energy improvements of the Town's buildings, except the Caryl Community Center, which are being done in connection with Green Communities initiatives and incentives
- $20,000 for air conditioning in the Blue Room at the Caryl Community Center
- $18,000 for painting the exterior of the Protective Agencies Building
- $50,000 for the replacement of the Town House wheelchair lift which is now obsolete and can no longer be maintained
- $15,000 for painting of the exterior of the building at Whiting Road
- $35,000 for replacement of eight out of ten overhead door openers at the Fire Station

- $25,000 for the expansion and paving of the parking lot at the Caryl Community Center as requested by CMAC

Highway Department
The Highway Department has no capital budget request for FY18.

Police Department
The Police Department has requested three budget items for FY18 which include the following:

- $73,000 for two marked cruisers per the usual rotation cycle
- $14,000 for an upgrade of the department's computer server
- $19,300 for replacement of five defibrillators which are at expected end of life cycle

Ms. Hunter moved to approve the FY18 Selectmen's capital budget request in the amount of $249,200, the Highway budget request of $0, and the Police Department request of $106,300, seconded by Ms. McCann; it was unanimously voted.

Approve 2017 Holiday Calendar
Ms. Hunter moved to approve the 2017 Holiday Calendar which notes the dates the Town House will be closed as well as dates on which no meetings should be scheduled due to the observance of religious holidays.

Chris Poulsen re Recycling Committee Update
Since the spring of 2016, the Dover Recycling Committee has been preparing, for approval by the Board of Selectmen, new regulations governing solid waste disposal and commercial hauling. At the request of the Selectmen, the completed documents were sent to Town Counsel for their review and advice. Because the Board received Counsel's memorandum with comments and proposed changes to the regulations shortly before the October 6 meeting, the Selectmen did not have adequate time to review the document and are not in a position to make a decision.

Mrs. Lisbon and Mr. Poulsen outlined areas for future discussions which included the following:

- Determination of the appropriate authority, either the Board of Selectmen, Board of Health, or Recycling Committee, to issue/approve regulations

- Updating 1988 Transfer Station regulations to reflect current operations

- Regulation of commercial haulers and the possibility of banning them from Dover effective January 1, 2017

- Regulation of dumpsters

- Pay-As-You-Throw (PAYT) - the Recycling Committee is suggesting that this be a Warrant Article and to gain an understanding of the associated costs, Kathi Mirza of the Massachusetts Department of Environmental Protection (DEP) will meet with the Board of Selectmen, the Warrant Committee, and the Recycling Committee either on November 30 or December 7.

Execute November, 2016 Presidential Election Warrant
The Town House will be open from 6 AM to 8 PM on November 8, 2016 for voting in the State and Presidential elections.

Ms. Hunter moved to execute the November 8, 2016 Warrant for the State Election, seconded by Ms. McCann; it was unanimously voted.

Update on Blue Wave Solar Photovoltaic Array at Hale Reservation
At their September 22, 2016 Board meeting, Mrs. Hunter relayed that the Department of Environmental Protection provided Dover with verbal confirmation of official closure of the landfill and provided Blue Wave with permits to apply for subsidies. The Town is working with Blue Wave on finalizing key agreements. These agreements include a Pilot Program which basically amortizes tax payments over the life of the program, a license agreement, and the agreement related to net metering which is a system in which solar energy is connected to a public grid. To facilitate analysis of the net metering agreement, Blue Wave provided Dover with financial models but because the Town does not have experience with these models and after discussions with the Board of Assessors and Legal Counsel, a consultant has been retained to help determine whether the terms of the agreement are acceptable for Dover.

Appointments
Ms. Hunter moved to appoint Lindsay Nie to the Recycling Committee for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. McCann; it was unanimously voted.

Ms. McCann moved to appoint Robert Cocks and Rev. Peter DiSanto to the Council on Aging, each for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. Hunter; it was unanimously voted.

Ms. McCann moved to reappoint Camille Johnston to the Council on Aging for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. Hunter; it was unanimously voted.

Ms. McCann moved to appoint Geraldine Wise to the Council on Aging as an associate member for a one-year term effective July 1, 2016 and expiring June 30, 2017, seconded by Ms. Hunter; it was unanimously voted.

Ms. McCann moved to appoint Gregory Kahoun to the Open Space Committee for a three-year term effective July 1, 2016 and expiring June 30, 2019, seconded by Ms. McCann; it was unanimously voted.

Other Business:
Special Licenses
Two Special Licenses were requested: October 6, 2016 (retroactive) at Elm Bank and October 22, 2016 at Dover Church.

Ms. Hunter moved to approve all Special Licenses as listed, seconded by Ms. McCann; it was unanimously approved.

Prior Notice – Building Maintenance
Ms. Hunter moved to approve a Prior Notice for Building Maintenance in the amount of $14,000 for expenses associated with a leak repair on Boiler #2 at the Caryl Community Center, seconded by Ms. McCann; it was unanimously voted.

Update on 46 Springdale Avenue
At the request of the Selectmen, a member from the Board of Assessors, Board of Health, the Open Space Committee, the Warrant Committee, the Conservation Commission and the Planning Board has been designated as a liaison to each of the boards/committees listed. Ms. McCann will be heading up this group and will ensure that each designee receive e-mails and notifications from other groups of any activity or meeting concerning 46 Springdale Avenue. Liaisons will attend those scheduled meetings and have the opportunity to join the discussion, ask questions, and then report back to their respective committee. This will ensure that all groups share information and are aware of what the others are doing and that all boards/committees agree, in preparation for the May, 2017 Town Meeting, on the direction the Town will take with regard to 46 Springdale Avenue.

Approve September 7, 2016 Open Session Meeting Minutes
Ms. Hunter moved to approve the minutes of the September 7, 2016 Open Session meeting, seconded by Ms. McCann; it was unanimously voted.

Citizens' Comments
There were no citizens' comments.

Adjournment
At 7:25 PM, Ms. Hunter moved to adjourn, seconded by Ms. McCann; it was unanimously voted.

DOVER BOARD OF SELECTMEN

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Candace McCann, Clerk